

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
May 10th, 2021
7:15 P.M.**

1. MEETING CALLED TO ORDER: Mayor Jeffrey N. Roth

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Approval of budget workshop and regular meeting minutes from April 26th, 2021.

6. APPOINTMENT TO COUNCIL:

- a. **RESOLUTION 21-27:** Council Confirmation of Mayor Roth's appointment of Lou Templeton to the City Council, term ending November 2022.

7. OATH OF OFFICE: Council member Lou Templeton, term ending November 2022.

8. COMMUNICATIONS:

- a. None.

9. APPROVAL OF WARRANT: Approval Warrant #21-08 in the amount of \$22,968.74.

10. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).

11. UNFINISHED BUSINESS:

- a. None.

12. NEW BUSINESS:

- a. **PUBLIC HEARING:** City's Fiscal Year 2021/2022 Budget and "The Property Tax Millage Rate proposed to be levied to Support the Proposed Budget."
- b. **RESOLUTION 21-28:** Council confirmation of Mayor Roth's appointment of Sarah Young to the Planning Commission, term ending December 2021.
- c. **RESOLUTION 21-29:** Approval of Nuisance or Hazardous Abatement Procedure Policy.
- d. **RESOLUTION 21-30:** Support and commitment of matching funds for MDOT FY2022 TEDF Category B grant program.

13. PUBLIC COMMENT (Five Minute Time Limit).

14. COUNCIL MEMBER AND STAFF COMMENTS

15. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
CITY COUNCIL – BUDGET WORKSHOP
April 26th, 2021

At **6:30 p.m.**, Mayor Jeffrey Roth opened the Budget Workshop Session.

PRESENT: Black, Irwin, Dubey and Mayor Jeffrey Roth.

ABSENT: Heidenfeldt, Sorensen.

OTHERS: City Manager/Treasurer Vicki Corlew, Fire Chief James Young, DPW Superintendent Paul Zumbach, and City Deputy Clerk Spencer Lewis.

Local Street

- Louisa Street project pushed back to be completed FY 2021/2022

Housing Development Fund

- Last year for HUD funds (2020/2021)

Water Fund

- New hydraulic trash pump, new meter reader, and new computer for DPW

ADJOURNMENT:

With no further business, the Workshop was adjourned at **6:40 p.m.**

Spencer Lewis, Deputy City Clerk

CITY OF MT. MORRIS
CITY COUNCIL – REGULAR MEETING
April 26th, 2021

At 7:15 p.m., Mayor Jeff Roth called the Regular Council Meeting to order in the fire hall.

PRESENT: Black, Heidenfeldt, Irwin, Dubey, Sorensen and Roth.

ABSENT: None.

OTHERS: City Manager/Treasurer Vicki Corlew, Attorney Amanda Doyle, Fire Chief Young, DPW Superintendent Paul Zumbach, Officer Kevin Mihailoff and Deputy Clerk Spencer Lewis.

The Pledge of Allegiance.

ROLL CALL:

None.

APPROVAL OF AGENDA:

A motion was made by Council member Black, seconded by Council member Irwin to approve the agenda.

All ayes.

Motion carried.

MINUTES:

Council member Irwin stated he would like his council member comments added to the April 12th, 2021 minutes.

A motion was made by Council member Heidenfeldt, seconded by Council member Irwin to approve the budget workshop and regular meeting minutes from April 12th, 2021 as amended.

All ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF WARRANT:

A motion was made by Council member Black, seconded by Council member Irwin to approve **Warrant #21-07 in the amount of \$102,028.65**

Roll call: 6 Ayes 0 Nays 0 Absent

Motion Carried.

PUBLIC COMMENT:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a. Republic Services – Gary Hicks

Council member Heidenfeldt stated that the follow through on missed pickups are poor.

Gary Hicks stated that when there is a missed pickup, they want to respond quickly. The City of Mt. Morris is an important customer to him. Mr. Hicks stated they are experiencing the worse labor shortage that he has seen

in the last 20 plus years. He promised that behind the scenes, they are doing everything in their power to provide uninterrupted service. Gary Hicks stated that he had 3 different meetings happening at this time, and since he had committed to attending this council meeting, he was not attending the others.

Council member Irwin questioned Gary Hicks if other cities' meetings tonight were addressing the same concerns?

Gary Hicks stated no, that the Swartz Creek meeting was for being awarded a new contract tonight.

Council member Irwin stated that pre-covid, when we had council meetings, we would have residents come to council meetings stating that their neighbors' trash has been picked up on either side, but theirs were missed.

Gary Hicks stated that he never understands how a driver can go down a street and pickup everyone's but one, and that his own personal thoughts were that maybe it wasn't put out in time.

Council member Irwin questioned Gary Hicks when his contract expires with the city?

Gary Hicks stated he didn't know.

City Manager/Treasurer Vicki Corlew stated that the contract expires next year, 2022.

Council member Dubey asked Gary Hicks if households are only limited to 1 trash bin?

Gary Hicks stated no, that you can have as many as needed.

Gary Hicks stated that one thing they are behind on now are bulk items, but that getting them scheduled as soon as possible for pickup is the easiest way to make sure they are collected.

b. RESOLUTION 21-23: Approval of Curbeo contract.

