

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
April 8, 2019
7:15 P.M.**

- 1. MEETING CALLED TO ORDER:** Mayor Duane K. Dunckel
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - a. Approval of Regular meeting minutes for March 25th, 2019.
- 6. COMMUNICATIONS:**
 - a. St. Mary's storm water collector.
 - b. March postage charges.
- 7. APPROVAL OF WARRANT:** Approval of Warrant #19-07 in the amount of \$33,491.38.
- 8. PUBLIC COMMENT (Five Minute Time Limit).**
- 9. UNFINISHED BUSINESS:**
 - a. None
- 10. NEW BUSINESS:**
 - a. **RESOLUTION 19-10: Set Public Hearing for Fiscal Year 2018/2019 Budget.**
- 11. PUBLIC COMMENT (Five Minute Time Limit)**
- 12. COUNCIL MEMBER AND STAFF COMMENTS**
- 13. ADJOURNMENT**

PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
CITY COUNCIL – REGULAR MEETING
March 25, 2019

At 7:15 p.m., Mayor Duane K. Dunckel called the Regular Council Meeting to order.

PRESENT: Black, Freeman, Irwin, Roth, Thayer, Dunckel

ABSENT:

OTHERS: Attorney Amanda Doyle, and Deputy Clerk April Smith

The Pledge of Allegiance.

ROLL CALL:

No Motion was made.

APPROVAL OF AGENDA:

A motion was made by Council member Roth, seconded by Council member Thayer to approve the agenda.

All ayes.

Motion carried.

MINUTES:

A motion was made by Council member Thayer, seconded by Council member Roth to approve the minutes of the budget workshop and regular meeting held on March 11th, 2019.

All Ayes.

Motion carried.

COMMUNICATIONS:

Mayor Duane Dunckel states that the Historical Society is looking for people to participate in the euchre tournament.

APPROVAL OF WARRANT:

Council member Irwin questioned the amount that was being used for postage.

A motion was made by Council member Irwin, seconded by Council member Roth to approve **Warrant #19-06 in the amount of \$77,584.62.**

Roll call: 6 Ayes 0 Nays Absent

Motion Carried

PUBLIC COMMENT:

Tim Elder 567 Wilson – Stated he would like the DDA to get the property on 11205 Saginaw St. to sell or rent to get the money from the house to help the City

Lillian Bigelow 381 Oak – Stated that there is a telephone box far side of St. Mary's that has been hit a few

different times and needs to be addressed. Stated that there is a piece of metal blocking a pot hole that also needs to be addressed. Stated that it is not improper to ask a Council member or the attorney a question without going through Mayor Dunckel.

Connie Owens 1027 W. Stanley – Stated that she is there on behalf of the Methodist Church and there will be a free concert and taco bar on the Sunday the 31st. Stated that Friends of the library will be having a book sale Saturday the 30th. Stated she appreciated everyone working so hard. Questioned the time frame on the library doors. Stated a cigarettes container has been purchased for the front of the library.

UNFINISHED BUSINESS:

a. None

NEW BUSINESS:

a. Discussion on City Council Meetings start time.

Earlier start times would not accommodate everyone, meetings will remain at 7:15 p.m.

b. discussion on sale of Red Maple lots.

Council member Freeman agreed with selling them to neighbors but, also suggested advertising the properties through real-estate agent.

Mayor Duane Dunckel suggested not to go lower than \$7,000 for lots.

Council member Black suggested offering them to the neighbors at the same price Habitat for Humanity got the lots for. Suggested to have a certain time limit for neighbors to buy property before going through real estate agent.

Council member Irwin stated he was told he couldn't purchase property close to him because it was classified wetland.

Council member Thayer agreed giving residents the first opportunity to purchase the property.

Council member Roth agreed that it was a good idea to give residents first option.

c. Discussion on 11205 N. Saginaw.

Mayor Dunckel doesn't think that it is a bad idea to give it to the DDA. Stated that there is a seal - bid on the property.

Council member Irwin question if the auction went in the Herald. Stated he doesn't want the money to go into the general fund. Suggested putting it up for auction still.

Council member Freeman questioned if DDA could have real estate. Questioned if there was any money invested in this house.

Council member Black stated she would like something put on the agenda to do follow ups on questions from previous meetings.

Council member Freeman stated he would like to see in the future a conversation with the Council to see what the treasurer and City Manager responsibilities are. Stated that if workloads are great that it is possible time to start looking for a part time City Manager.

