CITY OF MT. MORRIS CITY COUNCIL AGENDA January 22, 2018 7:15 P.M.

- 1. **MEETING CALLED TO ORDER:** Mayor Duane Dunckel.
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes held on January 8, 2018.
- 6. **COMMUNICATIONS:**
 - a. Small Cities & Villages Association.
- 7. APPROVAL OF WARRANT: Warrant 18-02 in the amount of \$60,484.26.
- 8. PUBLIC COMMENT (Five Minute Time Limit):
- 9. <u>UNFINISHED BUSINESS:</u>
 - a. None.
- 10. NEW BUSINESS:
 - a. **RESOLUTION 18-03:** Approval of request to join Genesee County 401(k) program.
- 11. PUBLIC COMMENT (Five Minute Time Limit):
- 12. COUNCIL MEMBER AND STAFF COMMENTS
- 13. ADJOURNMENT

Per Rules of order of the Mt. Morris City Council 3.11 (c) Persons addressing the Council shall limit their comments to not more than 5 minutes or other time set by the Chair. The Clerk will maintain the official time and notify the speakers when their time is up.

PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING

CITY OF MT. MORRIS CITY COUNCIL – REGULAR MEETING January 8, 2018

At 7:15 p.m., Mayor Duane K. Dunckel called the Regular Council Meeting to order.

PRESENT: D. Davis, Roth, Daniels, Young, T. Davis, Michaels, and Mayor Duane K. Dunckel.

ABSENT: None.

OTHERS: City Manager/Treasurer Vicki Fishell, DPW Superintendent Paul Zumbach, Police Chief Keith

Becker, Fire Chief Vogt, and City Clerk Kristina Somers.

The Pledge of Allegiance.

ROLL CALL:

All members present.

APPROVAL OF AGENDA:

A motion was made by Council member Daniels, seconded by Council member T. Davis to approve the agenda, as amended.

All Ayes.

Motion carried.

Mayor Duane K. Dunckel asked that discussion from Police Chief Becker be added to the agenda under new business.

Council member D. Davis asked that discussion on gambling business be placed on the agenda under new business.

MINUTES:

A motion was made by Council member D. Davis, seconded by Council member Michaels to approve the minutes for the regular meeting held on December 11, 2017.

All Ayes.

Motion carried.

COMMUNICATIONS:

Mayor Duane K. Dunckel stated that the lease from Cypress Creek has been signed, and everything is moving forward with inspections.

Council member Young asked for the status on the southwest property.

APPROVAL OF WARRANT:

A motion was mad Pre-Warrant #17	le by Council member Mic-28 in the amount of \$77,	haels, seconded by Council me 062.61, and Warrant #18-01 i	mber T. Davis to approve n the amount of \$50,897.61.
Roll call:	7Ayes	0Nays	0Absent
Motion carried.			

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PUBLIC COMMENT:

Lillian Bigelow - 381 Oak St. - Asked why the City Council meeting start time keeps getting changed.

Dorothy Lindsey – 423 Spruce St. – Discussed changing City Council meeting start time, and voting on items not on the agenda.

Tim Elder – 567 Wilson Ave. – Discussed proposed budget amendment, being open to adding another DMP employee, and asked if the city would be able to afford new employee once street lights, and library charges are adding back onto city charges.

UNFINISHED BUSINESS:

a. None.

NEW BUSINESS:

a. Discussion from Police Chief Becker.

Police Chief Becker discussed crime status for the city, only 5 residential breaking and entering, 29 destruction of property complaints, property crime is down 30%, traffic arrest are up, and 37 retail fraud complaints, with is up from last year. Stated the officers are doing a great job.

Council member D. Davis asked the police Chief if the opium, heroin epidemic, has affected the city.

Police Chief Becker explained that it was pretty bad for a while with 6 overdoses in a 2 month span.

Mayor Duane K. Dunckel asked Police Chief Becker about Narcan, and asked if the department had it available.

