

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
January 25th, 2021
7:15 P.M.
Zoom**

- 1. MEETING CALLED TO ORDER:** Mayor Duane K. Dunckel
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - a. Approval of regular meeting minutes from January 11th, 2021.
- 6. COMMUNICATIONS:**
 - a. None.
- 7. APPROVAL OF WARRANT:** Approval Warrant #21-01 in the amount of \$54,730.84.
- 8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**
- 9. UNFINISHED BUSINESS:**
 - a. None.
- 10. NEW BUSINESS:**
 - a. **RESOLUTION 21-03:** Approval of Engineering Services for Louisa St.
 - b. **RESOLUTION 21-04:** Air Compressor Purchase.
 - c. **Discussion on board vacancies.**
- 11. PUBLIC COMMENT (Five Minute Time Limit).**
- 12. COUNCIL MEMBER AND STAFF COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
CITY COUNCIL – REGULAR MEETING
January 11th, 2021
Zoom

At 7:15 p.m., Mayor Pro-Tem Jeff Roth called the Regular Council Meeting to order.

PRESENT: Black, Irwin, Roth, Sorensen.

ABSENT: Heidenfeldt, Thayer, and Mayor Dunckel.

OTHERS: City Manager/Treasurer Vicki Fishell, Attorney Amanda Doyle, Police Chief Becker, Fire Chief Young, DPW Superintendent Paul Zumbach and City Deputy Clerk April Smith.

The Pledge of Allegiance.

ROLL CALL:

A motion was made by Council member Irwin and seconded by Council member Sorensen to approve the absences of Council members individually.

Mayor DuncKel: All Ayes

Council Member Heidenfeldt: All Ayes

Council Member Thayer: All Nays

APPROVAL OF AGENDA:

A motion was made by Council member Irwin, seconded by Council member Black to approve the agenda.

All ayes.

Motion carried.

MINUTES:

A motion was made by Council member Irwin, seconded by Council member Black to approve the regular meeting minutes from December 14th, 2020.

All ayes.

Motion carried.

COMMUNICATIONS:

a. None.

APPROVAL OF WARRANT:

A motion was made by Council member Black, seconded by Council member Irwin to approve **Pre-Warrant #20-24 in the amount of \$71,309.10 and Warrant #20-25 in the amount of \$44,024.71.**

[illegible]

Motion carried.

Council Member Irwin questioned if the heat bill for DPW garage was for one month.

DPW Superintendent Paul Zumbach stated that it is for one month.

Council Member Irwin questioned what the sewer distribution was.

DPW Superintendent Paul Zumbach stated that it was parts for the sewer truck.

Council Member Irwin questioned what the refunded for Officer Baughman's insurance was for.

City Manager/ Treasurer stated that the school use to pay for his insurance and now that he has become a full

Council Member Black questioned if there is a yearly maintenance fee for the body cameras.

Police Chief Becker stated that there is a yearly maintenance fee.

Council Member Black questioned if it would be for every Police Officer or just full-time.

Police Chief Becker stated that it was better to have one for each officer.

Council Member Roth stated that he would like to use some money on the body cameras for the Police Department and use the remaining on a crosswalk signal on Saginaw and Roosevelt St. Stated that they would have to figure out what amount they would want to spend on each item.

Council Member Irwin questioned if the total amount is \$26,200.00.

Police Chief Becker stated that it may go up because it is not happening right away.

Council Member Irwin questioned if they have quotes on the crosswalk signal on Saginaw and Roosevelt.

Council Member Roth stated that at the time of the project they will do the bids for the crosswalk. He also suggested doing \$26,250.00 for the body cameras and the remaining for the crosswalk. He stated that the last time the City got CDBG funds the City received more funds than what they were told.

Council Member Irwin questioned if the body cameras would need accessories.

Chief Becker stated that the basic cameras will work and they may look into charging stations. He also stated that the dash cameras in the Police cars will be connected to the body cameras.

Council Member Black questioned what the difference in numbers were for the Crosswalk.

DPW Superintendent Paul Zumbach stated that the supplies and manpower is different.

Council Member Black questioned what kind of crosswalk would be installed.

DPW Superintendent Paul Zumbach stated that they would be solar powered activated.

Council Member Black questioned if in the resolution you put the numbers in it.

City Manager/ Treasurer Vicki Fishell stated that you put the numbers in the resolution but you are not held at those numbers. She also stated you can split numbers but can not add any other projects.