A motion was made by Council member Black, seconded by Council member Sorensen to approve Resolution 21-23: Approval of Curbco contract.

Roll call: 6 Ayes 0 Nays 0 Absent

Motion carried.

c. RESOLUTION 21-24: Approval of Master Plan draft.

A motion was made by Council member Irwin, seconded by Council member Dubey to approve Resolution 21-23: Approval of Master Plan draft.

Roll call: 6 Ayes 0 Nays 0 Absent

Motion carried.

d. RESOLUTION 21-25: Approval of City Manager Contract.

A motion was made by Council member Black, seconded by Council member Sorensen to approve Resolution 21-25: Approval of City Manager Contract.

Council member Irwin questioned Mayor Roth if there was any reason why this position would not be open for interviews, to alleviate the duties that the City Manager and Treasurer combined?

Mayor Roth stated that we could, but that this was just an extension of the contract. If this were not to be approved, we would have to move in that direction of opening up the position.

Roll call: 5 Ayes 1 Nays 0 Absent
 (Irwin)

Motion carried.

e. RESOLUTION 21-26: Set Public Hearing for FY 2021/2022 Budget.

A motion was made by Council member Sorensen, seconded by Council member Heidenfeldt to approve Resolution 21-26: Set Public Hearing for FY 2021/2022 Budget.

Roll call: ____ 6 ____ Ayes ____ 0 ____ Nays ____ 0 ____ Absent

Motion Carried.

f. Veterans' Memorial at Library.

Lou Templeton from the DDA stated that the DDA board has been looking at Veterans' Memorial monuments because we do not have one in the City. They have looked at three or four different locations within the City, for the memorial park, and decided that the Library would be the best location. Thursday, 04/29/2021, at 5:00 p.m. there is a representative from the monument company to meet at the Library to give Lou advice on if that location for the monument is good. Miles Martin has donated the first \$2000 toward the monument, if it gets approved.

Council member Heidenfeldt questioned Lou Templeton on what was wrong with the current monument out in front of City Hall?

Lou Templeton stated that she does not believe anything is wrong with it, just that they believe having a different one in a different area where people can stop and see, and sit on a bench to reflect of their loved ones.

Council member Irwin stated that he thinks that Lou Templeton has picked a good area for the memorial.

A motion was made by Council member Irwin, seconded by Council member Sorensen to approve the allowance of DDA to set a Veteran's Memorial at the Library.

All Ayes.

Motion Carried.

Council member Irwin questioned Lou Templeton on what the projected completion date of the memorial, and the ordering of the monument?

Lou Templeton stated it would take 6-8 weeks for ordering that monument, and then once the parking lot is completed at the library, the cement for the memorial will be poured then as well.

PUBLIC COMMENT:

Rich Young 1326 W. Mt. Morris Rd – Rich Young questioned City Manager/Treasurer Vicki Corlew on planning and zoning essentials, and if she had any information on that?

City Manager/Treasurer Vicki Corlew stated that the training is being set up.

Rich Young questioned DPW Superintendent Paul Zumbach if they had a list of properties that were considered blighted?

DPW Superintendent Paul Zumbach stated they are working on 3 or 4 houses that probably will have to be condemned. A couple on Temperance Street, North of Mt. Morris Rd., are the two highest on the list right now.

Rich Young stated that the property of 11826 Temperance looks very dangerous, and questioned if that property is owned by anyone?

DPW Superintendent Paul Zumbach stated that the property is owned by a resident on Temperance and Mt. Morris Rd., but currently vacant.

Rich Young thanked DPW Superintendent Paul Zumbach to reaching back out to him about the property near the railroad tracks, and questioned if the City has a plan to address landbank owned negligence?

DPW Superintended Paul Zumbach stated that there is not a plan for it here at the City. He just thinks that the landbank randomly selects certain number of houses to demolish.

Rich Young questioned Fire Chief James Young if he had exercised his ordinance right to enter buildings to check for fire code?

Fire Chief James Young was not present at the time to answer the question.

David Black 314 Oak Street – David offered congratulations to Firefighter Austin Ellison, whom had just passed his written and practical exam for the Fire Academy.

COUNCIL MEMBER AND STAFF COMMENTS:

Council member Heidenfeldt questioned when did council start making this memorandum, rather than what we used to do where the City Manager would make comments?

Mayor Roth replied that the council never started or agreed on anything, it was just something that the department heads started on their own.

Council member Irwin responded to Council member Heidenfeldt, stating that managers started reporting more in the reports due to questions being asked by council members, and rather than spending time answering questions, they would just include the information to alleviate questions.

Council member Black wanted to congratulate Firefighter Austin for passing his tests for the fire department. She also offered a happy retirement to Chief Becker.

Mayor Roth offered congratulations to Firefighter Austin, and also to Chief Becker on his retirement.

ADJOURNMENT:

With no further business, the Council Meeting was adjourned at **7:52p.m.**

Spencer Lewis, Deputy City Clerk

**CITY OF MT. MORRIS
RESOLUTION 21-27**

WHEREAS: A vacancy exists in the office of Council member by virtue of the resignation of Josh Thayer, which resignation was effective April 12, 2021, and was accepted by the Council at its meeting on April 12, 2021; and

WHEREAS: Section 4.8 of the City Charter provides that any vacancy occurring in the office of Councilmember shall be filled within 60 days after such vacancy shall have occurred by the Mayor with the concurrence of a majority of the Council; and

WHEREAS: The Mayor has appointed Lou Templeton to the position of Council member to serve until the next regular City election.

