

**CITY OF MT. MORRIS**  
**DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

**January 15, 2020**  
**1:30 P.M.**

1. **MEETING CALLED TO ORDER:** City Clerk Kristina Somers.
2. **ELECTION OF CHAIRMAN:**
3. **SWEARING IN OF CHAIRMAN:**
4. **ELECTION OF VICE CHAIRMAN:**
5. **SWEARING IN OF VICE CHAIRMAN:**
6. **SWEARING OF MEMBERS:** Richard Young, and Mallory Young.
7. **APPROVAL OF AGENDA**
8. **APPROVAL OF MINUTES:** Regular meeting minutes of December 18, 2019.
9. **COMMUNICATIONS:**
  - a. **None.**
10. **APPROVAL OF TREASURER REPORT**
11. **PUBLIC COMMENT**
12. **UNFINISHED BUSINESS:**
  - a. **Trash Bins.**
13. **NEW BUSINESS:**
  - a. **Road Banners.**
  - b. **Street Parking.**
  - c. **Park Property.**
14. **PUBLIC COMMENT**
15. **DDA MEMBER COMMENTS**
16. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**

**CITY OF MT. MORRIS**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting Minutes**  
**December 18, 2019**

At **1:30 p.m.**, Chairperson Lou Templeton called the regular DDA meeting to order.

**PRESENT:** Lou Templeton, Shirley Corcoran, Chris Dixon, Rich Young, Mallory Young, Dorothy Lindsey and Mayor Duane Dunckel.

**ABSENT:** Adam Martin, Matt Gunn and Joyce Bartos

**OTHERS:** DPW Superintendent Paul Zumbach and Deputy Clerk April Smith

**ROLL CALL:**

A motion was made by Mayor Duane Dunckel, seconded by Shirly Corcoran to approve the absence of all DDA members.

All Ayes.

Motion carried.

**AGENDA:**

Chairperson Lou Templeton amended the agenda and added Banners to New Business.  
Chris Dixon added under New Business Property acquisition.

A motion was made by Mayor Duane Dunckel, seconded by Shirley Corcoran to approve the amended agenda.

All Ayes.

Motion carried.

**MINUTES:**

A motion was made by Chris Dixon, seconded by Mayor Duane Dunckel to approve the regular meeting minutes of November 20, 2019.

All Ayes.

Motion carried.

**COMMUNICATIONS:**

None.

**APPROVAL OF TREASURER REPORT:**

A motion was made by Mayor Duane Dunckel, seconded by Chris Dixon to approve the Treasurers report.

Roll call:                       7    Ayes                       0    Nays                       3    Absent  
   (Matt Gunn)  
   (Adam Martin)  
   (Joyce Bartos)

Motion Carried.

**PUBLIC COMMENT**

None.



Mayor Duane Dunckel congratulated Mallory and Rich Young.

Rich Young stated that they have no plans yet for 718 E. Mt. Morris but they are going to restore it. Stated that he has been doing some research for struggling cities and found a ten-step program. Stated that parking is a main factor of making the City better. He graphed a rough draft of Mt. Morris St. with street parking. Stated that he believes with this parking that more people will see the parked cars and stop more. Stated that the lack of parking is hurting downtown investments. He asked DDA what their option of parking on the street was.

Shirley Corcoran stated that she thought the Street parking was a great idea.

Mayor Duane Dunckel stated Planning Commission has been working on bringing on street parking back with the Master Plan. Stated that with both DDA and Planning Commission bringing it to Council would be a good step in the right direction.

Rich Young stated that the website he found this information on was Clickspring.com.

Lou Templeton stated that she thinks the DDA is having great ideas. Wished everyone a Merry Christmas.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at **2:30 p.m.**

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April Smith, Deputy Clerk



CITY OF MT MORRIS  
 11649 N SAGINAW ST  
 MT MORRIS MI 48458-2020

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**Huntington Public Funds Analyzed Checking**

**Account: 01388362498**

<b>Statement Activity From:</b> 12/01/19 to 12/31/19		<b>Beginning Balance</b>	<b>\$34,044.51</b>
		<b>Credits (+)</b>	<b>321.93</b>
		Regular Deposits	75.00
		Electronic Deposits	246.93
Days in Statement Period	31	<b>Debits (-)</b>	<b>664.54</b>
Average Ledger Balance*	33,753.73	Electronic Withdrawals	664.54
Average Collected Balance*	33,753.73	<b>Ending Balance</b>	<b>\$33,701.90</b>

\* The above balances correspond to the service charge cycle for this account.

**Deposits (+)**

**Account: 01388362498**

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
12/16	75.00		Brch/ATM				

**Other Credits (+)**

**Account: 01388362498**

Date	Amount	Description
12/17	246.93	BUS ONL TFR FRM CHECKING 121719 01388351399

**Other Debits (-)**

**Account: 01388362498**

Date	Amount	Description
12/10	490.46	BUS ONL TFR TO CHECKING 121019 01388316790
12/10	85.80	BUS ONL TFR TO CHECKING 121019 01388351386
12/10	10.28	BUS ONL TFR TO CHECKING 121019 01388316787
12/19	78.00	BUS ONL TFR TO CHECKING 121919 01388316787

**Balance Activity**

**Account: 01388362498**

Date	Balance	Date	Balance	Date	Balance
11/30	34,044.51	12/16	33,532.97	12/19	33,701.90
12/10	33,457.97	12/17	33,779.90		

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 276 - Downtown Development Authority							
Revenues							
Dept 000							
276-000-403.000	CURRENT PROPERTY TAXES	14,280.00	14,280.00	12,715.04	232.95	1,564.96	89.04
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00	100.00	19.24	13.98	80.76	19.24
276-000-694.000	OTHER REVENUES	0.00	0.00	75.00	75.00	(75.00)	100.00
Total Dept 000		14,380.00	14,380.00	12,809.28	321.93	1,570.72	89.08
TOTAL REVENUES		14,380.00	14,380.00	12,809.28	321.93	1,570.72	89.08
Expenditures							
Dept 103 - AUTHORITY BOARD							
276-103-701.000	SALARY & WAGES	2,000.00	2,000.00	1,313.84	349.18	686.16	65.69
276-103-714.000	FRINGE BENEFITS	1,500.00	1,500.00	492.44	141.28	1,007.56	32.83
276-103-740.000	OPERATING EXPENSE	1,000.00	1,000.00	1,503.61	88.28	(503.61)	150.36
276-103-801.000	PROFESSIONAL SERVICES	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00
276-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
276-103-940.000	RENTAL	500.00	500.00	193.77	85.80	306.23	38.75
276-103-970.000	CAPITAL OUTLAY	500.00	500.00	0.00	0.00	500.00	0.00
276-103-971.000	LAND ACQUISITION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 103 - AUTHORITY BOARD		19,800.00	19,800.00	4,003.66	664.54	15,796.34	20.22
TOTAL EXPENDITURES		19,800.00	19,800.00	4,003.66	664.54	15,796.34	20.22
Fund 276 - Downtown Development Authority:							
TOTAL REVENUES		14,380.00	14,380.00	12,809.28	321.93	1,570.72	89.08
TOTAL EXPENDITURES		19,800.00	19,800.00	4,003.66	664.54	15,796.34	20.22
NET OF REVENUES & EXPENDITURES		(5,420.00)	(5,420.00)	8,805.62	(342.61)	(14,225.62)	162.47