Council Member Black stated that if there is more money, she would like it to go towards updating the Community Room.

City Manager/ Treasurer Vicki Fishell stated that the body cameras are a five-year price with cameras, cloud storage, and two replacement cameras over the five years.

Council Member Irwin suggested putting money towards body cameras, crosswalk and the Community Room.

Council Member Black suggested to update the Community Room once the body cameras and the crosswalk were done first.

Council Member Roth stated the amount to be used on cameras is \$26,250.00, Crosswalk on Saginaw and Roosevelt St. is \$7,312.00 and any upgrades to the Community Room is \$1,000.00.

A motion was made by Irwin, seconded by Council Member Sorensen to approve Resolution 21-02 as amended.

Roll call:

_____4____	_____0____	_____3____
Ayes	Nays	Absent (Heidenfeldt) (Dunckel) (Thayer)

Motion Carried.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	7,820.57	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS.	1,179.50	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	UNUM LIFE INSURANCE CO.	INSURANCE	847.82	
101-000-066.000		Total For Dept 000		9,847.89	
Dept 212 ACCOUNTANT					
101-212-801.000	PROFESSIONAL SERVICES	PLANTE & MORAN	PROFESSIONAL SERVICES	320.00	
		Total For Dept 212 ACCOUNTANT		320.00	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	59.73	
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES	LEASE CHARGES	314.07	
101-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	15.76	
101-215-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	14.70	
101-215-740.000	OPERATING EXPENSE	XTREME SHREDS	JANUARY 2021	17.50	
101-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	31.80	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	1,584.94	
101-215-874.000	RECEIPT TO 731.00.00.9999.28620	GENESEE COUNTY TREASURER	LINA	16.64	
101-215-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	68.83	
		Total For Dept 215 ADMINISTRATION		2,123.97	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	17.58	
101-253-740.000	OPERATING EXPENSE	I.T. RIGHT	BATTERY BACKUP	80.81	
101-253-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	7.88	
101-253-959.000	MEMBERSHIP & DUES	HUNTINGTON NATIONAL BANK	CREDIT CARD	160.00	
		Total For Dept 253 TREASURER		266.27	
Dept 265 CITY HALL & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	364.70	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	672.06	
		Total For Dept 265 CITY HALL & GROUNDS		1,036.76	
Dept 269 OTHER CITY PROPERTY					
101-269-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT	78.23	
		Total For Dept 269 OTHER CITY PROPERTY		78.23	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	15.49	
101-305-740.000	OPERATING EXPENSE	MAPLE TOWNE PRINTING	BUS.CARD/VEHICLE STICKERS	103.00	
101-305-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	5.34	
101-305-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	7.88	
101-305-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	2.95	
101-305-740.000	OPERATING EXPENSE	XTREME SHREDS	JANUARY 2021	17.50	
101-305-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	18.17	
101-305-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	119.52	
		Total For Dept 305 POLICE DEPARTMENT		289.85	
Dept 336 FIRE DEPARTMENT					
101-336-714.800	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INS.	63.70	
101-336-740.000	OPERATING EXPENSE	MCLAREN CORPORATE SERVIC	DRUG SCREEN/PHYSICAL	70.00	
101-336-740.000	OPERATING EXPENSE	MCLAREN CORPORATE SERVIC	DRUG SCREEN/PHYSICAL	70.00	
101-336-740.000	OPERATING EXPENSE	NYE UNIFORM COMPANY	UNIFORM	207.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 336 FIRE DEPARTMENT					
101-336-740.000	OPERATING EXPENSE	NYE UNIFORM COMPANY	UNIFORM	52.50	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	SUPPLIES	90.04	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	SUPPLIES	339.98	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	WINDOW PUNCH	54.09	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	LIGHTS	182.62	
101-336-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	9.09	
		Total For Dept 336 FIRE DEPARTMENT		1,139.02	
Dept 371 CODES & ENFORCEMENT					
101-371-801.000	PROFESSIONAL SERVICES	VIENNA TOWNSHIP	4TH QUARTER BUILDING PERMITS	2,344.50	
		Total For Dept 371 CODES & ENFORCEMENT		2,344.50	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	49.00	
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	19.64	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DEW GARAGE	389.51	
		Total For Dept 441 PUBLIC WORKS		458.15	
Dept 528 TRASH COLLECTION					
101-528-801.000	PROFESSIONAL SERVICES	REPUBLIC SERVICES #237	PROFESSIONAL SERVICES	14,148.72	
		Total For Dept 528 TRASH COLLECTION		14,148.72	
Dept 738 LIBRARY					
101-738-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	676.39	
		Total For Dept 738 LIBRARY		676.39	
		Total For Fund 101 General		32,729.75	
Fund 591 Water Fund					
Dept 000					
591-000-642.010	SALE OF WATER	TRIPLE C PROPERTIES	WATER CREDIT REFUND 736 LOUISA	52.02	
		Total For Dept 000		52.02	
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	43.84	
591-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	15.76	
591-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	18.17	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	608.77	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	LINA	8.33	
591-215-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	68.83	
		Total For Dept 215 ADMINISTRATION		763.70	
Dept 537 WATER DISTRIBUTION					
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	38.96	
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	38.62	
591-537-740.000	OPERATING EXPENSE	EJ USA, INC.	PARTS	469.33	
591-537-740.000	OPERATING EXPENSE	EJ USA, INC.	SEAT REPAIR KIT	234.06	
591-537-740.000	OPERATING EXPENSE	FERGUSON ENTERPRISES LLC	PARTS	34.70	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLES	75.00	
591-537-740.000	OPERATING EXPENSE	GILL-ROY'S HARDWARE	PARTS	6.69	
591-537-920.000	PUBLIC UTILITIES	MENARDS - CLIO	SUPPLIES	6.77	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT	45.06	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT	44.64	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 537 WATER DISTRIBUTION			Total For Dept 537 WATER DISTRIBUTION	993.83	
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	EJ USA, INC.	CEMETERY HYDRANT	289.94	
			Total For Dept 539 WATER REPAIR	289.94	
			Total For Fund 591 Water Fund	2,099.49	
Fund 592 Sewer Fund					
Dept 215 ADMINISTRATION					
592-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	43.84	
592-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	15.77	
592-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	13.63	
592-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	608.75	
592-215-874.000		GENESEE COUNTY TREASURER	LINA	8.33	
592-215-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	68.82	
			Total For Dept 215 ADMINISTRATION	759.14	
Dept 536 SEWER DISTRIBUTION					
592-536-921.000	COST OF SEWER	GEN COUNTY DRAIN COMMISS	NOVEMBER 2020	19,097.46	
592-536-930.000	REPAIR & MAINTENANCE - VEHICL	JENKINS' SUNOCO SERVICE	PARTS	45.00	
			Total For Dept 536 SEWER DISTRIBUTION	19,142.46	
			Total For Fund 592 Sewer Fund	19,901.60	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	32,729.75	
			Fund 591 Water Fund	2,099.49	
			Fund 592 Sewer Fund	19,901.60	
			Total For All Funds:	54,730.84	

