

**CITY OF MT. MORRIS**  
**DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

**April 16, 2015**  
**1:30 P.M.**

1. **MEETING CALLED TO ORDER:** Chairman Don Lemmon.
2. **APPROVAL OF MINUTES:** Regular meeting minutes of March 19, 2015.
3. **COMMUNICATIONS:**
  - a. Letter from City Clerk on DDA member replacement.
  - b. Non-profit.
4. **UNFINISHED BUSINESS:**
  - a. VA Park.
  - b. Banners.
5. **NEW BUSINESS:**
  - a. Parking Lot Signs.
  - b. Memorial Day Parade.
  - c. Open Discussion.
6. **PUBLIC COMMENT**
7. **DDA MEMBER COMMENTS**
8. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO  
THE MEETING!**

**CITY OF MT. MORRIS**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting Minutes**  
**March 19, 2015**

At **1:30 p.m.**, Chairperson Don Lemmon called the regular DDA meeting to order.

**PRESENT:** Mark Brigolin, Shirley Corcoran, Matt Gunn, Don Lemmon, Dorothy Lindsey, and Amanda Tiong.

**ABSENT:** Tim Callahan, Jan Engler, Jay Lanphear, Adam Martin and Dan Lavelle.

**OTHERS:** DPW Superintendent Jeff Roth, City Manager Tom Darnell and Treasurer Vicki Fishell.

**MINUTES:**

A motion was made by Dorothy Lindsey seconded by Shirley Corcoran to approve the regular meeting minutes of February 19, 2015.

Motion carried.

**COMMUNICATIONS:**

None.

**UNFINISHED BUSINESS:**

**a. VA Park Update.**

Chairperson Don Lemmon said he's still waiting to hear from Jay Lanphear to see if the historical society is interested in a portion of the lot. City Clerk TJ Lucero did talk to the Assessor and the lots can be split as requested.

**b. Banners.**

Shirley Corcoran said they still have 4 banners to sell. The board discussed the list of businesses and split up the ones that have not been contacted.

**NEW BUSINESS:**

**a. Open Discussion.**

Matt Gunn asked what they wanted him to communicate through email and who he was supposed to send it to. It was decided that a brief summary of the meetings would be fine.

Mark Brigolin asked if parking lot signage could be discussed, and asked if the DDA was a 501c3. If so there are a lot of grants available. City Manager Tom Darnell said they currently are not a 501c3, but they might be able to create one per project, for example the Veteran's Park. Mark also said that he doesn't like going around to the businesses and putting the owner on the spot, he would rather see a bid process.

**PUBLIC COMMENT:**

None.

**DDA MEMBER COMMENTS:**

Dorothy Lindsey would also like something done with the signs. She also asked what to do with board member Tim Callahan since he has not made a meeting. She has heard from Chuck Harburn that he is interested.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at **2:15 p.m.**

**Subject:** DDA Resignation  
**From:** Mt Morris City Clerk (mtmorriscityclerk@yahoo.com)  
**To:** fairhavenautoparts@gmail.com;  
**Date:** Monday, March 23, 2015 1:50 PM

Hi Donnie -

Vicki mentioned there was some talk about getting Tim to resign.  
The By-Laws we just did detail what need to take place:

4. **REMOVAL FOR CAUSE**

*5.1 The DDA recognizes that the subject of removal of a DDA member is covered by State law. The State law provides that members may, after a public hearing, be removed by the Mayor or the Council for inefficiency, neglect of duty or malfeasance in office. The DDA does hereby express its view that three consecutive unexcused absences or four unexcused absences within a one year period should constitute grounds for removal and will recommend the same to the Mayor and/or the City Council and request a public hearing for removal. However, before making such a recommendation a letter will be issued to the nonperforming member expressing the view that he or she should resign. In doing so the DDA recognizes that authority for removal lies with the legislative body.*

So basically, the easiest avenue would be to mail Tim a letter (which I can do if you would like, I have one here that we have used in the past). If he does not submit his resignation then we would have to have a public hearing at a council meeting (which of course there is a slight cost involved because they have to be posted).

His attendance since being put on the board is as follow:

Appointed January 14, 2013

2013 - Present = 8, Absent = 4

2014 - Present = 7, Absent = 5 (At the December 2014 meeting he was asked if he wanted to renew is spot and he said yes).

2015 - Present = 0, Absent = 3

I am playing catch up from being gone last week, but hopefully will be able to get you a spreadsheet this week of attendances. The hard part is if there is interest then the first people that need to resign would be our residents that do not reside in the DDA boundaries.

Let me know how you would like to proceed. =)

TJ Lucero  
City Clerk  
City of Mt. Morris