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby issue its concurrence pursuant to said charter section and does, accordingly, declare Lou Templeton a member of the Mt. Morris City Council effectively immediately.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, May 10th, 2021 at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Jeffrey N. Roth, Mayor

Spencer Lewis, Deputy City Clerk

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|------------------------------|-------------------------------|--|------------------------------|-----------|---------|
| Fund 101 General | | | | | |
| Dept 000 | | | | | |
| 101-000-283.000 | PERFORMANCE BOND PAYABLE | KEVIN GOLDIN | FIRE INSURANCE WITHHOLDING | 10,762.50 | |
| | | Total For Dept 000 | | 10,762.50 | |
| Dept 190 ELECTIONS | | | | | |
| 101-190-740.000 | OPERATING EXPENSE | MT MORRIS MASONIC BUILDI | MAY 2021 ELECTION | 300.00 | |
| | | Total For Dept 190 ELECTIONS | | 300.00 | |
| Dept 215 ADMINISTRATION | | | | | |
| 101-215-740.000 | OPERATING EXPENSE | GENESEE COUNTY HERALD | BUDGET PUBLIC HEARING AD | 63.20 | |
| 101-215-740.000 | OPERATING EXPENSE | MARQUEE ENGRAVING | NAME PLATE/RETIREMENT PLAQUE | 17.00 | |
| 101-215-740.000 | OPERATING EXPENSE | XTREME SHREDS | SHRED SERVICE | 17.50 | |
| 101-215-850.000 | COMMUNICATIONS | STAR2STAR COMMUNICATIONS | PHONE BILL | 149.40 | |
| 101-215-850.000 | COMMUNICATIONS | VERIZON | PHONE BILL | 38.30 | |
| 101-215-999.000 | PAYING AGENT FEE | U.S BANK | SPECIAL ASSESSMENT TAX BOND | 95.00 | |
| | | Total For Dept 215 ADMINISTRATION | | 380.40 | |
| Dept 253 TREASURER | | | | | |
| 101-253-825.000 | MAINTENANCE AGREEMENTS | BS&A SOFTWARE | ANNUAL SERVICE-TAX SYSTEM | 751.00 | |
| | | Total For Dept 253 TREASURER | | 751.00 | |
| Dept 265 CITY HALL & GROUNDS | | | | | |
| 101-265-740.000 | OPERATING EXPENSE | ACTION MUNICIPAL SUPPLY | HAND TOWELS | 28.68 | |
| 101-265-801.000 | PROFESSIONAL SERVICES | TAMMY'S LANDSCAPING | MOWING/WEED WHACKING | 40.50 | |
| 101-265-920.000 | PUBLIC UTILITIES | CITY OF MT. MORRIS | WATER BILLS | 30.53 | |
| | | Total For Dept 265 CITY HALL & GROUNDS | | 99.71 | |
| Dept 269 OTHER CITY PROPERTY | | | | | |
| 101-269-801.000 | PROFESSIONAL SERVICES | TAMMY'S LANDSCAPING | MOWING/WEED WHACKING | 9.00 | |
| | | Total For Dept 269 OTHER CITY PROPERTY | | 9.00 | |
| Dept 276 CEMETERY | | | | | |
| 101-276-740.000 | OPERATING EXPENSE | MENARDS - CLIO | CONCRETE MIX | 65.96 | |
| 101-276-740.000 | OPERATING EXPENSE | MENARDS - CLIO | SUPPLIES | 47.18 | |
| | | Total For Dept 276 CEMETERY | | 113.14 | |
| Dept 305 POLICE DEPARTMENT | | | | | |
| 101-305-740.000 | OPERATING EXPENSE | MARQUEE ENGRAVING | NAME PLATE/RETIREMENT PLAQUE | 93.00 | |
| 101-305-740.000 | OPERATING EXPENSE | XTREME SHREDS | SHRED SERVICE | 17.50 | |
| 101-305-745.000 | GAS & FUEL | MICHIGAN PETROLEUM TECH | UNLEADED GAS | 565.85 | |
| 101-305-850.000 | COMMUNICATIONS | STAR2STAR COMMUNICATIONS | PHONE BILL | 85.38 | |
| 101-305-850.000 | COMMUNICATIONS | VERIZON | PHONE BILL | 85.23 | |
| | | Total For Dept 305 POLICE DEPARTMENT | | 846.96 | |
| Dept 336 FIRE DEPARTMENT | | | | | |
| 101-336-740.000 | OPERATING EXPENSE | NYE UNIFORM COMPANY | VELLUMSTRIPE | 25.00 | |
| 101-336-740.000 | OPERATING EXPENSE | NYE UNIFORM COMPANY | NAME BAR | 14.00 | |
| 101-336-740.000 | OPERATING EXPENSE | PROFESSIONAL FIRE SERVIC | BATTERIES | 610.00 | |
| 101-336-740.000 | OPERATING EXPENSE | WITMER PUBLIC SAFETY GRO | SUPPLIES | 189.15 | |
| 101-336-745.000 | GAS & FUEL | MICHIGAN PETROLEUM TECH | UNLEADED GAS | 5.01 | |
| 101-336-745.000 | GAS & FUEL | MICHIGAN PETROLEUM TECH | DIESEL | 74.19 | |
| 101-336-850.000 | COMMUNICATIONS | STAR2STAR COMMUNICATIONS | PHONE BILL | 42.69 | |
| 101-336-930.000 | REPAIR & MAINTENANCE - VEHICL | LEO'S SAW SHOP | SUPPLIES | 6.95 | |
| 101-336-930.000 | REPAIR & MAINTENANCE - VEHICL | ROD'S MOBILE TIRE SERVIC | TIRES | 465.00 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|-------------------------------|---|-----------------------------------|-----------|---------|
| Fund 101 General Dept 336 FIRE DEPARTMENT | | | | | |
| Dept 441 PUBLIC WORKS | | | | | |
| 101-441-740.000 | OPERATING EXPENSE | Total For Dept 336 FIRE DEPARTMENT | | 1,431.99 | |
| 101-441-740.000 | OPERATING EXPENSE | ACTION MUNICIPAL SUPPLY | HAND TOWELS | 60.42 | |
| 101-441-740.000 | OPERATING EXPENSE | AUTO - WARES GROUP | PROTECTANT/GLASS CLEANER | 11.22 | |
| 101-441-740.000 | OPERATING EXPENSE | AUTO - WARES GROUP | HEX DIE | 4.79 | |
| 101-441-740.000 | OPERATING EXPENSE | AUTO - WARES GROUP | IMPORT FILTER | 11.39 | |
| 101-441-740.000 | OPERATING EXPENSE | LEO'S SAW SHOP | SUPPLIES | 44.95 | |
| 101-441-740.000 | OPERATING EXPENSE | MENARDS - CLIO | SUPPLIES | 20.44 | |