This Warrant is hereby approved and directed for payment.

Duane Dunckel, Mayor

April Smith, Deputy City Clerk

**CITY OF MT. MORRIS
RESOLUTION 21-03**

WHEREAS: The City of Mt. Morris has determined that Louisa Street needs to be milled and resurfaced from North Saginaw Street to Walter Street; and

WHEREAS: The City of Mt. Morris did budget \$50,000 in Professional Services and \$165,000 in Street Preservation in the FY 19-20 budget for this project; and

WHEREAS: ROWE Professional Services Company has submitted the attached proposal for engineering services in regards to engineering and bidding the project; and

NOW THEREFORE, BE IT RESOLVED, that:

This Council does hereby authorize the City to enter into the attached engineering proposal from ROWE Professional Services Company for \$9,300, to be paid from the Local Street Fund, to prepare and advertise bidding documents to Mill and Resurface Louisa Street from North Saginaw Street to Walter Street and does hereby authorize the City Manager to execute such contract on the behalf of the City.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 25, 2021 at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Duane K. Dunckel, Mayor

April Smith, Deputy City Clerk



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention.™

January 11, 2021

Mr. Paul Zumbach, DPW Superintendent
City of Mt. Morris
11649 N. Saginaw Street
Mt. Morris, MI 48458-2092

RE: Mill and Resurface Louisa Street from North Saginaw Street to Walter Street
Engineering Proposal

Dear Mr. Zumbach:

ROWE Professional Services Company is pleased to submit this proposal to provide engineering services to prepare bidding documents to mill and resurface Louisa Street from the curb returns of North Saginaw Street east to the curb returns of Walter Street (approximately 1,150 feet long).