Chief Becker informed the mayor that no the department does not have Narcan.

Council Member Young discussed local ambulance's having Narcan on their rigs, and the additional cost to the departments to supply.

b. RESOLUTION 18-01: Approval of FY 17-18 Budget Amendment.

RESOLUTION	18-01: Approval of FY 17-18	Budget Amendment.	2. 2 unis to approve
Roll call:	5Ayes	2Nays (D. Davis)	0Absent
n e e		(J. Young)	

A motion was made by Council member Roth, seconded by Council member T. Davis to approve

Motion carried.

Council member Young asked if this would be a new position, or would this be to replace current employee. Stated that this would be a want not a need that at this time, and also the need for another Police Department, and Fire Department.

DPW Superintendent Paul Zumbach discussed the need for this position.

Mayor Duane Dunckel discussed the times that the city was shorthanded in the DPW.

Council member T. Davis asked about hiring a part time DPW member.

DPW Superintendent Paul Zumbach explained how hard it would be to fill a part-time position, and how other cities are dealing with the same issues.

Council member Roth discussed the DPW union contract, and part-time employment not being allowed unless

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being a student and only allowed to work for a short time period, not long term.

Council member Daniels discussed where the wages are proposed to come from, wage amount and getting qualified applicants.

City Manager/Treasurer Vicki Fishell explained wages, and benefits for proposed position.

Council member Young stated his concern for the cost of this positon, water funds, and the others needs of city departments.

Council member D. Davis expressed his concerns for the unknown. Discussed unresolved POLC union contract, bond issues, water rates, and pending south west property. Would like to see the city hold off on this new position until these issues are taken care of. Asked City Manager/Treasurer Vicki Fishell if she thought the city could afford this new position.

City Manager/Treasurer Vicki Fishell stated she does think the city can afford the new position. Discussed status of outstanding Southwest property payments, DPW staffing, and looking at the long term status of the department.

Council member Roth discussed water rates, having to raise the water rates because they were never increases yearly like there should have been, to keep up with the raiding costs from the county.

Council member Young discussed high cost of water rates in the city, and not using water funds on a new employee.

Council member Daniels discussed the need to raise the water rates yearly to cover cost of water from the county yearly, so there is no need to raise it so high all at one time.

Council member T. Davis asked what the surrounding communities starting wage was for a DPW employee, and asked the City Manager how she came up with the pay.

City Manager/Treasurer Vicki Fishell stated that the base pay is from the DPW union contract.

c. RESOLUTION 18-02: Approval of Authorizing Notice of Intent and Declare Intention to Reimburse.

A motion was mad RESOLUTION 18 Reimburse.	le by Council member T. Da -02: Approval of Authorizin	vis, seconded by Council mem ag Notice of Intent and Declare	ber Roth to approve Intention to
Roll call:	7Ayes	0Nays	0Absent
Motion carried.			
d. Discussi	on on local business.		
No action.			

PUBLIC COMMENT:

John Fejedelem – 604 Walnut St. – Asked how the city determines the water rates, and how the quality of city water was.

Tim Elder – 567 Wilson Ave. – Stated he would like to see the city hire someone for the DPW that would be with the city for a long period of time.

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Sandy Fejedelem - 604 Walnut St. - Discussed city ordinance on having tarped roofs after storm damage.

COUNCIL MEMBER AND STAFF COMMENTS:

Council member D. Davis wished everyone a happy new year, hopes that this year is more productive. Discussed comments from audit presentation, and the comment about increase in revenue coming from the rental inspection program rubbing him the wrong way. Stated he does not believe the city should be going in and searching a person's home, should get rid of the program, and it being against the constitution.

Council member Young discussed the reason for City Council meeting schedule change, how happy he is to hear the police stats, and would like to see another officer added, and that hiring a DPW employee at this time is not the greatest idea.

Council member Daniels discussed the good work being done by the police department, not for having narcan, not having to be fair when increasing departments, and water rates only needing to be raised to cover our cost. Asked what the qualifications for the new DPW position, and about the Ordinance for tarps for the city.

