

**CITY OF MT. MORRIS**  
**Downtown Development Authority Meeting**  
**September 21<sup>st</sup>, 2022**  
**1:30 P.M.**

1. **MEETING CALLED TO ORDER:** Chairperson Lou Templeton
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES:** Regular Meeting Minutes of August 17<sup>th</sup>, 2022.
6. **COMMUNICATION:**
  - a. Resignation letter from Kevin Bois.
7. **APPROVAL OF TREASURER REPORT**
8. **PUBLIC COMMENT**
9. **UNFINISHED BUSINESS:**
  - a. Discussion on Food Truck night – Recap
  - b. Wreath Contest
10. **NEW BUSINESS:**
  - a. Advertising for Horse Races on downtown sign (Historical Society / Oct. 8<sup>th</sup>)
11. **PUBLIC COMMENT**
12. **DDA MEMBER COMMENTS**
13. **ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.



**UNFINISHED BUSINESS:**

**a. Discussion on Food Truck night (music, trucks, invoices) going into October**

Lou Templeton questioned if we were all set on the fireworks for September?

Mayor Jeffrey Roth stated that we have clearance from the school, and confirmation from Sam Shango (owner of Star Budz Provisioning Center) that we will have a donated firework show for the city on September 1<sup>st</sup> at dark after the food truck event at Batterbee Park.

Consensus from the DDA members is that we leave the event starting at 4 p.m. and going until 9 p.m. which is when the firework show should be getting ready to start, and that we end the food truck event in September and finish it with a finale of fireworks for the summer.

A motion was made by Rich Young, seconded by Mallory Young to donate \$200.00 for entertainment to 2020 events.

Roll call:                      \_\_\_ 7 \_\_\_ Ayes                      \_\_\_ 0 \_\_\_ Nays                      \_\_\_ 4 \_\_\_ Absent  
(Chris Dixon)  
(Kevin Bois)  
(Mike Cummings)  
(Joyce Bartos)

Motion Carried.

**b. Landscaping at Veteran’s Memorial / Dedication event**

Lou Templeton handed out a tentative schedule for the dedication ceremony on September 15<sup>th</sup>.

DPW Superintendent Paul Zumbach stated that he and his guys will do the work for any landscaping up at the Veteran’s Memorial.

A motion was made by Rich Young, seconded by Lou Templeton to approve up to \$700.00 for landscaping at the Veteran’s Memorial.

Roll call:                      \_\_\_ 7 \_\_\_ Ayes                      \_\_\_ 0 \_\_\_ Nays                      \_\_\_ 4 \_\_\_ Absent  
(Chris Dixon)  
(Kevin Bois)  
(Mike Cummings)  
(Joyce Bartos)

Motion Carried.

**NEW BUSINESS:**

**a. Wreath Contest**

Shirley Corcoran stated that Heather at the library stated that she would be willing to accept all the wreaths again at the library before they are hung up.

Consensus from the DDA members is that we will get one trophy (or plaque) for the first-place winner, and that we will try and keep all the wreaths designated to local businesses.

Shirley Corcoran will check with Marquee Engraving on a trophy for the wreath contest.

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**PUBLIC COMMENT**

None.

**DDA MEMBER COMMENTS:**

Matt Gunn thanked Bryan Lehr and Mayor Jeff Roth for helping set up and tear down at the food truck events.

Shirley Corcoran asked about the veteran's letters they turned in with their photos for the banners?

City Clerk Spencer Lewis stated that he had the letters at city hall and would give her a call to come pick them up.

Rich Young stated we should look into getting members that can attend meetings and fill up the seats.

Bryan Lehr stated that maybe we should look into getting a few volunteers to help set up and work the food truck events.

Mayor Jeff Roth thanked Matt from Outdoor Solutions for the gravel he helped lay up at the park for the food truck event, and that maybe we should send him a thank you letter.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at **2:58 p.m.**

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Spencer Lewis, City Clerk

From: Kevin Bois <[kevin@boisplumbing.net](mailto:kevin@boisplumbing.net)>

Date: 9/7/22 12:45 PM (GMT-05:00)

To: [mayor@cityofmtmorris.org](mailto:mayor@cityofmtmorris.org)

Subject: DDA

Good afternoon.