| 101-441-740.000 | OPERATING EXPENSE | MENARDS - CLIO | SUPPLIES | 276.36 | |
| 101-441-740.000 | OPERATING EXPENSE | MENARDS - CLIO | SUPPLIES | 11.49 | |
| 101-441-745.000 | OPERATING EXPENSE | MICHIGAN PETROLEUM TECH | DIESEL | 24.40 | |
| 101-441-850.000 | GAS & FUEL | COMCAST | INTERNET/FAX | 69.54 | |
| 101-441-850.000 | COMMUNICATIONS | VERIZON | PHONE BILL | 29.00 | |
| 101-441-920.000 | PUBLIC UTILITIES | CITY OF MT. MORRIS | WATER BILLS | 34.93 | |
| 101-441-922.000 | STREET LIGHTING | CONSUMERS ENERGY | STREET LIGHTS | 2,963.69 | |
| 101-441-922.000 | STREET LIGHTING | CONSUMERS ENERGY | LED LIGHTS | 626.87 | |
| 101-441-930.000 | REPAIR & MAINTENANCE - VEHICL | AUTO - WARES GROUP | SUPPLIES | 15.89 | |
| 101-441-930.000 | REPAIR & MAINTENANCE - VEHICL | AUTO - WARES GROUP | OIL FILTER - #30 | 24.49 | |
| Dept 738 LIBRARY | | Total For Dept 441 PUBLIC WORKS | | 4,229.87 | |
| 101-738-740.000 | OPERATING EXPENSE | MENARDS - CLIO | SUPPLIES | 179.00 | |
| 101-738-740.000 | OPERATING EXPENSE | MENARDS - CLIO | SUPPLIES | 3.71 | |
| 101-738-801.000 | PROFESSIONAL SERVICES | SHERWOOD PROFESSIONAL CL | LIBRARY CLEANING | 240.00 | |
| 101-738-801.000 | PROFESSIONAL SERVICES | TAMMY'S LANDSCAPING | MOWING/WEED WHACKING | 40.50 | |
| 101-738-920.000 | PUBLIC UTILITIES | CITY OF MT. MORRIS | WATER BILLS | 32.44 | |
| Fund 202 Major Street | | Total For Dept 738 LIBRARY | | 495.65 | |
| Dept 442 SIDEWALKS | | Total For Fund 101 General | | 19,420.22 | |
| 202-442-740.000 | OPERATING EXPENSE | OUTDOOR SOLUTIONS | TOPSOIL | 125.00 | |
| 202-442-740.000 | OPERATING EXPENSE | OUTDOOR SOLUTIONS | TOPSOIL - SPRUCE ST | 125.00 | |
| 202-442-740.000 | OPERATING EXPENSE | R & R READY MIX INC. | CDBG SPRUCE ST. | 666.75 | |
| Dept 463 STREET ROUTINE MAINTENANCE | | Total For Dept 442 SIDEWALKS | | 916.75 | |
| 202-463-740.000 | OPERATING EXPENSE | AUTO - WARES GROUP | OIL DRI | 16.39 | |
| 202-463-740.000 | OPERATING EXPENSE | AUTO - WARES GROUP | OIL DRI | 32.78 | |
| 202-463-740.000 | OPERATING EXPENSE | VERIZON | PHONE BILL | 57.98 | |
| Dept 474 TRAFFIC SERVICES | | Total For Dept 463 STREET ROUTINE MAINTENANCE | | 107.15 | |
| 202-474-920.000 | PUBLIC UTILITIES | CONSUMERS ENERGY | TRAFFIC LIGHTS | 241.03 | |
| Fund 591 Water Fund | | Total For Dept 474 TRAFFIC SERVICES | | 241.03 | |
| Dept 000 | | Total For Fund 202 Major Street | | 1,264.93 | |
| 591-000-255.000 | WATER DEPOSITS PAYABLE | CITY OF MT. MORRIS | WATER DEPOSIT - 340 OAK ST | 82.31 | |
| 591-000-255.000 | WATER DEPOSITS PAYABLE | ED ABRAHAM | WATER DEPOSIT REFUND - 340 OAK ST | 167.69 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---------------------------------|-------------------------------|--------|-----------------------------|----------|---------|
| Fund 591 Water Fund Dept 000 | | | | | |
| Dept 215 ADMINISTRATION | | | | | |
| 591-215-850.000 | COMMUNICATIONS | | INTERNET/FAX | 250.00 | |
| 591-215-850.000 | COMMUNICATIONS | | PHONE BILL | 69.53 | |
| 591-215-850.000 | COMMUNICATIONS | | PHONE BILL | 85.38 | |
| 591-215-999.000 | PAYING AGENT FEE | | SPECIAL ASSESSMENT TAX BOND | 29.00 | |
| | | | | 155.00 | |
| | | | | 338.91 | |
| Dept 537 WATER DISTRIBUTION | | | | | |
| 591-537-714.800 | FRINGE BENEFIT-NON PAYROLL | | UNIFORMS | 43.68 | |
| 591-537-714.800 | FRINGE BENEFIT-NON PAYROLL | | UNIFORMS | 43.68 | |
| 591-537-740.000 | OPERATING EXPENSE | | BUFF AND CURB BOX | 202.35 | |
| 591-537-745.000 | GAS & FUEL | | UNLEADED GAS | 87.94 | |
| 591-537-745.000 | GAS & FUEL | | DIESEL | 466.41 | |
| 591-537-930.000 | REPAIR & MAINTENANCE - VEHICL | | MINI BULB CARDED - #37 | 4.89 | |
| | | | | 848.95 | |
| Dept 539 WATER REPAIR | | | | | |
| 591-539-740.000 | OPERATING EXPENSE | | HIP WADERS | 149.00 | |
| 591-539-740.000 | OPERATING EXPENSE | | SAND DELIVERY | 517.50 | |
| | | | | 666.50 | |
| | | | | 2,104.36 | |
| Fund 592 Sewer Fund | | | | | |
| Dept 215 ADMINISTRATION | | | | | |
| 592-215-850.000 | COMMUNICATIONS | | INTERNET/FAX | 69.53 | |
| 592-215-850.000 | COMMUNICATIONS | | PHONE BILL | 64.03 | |
| 592-215-850.000 | COMMUNICATIONS | | PHONE BILL | 29.00 | |
| | | | | 162.56 | |
| Dept 536 SEWER DISTRIBUTION | | | | | |
| 592-536-930.000 | REPAIR & MAINTENANCE - VEHICL | | AUTO - WARES GROUP | 16.67 | |
| | | | STICK ON REFLECT #50 | | |
| | | | | 16.67 | |
| | | | | 179.23 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------|-------------------|--------|-----------------------|-----------|---------|
| Fund Totals: | | | | | |
| | | | Fund 101 General | 19,420.22 | |
| | | | Fund 202 Major Street | 1,264.93 | |
| | | | Fund 591 Water Fund | 2,104.36 | |
| | | | Fund 592 Sewer Fund | 179.23 | |
| | | | Total For All Funds: | 22,968.74 | |

