

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
May 11, 2020
7:15 P.M.**

Electronic Public Meeting - ZOOM

1. **MEETING CALLED TO ORDER:** Mayor Duane Dunckel.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES:** Regular meeting minutes held on April 27th, 2020.
6. **COMMUNICATIONS:**
 - a. **None.**
7. **APPROVAL OF WARRANT:** Warrant #20-09 in the amount of \$45,160.92.
8. **PUBLIC COMMENT (Five Minute Time Limit):**
9. **UNFINISHED BUSINESS:**
 - a. **None.**
10. **NEW BUSINESS:**
 - a. **RESOLUTION 20-06: Legacy Assessing Services Inc. contract renewal.**
 - b. **RESOLUTION 20-07: Set Public Hearing for Fiscal Year 2020/2021 Budget.**
11. **PUBLIC COMMENT (Five Minute Time Limit):**
12. **COUNCIL MEMBER AND STAFF COMMENTS**
13. **ADJOURNMENT**

PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 101 General					
Dept 190 ELECTIONS					
.01-190-740.000	SPECTRUM PRINTERS, IN	VOTE TEST DECKS	63185	05/31/20	55.60
Total For Dept 190 ELECTIONS					55.60

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 215 ADMINISTRATION					
.01-215-740.000	GENESEE COUNTY HERALD	WEEDS NOTICE	H153868CL	05/31/20	70.35
.01-215-850.000	COMCAST	CITY HALL CHARGES	852910006005118	05/31/20	87.14
.01-215-850.000	VERIZON	APRIL CHARGES	9853330390	05/31/20	38.25
.01-215-874.000	GENESEE COUNTY TREASU	LINA FOR THE MONTH OF MAY 2020	CON 4524	05/31/20	18.50
.01-215-999.000	US BANK	SPECIAL ASSESSMENT LIMITED TAX BON	5721556	05/31/20	95.00
Total For Dept 215 ADMINISTRATION					309.24

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 253 TREASURER					
.01-253-825.000	BS&A SOFTWARE	TAX SYSTEM - ANNUAL SERVICE/SUPPOR	129115	05/31/20	741.00
Total For Dept 253 TREASURER					741.00

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 305 POLICE DEPARTMENT					
.01-305-740.000	MENARDS - CLIO	SUPPLIES	22384	05/31/20	4.37
.01-305-745.000	MICHIGAN PETROLEUM TE	UNLEADED FUEL	400415	05/31/20	217.37
.01-305-825.000	GENESEE COUNTY 9-1-1	2019 LEIN/LGNET CONNECTION SERVICE	1220	05/15/20	867.22
.01-305-850.000	COMCAST	CITY HALL CHARGES	852910006005118	05/31/20	49.79
.01-305-850.000	VERIZON	APRIL CHARGES	9853330390	05/31/20	56.82
.01-305-930.000	LOUIES TOWING & SERVI	SERVICE WORK	3096/3129/3151	05/31/20	340.94
.01-305-959.000	GEN CTY ASSOC CHIEFS	2020-2021 DUES	05052020	05/31/20	50.00
Total For Dept 305 POLICE DEPARTMENT					1,586.51

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 336 FIRE DEPARTMENT					
.01-336-714.800	LINCOLN NATIONAL LIFE	FD LIFE INS	MFSAMOUN-BL-114	05/31/20	54.60
.01-336-745.000	MICHIGAN PETROLEUM TE	UNLEADED FUEL	400415	05/31/20	1.76
.01-336-745.000	MICHIGAN PETROLEUM TE	DIESEL FUEL	400414	05/31/20	6.96
.01-336-759.000	NYE UNIFORM COMPANY	FD UNIFORMS/PINS	733568	05/31/20	299.00
.01-336-850.000	COMCAST	CITY HALL CHARGES	852910006005118	05/31/20	24.89
.01-336-930.000	COOK'S PERFORMANCE DI	MUFFLER REPAIR - FD	159	05/31/20	97.00
.01-336-930.000	COOK'S PERFORMANCE DI	BRAKE/MASTER CYLINDER REPAIR - FD	219	05/31/20	451.68
.01-336-958.000	NORTH OAKLAND COUNTY	EMT CLASS - WADE SPADE	2020EMT-1	05/31/20	840.00
Total For Dept 336 FIRE DEPARTMENT					1,775.89

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 371 CODES & ENFORCEMENT					
.01-371-801.000	VIENNA TOWNSHIP	1ST QUARTER BUILDING PERMITS	04292020	05/31/20	878.40
Total For Dept 371 CODES & ENFORCEMENT					878.40

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 441 PUBLIC WORKS					
.01-441-740.000	AIRGAS USA, LLC	OXYGEN/ACETYLENE	9100307683	05/14/20	105.75
.01-441-740.000	MENARDS - CLIO	TOOLS/SUPPLIES	23366	05/31/20	3.74
.01-441-745.000	MICHIGAN PETROLEUM TE	DIESEL FUEL	400414	05/31/20	9.80
.01-441-850.000	COMCAST	DPW CHARGES	852910006005213	05/31/20	63.74
.01-441-850.000	VERIZON	APRIL CHARGES	9853330390	05/31/20	30.01
.01-441-922.000	CONSUMERS ENERGY	STREET LIGHTS	100000307718	05/31/20	2,965.65
.01-441-922.000	CONSUMERS ENERGY	LED STREET LIGHTS	103034777534	05/31/20	435.94
Total For Dept 441 PUBLIC WORKS					3,614.63

Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Dept 528 TRASH COLLECTION					
.01-528-801.000	REPUBLIC SERVICES #23	TRASH SERVICES	0237-001789088	05/31/20	13,802.47
Total For Dept 528 TRASH COLLECTION					13,802.47

I Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
und 101 General			Total For Fund 101 General			22,763.74
und 202 Major Street						
ept 463 STREET ROUTINE MAINTENANCE	OPERATING EXPENSE	VERIZON	APRIL CHARGES	9853330390	05/31/20	60.06
02-463-740.000			Total For Dept 463 STREET ROUTINE MAINTENANCE			60.06
ept 474 TRAFFIC SERVICES	PROFESSIONAL SERVICES	MENARDS - CLIO	TOOLS/SUPPLIES	23366	05/31/20	59.15
02-474-801.000		CONSUMERS ENERGY	TRAFFIC LIGHTS	100000307585	05/31/20	168.18
02-474-920.000	PUBLIC UTILITIES		Total For Dept 474 TRAFFIC SERVICES			227.33
und 591 Water Fund			Total For Fund 202 Major Street			287.39
ept 215 ADMINISTRATION	COMMUNICATIONS	COMCAST	CITY HALL CHARGES	852910006005118	05/31/20	49.79
91-215-850.000	COMMUNICATIONS	COMCAST CABLEVISION	DPW CHARGES	852910006005213	05/31/20	63.74
91-215-850.000	COMMUNICATIONS	VERIZON	APRIL CHARGES	9853330390	05/31/20	30.01
91-215-874.000	ATTN: KRISTIE PRIMEAU	GENESSEE COUNTY TREASU	LINA FOR THE MONTH OF MAY 2020	CON 4524	05/31/20	9.25
91-215-999.000	PAYING AGENT FEE	US BANK	SPECIAL ASSESSMENT LIMITED TAX BON	5721556	05/31/20	155.00
			Total For Dept 215 ADMINISTRATION			307.79
ept 537 WATER DISTRIBUTION	GAS & FUEL	MICHIGAN PETROLEUM TE	UNLEADED FUEL	400415	05/31/20	44.03
91-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TE	DIESEL FUEL	400414	05/31/20	62.34
91-537-745.000	REPAIR & MAINTENANCE - V	TRUCK & TRAILER	TANK/OIL	HSO007236	05/31/20	2,859.40
91-537-930.000			Total For Dept 537 WATER DISTRIBUTION			2,965.77
und 592 Sewer Fund			Total For Fund 591 Water Fund			3,273.56
ept 215 ADMINISTRATION	COMMUNICATIONS	COMCAST	CITY HALL CHARGES	852910006005118	05/31/20	37.37
92-215-850.000	COMMUNICATIONS	COMCAST CABLEVISION	DPW CHARGES	852910006005213	05/31/20	63.76
92-215-850.000	COMMUNICATIONS	VERIZON	APRIL CHARGES	9853330390	05/31/20	30.01
92-215-850.000	810-257-3857	GENESSEE COUNTY TREASU	LINA FOR THE MONTH OF MAY 2020	CON 4524	05/31/20	9.25
			Total For Dept 215 ADMINISTRATION			140.39
ept 536 SEWER DISTRIBUTION	COST OF SEWER	GENESSEE COUNTY DRAIN	SEWER	W57 CP0520	05/15/20	18,695.84
92-536-921.000			Total For Dept 536 SEWER DISTRIBUTION			18,695.84
			Total For Fund 592 Sewer Fund			18,836.23

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
		Fund 101 General				22,763.74
		Fund 202 Major Street				287.39
		Fund 591 Water Fund				3,273.56
		Fund 592 Sewer Fund				18,836.23
Total For All Funds:						45,160.92

This Warrant is hereby approved and directed for payment.

Duane Dunckel, Mayor

Kristina K. Somers, City Clerk

CITY OF MT. MORRIS

RESOLUTION 20-06

WHEREAS: Legacy Assessing Services Inc. has provided assessing services to the City since 1984; and

WHEREAS: The City has been satisfied with these services as the City's Assessors; and

WHEREAS: Legacy Assessing Services Inc. has proposed a contract renewal for the fiscal year 2020/2021, fiscal year 2021/2022 and the fiscal year 2022/2023 with the cost of services, to be paid quarterly, as follows:

Fiscal year 2020/2021 Twelve Thousand (\$12,000) Dollars

Fiscal year 2021/2022 Twelve Thousand (\$12,000) Dollars

Fiscal year 2022/2023 Twelve Thousand (\$12,000) Dollars

and

WHEREAS: Staff believes the contract to be in acceptable form and the fee structure to be reasonable and in accordance with the cost of assessment services generally.