Assistant Fire Chief James Young stated they visited 10 homes for the smoke detector installation.

Mayor Duane Dunckel stated that it was equally Fire chief Vogt and City Manager Vicki Fishell fault for the costly mistake of the Jaws of Life. Stated that Parks and rec. would require a lot of grants and it is hard to get people to volunteer for a committee like that.

ADJOURNMENT:

With no further business, the Council Meeting was adjourned at **8:28 p.m.**

April Smith, Deputy Clerk

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 General						
Dept 202 ASSESSOR	PROFESSIONAL SERVICES	LEGACY ASSESSING SERV	4TH QUARTER ASSESSING FEES	4	04/25/19	2,975.00
101-202-801.000			Total For Dept 202 ASSESSOR			2,975.00
Dept 210 ATTORNEY	PROFESSIONAL SERVICES	AMANDA DOYLE	LEGAL FEES - FEB/MAR	371	04/25/19	5,380.00
101-210-801.000			Total For Dept 210 ATTORNEY			5,380.00
Dept 215 ADMINISTRATION	OPERATING EXPENSE	PITNEY BOWES	LEASE CHARGES	3308528690	04/25/19	314.07
101-215-740.000	OPERATING EXPENSE	SHRED-IT	MONTHLY FEE	8126889524	04/25/19	17.50
101-215-740.000	OPERATING EXPENSE	COMCAST	CITY HALL CHARGES	852910006005118	04/25/19	87.21
101-215-850.000	COMMUNICATIONS	GENESEE COUNTY TREASU	LINA FOR THE MONTH OF APRIL 2019	CON 4447	04/25/19	19.43
101-215-874.000	RETIREE INSURANCE BENEFIT					
			Total For Dept 215 ADMINISTRATION			438.21
Dept 265 CITY HALL & GROUNDS	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	93569	04/25/19	12.32
101-265-740.000			Total For Dept 265 CITY HALL & GROUNDS			12.32
Dept 305 POLICE DEPARTMENT	OPERATING EXPENSE	MAPLE TOWNE PRINTING	PD ENVELOPES	16485	04/25/19	55.00
101-305-740.000	OPERATING EXPENSE	MICHIGAN POLICE EQUIP	SIG RUBBER GRIPS	171294	04/25/19	410.00
101-305-740.000	OPERATING EXPENSE	SHRED-IT	MONTHLY FEE	8126889524	04/25/19	17.50
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TE	UNLEADED FUEL	386221/382904	04/25/19	1,195.08
101-305-850.000	COMMUNICATIONS	COMCAST	CITY HALL CHARGES	852910006005118	04/25/19	49.84
101-305-850.000	COMMUNICATIONS	VERIZON	MONTHLY CHARGES	9826936224	04/25/19	56.78
101-305-930.000	REPAIR & MAINTENANCE - V	LOUIES TOWING & SERVI	SERVICE WORK INV#1453/1482/1493/15	04012019	04/25/19	1,834.89
			Total For Dept 305 POLICE DEPARTMENT			3,619.09
Dept 336 FIRE DEPARTMENT	GAS & FUEL	MICHIGAN PETROLEUM TE	UNLEADED FUEL	386221/382904	04/25/19	14.65
101-336-745.000	UNIFORMS	NYE UNIFORM COMPANY	FD UNIFORMS	691986	04/25/19	10.50
101-336-825.000	MAINTENANCE AGREEMENTS	DOUGLASS SAFETY SYSTE	ANNUAL MAINTENANCE	43789	04/25/19	744.00
101-336-850.000	COMMUNICATIONS	COMCAST	CITY HALL CHARGES	852910006005118	04/25/19	24.92
101-336-850.000	COMMUNICATIONS	VERIZON	MONTHLY CHARGES	9826936224	04/25/19	38.27
			Total For Dept 336 FIRE DEPARTMENT			832.34
Dept 400 PLANNING COMMISSION	PROFESSIONAL SERVICES	GENESEE COUNTY HERALD	PLANNING COMMISSION PUBLIC HEARING	H151239CL	04/25/19	63.20
101-400-801.000	PROFESSIONAL SERVICES	SPICER GROUP	MASTER PLAN	195107	04/25/19	775.00
101-400-801.000			Total For Dept 400 PLANNING COMMISSION			838.20
Dept 441 PUBLIC WORKS	OPERATING EXPENSE	AUTO - WARES GROUP	INVOICE CHARGES FOR STATEMENT DATE	03252019	04/25/19	84.55
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	93439	04/25/19	17.00
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	92884	04/25/19	2.99
101-441-740.000	OPERATING EXPENSE	TRI COUNTY EQUIPMENT	BLOWER	1514984	04/25/19	449.95
101-441-850.000	COMMUNICATIONS	COMCAST	DPW CHARGES	852910006005213	04/25/19	60.14
101-441-850.000	COMMUNICATIONS	VERIZON	MONTHLY CHARGES	9826936224	04/25/19	30.44
101-441-930.000	REPAIR & MAINTENANCE - V	AUTO - WARES GROUP	INVOICE CHARGES FOR STATEMENT DATE	03252019	04/25/19	45.87
101-441-930.000	REPAIR & MAINTENANCE - V	TRI COUNTY EQUIPMENT	FILTER	1510311	04/25/19	15.45
101-441-930.000	REPAIR & MAINTENANCE - V	TRI COUNTY EQUIPMENT	AUX FILTER	1510313	04/25/19	11.33
			Total For Dept 441 PUBLIC WORKS			717.72

