

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
September 27th, 2021
7:15 P.M.**

- 1. MEETING CALLED TO ORDER:** Mayor Jeffrey N. Roth
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - a. Approval of regular meeting minutes from September 13th, 2021.
- 6. COMMUNICATIONS:**
 - a. None.
- 7. APPROVAL OF WARRANT:** Approval of Warrant #21-17 in the amount of \$77,920.12
- 8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**
- 9. UNFINISHED BUSINESS:**
 - a. Discussion on Red Maple Drive lots
- 10. NEW BUSINESS:**
 - a. RESOLUTION 21-45: Fire Department Roof
 - b. Set Halloween Trick-or-Treating hours; Sunday October 31st 6-8 p.m.
 - c. MML Board of Directors Election
- 11. PUBLIC COMMENT (Five Minute Time Limit).**
- 12. COUNCIL MEMBER AND STAFF COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
CITY COUNCIL – REGULAR MEETING
September 13th, 2021

At 7:14 p.m., Mayor Jeff Roth called the Regular Council Meeting to order.

PRESENT: Heidenfeldt, Black, Templeton, Dubey, Irwin, Sorensen and Roth.

ABSENT: None.

OTHERS: City Manager/Treasurer Vicki Corlew, City Attorney Amanda Doyle, Fire Chief Young, and City Clerk Spencer Lewis.

The Pledge of Allegiance.

ROLL CALL:

None.

APPROVAL OF AGENDA:

Council member Heidenfeldt wanted to add a discussion about the water letter into new business on agenda.

A motion was made by Council member Irwin, seconded by Council member Sorensen to approve the agenda, as amended, adding discussion on the water letter.

All ayes.

Motion carried.

MINUTES:

A motion was made by Council member Irwin, seconded by Council member Dubey to approve the regular meeting minutes from August 23rd, 2021.

All ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF WARRANT:

A motion was made by Council member Hedidenfeldt, seconded by Council member Irwin to approve **Warrant #21-16 in the amount of \$81,196.27**

Council member Irwin questioned Fire Chief Young about a spike for \$99.50, traffic cones for MDOT recommendations, a spectacle kit, and the vehicles that were serviced for maintenance calls and service calls?

Fire Chief Young stated that the spike for \$99.50 were road flares, the traffic cones were to comply with state recommendations, the spectacle kit was an insert for a firefighter to be able to wear his mask along with lenses for sight, and the vehicles that were serviced were both truck 11 and 12 due to pump testing needing to be done annually.

Council member Irwin questioned Mayor Jeffrey Roth on the “marking flags” invoices, and the DDA “antenna”?

Mayor Jeffrey Roth responded that the marking flags were actually marking paint, which was used for the striping of the parking lots, and that the antenna is for the downtown electronic sign.

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

PUBLIC COMMENT:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a. Discussion on Red Maple Drive lots

City Manager/Treasurer Vicki Corlew stated she has been approached by a couple people who live on Red Maple Drive who are looking into purchasing surrounding lots. When looking farther into this, it was discovered that there is a master deed that goes along with all of the properties, because when the properties were first established, it was supposed to be a condo association. The master deed has a couple rules along with it, one being that if you combine any lots, there must be an amendment filed for the master deed, which must be filed by the developer or the homeowner's association (which was never set up). Along with the master deed, the City zoning ordinance states that you cannot just add a garage or shed on a lot, without combining or having a principal structure on the lot first.

City Attorney Amanda Doyle stated she has a couple of real estate attorney's looking into the issue. A possible option could be dissolving the master deed in its entirety.

Council member Irwin questioned who was the master deed under?

City Attorney Amanda Doyle stated that developer did, but he quit claimed the properties to the City.

Council member Black questioned if the residents would still want to purchase the lots if they cannot build a garage on the property?

City Manager/Treasurer Vicki Corlew stated that they could buy the lot, and would have to apply for a variance.

Council member Irwin requested that that council takes into consideration residents who have been taking care of the vacant lots for years, and even discounted prices for residents who want to purchase multiple lots.