This Warrant is hereby approved and directed for payment.

Jeffrey N. Roth, Mayor

Spencer Lewis, Deputy City Clerk

**CITY OF MT. MORRIS
RESOLUTION 21-28**

WHEREAS: There currently exists a vacancy on the Planning Commission, and

WHEREAS: Mayor Jeffery N. Roth has appointed Sarah Young, term ending December 2021 to the Planning Commission, and

WHEREAS: It is required that the City Council confirm Mayor Jeffery N. Roth's appointments.

NOW THEREFORE BE IT RESOLVED:

That the City Council does hereby confirm Mayor Jeffery N. Roth's appointment of Sarah Young, term ending December 2021 to the Planning Commission.

A motion was made by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, May 10th, 2021, at 7:15 p.m.

_____ Yea _____ Nay _____ Absent

Jeffery N. Roth, Mayor

Spencer Lewis, Deputy City Clerk

**CITY OF MT. MORRIS
RESOLUTION 21-29**

**RESOLUTION ADOPTING A POLICY SETTING FORTH A NUISANCE OR
HAZARDOUS ABATEMENT PROCEDURE FOR THE CITY OF MT. MORRIS**

WHEREAS: The Mt. Morris City Charter, via Sections 4.20 and 6.2 specifically, requires that the City, through its council and administration, shall provide for the public peace and health and for the safety of persons and property within the City; and

WHEREAS: The City Council along with the City Manager and Director of Public Works of the City of Mt. Morris has determined that the best interests of the City's residents and businesses would be served by the adoption of a procedure to alleviate certain blighted buildings and structures within the City.