User: Kristina
DB: Mt Morris

EXP CHECK RUN DATES 04/09/2019 - 04/09/2019
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 101G
WARRANT#19-07

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 General						
Dept 528	TRASH COLLECTION		TRASH CHARGES	0237-001706444	04/25/19	13,398.04
101-528-801.000	PROFESSIONAL SERVICES	REPUBLIC SERVICES #23				
			Total For Dept 528 TRASH COLLECTION			13,398.04
Dept 738 LIBRARY						
101-738-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	93569	04/25/19	11.06
101-738-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	92884	04/25/19	20.95
101-738-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	92888	04/25/19	74.99
101-738-801.000	PROFESSIONAL SERVICES	SHERWOOD PROFESSIONAL	LIBRARY CLEANING	2039	04/25/19	270.00
101-738-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	100029689898	04/25/19	738.21
			Total For Dept 738 LIBRARY			1,115.21
Dept 904 CAPITAL OUTLAY						
101-904-970.200	POLICE EQUIP CAPITAL OUT	I. T. RIGHT	PD FIREMALL/SSL CERTIFICATE	20159005	04/25/19	2,515.50
			Total For Dept 904 CAPITAL OUTLAY			2,515.50
			Total For Fund 101 General			31,841.63
Fund 202 Major Street						
Dept 463	STREET ROUTINE MAINTENANCE		MONTHLY CHARGES	9826936224	04/25/19	60.88
202-463-740.000	OPERATING EXPENSE	VERIZON				
			Total For Dept 463 STREET ROUTINE MAINTENANCE			60.88
			Total For Fund 202 Major Street			60.88
Fund 276 Downtown Development Authority						
Dept 103	AUTHORITY BOARD		DDA CREDIT CARD CHARGES	03152019	04/25/19	22.36
276-103-801.000	PROFESSIONAL SERVICES	HUNTINGTON NATIONAL B				
			Total For Dept 103 AUTHORITY BOARD			22.36
			Total For Fund 276 Downtown Development Authority			22.36
Fund 591 Water Fund						
Dept 000			FINAL BILL - 724 ALEXANDRINE	04032019	04/25/19	132.31
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	FINAL BILL - 725 LOUISA	03272019	04/25/19	150.61
591-000-255.000	WATER DEPOSITS PAYABLE	JK RILEY PROPERTIES,	REFUND FOR WATER DEPOSIT - 724 ALE	04032019	04/25/19	117.69
591-000-255.000	WATER DEPOSITS PAYABLE	KREG BURMEISTER	REFUND FOR WATER DEPOSIT - 725 LOU	03272019	04/25/19	99.39
			Total For Dept 000			500.00
Dept 215 ADMINISTRATION						
591-215-850.000	COMMUNICATIONS	COMCAST	DPW CHARGES	852910006005213	04/25/19	60.14
591-215-850.000	COMMUNICATIONS	COMCAST	CITY HALL CHARGES	852910006005118	04/25/19	49.84
591-215-850.000	COMMUNICATIONS	VERIZON	MONTHLY CHARGES	9826936224	04/25/19	30.44
591-215-874.000	RECEIPT TO 731.00.00.999	GENESEE COUNTY TREASU	LINA FOR THE MONTH OF APRIL 2019	CON 4447	04/25/19	9.72
			Total For Dept 215 ADMINISTRATION			150.14
Dept 537 WATER DISTRIBUTION						
591-537-714.800	FRINGE BENEFIT-NON PAYRO	MARK WAITES	BOOT ALLOWANCE	03232019	04/25/19	150.00
591-537-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	93439	04/25/19	11.34
591-537-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE	VALVE BOX	G000414	04/25/19	51.12
591-537-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE	COPPER SEAL WIRE FOR METER	G000331	04/25/19	68.00
591-537-740.000	OPERATING EXPENSE	STATE OF MICHIGAN - M	WATER TEST - HYDRANTS	761-10417621	04/25/19	350.00
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TE	UNLEADED FUEL	386221/382904	04/25/19	255.90
591-537-801.000	PROFESSIONAL SERVICES	MASTERS	WATER LINE REPLACEMENT - 12138 N.	1402	04/25/19	2,365.00