City Manager/Treasurer Vicki Fishell wished everyone a Merry Christmas, and Happy New Year.

Police Chief Keith Becker thanked Council for the comments.

Fire Chief Mike Vogt discussed possible state mandate for first responders to carry narcan.

DPW Superintendent Paul Zumbach informed Council of DEQ information received that might require digging up water lines located in the city to find out what type of materials they are made of. This could cost an estimated \$500-\$600 a service. Thanked Council member D. Davis for coming out to check on DPW crews at water main break Saturday.

A motion was made by Council member Daniels, seconded by Council member T. Davis to go into closed session for the purpose of discussing labor negotiations at 8:01 p.m.

All Ayes. Motion carried.

A motion was made by Council member T. Davis, seconded by Council member Michaels to end closed session for the purpose of discussing labor negotiations at 8:10 p.m.

All Ayes.
Motion carried.

ADJOURNMENT:

With no further busi	iness, the Counci	l Meeting was	adjourned	at 8:10 p.m.

Kristina K. Somers, City Clerk

Small Cities & Villages Association

MONTROSE CLIO OTTER LAKE OTISVILLE MT, MORRIS FLUSHING DAVISON BUHTON SWARTZ CREEK GRAND BLANC GOODHICH GAINES LINDEN

FENTON

2018 Dues

Invoice

Mayor Duane Dunckel City of Mt. Morris 11649 N Saginaw Street Mt. Morris, Michigan 48458

2018 Dues\$100.00

Please make check payable to Small Cities & Villages Association and mail to:

Carl Hammond

Treasurer, Small Cities & Villages Association 242 Ponchartrain Fenton, Michigan 48430

We kindly ask the following information so as we may update our member mailing list. The monthly meeting's mailing list will be created from the return of this form. If you desire any additional mailings be sent, please add them on the back of this form.

DELEGATE

ATLERNATE

Name:	Name:
Address:	Address:
City:	City:
Zip:	Zip:
Email:	Email:

*NOTE: Emails will be added to the Small Cities/Villages ListServ unless otherwise noted

Please return a copy of this invoice with your payment

Your attention to this matter is appreciated

M		
01/18/2018 03:23	User: Kristina	DB: Mt Morris

INVOICE GL DISTRIBUTION REPORT FOR MT MORRIS EXP CHECK RUN DATES 01/23/2018 - 01/23/2018 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: 101G