NOW THEREFORE BE IT RESOLVED:

That the City Council does hereby adopted the attached policy setting forth the procedure for the alleviation of blighted/condemned/nuisance homes, buildings, and structures within the City of Mt. Morris as determined by the City of Mt. Morris.

SEE ATTACHED EXHIBIT A: ABATEMENT PROCEDURE / CHECKLIST

A motion was made by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, May 10, 2021, at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Jeffery N. Roth, Mayor

Spencer Lewis, Deputy City Clerk

NUISANCE OR HAZARD ABATEMENT PROCEDURE

Date

- _____ I. Request by Administration, City Council, or General Public to investigate specific location.
- _____ II. Report to City Council to set Public Hearing date/time relative to condition of premises with:
- a. Legal Description
 - b. Owner of Record (according to tax roll)
 - c. Report of recommendation
 - d. Certification by Director of the DPW
 - e. Memo to Mayor/Clerk/City Manager – Set Public Hearing Date
- _____ III. Notice of Public Hearing to Order abatement. Date: _____
- a. Title search ordered: _____ received: _____
 - b. Notice given to owner as per title search, certified mail w/ return receipt request. Date: _____
 - c. Notice posted on premises. Date: _____
 - d. Notice posted at City Hall entrances & DPW entrance Date: _____
 - e. Publish in newspaper of general circulation. Date: _____
- ** Note: All notices posted & mailed, minimum of 10 days prior to date set by council in step II.
- _____ IV. Certification of Service of Notice
- a. Compliance of Step III by Clerk
 - b. Copy of notice attached
- _____ V. Resolution by City Council for action within _____ days.
- a. Extension: _____ days
 - b. Board up building
 - c. Clear site of junk & debris, etc.
 - d. Demolition
 - e. Repair
- _____ VI. Notice of City Council action:
- a. Notice sent to property owner of record, sent certified mail w/ return receipt requested.
 - b. Notice sent to premises
 - c. Notice posted on premises
 - d. Certificate of Notice for Step V.
- _____ VII. Legal Review
- a. Package sent to City Attorney to review for compliance. Date: _____
 - b. Authorization to bid for demolition by City Attorney.

EXHBIT A
To Council Resolution
5/10/2021

_____ VIII. Advertisement for Bids of Department of Public Works:

- a. Proposal
- b. Contract
- c. Insurance
- d. Bonds
- e. Review and sign by City Attorney
- f. Notice to Proceed

_____ IX. Certification of Demolition:

- a. Statement of completion by contractor
- b. Final inspection & certification by Building Inspector
- c. Final invoice billing to Treasurers Office for collection

** Note All forms are to be completed in triplicate. (DPW, Clerk, & City Attorney)

Comments:

**CITY OF MT. MORRIS
RESOLUTION NO. 21-30**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM FOR THE FOLLOWING IMPROVEMENTS:

Rehabilitate existing asphalt pavement on Van Buren Street from Saginaw Street west to dead end (see attached map)

Minutes of a regular meeting of the Council of the City of Mt. Morris, Genesee County, Michigan, on May 10, 2021 at 7:15 p.m.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the City of Mt. Morris is applying for \$73,300 in funding through MDOT from the Transportation Economic Development Category B Program to *rehabilitate Van Buren Street from Saginaw Street to dead end*.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized City Manager Vicki Corlew, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$73,300 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FUTHER RESOLVED THAT, the City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

ON A ROLL CALL VOTE:

AYES: Council Members _____

NAYS: Council Members _____

ABSENT: Council Members _____

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

CERTIFICATION

The forgoing resolution was certified at a regular meeting of the Council of the City of Mt. Morris held on May 10, 2021.

Spencer Lewis, Deputy City Clerk

OFFICE OF ECONOMIC DEVELOPMENT
TRANSPORTATION ECONOMIC DEVELOPMENT FUND
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION
[*Application Instructions*](#)

APPLICANT INFORMATION

| | | | |
|--|---|----------------------------------|---|
| CITY OR VILLAGE NAME City of Mt. Morris | MAILING ADDRESS 11649 N Saginaw Street | ZIP CODE 48458 | COUNTY Genesee |
| CONTACT PERSON Vicki Corlew | TITLE Manager | PHONE NO. (810) 686-2160 Ext: | E-MAIL ADDRESS vfishell@cityofmtmorris.org |
| STATE SENATOR NAME Jim Ananich | STATE SENATE DISTRICT NO. 27 | STATE REP. NAME John Cherry | STATE REP. DISTRICT NO. 49 |

PROJECT INFORMATION

| | | | |
|---|---|-------------------------------------|---------------------------------------|
| 1.) STREET NAME Van Buren Street | PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) Saginaw St. to dead end | ROADWAY CLASSIFICATION Local | CONSTRUCTION COST \$146,610.00 |
|---|---|-------------------------------------|---------------------------------------|

DESCRIPTION OF PROPOSED WORK (See [Application Instructions - Appendix I: Preventative Maintenance Guide](#))