Mayor Jeffrey Roth stated the consensus is that we will bring this topic back up at the next meeting after City Attorney Amanda Doyle hears back from her real estate attorneys.

b. Discussion on Water Letter

Council member Heidenfeldt questioned City Manager/Treasurer Vicki Corlew on what she knows about this water letter?

City Manager/Treasurer Vicki Corlew stated we received a letter from EGLE informing us that our PH levels were too high from water testing (samples) from last year (2020), and that we had 30 days from the date of the notice to notify everyone on the water system.

Mayor Jeffrey Roth stated that this is not the first time this has happened to the city. He also stated that the samples were submitted to the state on time, just weren't reviewed until August 2021.

Council member Irwin questioned if DPW Superintendent Paul Zumbach knew of any hold times that EGLE would have to follow?

City Manager/Treasurer Vicki Corlew stated that it could have been tested, but just not reviewed until August 2021. Her understanding is that once you submit a water sample and it is tested, and something is found off, you have nine days to submit another sample to correct it. But were never notified that it was off.

PUBLIC COMMENT:

Jeff Harrington from the Herald – Jeff Harrington questioned if each lot in the Red Maple Drive lots, have electrical underground?

Mayor Jeffrey Roth stated that the only place there would be waterlines or electrical lines would be in the right of way.

COUNCIL MEMBER AND STAFF COMMENTS:

Council member Heidenfeldt stated that the city needs to do something about the police department. Heidenfeldt stated that they haven't done anything wrong, that they are just undermanned. Council member Heidenfeldt stated we need to another man or woman to the police department.

City Manager/Treasurer Vicki Corlew stated that everyone is looking for help in their police department. We do have ads out looking for police officers, and that pay for full time officers couldn't be negotiated until the next contract.

Council member Dubey stated that the corner of Louisa and N. Saginaw looks great, and being able to see around the corner is great!

Council member Irwin stated it was nice to see the Chief of Police delivering packets to members last week.

Council member Black stated we had information from the state in our packet about the money the city will be receiving, and just questioned on when that discussion would come to council?

City Manager/Treasurer Vicki Corlew stated it would more than likely be after the first of the year.

Fire Chief Young stated that he would like to see the city fix the pad in front of the fire hall with the money from the sale of the Consumers Energy lots.

ADJOURNMENT:

With no further business, the Council Meeting was adjourned at **7:43 p.m.**

Spencer Lewis, City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	6,807.95	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS.	1,213.53	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	UNUM LIFE INSURANCE CO.	INSURANCE	990.04	
		Total For Dept 000		9,011.52	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	133.09	
101-215-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	17.50	
101-215-825.000	MAINTENANCE AGREEMENTS	SHUMAKER TECHNOLOGY GROU	ANNUAL WEBSITE HOSTING	500.00	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,737.79	
101-215-957.000	CONFERENCES AND WORKSHOPS	HUNTINGTON NATIONAL BANK	CREDIT CARD	101.00	
101-215-959.000	MEMBERSHIP & DUES	HUNTINGTON NATIONAL BANK	CREDIT CARD	60.00	
		Total For Dept 215 ADMINISTRATION		2,549.38	
Dept 253 TREASURER					
101-253-957.000	CONFERENCES AND WORKSHOPS	HUNTINGTON NATIONAL BANK	CREDIT CARD	299.00	
101-253-959.000	MEMBERSHIP & DUES	HUNTINGTON NATIONAL BANK	CREDIT CARD	120.00	
		Total For Dept 253 TREASURER		419.00	
Dept 265 CITY HALL & GROUNDS					
101-265-801.000	PROFESSIONAL SERVICES	A-1 GLASS COMPANY	PANIC BAR ADJUSTMENT	75.00	
101-265-801.000	PROFESSIONAL SERVICES	CURECO	STREET SWEEPING	270.00	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	29.54	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	698.51	
		Total For Dept 265 CITY HALL & GROUNDS		1,073.05	
Dept 269 OTHER CITY PROPERTY					
101-269-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT	60.09	
		Total For Dept 269 OTHER CITY PROPERTY		60.09	
Dept 276 CEMETERY					
101-276-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	CEMENT	21.00	
101-276-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	CEMENT	28.00	
		Total For Dept 276 CEMETERY		49.00	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	MAPLE TOWNE PRINTING	BUSINESS CARDS	64.00	
101-305-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	17.50	
101-305-740.000	OPERATING EXPENSE	ZODIAC ENTERPRISES, LLC	LOGOS	270.96	
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	920.03	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LOUIES TOWING & SERVICE	SERVICE WORK	41.50	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LOUIES TOWING & SERVICE	REPAIRS	169.35	
101-305-957.000	CONFERENCES AND WORKSHOPS	HUNTINGTON NATIONAL BANK	CREDIT CARD	375.00	
101-305-959.000	MEMBERSHIP & DUES	FLINT AREA NARCOTICS GRO	MEMBERSHIP DUES	1,488.66	
		Total For Dept 305 POLICE DEPARTMENT		3,347.00	
Dept 336 FIRE DEPARTMENT					
101-336-714.800	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INS.	68.25	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	TAPE	64.95	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	FIRE EXTINGUISHERS	140.98	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	SUPPLIES	67.58	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	TRAFFIC WAND	198.49	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	8.70	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 336 FIRE DEPARTMENT					
101-336-825.000	MAINTENANCE AGREEMENTS	GEN CO ASSOC OF FIRE CHI	ANNUAL FEE	585.00	
101-336-957.000	CONFERENCES AND WORKSHOPS	JAMES YOUNG	TRAVEL TO FIRE CONFERENCE	358.40	
		Total For Dept 336 FIRE DEPARTMENT		1,492.35	
Dept 441 PUBLIC WORKS					
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW GARAGE	242.66	
		Total For Dept 441 PUBLIC WORKS		242.66	
Dept 738 LIBRARY					
101-738-740.000	OPERATING EXPENSE	WIN'S ELECTRIC SUPPLY CO	LIGHTS	67.87	
101-738-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	407.70	
		Total For Dept 738 LIBRARY		475.57	
Dept 904 CAPITAL OUTLAY					
101-904-970.200	POLICE EQUIP CAPITAL OUTLAY	HUBBARD'S MILITARY SUPPL	PATCHES	500.00	
101-904-970.200	POLICE EQUIP CAPITAL OUTLAY	HUBBARD'S MILITARY SUPPL	BELTS	110.00	
101-904-970.200	POLICE EQUIP CAPITAL OUTLAY	PATIDEE'S SEW UNUSUAL	PATCH SEWING	70.00	
		Total For Dept 904 CAPITAL OUTLAY		680.00	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	Total For Fund 101 General		19,399.62	
202-463-801.000	PROFESSIONAL SERVICES	MICHIGAN PIPE & VALVE-IN	NORTH ST STORM BASIN	494.67	
		CURBCO	STREET SWEEPING	1,500.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		1,994.67	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING EXPENSE	VIC BOND SALES	SUPPLIES	6.50	
		Total For Dept 474 TRAFFIC SERVICES		6.50	
Fund 203 Local Street					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-801.000	PROFESSIONAL SERVICES	Total For Fund 202 Major Street		2,001.17	
		CURBCO	STREET SWEEPING	1,200.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		1,200.00	
		Total For Fund 203 Local Street		1,200.00	
Fund 591 Water Fund					
Dept 000					
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	WATER DEPOSIT 665 BEACH ST	143.33	
591-000-255.000	WATER DEPOSITS PAYABLE	TYLER NONAMAKER	WATER DEPOSIT REFUND 665 BEACH	106.67	
		Total For Dept 000		250.00	
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	50.24	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	608.77	
		Total For Dept 215 ADMINISTRATION		659.01	
Dept 537 WATER DISTRIBUTION					
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	43.80	
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	43.80	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 537 WATER DISTRIBUTION					
591-537-740.000	OPERATING EXPENSE	HOME DEPOT CREDIT SERVIC	TOOL BATTERIES #47	169.00	
591-537-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	156.08	
591-537-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	BUFF BOX	320.00	
591-537-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	CURB BOX SLEEVE	42.28	
591-537-740.000	OPERATING EXPENSE	USA BLUE BOOK	TEMP TESTER	222.10	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	191.77	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W.MT.MORRIS	33.10	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN	32.66	
591-537-921.000	COST OF SEWER/WATER	GENESEE COUNTY DRAIN COM	AUGUST 2021	48,535.23	
		Total For Dept 537 WATER DISTRIBUTION		49,789.82	
		Total For Fund 591 Water Fund		50,698.83	
Fund 592 Sewer Fund					
Dept 215 ADMINISTRATION					
592-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	50.23	
592-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	608.75	
		Total For Dept 215 ADMINISTRATION		658.98	
Dept 536 SEWER DISTRIBUTION					
592-536-930.000	REPAIR & MAINTENANCE - VEHICL	TRI COUNTY EQUIPMENT	HYDRAULIC FILTER	44.81	
		Total For Dept 536 SEWER DISTRIBUTION		44.81	
		Total For Fund 592 Sewer Fund		703.79	
Fund 703 Current Tax Collection Fund					
Dept 000					
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED RE	REFUND FOR TAX PAYMENTS	3,916.71	
		Total For Dept 000		3,916.71	
		Total For Fund 703 Current Tax Collection Fund		3,916.71	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	19,399.62	
			Fund 202 Major Street	2,001.17	
			Fund 203 Local Street	1,200.00	
			Fund 591 Water Fund	50,698.83	
			Fund 592 Sewer Fund	703.79	
			Fund 703 Current Tax C	3,916.71	
Total For All Funds:				<u>77,920.12</u>	

