

CITY OF MT. MORRIS
Downtown Development Authority Meeting
October 20th, 2021
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairman Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** Regular Meeting Minutes of September 15th, 2021.
- 5. COMMUNICATION:**
None.
- 6. APPROVAL OF TREASURER REPORT**
- 7. PUBLIC COMMENT**
- 8. UNFINISHED BUSINESS:**
 - a. Banners (light posts)
 - b. Banners (street)
 - c. Christmas Tree
 - d. Unwrapped Party (Dec. 4th)
 - e. Christmas Decorations
 - f. Wreath Contest
- 9. NEW BUSINESS:**
None.
- 10. PUBLIC COMMENT**
- 11. DDA MEMBER COMMENTS**
- 12. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS:

a. Banners (light posts)

Mallory Young stated she had gone to Zodiac and received a quote from Julia stating that a double-sided banner (like we already have) would be 70/75 dollars.

City Clerk Spencer Lewis asked if we had any designs in mind?

Mallory Young stated she hasn't looked at any designs yet, but will look and have a couple available to choose from next month.

Shirley Corcoran stated that the extra cost that comes with the banners, would be paying the DPW to hang the banners.

b. Banners (street)

DDA members spoke about how many banners we currently have, and how many more we would need to order to fulfill our needs.

Will pickup discussion next meeting once a final number is inventoried of what we already have.

c. Christmas Tree

Joyce Bartos stated that she has not found a tree farm yet that has a 15-foot tree to donate.

DPW Supervisor Paul Zumbach stated that for the tree stand, we will repurpose a fire hydrant and cement it into the ground. When it is time for the tree, we will remove the cap, and add a different cap that will be able to hold the tree in place.

Joyce Bartos stated that she will continue looking for a tree.

d. Unwrapped Party (Dec. 4th)

Shirley Corcoran stated that the Kiwanis have decided to hold the party from 6 p.m. – 8 p.m. Roads will be closed / partially closed starting at 4:30 p.m.

Joyce Bartos requested that they do not open the streets back up until after 8 p.m. because people and kids were still in the buildings, and when they came out to go back to their cars, traffic was already flowing again and made it difficult with tons of kids around.

Lou Templeton asked Shirley Corcoran if they still needed more buildings?

Shirley Corcoran stated they are running out of buildings to use. They are looking to get permission from the tax place to use their parking lot, to put Santa in a heated tent in the parking lot. The hot chocolate and the tree lighting will happen in the Parlour parking lot.

Shirley stated that they want to try and stick to the free guidelines, and that parents will not have to pay for anything. There will be free hotdogs (that are gone when they are gone), cookies, and hot chocolate.

NEW BUSINESS:

a. Christmas Decorations

Lou Templeton stated that they have an inventory list from DPW Supervisor Paul Zumbach with all the decorations that we have so far.

Lou Templeton stated that she wanted to do lots of decorating this year and to have decorations all over the city. We have a few wreaths that could be passed out to different businesses, and they could decorate and hang up. There are about 25 rope lights for the lampposts, but not sure about how many of them are functioning.

Joyce Bartos stated she will buy 6 more sets of rope lights for the light posts.

b. Wreath Contest

Lou Templeton stated that the Friends of the Library said they would do the wreath contest, as long as the DDA would pay for wreaths to be put up.

The consensus from the DDA is that they would rather do the wreath contest themselves if they are having to pay to get everything put up.

Heather from the library stated she would store the wreaths at the library until we are ready to hang them up.

DPW Superintendent Paul Zumbach stated he will try and get the lights and wreaths up at the same time, which he is shooting for November 22nd.

Lou Templeton stated that the wreath contest should be delivered and dropped off by November 19th and 20th at the Library from 9a.m.-5p.m.

PUBLIC COMMENT

Heather from the Mt. Morris Library – Heather stated if the DDA had more than 19 wreaths, that she would be willing to display some in the library.

DDA MEMBER COMMENTS:

Mallory Young stated she will obtain designs for the light post banners, and will also inquire about quotes for banners across the road.

Joyce Bartos stated she really appreciates the unfinished business part of the agenda because sometimes it is hard to keep track of what we all have going on.

