

**CITY OF MT. MORRIS**  
**DOWNTOWN DEVELOPMENT AUTHORITY MEETING**  
**March 19, 2015**  
**1:30 P.M.**

1. **MEETING CALLED TO ORDER:** Chairman Don Lemmon.
2. **SWEARING IN OF MEMBERS:** Tim Callahan.
3. **APPROVAL OF MINUTES:** Regular meeting minutes of February 19, 2015.
4. **COMMUNICATIONS:**
  - a. None
5. **UNFINISHED BUSINESS:**
  - a. VA Park.
  - b. Banners.
6. **NEW BUSINESS:**
  - a. Open Discussion.
7. **PUBLIC COMMENT**
8. **DDA MEMBER COMMENTS**
9. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO  
THE MEETING!**

**CITY OF MT. MORRIS**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting Minutes**  
**February 19, 2015**

Chairperson Don Lemmon called the DDA meeting to order at **1:32 p.m.** in the Council Chambers of City Hall.

**PRESENT:** Mark Brigolin (1:39), Shirley Corcoran, Jan Engler, Matt Gunn (1:58), Jay Lanphear (1:35), Don Lemmon, Dorothy Lindsey, Adam Martin (1:33) and Amanda Tiong.

**ABSENT:** Tim Callahan and Dan Lavelle.

**OTHERS:** DPW Superintendent Jeff Roth and City Clerk Tema Lucero.

**MINUTES:**

A motion was made by Jan Engler seconded by Shirley Corcoran to approve the regular meeting minutes of January 15, 2015.

All Ayes.

Motion carried.

**COMMUNICATIONS:**

**a. Emails from City Clerk.**

Chairperson Don Lemmon explained these would be discussed throughout the meeting, he handed out the new DDA district maps.

**b. City Council Resolution 15-07 Updating By-Laws.**

Chairperson Don Lemmon explained a copy of the resolution was given in the packet for their records that Council approved the By-Laws.

**UNFINISHED BUSINESS:**

**a. VA Park Update.**

Jay Lanphear handed out plot drawings of the lot located at 11619 N. Saginaw. He explained the plans for the veteran's park. He mentioned the historical society is interested in the back part of the lot for their use.

Adam Martin mentioned talking to the monument companies for assistance with setting up the park.

Jay Lanphear mentioned selling the bricks downtown as a fundraising option for the park.

Mark Brigolin handed out fundraising ideas.

Chairperson Don Lemmon asked what the next step was, City Clerk Tema J. Lucero explained she would submit the drawing to the assessor's office and have him review them to make sure they meet any guidelines there may be for separating a parcel. Once that is done they will need to meet with City Manager Tom Darnell to see if the city purchasing the lot is an option.

Jay Lanphear said he would know by Saturday if the historical society will be interested in purchasing the back half of the lot, he will email City Clerk Tema Lucero by Monday with the answer.

**b. Spring/Summer Banners.**

Chairperson Don Lemmon explained the business list that was in the packet. City Clerk Tema Lucero said it may not be a complete list, it was the ones that the office could think of.

Shirley Corcoran showed examples of larger font options and spring and patriotic banners she received from the Herald.

