

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA**

**May 26, 2020  
7:15 P.M.**

**Electronic Public Meeting - ZOOM**

1. **MEETING CALLED TO ORDER:** Mayor Duane Dunckel.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES:** Budget Workshop, and regular meeting minutes held on May 11, 2020.
6. **COMMUNICATIONS:**
  - a. **None.**
7. **APPROVAL OF WARRANT:** Warrant #20-10 in the amount of \$81,131.71.
8. **PUBLIC COMMENT (Five Minute Time Limit):**
9. **UNFINISHED BUSINESS:**
  - a. **None.**
10. **NEW BUSINESS:**
  - a. **PUBLIC HEARING:** City's Fiscal Year 2020/2021 Budget and "The Property Tax Millage Rate proposed to be levied to Support the Proposed Budget."
  - b. **Mayor's comments on Council Rules of Order.**
  - c. **Code Enforcement.**
11. **PUBLIC COMMENT (Five Minute Time Limit):**
12. **COUNCIL MEMBER AND STAFF COMMENTS**
13. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING**

**CITY OF MT. MORRIS  
CITY COUNCIL – BUDGET WORKSHOP  
May 11, 2020**

At **5:30 p.m.**, Mayor Duane Dunckel opened the Budget Workshop Session.

**PRESENT:** Black, Freeman, Irwin, Roth, Sorensen, Thayer, and Mayor Duane K. Dunckel

**ABSENT:** None.

**OTHERS:** City Manager/Treasurer Vicki Fishell, Police Chief Keith Becker, Fire Chief James Young, DPW Superintendent Paul Zumbach, and City Deputy Clerk April Smith.

**General Fund**

- Projected wage increases for part-time .50 cents, full time 2% and election workers one dollar raises.
- Fire Department officer pay is increased to \$500 more a year.
- Retirement health insurance cost decreases in July.
- Legacy assessing raised contract \$100.

**HUD**

- This is the last year HUD money will be available.

**Major Streets: Act 51**

- The State is projecting a cut in Act 51.

**Local Streets: Louisa Project**

- The Louisa Street project was budgeted for this year but will be pushed to next year. The projected \$100,000 will be transferred from Major Streets to help with this project.

**ADJOURNMENT:**

With no further business, the Workshop was adjourned at **6:02 p.m.**

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April Smith, Deputy City Clerk

**CITY OF MT. MORRIS**  
**CITY COUNCIL – REGULAR MEETING**  
**May 11, 2020**  
**Virtual Meeting - ZOOM**

At 7:15 p.m., Mayor Duane K. Dunckel called the Regular Council Meeting to order.

**PRESENT:** Black, Freeman, Irwin, Roth, Thayer, Sorensen, and Mayor Duane Dunckel.

**ABSENT:** None.

**OTHERS:** City Manager/Treasurer Vicki Fishell, DPW Superintendent Paul Zumbach, Police Chief Becker, Fire Chief James Young, Attorney Amanda Doyle, and Deputy City Clerk April Smith.

The Pledge of Allegiance.

**ROLL CALL:**

None.

**APPROVAL OF AGENDA:**

A motion was made by Council member Thayer, seconded by Council member Irwin to approve the agenda.

All ayes.  
Motion carried.

**MINUTES:**

A motion was made by Council member Roth, seconded by Council member Thayer to approve the minutes of the regular meeting held on April 27<sup>th</sup>, 2020.

All ayes.  
Motion carried.

**COMMUNICATIONS:**

None.

**APPROVAL OF WARRANT:**

A motion was made by Council member Black, seconded by Council member Irwin to approve **Warrant #20-09 in the amount of \$45,160.92 as amended.**

Roll call:                       7    Ayes                       0    Nays                       0    Absent

Motion Carried.

Council Member Roth questioned why fire department is going to EMT trainings when we do not respond to medical. Council Member Roth mentioned that one invoice was under the wrong GL number.

Council Member Freeman questioned how old the water truck is.

**PUBLIC COMMENT:**

**Mark Pyscher 315 Beach** – Questioned why a vehicle of a City employee can be parked on the grass. Stated that he has seen the same City employee with more than two dogs and stated he had to get rid of his third dog because of the City ordinance.

**James Young 421 W. Mt. Morris** – Stated that the vehicle that was parked on the grass is no longer at the house. Stated that the dog Mr. Pyscher seen is now deceased.

**UNFINISHED BUSINESS:**

- a. None.

**NEW BUSINESS:**

- a. **RESOLUTION 20-06: Legacy assessing service Inc. contract renewal.**

A motion was made by Council Member Freeman, and seconded by Council Member Irwin to approve Resolution 20-06: Legacy assessing service Inc. contract renewal.

Roll call:            \_\_\_7\_\_\_ Ayes                    \_\_\_0\_\_\_ Nays                    \_\_\_0\_\_\_ Absent

Motion Carried.

Council member Irwin questioned if we had any other proposals.