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GL Number	Invoice Line Desc	WARRANT#18-02 Vendor	Invoice Description	Amount Check #
Fund 101 General Dept 000 101-000-066.000 101-000-066.000 101-000-256.000	UNDISTRIBUTED FRINGE BENEFITS UNDISTRIBUTED FRINGE BENEFITS DEPOSITS PAYABLE	BLUE CARE NETWORK UNUM LIFE INSURANCE CO. CARLY PAZZ	INS PREMIUM- FEB LIFE INS PREM KEY DEPOSIT REFUND	6,885.01 755.15 25.00
		Total For Dept 000		7,665.16
Dept 190 ELECTIONS 101-190-740.000	OPERATING EXPENSE	ELECTIONSOURCE	TRANSPORT CART - BALLOT BIN	222.24
		Total For Dept 190 ELECTIONS	ONS	222.24
Dept 202 ASSESSOR 101-202-801.000	PROFESSIONAL SERVICES	LEGACY ASSESSING SERVICE	ASSESSING SERVICES THIRD QUARTER	2,975.00
		Total For Dept 202 ASSESSOR	OR	2,975.00
Dept 210 ATTORNEY 101-210-801.000	PROFESSIONAL SERVICES	CHARLES A. FORREST, JR.	NOV/DEC ATTORNEY FEES	4,014.00
		Total For Dept 210 ATTORNEY	EY	4,014.00
Dept 215 ADMINISTRATION 101-215-740.000 101-215-825.000	OPERATING EXPENSE MAINTENANCE AGREEMENTS	PITNEY BOWES BRADY'S BUSINESS SYSTEMS	LEASING CHARGES COPIER MAINTENANCE	314.07 13.90
101-215-850.000 101-215-874.000 101-215-957.000	COMMUNICATIONS RETIREE INSURANCE BENEFITS CONFERENCES AND WORKSHOPS	COMCASI BLUE CARE NETWORK MICHIGAN ASSOCIATION OF	INS PREMIUM- FEB CLERKS INSTITUTE	3,731.37 600.00
101-215-959.000	MEMBERSHIP & DUES DEBT SERVICE - PRIN	STATE OF MICHIGAN - MGMN US BANK EQUIPMENT FINANC	2018 MIDEAL FEE COPIER LEASE	180.00 33.00
		Total For Dept 215 ADMINIS	ADMINISTRATION	4,999.55
Dept 253 TREASURER 101-253-825.000	MAINTENANCE AGREEMENTS	BRADY'S BUSINESS SYSTEMS	COPIER MAINTENANCE	13.90
		Total For Dept 253 TREASURER	RER	13.90
Dept 265 CITY HALL & GROUNDS 101-265-920.000	DS PUBLIC UTILITIES	CITY OF MT. MORRIS	CITY HALL WATER	30.53
		Total For Dept 265 CITY Hi	HALL & GROUNDS	30.53
Dept 305 POLICE DEPARTMENT 101-305-740.000 101-305-740.000 101-305-740.000 101-305-745.000 101-305-759.000 101-305-950.000 101-305-930.000 101-305-990.000 101-336-740.000 101-336-740.000 101-336-740.000 101-336-745.000 101-336-745.000 101-336-745.000 101-336-745.000	OPERATING EXPENSE OPERATING EXPENSE GAS & FUEL UNIFORMS COMMUNICATIONS REPAIR & MAINTENANCE - VEHICL DEBT SERVICE - PRIN FRINGE BENEFIT-NON PAYROLL OPERATING EXPENSE GAS & FUEL GAS & FUEL UNIFORMS	AXON ENTERPRISE HUNTINGTON NATIONAL BANK MAPLE TOWNE PRINTING MICHIGAN PETROLEUM TECH NYE UNIFORM COMPANY COMCAST LOUIES TOWING & SERVICE LEASE CORPORATION OF AME TOTAL FOR DEPT 305 POLICE LINCOLN NATIONAL LIFE IN EMERGENCY SERVICES MARKE HUNTINGTON NATIONAL BANK MICHIGAN PETROLEUM TECH DOUGLASS SAFETY SYSTEMS	CARTRIDGE CREDIT CARD CHARGES PD - BUSINESS CARDS UNLEADED FUEL UNIFORMS SERVICE WORK IT ECITATION DEPARTMENT FD LIFE INS PREM IAM RESPONDING CREDIT CARD CHARGES UNLEADED FUEL DIESEL FUEL DELTAIR SPEC KIT	53.06 23.95 27.00 846.08 230.40 72.69 345.50 191.99 2,000.67 65.11 710.00 4.00 9.03 76.89

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INVOICE GL DISTRIBUTION REPORT FOR MT MORRIS EXP CHECK RUN DATES 01/23/2018 - 01/23/2018 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: 101G