Cold mill existing asphalt surface and construct approximately two inches of hot-mixed-asphalt (HMA) pavement. Complete pavement repairs in areas where existing pavement is in very poor condition. Pavement repairs will consist of removing existing pavement, excavating and placing aggregate base and new HMA. remove and replace curb and gutter in areas where existing is in poor condition. Adjust existing drainage structures and valve boxes as needed.

| | | | |
|-------------|--|------------------------|-------------------|
| STREET NAME | PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) | ROADWAY CLASSIFICATION | CONSTRUCTION COST |
|-------------|--|------------------------|-------------------|

DESCRIPTION OF PROPOSED WORK

| | | | |
|-------------|--|------------------------|-------------------|
| STREET NAME | PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) | ROADWAY CLASSIFICATION | CONSTRUCTION COST |
|-------------|--|------------------------|-------------------|

DESCRIPTION OF PROPOSED WORK

| | | | |
|-------------|--|---------------------------|----------------------|
| STREET NAME | PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) | ROADWAY CLASSIFICATION | CONSTRUCTION COST |
|-------------|--|---------------------------|----------------------|

DESCRIPTION OF PROPOSED WORK

| | | | |
|-------------|--|---------------------------|----------------------|
| STREET NAME | PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) | ROADWAY CLASSIFICATION | CONSTRUCTION COST |
|-------------|--|---------------------------|----------------------|

DESCRIPTION OF PROPOSED WORK

| | |
|--|---|
| 2.) IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | 3.) IF "YES" TO 2, PLEASE BRIEFLY DESCRIBE BELOW. NA |
| 4.) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER INFRASTRUCTURE WORK? – I.E. SEWER, WATER, ELECTRIC, OR OTHER? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | 5.) IF "YES" TO 4, PLEASE BRIEFLY DESCRIBE BELOW. NA |

6.) REQUIRED DOCUMENTS CHECKLIST (Attach these documents along with this application to the submission email)

☒ RESOLUTION OF SUPPORT ☒ PHOTOS ☒ MAP

| | | |
|--|---|--|
| 7.) CATEGORY B FUNDS REQUESTED (PHYSICAL CONSTRUCTION ONLY) \$ 73,305.00 | 8.) LOCAL CONSTRUCTION MATCHING FUNDS (50% MINIMUM MATCH REQUIREMENT) \$73,305.00 | 9.) TOTAL CONSTRUCTION COSTS \$146,610.00 |
|--|---|--|

IMPLEMENTATION INFORMATION

| | | |
|--|---|--|
| 10.) PROPOSED PROJECT START DATE (mm/dd/yyyy) 05/01/22 | 11.) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | 12.) IF "YES" TO 11, PLEASE PROVIDE THE AGENCY'S NAME. 13.) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 14.) IF "NO" TO 13, WILL ANOTHER LOCAL AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/> | | 15.) IF "YES" TO 14, PLEASE PROVIDE THE AGENCY'S NAME. |
| 16.) IF "NO" TO 14, WILL A WILL A CONSULTANT ENGINEERING FIRM OVERSEE THE GRANT IMPLEMENTATION YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | 17.) IF "YES" TO 16, PLEASE PROVIDE THE FIRM'S NAME. ROWE Professional Services Company |

18.) ADDITIONAL COMMENTS

This funding will allow the City to continue it's program of local street rehabilitation.

City of Mt. Morris
STREET REHABILITATION
 Van Buren St. from Saginaw St to dead end
 DATE: May, 2021
 Opinion of Probable Construction Cost



ROWE PROFESSIONAL
 SERVICES COMPANY

| WORK DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---|----------|------|-------------|---------------------|
| ROAD RECONSTRUCTION (1165 ft.) | | | | |
| Mobilization | 1 | LS | \$14,000.00 | \$14,000.00 |
| Audio Video | 1 | LS | \$1,500.00 | \$1,500.00 |
| Pavement Repair | 315 | SYD | \$70.00 | \$22,050.00 |
| Erosion Control | 1 | LS | \$1,500.00 | \$1,500.00 |
| Cold Milling HMA Surface | 3125 | SYD | \$5.00 | \$15,625.00 |
| Curb and Gutter, Conc, Replacement | 400 | FT | \$60.00 | \$24,000.00 |
| Structure Adjustment | 4 | EA | \$1,000.00 | \$4,000.00 |
| Gate Box, Adjust | 3 | EA | \$800.00 | \$2,400.00 |
| HMA, 2" | 395 | TON | \$80.00 | \$31,600.00 |
| Traffic Control | 1 | LS | \$1,500.00 | \$1,500.00 |
| Turf Restoration | 1 | LS | \$2,500.00 | \$2,500.00 |
| Pavement Markings-(Cross walk and stop bar) | 1 | LS | \$1,500.00 | \$1,500.00 |
| | | | | |
| Subtotal | | | | \$122,175.00 |
| Road Work Contingency (20%) | | | | \$24,435.00 |
| TOTAL COST ROAD WORK | | | | \$146,610.00 |
| Design and Construction Engineering | | | | \$36,652.50 |

Road rehabilitation (1165 feet long and 23 feet wide (measured from edge of gutters)) includes Milling 2" deep, structure adjustments and paving with 2 inches of hot mixed asphalt (HMA).