The work will consist of cold milling 2 inches off the existing road and placing 2 inches of hot mixed asphalt (HMA) on the milled surface. There is an area on the north side at the westerly end where the existing pavement is very deteriorated. This area will have the existing pavement removed, subgrade excavated, aggregate base constructed, and new pavement installed as a repair. You have also indicated there are areas where the existing curb and gutter will need to be removed and replaced; these areas (when marked by the city) will be shown on the plans.

SCOPE OF SERVICES

ROWE proposes the following scope of services for your consideration:

- Prepare log-style schematic plans using an aerial image with the proposed work noted on the image.
- Show locations of the soil borings previously obtained by the city. The contract documents will include the soil report from PSI. (Geotechnical investigation is not in the scope of this proposal.)
- Develop proposed quantities and pay items to complete the work and a cost opinion of construction.
- Prepare a bid package consisting of technical specifications, contract documents, and log-style plans.
- Advertise the project at local plan rooms and coordinate with city staff to advertise in newspaper if desired.
- Respond to questions which arise during the bidding period.
- Assist the city with the bid opening, evaluate the bids received, review references, and provide an award recommendation.
- Since this project does not involve any significant digging or earth disturbance, a soil erosion permit should not be required.

COMPENSATION

ROWE proposes to provide these services for a lump sum fee of \$9,300.00. We will invoice the city monthly based upon the work completed during that billing period. Construction phase services are not included in this proposal; however, we can prepare a separate proposal to provide these services to the city if desired.

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning

Corporate: The ROWE Building, 540 S. Saginaw Street, Suite 200 • Flint, MI 48502 • O (810) 341-7500 • F (810) 341-7573

With Offices In: Farmington Hills, MI • Grayling, MI • Kentwood, MI • Lapeer, MI • Mt. Pleasant, MI • Myrtle Beach, SC

www.rowepsc.com

TERMS AND CONDITIONS

The Owner will designate a representative with the authority to provide direction, receive and review information, and make decisions regarding the project. Decisions and direction shall be provided in a timely manner, so as to not delay the project.

The Engineer will perform services in a timely manner, consistent with sound professional practice. The Engineer will strive to perform the services within the established schedule, if any. Services are considered to be complete when deliverables have been presented to the Owner.

The Owner will provide the Engineer with all available information pertinent to the site of the project and access to the project site.

The Engineer will assist the Owner in preparing applications and documents to secure approvals and permits. The Owner is responsible for payment of permit application fees and charges.

Services provided by the Engineer shall be performed with the care and skill normally exercised by other members of the profession practicing under similar conditions.

The Owner shall promptly notify the Engineer of defects or suspected defects in the work.

The Engineer's opinions of construction costs will be based upon experience and historical information.

The Engineer will be responsible for the safety precautions and programs of its employees only.

If the Engineer is reviewing work by contractors or others on behalf of the Owner, the Engineer may only recommend to the Owner that work which does not conform to the project requirements be rejected.

Payment for work completed shall be made within thirty days of invoicing. Unless otherwise provided, invoices will be submitted monthly as the work progresses.

In the event additional work is needed because of a change in scope or unforeseen conditions, the Engineer will submit a proposal defining the modified scope of work and any modifications to the schedule and fee for the Owner's approval.

This agreement may be terminated by either party with fourteen days written notice; however, the Engineer shall be paid for work completed prior to the date of termination.

All documents prepared by the Engineer in completing this work are considered the Engineer's property as instruments of service and are not intended for re-use by the Owner or others.

The Engineer is an independent contractor, responsible to the Owner for the results of this undertaking and is not an employee or agent of the Owner.

The Owner agrees to limit ROWE Professional Services Company's total liability to the Owner and any contractors on the project to the Engineer's fee of **\$9,300**.

The Owner and Engineer each bind themselves and any partners, successors, and assigns of the other party to this agreement. Neither party will assign, sublet, or transfer their interest in this agreement without the consent of the other party.

The terms of this agreement shall be governed by the laws of the State of Michigan. In the event a provision of this agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

In performance of this work, the Engineer will comply with their policies regarding non-discrimination against employees on the basis of race, color, religion, national origin or ancestry, age or sex.