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CODE: 1010	WARRANT#18-02
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GL Number	Invoice Line Desc	WARRANT#18-02 Vendor	2 Invoice Description	Amount Check	**
Fund 101 General Dept 336 FIRE DEPARTMENT 101-336-850.000 101-336-930.000 101-336-958.000	COMMUNICATIONS REPAIR & MAINTENANCE - VEHICL INSERVICE TRAINING	COMCAST LONNIE'S SMALL ENGINE RE GEN CO ASSOC OF FIRE CHI	TRUFUEL - FD FIRE FIGHTER 1&2	36.34 14.38 500.00	
		Total For Dept 336 FIRE D	DEPARTMENT	1,541.75	
Dept 371 CODES & ENFORCEMENT 101-371-801.000	NT PROFESSIONAL SERVICES	VIENNA TOWNSHIP	BUILDING PERMITS ODT-DEC 2017	886.50	
		Total For Dept 371 CODES	& ENFORCEMENT	886.50	
Dept 441 PUBLIC WORKS 101-441-740.000 101-441-745.000 101-441-745.000 101-441-920.000 101-441-920.000 101-441-990.000 101-441-995.000	OPERATING EXPENSE GAS & FUEL GAS & FUEL PUBLIC UTILITIES STREET LIGHTING REPAIR & MAINTENANCE - VEHICL DEBT SERVICE - PRIN	AUTO-WARES GROUP MICHIGAN PETROLEUM TECH MICHIGAN PETROLEUM TECH CITY OF MT. MORRIS CONSUMERS ENERGY AUTO-WARES GROUP JOHN DEERE CREDIT	PARTS/SUPPLIES UNLEADED FUEL DIESEL FUEL DPW WATER CHARGES STREET LIGHTS PARTS/SUPPLIES	14.97 0.40 50.37 39.92 3,409.05 404.30 252.01 26.46	
		Total For Dept 441 PUBLIC	PUBLIC WORKS	4,197.48	
Dept 528 TRASH COLLECTION 101-528-740.000	OPERATING EXPENSE	BEAR PACKAGING AND SUPPL	TRASH BAGS	577.75	
		Total For Dept 528 TRASH	COLLECTION	57.775	
Dept 738 LIBRARY 101-738-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	LIBRARY WATER CHARGES	130.95	
		Total For Dept 738 LIBRARY	ξ.	130.95	
		Total For Fund 101 General		29,255.48	
Fund 202 Major Street Dept 451 STREET CONSTRUCTION 202-451-820.000	ON ENGINEERING	HUBBELL, ROTH & CLARK, I	ENGINEERING	722.25	
		Total For Dept 451 STREET	CONSTRUCTION	722.25	
Dept 474 TRAFFIC SERVICES 202-474-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	TRAFFIC LIGHTS	86.84	
		Total For Dept 474 TRAFFI	TRAFFIC SERVICES	86.84	
Dept 478 WINTER MAINTENANCE 202-478-740.000	E OPERATING EXPENSE	MICHIGAN MUNICIPAL LEAGU	CDL CONSORTIUM DRIVERS FEE	210.00	
		Total For Dept 478 WINTER	MAINTENANCE	210.00	
		Total For Fund 202 Major	Street	1,019.09	
Fund 276 Downtown Development Authority	ent Authority				
03-1	OPERATING EXPENSE CAPITAL OUTLAY	GRAINGER SIGNARAMA	TRASH CAN PARTS DDA SIGN-DOWN PAYMENT	179.18	
		Total For Dept 103 AUTHORITY	ITY BOARD	5,179.18	
		Total For Fund 276 Downtown	wn Development Authority	5,179.18	
Fund 591 Water Fund					

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INVOICE GL DISTRIBUTION REPORT FOR MT MORRIS EXP CHECK RUN DATES 01/23/2018 - 01/23/2018 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: 101G