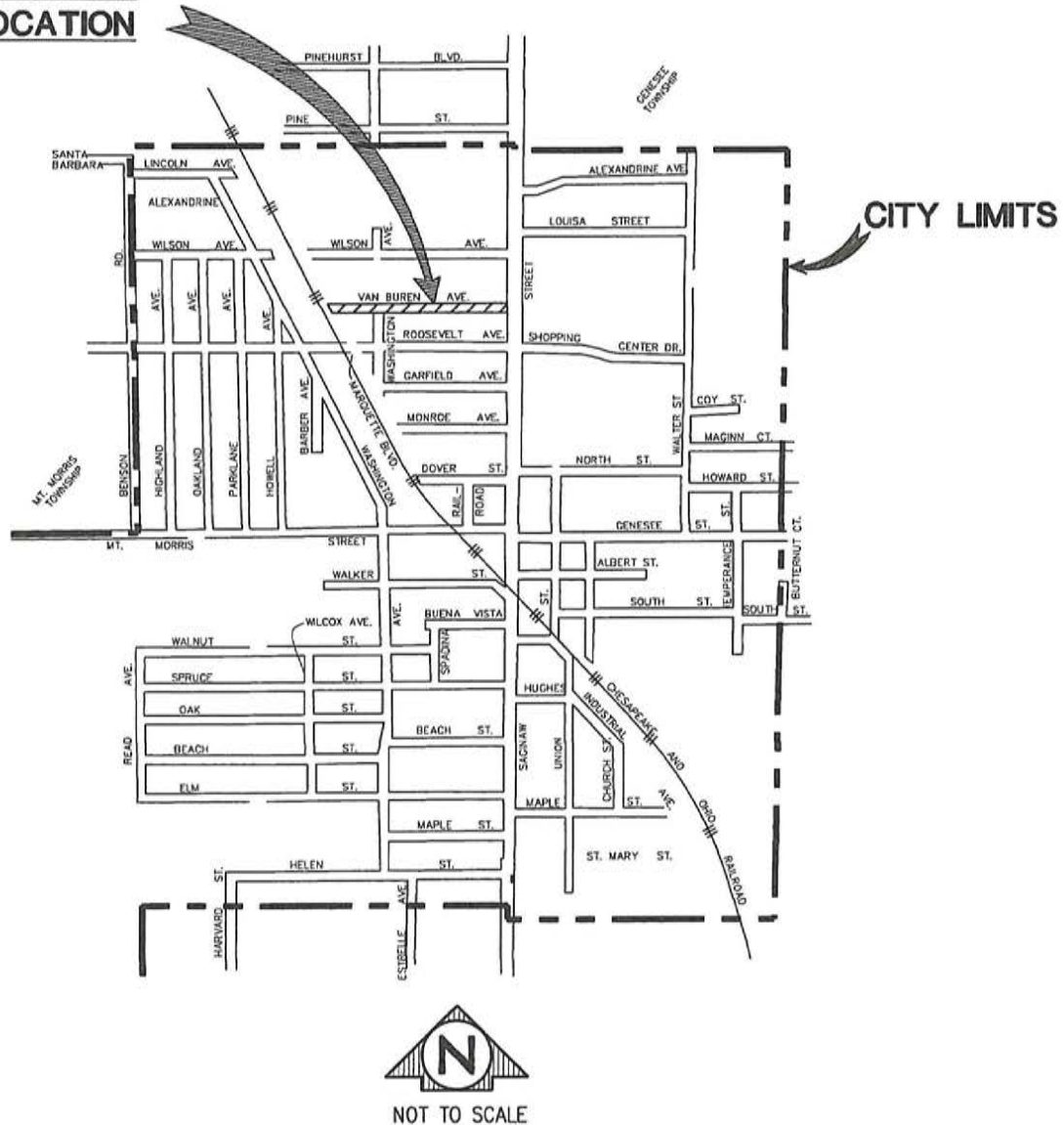
Sidewalk ramps at Saginaw Street appear to be newer and ADA compliant. No other sidewalk work is anticipated.

Pavement repair (assumed 10% of total area) includes removing existing pavement, aggregate and subgrade, constructing 8-inches crushed aggregate and 4-inches of HMA to be flush with the milled surface.

CITY OF MT. MORRIS CATEGORY B FUNDING APPLICATION

VAN BUREN STREET LOCATION MAP
GENESEE COUNTY, MICHIGAN

**PROJECT
LOCATION**



PREPARED FOR:
CITY OF MT. MORRIS
PROPOSED PROJECT LOCATION MAP

**ROWE PROFESSIONAL
SERVICES COMPANY**

The Rowe Building
540 S. Saginaw St., Suite 200
Flint, MI 48502

O: (810) 341-7500
F: (810) 341-7573
www.rowepsc.com

PLAN NO. 21C0093
DATE: MAY 2021
PROJECT MGR: DPS
REVIEWER:
SCALE: NONE SHEET NO: 1

CITY OF MT. MORRIS VAN BUREN STREET



Looking west at
Washington
Street



Looking east at
Washington
Street

CITY OF MT. MORRIS VAN BUREN STREET



Looking east
near Saginaw
Street



Looking west
approximately
100 feet west
of Saginaw
Street

CITY OF MT. MORRIS VAN BUREN STREET



Looking east
mid-block
between
Washington and
Saginaw Street