**CITY OF MT. MORRIS
RESOLUTION 21-04**

WHEREAS: The City of Mt. Morris DPW is in need of an air compressor; and

WHEREAS: The current air compressor is an on-board compressor that is located on truck #47 and would cost approximately \$8,300 in parts and labor to repair; and

WHEREAS: The DPW Superintendent has determined that it would be more cost effective to purchase a tow behind unit; and

WHEREAS: The three quotes received are:

ALTA Equipment Company – used	\$15,650
AIS Construction Equipment – new	\$19,680
Southeastern Equipment Company – used	\$21,000

NOW THEREFORE, BE IT RESOLVED, that:

This Council does hereby authorize the purchase of a used tow behind air compressor from ALTA Equipment Company for \$15,650 and that the FY 20-21 Budget be amended accordingly.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 25, 2021 at 7:15 p.m.

_____ Yea

_____ Nay

_____ Absent

Duane K. Dunckel, Mayor

April Smith, Deputy City Clerk



1061 Stepke Court • Traverse City, MI 49685 • Office (616) 878-7450 • www.Altaequipment.com

January 5, 2021

City Of Mt Morris DPW
720 Hughes St
Mt Morris, MI 48458
P: (810) 686-8380

Paul Zumbach,

Ata Equipment is pleased to provide quotes for the following:

Used Compressor:

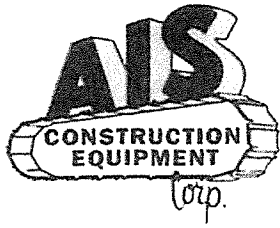
Sullair 185DPQ – Priced at \$15,650

- a. 2019
- b. 245.30 hours
- c. EQ0114955

Thank you for this opportunity,

Jason Glass
Account manager
P: (810) 499-6361
E: jason.glass@altaequipment.com

Todd Chartier
Sales Specialist – Government Accounts
P: 248-417-9945
E: todd.chartier@altaequipment.com



GRAND RAPIDS
600 AIS Drive Southwest
Grand Rapids, MI 49548
Telephone: (616) 538-2400

LANSING
3600 North Grand River Avenue
Lansing, MI 48906
Telephone: (517) 321-8000

SAGINAW
4600 AIS Drive
Bridgeport, MI 48722
Telephone: (989) 777-0090

RICHMOND
65809 Gratiot Avenue
Lenox, MI 48050
Telephone: (586) 727-7502

TRAVERSE CITY
8300 M-72 East
Williamsburg, MI 49690
Telephone: (231) 267-9513

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
Telephone: (248) 437-8121

December 17, 2020

Mr. Paul Zumbach
Superintendent
City of Mt. Morris
Department of Public Works
720 Hughes Street
Mt. Morris, MI 48458

RE: tow behind air compressor

Thank you for the opportunity to quote you a new Atlas Copco air compressor. Per our conversation please find the following;

one (1) new (2020 w/2 hrs) Atlas Copco model XAS 188 s.n. HOP059809

FOB AIS New Hudson or Bridgeport \$ 19,680.00

(Quoted price reflects \$ 890.00 discount from new 2021 model).

If questions, etc., please contact me anytime. AIS & my-self appreciate any opportunity to help with the City's equipment needs.

Thank you!
AIS Construction Equipment Co.

Craig Vick
Governmental Sales Manager
Mobile: 586-634-2760

ckv

December 17, 2020

Quote Prepared For: City of Mt. Morris		Quote Prepared By: Cameron Tetrault	
Contact:		Branch Address: 48545 Grand River, Novi, MI 48374	
Account #			
Address:		Branch Phone: (248) 349-9922	
City, State, Zip:			
Phone: (810) 577-0074		Email: ctetrault@southeasternequip.com	
Email:		Cell: +1 2486534482	
Warranty Information:		Warranty Type:	
Delivery Information:			
Quote Notes:			



Eq # / Item #	Product Description	Hours	Product Notes	Total Price
300011	2018 SULLAIR 185DDPQ	18	185-DPQ-KUB-T4F-CWP LED Tail Lights Low Fuel Shutdown Compressor Disch. Temp (CDT), Air Filter Maint. Indicators & Safety Elements	\$21,000.00
Total Price				\$21,000.00

Revised 6.24.19

Page 1

(800) 798-5438 | southeasternequip.com

All information and prices are subject to change prior to signed sales order. Description, specifications, hour meters and other information may differ from actuals. Any finance information presented on this quote is not a promise to finance or a guarantee of rates.