This Warrant is hereby approved and directed for payment.

 Jeffrey N. Roth, Mayor

 Spencer Lewis, City Clerk

**CITY OF MT. MORRIS
RESOLUTION 21-45**

WHEREAS: The City of Mt. Morris has determined that the roof on the Fire Department is in need of replacement; and

WHEREAS: The City of Mt. Morris did budget \$20,000 in the FY 21-22 budget for this project; and

WHEREAS: Bid sheets were sent to seven local companies; and

WHEREAS: The quote received was:

Duraguard Commercial Roofing	\$21,000
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WHEREAS: The said quote has been reviewed by the Superintendent of Public Works and the City Manager and has been found to be from a responsible contractor and that the proposed work is pursuant to specifications; and;

WHEREAS: Based on the above, staff recommends that the bidder, to wit: Duraguard Commercial Roofing be awarded the work;

NOW THEREFORE, BE IT RESOLVED,

That this Council does hereby accept the quote of Duraguard Commercial Roofing after inspection of the quote submitted; does determine that the said quote is in accordance with specifications; has determined that the said Duraguard Commercial Roofing is a responsible bidder and does hereby award the contract to Duraguard Commercial Roofing and does direct the manager and staff to prepare an appropriate memorandum incorporating this award.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, September 27, 2021 at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Jeffrey N. Roth, Mayor

Spencer Lewis, City Clerk



DURAGUARD COMMERCIAL ROOFING

"When It Pours, We Reign"

5417 OLD FRANKLIN RD.
GRAND BLANC, MI, 48439
810-691-9243

SCOPE OF WORK

*City Of Mount Morris
Fire Department
11649 N. Saginaw St.
Mount Morris, MI. 48458*