City Clerk Spencer Lewis asked if anyone had anything of importance for the next agenda?

Mallory Young stated that Rich Young was going to check into a quote for getting a lift/boom rented for hanging decorations.

Joyce Bartos stated that we need to remember to discuss an event to coincide with the back to the bricks/ dancing in the streets.

DDA Minutes
September 15th, 2021
Page Four.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:31 p.m.**

Spencer W. Lewis, City Clerk



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From:		Beginning Balance	\$35,913.70
09/01/21 to 09/30/21		Credits (+)	12,213.21
		Electronic Deposits	12,213.21
Days in Statement Period	30	Debits (-)	288.62
		Electronic Withdrawals	288.62
Average Ledger Balance*	40,350.21	Ending Balance	\$47,838.29
Average Collected Balance*	40,350.21		

* The above balances correspond to the service charge cycle for this account.

Other Credits (+)

Account:-----2498

Date	Amount	Description
09/08	2,490.48	BUS ONL TFR FRM CHECKING 090821 XXXXXXXX1399
09/23	9,722.73	BUS ONL TFR FRM CHECKING 092321 XXXXXXXX1399

Other Debits (-)

Account:-----2498

Date	Amount	Description
09/13	75.10	BUS ONL TFR TO CHECKING 091321 XXXXXXXX6787
09/28	201.01	BUS ONL TFR TO CHECKING 092821 XXXXXXXX6790
09/30	12.51	BUS ONL TFR TO CHECKING 093021 XXXXXXXX6787

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
08/31	35,913.70	09/13	38,329.08	09/28	47,850.80
09/08	38,404.18	09/23	48,051.81	09/30	47,838.29

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. ®, Huntington® and 24-Hour Grace® are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace® system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2021 Huntington Bancshares Incorporated.

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2021	NORM (ABNORM)	MONTH 09/30/21	INCR (DECR)	NORM (ABNORM)	BALANCE	% BDGT	USED
Fund 276 - Downtown Development Authority											
Revenues											
Dept 000											
276-000-403.000	CURRENT PROPERTY TAXES	14,500.00	14,500.00	13,374.41		12,213.21		1,125.59		92.24	
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00	100.00	5.12		0.00		94.88		5.12	
276-000-694.000	OTHER REVENUES	0.00	0.00	251.00		0.00		(251.00)		100.00	
Total Dept 000		14,600.00	14,600.00	13,630.53		12,213.21		969.47		93.36	
TOTAL REVENUES		14,600.00	14,600.00	13,630.53		12,213.21		969.47		93.36	
Expenditures											
Dept 103 - AUTHORITY BOARD											
276-103-701.000	SALARY & WAGES	4,000.00	4,000.00	1,006.99		155.93		2,993.01		25.17	
276-103-714.000	FRINGE BENEFITS	2,500.00	2,500.00	443.01		45.08		2,056.99		17.72	
276-103-740.000	OPERATING EXPENSE	2,000.00	2,000.00	328.09		75.10		1,671.91		16.40	
276-103-801.000	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00		0.00		6,000.00		0.00	
276-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,500.00	1,500.00		0.00		0.00		100.00	
276-103-940.000	RENTAL	1,750.00	1,750.00	272.63		0.00		1,477.37		15.58	
276-103-970.000	CAPITAL OUTLAY	500.00	500.00	5,622.84		0.00		(5,122.84)		1,124.57	
Total Dept 103 - AUTHORITY BOARD		18,250.00	18,250.00	9,173.56		276.11		9,076.44		50.27	
TOTAL EXPENDITURES		18,250.00	18,250.00	9,173.56		276.11		9,076.44		50.27	
Fund 276 - Downtown Development Authority:											
TOTAL REVENUES		14,600.00	14,600.00	13,630.53		12,213.21		969.47		93.36	
TOTAL EXPENDITURES		18,250.00	18,250.00	9,173.56		276.11		9,076.44		50.27	
NET OF REVENUES & EXPENDITURES		(3,650.00)	(3,650.00)	4,456.97		11,937.10		(8,106.97)		122.11	