Memorandum

To: City Council Members
From: Vicki Corlew, City Manager/Treasurer
Date: 1/21/2021
Re: Board Appointments

As you all know the city has other various boards that meet to address different things and appointments to those boards are made by the Mayor and confirmed by the City Council. Right now, we have multiple vacancies on these boards and I have been asking the Mayor since September to make some appointments. He has not done this. This is now starting to cause some problems and I am asking Council for some guidance on what to do. I have attached a list of the different boards and their vacancies.

The most pressing issue right now is that we have two different residents that have paid the \$300 for a variance, which is supposed to be heard by the Zoning Board of Appeals (ZBA). The ZBA is a five-member board and currently we only have three members. While we can meet with just three members, they would all have to vote the same way. Attorney Amanda Doyle and I have done some looking and in the Zoning Ordinance under Section 13.01 it says that the ZBA duties may be performed by the City Council or a separate body. If it is a separate body there are standards of membership for that body such as five members and two alternate members. Since the current ZBA does not meet those standards Council can, if they choose, make a motion to act as the ZBA until such a time that the standards can be met.

Another issue is that the variances are both for the same thing. Both residents received violation letters for having those portable garages up. I know that in recent months this has become an issue as multiple residents have received letters for them. So, I am asking Council if you feel that this is something that the Planning Commission should address and possibly look at amending the ordinance or should we just have these two residents have their appeal heard by the ZBA?

If Council is going to refer this to Planning Commission, appointments then need to be made to that board also. The Planning Commission is a nine-member board and they currently have five members. While five members is quorum once again, they would all have to vote the same way. Also, as long as we are required to hold virtual meetings there will not be a Planning Commission meeting. We have one member that does not have the capabilities to do virtual so we don't have a quorum for a virtual meeting.

Board Descriptions and Vacancies

Sept. 2020

Planning Commission – 9 members

A body of citizens that serve within local government, acting as an advisory group to the City Council on issues and policies related to planning, land use regulation, and community development. Usually meets the 3rd Monday of every month.

3 vacant seats

Kenneth Andrew term expires 12/2020

DDA – 11 members

A body of business owners and citizens that plan and manage the downtown area. Usually meets the 3rd Wednesday of every month.

2 vacant seats

Matt Gunn, Shirley Corcoran, and Joyce Bartos terms expire 12/2020

Board of Review – 3 members

The Board reviews the annual assessment roll and hears appeals of real and person property assessments. The board also corrects “clerical errors, mutual mistakes of fact, and homestead status” relative to the current and prior year’s assessment rolls. This board meets 5 times a year and is paid \$200 a year.

First Tuesday in March at 4:30pm for a quick 10-15 minute meeting.

Second Monday in March to hear appeals 9am-4pm.

Second Tuesday or Wednesday in March to hear appeals 3pm-9pm.

Third Tuesday in July at 4:30pm for a quick 10-15 minute meeting.

Third Tuesday in December at 4:30pm for a quick 10-15 minute meeting.

1 vacant seat

Janet Daniels term expires 12/2020

Compensation Committee – 5 members

This committee determines the salaries for elected officials. They meet every other year.

3 vacant seats

Ed Schmitz term expires 12/2020

Zoning Board of Appeals (ZBA) – 5 members

This board hears appeals and request for variances from the Zoning Ordinance. They meet as needed.

1 vacant seat

Nicole Grenier-Dunckel term expires 12/2020

PUBLIC NOTICE
City Council Meeting
January 25, 2021
7:15pm

To participate in a public meeting each person who wishes to participate must do one of the following:

1. Click on the following link to join the meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82407853421?pwd=WFgya0VtcUtkeStDQ1pNZzIKO08ydz09>

Or:

1. Download the Zoom application onto you cell phone, tablet or computer. This application can be found by opening the "App Store" on your Apple or Android cell phone or Google searching Zoom on your computer.
2. After downloading the Zoom application do the following:
 1. Open the Zoom application.
 2. Select the "Join a Meeting" option highlighted in blue.
 3. Enter the following Meeting ID number: 824 0785 3421 using the phone's pop-up keypad or your computer's keyboard, and then select the "Join" option highlighted in blue.
 4. Enter the following password: 661698
 5. When prompted, select the "Join with video" option.
 6. When prompted, select the "Call using internet audio" option.

You should now be in the meeting. The meeting audio function for speaking purposes may be muted for the general public at times when the Council members are conducting City business that does not include audience participation. The audio hearing function will be in effect at all times during the meeting.