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby approve the attached Assessment Services Agreement with Legacy Assessing Services Inc. subject to the terms and conditions set forth therein and does hereby authorize the Manager to execute the same on behalf of the City.

Moved by Council member _____, and seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, May 11, 2020, at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Duane K. Dunckel, Mayor

Kristina K. Somers, City Clerk

ASSESSING SERVICES
AGREEMENT

FOR

CITY OF MT. MORRIS
GENESEE COUNTY

FROM

LEGACY ASSESSING SERVICES INC
PO BOX 489
FENTON, MICHIGAN 48430
810.750.1660

2021, 2022 & 2023
ASSESSMENT YEARS

DEFINITIONS

1. **BOARD OF REVIEW** - The City of Mt. Morris Board of Review
2. **CERTIFIED ASSESSOR** - The City Assessor as appointed by the City Manager and confirmed by the Council of the City of Mt. Morris
3. **CITY** - The City of Mt. Morris
4. **COMMISSION** - Michigan State Tax Commission
5. **COMPANY** – Legacy Assessing Services Inc
6. **COUNCIL** - The City Council of the City of Mt. Morris
7. **COUNTY** - The County of Genesee
8. **EQUALIZATION DEPARTMENT** - Genesee County Equalization Department
9. **FISCAL YEAR** - The City's fiscal year which begins July 1 and ends June 30
10. **STATE** - The State of Michigan
11. **TERM OF CONTRACT** - From July 1, 2020 to June 30, 2023
12. **TRIBUNAL** - The Michigan Tax Tribunal
13. **WORK** - All work including the furnishing of labor and equipment in the performance of all services required for the completion of this agreement.

PURPOSE AND INTENT

The COMPANY, through the use of qualified and experienced personnel where applicable, shall supervise and see that the following WORK is completed for the CITY for the 2021, 2022 and 2023 assessment years:

1. NEW CONSTRUCTION. All new construction shall be reviewed and appraised within the CITY using methods promulgated by the TAX COMMISSION.
2. REQUIRED FORMS AND CERTIFICATIONS. The CERTIFIED ASSESSOR shall complete and/or review and file all forms which are required to be submitted to the EQUALIZATION DEPARTMENT, TAX COMMISSION, STATE OF MICHIGAN and TRIBUNAL on a timely basis and with CERTIFY the 2021, 2022, 2023 assessment rolls.
3. BOARD OF REVIEW. The CERTIFIED ASSESSOR shall meet the BOARD OF REVIEW prior to and at the completion of the public meetings to discuss problem assessments. The City is required to appoint and have in attendance a Board of Review as required by The State and The City Charter.
4. APPEALS TO TRIBUNAL OR COURTS. In the event of an appeal before the TRIBUNAL or a COURT, the COMPANY shall furnish competent and expert witnesses and supporting evidence and data as may be required to defend valuations of the properties in question. This will be limited to three (3) working days without additional charge. There shall be a charge of all days in excess of three (3) working days of Two Hundred (\$200.00) Dollars per day.
5. START AND COMPLETION. This WORK shall start upon the signing of this agreement and shall terminate June 30, 2023.

COST OF SERVICE

The COMPANY shall provide the SERVICES specified in this agreement for the fee as follows, all to be paid quarterly each fiscal year:

Fiscal Year 2020/2021 - Twelve Thousand (\$12,000) Dollars

Fiscal Year 2021/2022 - Twelve Thousand (\$12,000) Dollars

Fiscal Year 2022/2023- Twelve Thousand (\$12,000) Dollars

Vicki Fishell, City Manager
City of Mt. Morris

Heather MacDermaid, Owner
Legacy Assessing Services, Inc

Date Signed: _____

Date Signed: _____

**CITY OF MT. MORRIS
RESOLUTION 20-07**

WHEREAS: The Charter of the City of Mt. Morris, specifically Section 7.4 thereof entitled, "Budget Hearing", requires a public hearing on the budget before final adoption at such place and time as the Council shall direct; and

WHEREAS: The Charter further provides that notice of such public hearing shall be published at least one week in advance by the City Clerk and further provides that a copy of the proposed budget shall be on file and available to the public during office hours at the office of the City Clerk for a period of not less than one week prior to such public hearing.

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby set Tuesday, May 26, 2020 at 7:15 p.m. as the date and time for the public hearing on the fiscal year 2020/2021 budget, which hearing shall take place via electronic public meeting.

BE IT FURTHER RESOLVED:

That pursuant to the Truth in Taxation law the property tax millage rate proposed to be levied to support the proposed budget shall also be a subject of this hearing.

BE IT FURTHER RESOLVED:

That the Clerk is hereby directed to cause notice of said public hearing to be published at least six days before the said hearing and does further direct the Clerk to have on file and available in the City Hall, a copy of the fiscal year 2020/2021 budget during business hours for a period of not less than one week prior to said public hearing.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, May 11th, 2020 at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Duane K. Dunckel, Mayor

Kristina K. Somers, City Clerk