- b. **RESOLUTION 20-07: Set public hearing for fiscal year 2020-2021 Budget.**

A motion was made by Council Member Roth, and seconded by Council Member Thayer to approve the public hearing on May 26<sup>th</sup>, 2020.

Roll call:            \_\_\_7\_\_\_ Ayes                    \_\_\_0\_\_\_ Nays                    \_\_\_0\_\_\_ Absent

Motion Carried.

**PUBLIC COMMENT:**

**Mark Pyscher 315 Beach** – Questioned Council Member Thayer about the Ice Cream shop being sold. Questioned Council Member Thayer if his voter ID address is at the Ice Cream shop and if he is a resident there.

**COUNCIL MEMBER AND STAFF COMMENTS:**

Council Member Irwin stated that department heads of the City need to lead by example. Stated that he was walking on W. Mt. Morris St. with his son when Mr. Youngs dog tried to attack him and his son. Stated that something needs to be done with his dogs and if that ever happens again, he threatened to do harm to the dog. Also stated that he received a phone call about a code violation for a structure that has been up for two years, questioned if there was anything we could do since it has already been up for that amount of time. Stated he would like a conclusion for the structure at the next meeting.

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Page Three.

Chief Becker stated that he did not know about the vicious dog until this meeting.

Council Member Black stated that at the next meeting code enforcement needs to be discussed and determine if code is going to be ran strictly or not. Stated that the Memorial Day parade has been cancelled and wished everyone a safe Memorial weekend.

Mayor Duane Dunkel thanked everyone for attending the virtual meeting and wished everyone a safe Memorial weekend.

**ADJOURNMENT:**

With no further business, the Council Meeting was adjourned at **7:44p.m.**

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April Smith, Deputy City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	INSURANCE	6,321.99	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	INSURANCE	2,213.07	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	UNUM LIFE INSURANCE CO.	LIFE INSURANCE	918.43	
		Total For Dept 000		9,453.49	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	GENESEE COUNTY HERALD	NOTICE OF BUDGET HEARING	70.35	
101-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	252.12	
101-215-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	5.16	
101-215-850.000	COMMUNICATIONS	COMCAST	PHONES	128.88	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	INSURANCE	3,308.93	
101-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	67.58	
		Total For Dept 215 ADMINISTRATION		3,833.02	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	126.06	
		Total For Dept 253 TREASURER		126.06	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	151.37	
101-265-801.000	PROFESSIONAL SERVICES	CURBCO	SWEEPING OF MAJOR AND LOCAL ST.	270.00	
101-265-801.000	PROFESSIONAL SERVICES	TAMMY'S LANDSCAPING	MOWING	45.00	
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	CITY HALL/GARAGE APRIL UB	30.53	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	GAS - CITY HALL	106.43	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL	480.55	
		Total For Dept 265 CITY HALL & GROUNDS		1,083.88	
Dept 269 OTHER CITY PROPERTY					
101-269-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT	54.50	
		Total For Dept 269 OTHER CITY PROPERTY		54.50	
Dept 276 CEMETERY					
101-276-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	20.00	
101-276-740.000	OPERATING EXPENSE	OUTDOOR SOLUTIONS	TOPSOIL YARD	72.00	
		Total For Dept 276 CEMETERY		92.00	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	GLC LAB	BLOOD DRAWS	1,000.00	
101-305-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	126.06	
101-305-740.000	OPERATING EXPENSE	THAT'S GREAT NEWS	PLAQUE	306.90	
101-305-850.000	COMMUNICATIONS	COMCAST	PHONES	73.65	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LETAVIS ENTERPRISES, INC	CAR WASH	42.00	
101-305-958.000	INSERVICE TRAINING	L.E.O.R.T.C.	MEMBERSHIP DUES 2020, SPRING	430.98	
101-305-990.000	DEBT SERVICE - PRIN	LEASE CORPORATION OF AME	IT ECITATION	178.45	
101-305-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	115.04	
		Total For Dept 305 POLICE DEPARTMENT		2,273.08	
Dept 336 FIRE DEPARTMENT					
101-336-714.800	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INSURANCE	54.60	
101-336-850.000	COMMUNICATIONS	COMCAST	PHONES	36.82	
		Total For Dept 336 FIRE DEPARTMENT		91.42	
Dept 441 PUBLIC WORKS					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS  
 EXP CHECK RUN DATES 05/27/2020 - 05/27/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 WARRANT 20-10

