

# UTILITY BILLING APPLICATION

CITY OF MT. MORRIS, 11649 N. SAGINAW ST. MT. MORRIS, MI 48458 | PH (810) 686-2160

CUSTOMER INFORMATION:	
NAME	DATE
SERVICE ADDRESS	CITY, STATE, ZIP CODE <b>MOUNT MORRIS, MICHIGAN - 48458</b>
CELL PHONE	HOME PHONE
SERVICES <input type="checkbox"/> WATER <input type="checkbox"/> SEWER <input type="checkbox"/> TRASH	EMAIL ADDRESS
SEVICE AT THIS PROPERTY IS FOR: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-Family ____ # Units <input type="checkbox"/> Commercial, Business	
ENROLL IN PAPERLESS BILLING <input type="checkbox"/> I, the undersigned authorize the City of Mt. Morris to send water bills for this account to my email address. Once enrolled in the electronic e-bill program, you are responsible for ensuring receipt of the e-mail. You must update us with any change in your e-mail address. If you would like a copy of all Terms and Conditions please contact City Hall.	
MAILING INFORMATION:	
UTILITY BILLS WILL BE MAILED TO THE SERVICE ADDRESS LISTED ABOVE, TO THE ATTENTION OF THE CUSTOMERS NAME. UNLESS INDICATED OTHERWISE BELOW:	
NAME/COMPANY NAME	
ADDRESS	CITY, STATE, ZIP CODE
OWNER/RENTAL INFORMATION:	
OWNER/PROPERTY MANAGEMENT	
MAILING ADDRESS	CITY, STATE, ZIP CODE
PHONE	E-MAIL ADDRESS
LANDLORD REQUIRE A WATER DEPOSIT? <input type="checkbox"/> YES <input type="checkbox"/> NO	NOTE: If your landlord requires a water deposit, you need to pay \$250.00 to City Hall, complete water affidavit, and have a copy of your lease stating tenant is responsible for water/sewer within 3 days of move in.
PLEASE NOTE: WHEN YOU SIGN UP FOR UTILITY SERVICES AND THERE IS A BILL OWING, IT WILL AUTOMATICALLY GO INTO YOUR NAME IF NOT PAID. IF THE CITY HAS TO REPLACE THE WATER METER DUE TO DAMAGE OR IT NOT BEING THERE YOU WILL BE CHARGED \$125.00 ON YOUR WATER BILL FOR THE COST OF THE NEW METER.	
_____	_____
SIGNATURE	DATE

CITY OFFICAL ONLY
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DATE RECEIVED: _____	DATE ENTERED: _____
DEPOSIT COLLECTED: _____	NOTES: _____
_____	_____
_____	_____