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 591 Water Fund						
Dept 537 WATER DISTRIBUTION	PROFESSIONAL SERVICES	SCADA	SERVICES - CALIBRATIONS ON SYSTEM	530356442	04/25/19	347.50
591-537-801.000	REPAIR & MAINTENANCE - V	AUTO - WARES GROUP	INVOICE CHARGES FOR STATEMENT DATE	03252019	04/25/19	264.15
591-537-930.000			Total For Dept 537 WATER DISTRIBUTION			3,863.01
Dept 539 WATER REPAIR	PROFESSIONAL SERVICES	MK CONTRACTING, L.L.C	RELOCATE A TRAILER FOR WATER MAIN	76	04/25/19	50.00
591-539-801.000			Total For Dept 539 WATER REPAIR			50.00
			Total For Fund 591 Water Fund			4,563.15
Fund 592 Sewer Fund						
Dept 215 ADMINISTRATION	COMMUNICATIONS	COMCAST	DPW CHARGES	852910006005213	04/25/19	60.13
592-215-850.000	COMMUNICATIONS	COMCAST	CITY HALL CHARGES	852910006005118	04/25/19	37.35
592-215-850.000	COMMUNICATIONS	VERIZON	MONTHLY CHARGES	9826936224	04/25/19	30.42
592-215-850.000	ATTN: KRISTIE PRIMEAU 81	GENESEE COUNTY TREASU	LINA FOR THE MONTH OF APRIL 2019	CON 4447	04/25/19	9.70
			Total For Dept 215 ADMINISTRATION			137.60
Dept 536 SEWER DISTRIBUTION	REPAIR & MAINTENANCE - V	JACK DOHENY COMPANIES	SERVICE - INST OF JUMPER LINE	A19540	04/25/19	544.42
592-536-930.000			Total For Dept 536 SEWER DISTRIBUTION			544.42
			Total For Fund 592 Sewer Fund			682.02

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 General					31,841.63
	Fund 202 Major Street					60.88
	Fund 276 Downtown Development		Author			22.36
	Fund 591 Water Fund					4,563.15
	Fund 592 Sewer Fund					682.02
	Total For All Funds:					37,170.04

This Warrant is hereby approved and directed for payment.

Duane Dunckel, Mayor

Kristina K. Somers, City Clerk

**CITY OF MT. MORRIS
RESOLUTION NO. 19-10**

WHEREAS: The Charter of the City of Mt. Morris, specifically Section 7.4 thereof entitled, “Budget Hearing”, requires a public hearing on the budget before final adoption at such place and time as the Council shall direct; and

WHEREAS: The Charter further provides that notice of such public hearing shall be published at least one week in advance by the City Clerk and further provides that a copy of the proposed budget shall be on file and available to the public during office hours at the office of the City Clerk for a period of not less than one week prior to such public hearing.

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby set Monday, May 13, 2019 at 7:15 p.m. as the date and time for the public hearing on the fiscal year 2019/2020 budget, which hearing shall take place at the City Council chambers at 11649 N. Saginaw Street in the City of Mt. Morris, Michigan.

BE IT FURTHER RESOLVED:

That pursuant to the Truth in Taxation law the property tax millage rate proposed to be levied to support the proposed budget shall also be a subject of this hearing.

BE IT FURTHER RESOLVED:

That the Clerk is hereby directed to cause notice of said public hearing to be published at least six days before the said hearing and does further direct the Clerk to have on file and available in the City Hall, a copy of the fiscal year 2019/2020 budget during business hours for a period of not less than one week prior to said public hearing.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, April 8th, 2019 at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Duane K. Dunckel, Mayor

Kristina K. Somers, City Clerk