

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
February 19, 2020
1:30 P.M.

1. **MEETING CALLED TO ORDER:** Chairperson Lou Templeton.
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES:** Regular meeting minutes of January 15, 2020.
5. **COMMUNICATIONS:**
 - a. **DPW winter cost breakdown.**
6. **APPROVAL OF TREASURER REPORT**
7. **PUBLIC COMMENT**
8. **UNFINISHED BUSINESS:**
 - a. **Trash Bins.**
 - b. **Park Property.**
9. **NEW BUSINESS:**
 - a. **None.**
10. **PUBLIC COMMENT**
11. **DDA MEMBER COMMENTS**
12. **ADJOURNMENT**

PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
January 15, 2020

At 1:30 p.m., City Clerk Kristina Somers called the regular DDA meeting to order.

PRESENT: Chris Dixon, Joyce Bartos, Rich Young, Mallory Young, and Dorothy Lindsey.

ABSENT: Shirley Corcoran, Adam Martin, Matt Gunn and Lou Templeton.

OTHERS: DPW Superintendent Paul Zumbach, and Clerk Kristina Somers.

ROLL CALL:

A motion was made by Mallory Young, seconded by Joyce Bartos to approve the absence of all DDA members listed above.

All Ayes.
Motion carried.

ELECTION AND SWEARING IN OF CHAIRPERSON:

At 1:32 p.m. City Clerk Kristina Somers opened the floor for nominations for the election of Chairperson to the Downtown Development Authority.

A motion was made by Dorothy Lindsey, seconded by Richard Young to nominate Lou Templeton as Chairperson of the Downtown Development Authority.

With no further nominations the floor was closed at 1:30 p.m.

A motion was made by Dorothy Lindsey, seconded by Richard Young to approve the nomination of Lou Templeton as Chairperson of the Downtown Development Authority.

All Ayes.
Motion carried.

Lou Templeton will be sworn in as Chairperson of the Downtown Development Authority at the next meeting she attends.

ELECTION AND SWEARING IN OF VICE CHAIRPERSON:

At 1:33 p.m. City Clerk Kristina Somers opened the floor for nominations for the election of Vice Chairperson to the Downtown Development Authority.

A motion was made by Chris Dixon, seconded by Joyce Bartos to nominate Richard Young as Vice Chairperson of the Downtown Development Authority.

With no further nominations the floor was closed at 1:33 p.m.

A motion was made by Chris Dixon, seconded by Joyce Bartos to approve the nomination of Richard Young as Vice Chairperson of the Downtown Development Authority.

All Ayes.
Motion carried.

Richard Young was sworn in by City Clerk Kristina Somers as Vice Chairperson of the Downtown Development Authority.



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: 01388362498

| | | | |
|---|------------------|--------------------------|--------------------|
| Statement Activity From: 01/01/20 to 01/31/20 | | Beginning Balance | \$33,701.90 |
| | | Credits (+) | 208.70 |
| | | Electronic Deposits | 208.70 |
| Days in Statement Period | 31 | Debits (-) | 146.18 |
| | | Electronic Withdrawals | 146.18 |
| Average Ledger Balance* | 33,777.94 | Ending Balance | \$33,764.42 |
| Average Collected Balance* | 33,777.94 | | |

* The above balances correspond to the service charge cycle for this account.

Other Credits (+)

Account: 01388362498

| Date | Amount | Description |
|-------|--------|---|
| 01/13 | 208.70 | BUS ONL TFR FRM CHECKING 011320 01388351399 |

Other Debits (-)

Account: 01388362498

| Date | Amount | Description |
|-------|--------|--|
| 01/21 | 108.62 | BUS ONL TFR TO CHECKING 012120 01388316790 |
| 01/21 | 37.56 | BUS ONL TFR TO CHECKING 012120 01388316787 |

Balance Activity

Account: 01388362498

| Date | Balance | Date | Balance | Date | Balance |
|-------|-----------|-------|-----------|-------|-----------|
| 12/31 | 33,701.90 | 01/13 | 33,910.60 | 01/21 | 33,764.42 |

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User: VICKI
DB: Mt Morris

PERIOD ENDING 01/31/2020

| GL NUMBER | DESCRIPTION | 2019-20 | | 2019-20 | | YTD BALANCE 01/31/2020 NORM (ABNORM) | ACTIVITY FOR MONTH 01/31/20 INCR (DECR) | AVAILABLE BALANCE NORM (ABNORM) | % BDDT USED |
|--|------------------------------|--------------------|----------------|--------------------|----------------|--|---|---------------------------------------|----------------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | ORIGINAL BUDGET | AMENDED BUDGET | | | | |
| Fund 276 - Downtown Development Authority | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000 | | | | | | | | | |
| 276-000-403.000 | CURRENT PROPERTY TAXES | 14,280.00 | 14,280.00 | 12,911.93 | 196.89 | 1,368.07 | 90.42 | | |
| 276-000-405.000 | CURRENT PROPERTY TAX PENALTY | 100.00 | 100.00 | 31.05 | 11.81 | 68.95 | 31.05 | | |
| 276-000-694.000 | OTHER REVENUES | 0.00 | 0.00 | 75.00 | 0.00 | (75.00) | 100.00 | | |
| Total Dept 000 | | 14,380.00 | 14,380.00 | 13,017.98 | 208.70 | 1,362.02 | 90.53 | | |
| TOTAL REVENUES | | 14,380.00 | 14,380.00 | 13,017.98 | 208.70 | 1,362.02 | 90.53 | | |
| Expenditures | | | | | | | | | |
| Dept 103 - AUTHORITY BOARD | | | | | | | | | |
| 276-103-701.000 | SALARY & WAGES | 2,000.00 | 2,000.00 | 1,385.27 | 71.43 | 614.73 | 69.26 | | |
| 276-103-714.000 | FRINGE BENEFITS | 1,500.00 | 1,500.00 | 529.63 | 37.19 | 970.37 | 35.31 | | |
| 276-103-740.000 | OPERATING EXPENSE | 1,000.00 | 1,000.00 | 1,503.61 | 0.00 | (503.61) | 150.36 | | |
| 276-103-801.000 | PROFESSIONAL SERVICES | 7,800.00 | 7,800.00 | 0.00 | 0.00 | 7,800.00 | 0.00 | | |
| 276-103-880.000 | COMMUNITY PROMOTIONS | 1,500.00 | 1,500.00 | 500.00 | 0.00 | 1,000.00 | 33.33 | | |
| 276-103-940.000 | RENTAL | 500.00 | 500.00 | 231.33 | 37.56 | 268.67 | 46.27 | | |
| 276-103-970.000 | CAPITAL OUTLAY | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | | |
| 276-103-971.000 | LAND ACQUISITION | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | | |
| Total Dept 103 - AUTHORITY BOARD | | 19,800.00 | 19,800.00 | 4,149.84 | 146.18 | 15,650.16 | 20.96 | | |
| TOTAL EXPENDITURES | | 19,800.00 | 19,800.00 | 4,149.84 | 146.18 | 15,650.16 | 20.96 | | |
| Fund 276 - Downtown Development Authority: | | | | | | | | | |
| TOTAL REVENUES | | 14,380.00 | 14,380.00 | 13,017.98 | 208.70 | 1,362.02 | 90.53 | | |
| TOTAL EXPENDITURES | | 19,800.00 | 19,800.00 | 4,149.84 | 146.18 | 15,650.16 | 20.96 | | |
| NET OF REVENUES & EXPENDITURES | | (5,420.00) | (5,420.00) | 8,868.14 | 62.52 | (14,288.14) | 163.62 | | |