8/30/2021

*Contact: Paul
810-577-0074
total sq ft 3,325 w/parapet walls*

.060 MIL TPO FULLY ADHERED LAYOVER ROOF BID

- 1) Remove and dispose of existing river rock ballast currently installed on roof.*
- 2) Perform an Infra-Red Thermal Moisture Scan to entire roof area, tearing off and disposing of any wet or saturated insulation and build back up to existing roof level.*
(NOTE: Any required metal deck replacement is an additional \$10.00 per sq ft).
- 3) Furnish and install Blueridge .05" High Density Wooden Fiberboard Insulation.*
- 4) Furnish and fully adhere .060 mil Mulehide TPO membrane to entire roof area and all walls.*
- 5) Flash all curb's and rooftop protrusions to manufacturers specifications.*
- 6) Furnish and install to manufacturers specifications a new 3" aluminum drain insert.*
- 7) Terminate perimeter to manufacturers specifications, using silver aluminum termination bar.*
- 8) Clean up and haul away all roof related debris.*
- 9) Provide building owner with a 20 Year Material and Labor Warranty.*

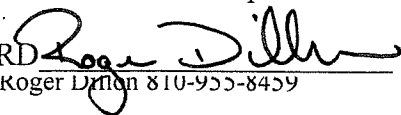
\$21,000.00

DURAGUARD IS A MASTER INSTALLER FOR MULEHIDE AND VERSICO ROOFING SYSTEMS

LICENSED...BONDED...INSURED...

WWW.DURAGUARDROOFING.COM

1/2 down/balance due after completion of field work

DURAGUARD 
Roger Dillon 810-955-8459

SIGNED _____

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 13, 2021
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. One (1) incumbent Director has agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 5. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability & Property Pool*; the link to the ballot form is in the yellow banner.

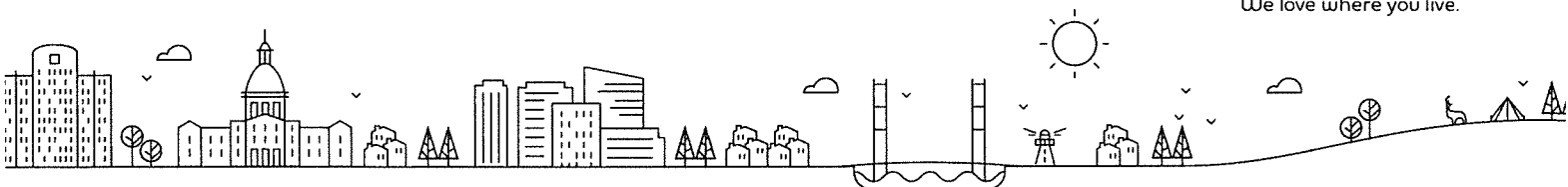
The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2022

Robert Clark, Mayor, City of Monroe, Current Pool Board Chair



Robert has more than eight years' experience as a municipal official, serving as the mayor in the City of Monroe since 2010. He is a member of the Michigan Association of Mayors. Robert retired as Major, Michigan State Police after thirty years of service. He is active in several local civic organizations, including the River Raisin National Battlefield Park Foundation and Monroe County Business Development Corporation. He also serves as First Vice-Chair for the Southeast Michigan Council of Governments (SEMCOG). Robert is seeking re-election to his fourth term.

Thad Beard, Manager, City of Rockford



Thad has over 23 years' experience in municipal government and has been the city manager of Rockford since 2017. He previously served as the City of Otsego's manager for 17 years and as the City of Wayland's assistant manager for three years before that. He is a member of the Michigan Municipal Executives and former member of its Board of Directors. Thad grew up in Kalamazoo, received an undergraduate degree from Great Lakes Christian College and a master's degree from Western Michigan University. Thad is seeking election to his first term.

Dan Swallow, Manager, City of Tecumseh



Dan has more than 18 years' experience as a municipal official and has been the City Manager of Tecumseh since 2015. Previously, his government career included tenures with the Toledo Metropolitan Area Council of Governments, Van Buren Township, and as the Economic & Community Development Director for the City of Monroe. He has credentials from the American Institute of Certified Planners (AICP) and actively participates in the Michigan Association of Planning and Michigan Municipal Executives. Dan grew up in the small northeastern Michigan community of Alpena. Dan is seeking election to his first term.