05/21/2020 01:29 PM  
 User: APRIL  
 DB: Mt Morris

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	AUTO - WARES GROUP	PARTS	7.18	
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	14.99	
101-441-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	DPW APRIL UB	44.91	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW	385.92	
101-441-990.000	DEBT SERVICE - PRIN	JOHN DEERE FINANCIAL	LEASE	276.62	
101-441-995.000	DEBT INTEREST	JOHN DEERE FINANCIAL	LEASE	1.85	
		Total For Dept 441 PUBLIC WORKS		731.47	
Dept 738 LIBRARY					
101-738-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	LIBRARY APRIL UB	28.70	
101-738-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	361.42	
		Total For Dept 738 LIBRARY		390.12	
		Total For Fund 101 General		18,129.04	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-801.000	PROFESSIONAL SERVICES	CURBCO	SWEEPING OF MAJOR AND LOCAL ST.	958.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		958.00	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	13.64	
		Total For Dept 474 TRAFFIC SERVICES		13.64	
		Total For Fund 202 Major Street		971.64	
Fund 203 Local Street					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-801.000	PROFESSIONAL SERVICES	CURBCO	SWEEPING OF MAJOR AND LOCAL ST.	1,060.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		1,060.00	
		Total For Fund 203 Local Street		1,060.00	
Fund 591 Water Fund					
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	252.13	
591-215-850.000	COMMUNICATIONS	COMCAST	PHONES	73.66	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	INSURANCE	570.51	
591-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	67.57	
		Total For Dept 215 ADMINISTRATION		963.87	
Dept 537 WATER DISTRIBUTION					
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLES	75.00	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MT.MORRIS METER PITS	35.44	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT	36.91	
591-537-921.000	COST OF SEWER/WATER	GENESEE COUNTY DRAIN COM	03.25.2020-04.30.2020 - MASTER PITS	58,214.67	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	ROLISON'S SERVICE, INC.	PARTS #38	257.84	
		Total For Dept 537 WATER DISTRIBUTION		58,619.86	
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	OUTDOOR SOLUTIONS	TOPSOIL	52.00	
591-539-740.000	OPERATING EXPENSE	OUTDOOR SOLUTIONS	TURF LAWN MIX	61.50	
591-539-740.000	OPERATING EXPENSE	OUTDOOR SOLUTIONS	TOPSOIL YARD	72.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS  
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 WARRANT 20-10

User: APRIL  
 DB: Mt Morris

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund				185.50	
Dept 539 WATER REPAIR					
		Total For Dept 539 WATER REPAIR		185.50	
		Total For Fund 591 Water Fund		59,769.23	
Fund 592 Sewer Fund					
Dept 215 ADMINISTRATION					
592-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	252.13	
592-215-850.000	COMMUNICATIONS	COMCAST	PHONES	55.24	
592-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	INSURANCE	570.52	
592-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	67.58	
		Total For Dept 215 ADMINISTRATION		945.47	
Dept 536 SEWER DISTRIBUTION					
592-536-930.000	REPAIR & MAINTENANCE - VEHICL	AUTO - WARES GROUP	TRUCK #50 & #52	256.33	
		Total For Dept 536 SEWER DISTRIBUTION		256.33	
		Total For Fund 592 Sewer Fund		1,201.80	



INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS  
EXP CHECK RUN DATES 05/27/2020 - 05/27/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
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WARRANT 20-10

05/21/2020 01:29 PM  
User: APRIL  
DB: Mt Morris

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	18,129.04	
			Fund 202 Major Street	971.64	
			Fund 203 Local Street	1,060.00	
			Fund 591 Water Fund	59,769.23	
			Fund 592 Sewer Fund	1,201.80	
			<b>Total For All Funds:</b>	<b>81,131.71</b>	

This Warrant is hereby approved and directed for payment.

\_\_\_\_\_  
Duane Duncel, Mayor

\_\_\_\_\_  
April Smith, Deputy City Clerk

**PUBLIC NOTICE**  
**City Council Meeting**  
**May 26, 2020**  
**7:15pm**

Pursuant to the provisions of Executive Order No. 2020-15 issued by Governor Gretchen Whitmer on March 18, 2020, notice is hereby given that the City of Mt. Morris City Council will hold an electronic regular meeting on **Monday, May 26, 2020** beginning at **7:15 p.m.** The reasons for holding an electronic public meeting are to limit the spread of COVID-19 (novel coronavirus) and to remain in compliance with Governor Whitmer's Executive Order 2020-42, which prohibits any public gathering through April 30, 2020.

To participate in a public meeting each person who wishes to participate must do one of the following:

1. Click on the following link to join the meeting

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84927745603?pwd=TnBVVWp2WUY1Nk5jdHB0bHNsQ2diQT09>

Or:

1. Download the Zoom application onto you cell phone, tablet or computer. This application can be found by opening the "App Store" on your Apple or Android cell phone or Google searching Zoom on your computer.
2. After downloading the Zoom application do the following:
  1. Open the Zoom application.
  2. Select the "Join a Meeting" option highlighted in blue.
  3. Enter the following Meeting ID number: 849 2774 5603 using the phone's pop-up keypad or your computer's keyboard, and then select the "Join" option highlighted in blue.
  4. Enter the following password: 567170
  5. When prompted, select the "Join with video" option.
  6. When prompted, select the "Call using internet audio" option.

You should now be in the meeting. The meeting audio function for speaking purposes may be muted for the general public at times when the Council members are conducting City business that does not include audience participation. The audio hearing function will be in effect at all times during the meeting.