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WARRANT#18-02

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund Dept 000 591-000-255.000 591-000-642.010	WATER DEPOSITS PAYABLE SALE OF WATER	CITY OF MT. MORRIS JUDITH ARMEN	WATER DEPOSIT REFUND CREDIT BALANCE	250.00	
		Total For Dept 000		323.87	
Dept 215 ADMINISTRATION 591-215-740.000	OPERATING EXPENSE	GENESEE COUNTY HERALD	BOND NOTICE	201.60	
591-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD CHARGES	35.99	
591-215-825.000 591-215-850 000	MAINTENANCE AGREEMENTS COMMINICATIONS	BRADY'S BUSINESS SYSTEMS	COPIER MAINTENANCE	03 - 00 03 - 00 03 - 00	
591-215-874.000	RETIREE INSURANCE BENEFITS		INS PREMIUM- FEB	401.30	
591-215-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	33.00	
		Total For Dept 215 ADMINI	ADMINISTRATION	749.41	
Dept 537 WATER DISTRIBUTION	ON THE COURSE	CENESCE CONTINUE OF A FACTOR	THE WATTE THEM	75 00	
591-537-740.000		MICHIGAN PIPE & VALVE-IN	Yan Tour	352.00	
591-537-740.000	OPERATING EXPENSE	& VALV		11.00	
591-537-740.000	OPERATING EXPENSE	MICHIGAN -	WATER SAMPLES	234.00	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED FUEL DIRSET, RIPI.	775.17	
591-537-930.000	χη —I ຮ	REINOLEUM	PARTS/SUPPLIES	274.26	
591-537-930.000	& MAINTENANCE -	FLEETPRIDE		236.14	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	LOUIES TOWING & SERVICE	TOW - DPW #47	150.00	
		Total For Dept 537 WATER	DISTRIBUTION	1,786.91	
Dept 539 WATER REPAIR	OPFRATTING FYBRIGE	ONT SNOS & NTHREW REAM	ROAD SAND	1.741.96	
591-539-801.000		LDING IN		375.00	
		Total For Dept 539 WATER	REPAIR	2,116.96	
		Total For Fund 591 Water	Fund	4,977.15	
Fund 592 Sewer Fund Dept 215 ADMINISTRATION					
592-215-740.000 592-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD CHARGES COPTER MAINTENANCE	36.00	
592-215-850.000	COMMUNICATIONS	COMCAST		63.62	
592-215-874.000	RETIREE INSURANCE BENEFITS DEBT SERVICE - PRIN	BLUE CARE NETWORK US BANK EOUIPMENT FINANC	INS PREMIUM- FEB COPIER LEASE	401.30	
			ADMINISTRATION	547.82	
Dept 536 SEWER DISTRIBUTION		•		L ()	
592-536-921.000	COST OF SEWER/WATER	GENESEE COUNTY DRAIN COM	SEWER - NOV	19,303.34	
		Total For Dept 536 SEWER	DISTRIBUTION	19,505.54	
		Total For Fund 592 Sewer	Fund	20,053.36	

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BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID INVOICE GL DISTRIBUTION REPORT FOR MT MORRIS EXP CHECK RUN DATES 01/23/2018 - 01/23/2018

BANK CODE: 101G

WARRANT#18-02

Vendor

Invoice Line Desc

GL Number

Invoice Description

29,255.48 1,019.09 5,179.18 4,977.15 20,053.36 Fund 101 General Fund 202 Major Street Fund 276 Downtown Deve Fund 591 Water Fund Fund 592 Sewer Fund Fund Totals:

Check #

Amount

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Total For All Funds:

60,484.26

This Warrant is hereby approved and directed for payment.

Duane Dunckel, Mayor

Kristina K. Somers, City Clerk

CITY OF MT. MORRIS RESOLUTION NO. 18-03

- WHEREAS: The City Manager, who serves as the City's chief negotiator with respect to collective bargaining agreements, has informed Council that the County administers a 401(k) pension plan, in addition to the regular County pension program, and,
- WHEREAS: The Manager has recommended that the City request authorization from the County, which it is understood must be approved by the county board, to include future employees in this program, and,

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby authorize the City to cause future employees to be included in this county administered 401(k) program, subject to such terms and conditions as the Manager may negotiate and,

BE IT FURTHER RESOLVED:

That this Council does hereby respectfully request approval by the County board of the City's inclusion in this program and such other and further authorizations as may be appropriate.

Moved by Council member	, seconded by Council member	
	dopted by the City Council of the City of Mt. Mo	orris
at a meeting held Monday, January 22, 2		
	•	
Yea	Nay Absent	
D K D 11M		
Duane K. Dunckel, Mayor	Kristina K. Somers, City Clerk	