Thank you for the opportunity to meet with the DDA

Unfortunately we are understaffed and I have to spend extra time in the field,

I will have to step down because I will not be able to attend any more meetings.

Thank you

Kevin Bois



CITY OF MT MORRIS  
 11649 N SAGINAW ST  
 MT MORRIS MI 48458-2020

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**Huntington Public Funds Analyzed Checking**

**Account: -----2498**

<b>Statement Activity From:</b>		<b>Beginning Balance</b>	<b>\$35,483.90</b>
<b>08/01/22 to 08/31/22</b>		<b>Credits (+)</b>	<b>2,859.73</b>
		Regular Deposits	321.00
		Electronic Deposits	2,538.73
Days in Statement Period	31	<b>Debits (-)</b>	<b>5,544.34</b>
Average Ledger Balance*	34,347.61	Electronic Withdrawals	5,544.34
Average Collected Balance*	34,347.61	<b>Ending Balance</b>	<b>\$32,799.29</b>

\* The above balances correspond to the service charge cycle for this account.

**Deposits (+)**

**Account:-----2498**

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
08/22	321.00		Brch/ATM				

**Other Credits (+)**

**Account:-----2498**

Date	Amount	Description
08/15	329.89	BUS ONL TFR FRM CHECKING 081522 XXXXXXXX1399
08/22	2,208.84	BUS ONL TFR FRM CHECKING 082222 XXXXXXXX1399

**Other Debits (-)**

**Account:-----2498**

Date	Amount	Description
08/01	981.71	BUS ONL TFR TO CHECKING 080122 XXXXXXXX6790
08/15	324.00	BUS ONL TFR TO CHECKING 081522 XXXXXXXX6787
08/15	67.42	BUS ONL TFR TO CHECKING 081522 XXXXXXXX6790
08/23	2,957.41	BUS ONL TFR TO CHECKING 082322 XXXXXXXX6787
08/30	1,024.47	BUS ONL TFR TO CHECKING 083022 XXXXXXXX6790
08/30	189.33	BUS ONL TFR TO CHECKING 083022 XXXXXXXX1386

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	08/31/2022	08/31/2022	MONTH 08/31/2022	INCREASE (DECREASE)		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000									
248-000-402.000	CURRENT PROPERTY TAXES	14,800.00		3,234.76		2,538.73		11,565.24	21.86
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00		0.00		0.00		100.00	0.00
248-000-672.000	OTHER REVENUE	0.00		1,086.00		321.00		(1,086.00)	100.00
Total Dept 000		14,900.00		4,320.76		2,859.73		10,579.24	29.00
TOTAL REVENUES		14,900.00		4,320.76		2,859.73		10,579.24	29.00
Expenditures									
Dept 103 - AUTHORITY BOARD									
248-103-701.000	SALARY & WAGES	6,000.00		1,667.18		821.83		4,332.82	27.79
248-103-714.000	FRINGE BENEFITS	2,500.00		478.09		227.30		2,021.91	19.12
248-103-740.000	OPERATING EXPENSE	4,000.00		1,284.29		830.51		2,715.71	32.11
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00		1,000.00		1,000.00		500.00	66.67
248-103-940.000	RENTAL	1,200.00		189.33		189.33		1,010.67	15.78
248-103-970.000	CAPITAL OUTLAY	2,000.00		1,450.90		1,450.90		549.10	72.55
Total Dept 103 - AUTHORITY BOARD		17,200.00		6,069.79		4,519.87		11,130.21	35.29
TOTAL EXPENDITURES		17,200.00		6,069.79		4,519.87		11,130.21	35.29
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		14,900.00		4,320.76		2,859.73		10,579.24	29.00
TOTAL EXPENDITURES		17,200.00		6,069.79		4,519.87		11,130.21	35.29
NET OF REVENUES & EXPENDITURES		(2,300.00)		(1,749.03)		(1,660.14)		(550.97)	76.04



Come one, come all and join in with the Mt. Morris DDA Wreath Contest.

We, the Mt. Morris DDA, are happy to be sponsoring the Wreath Contest again.

Size of the wreath must be 36", with your own custom design.

Please have your name and phone number attached to the back to be able to be contacted.

Deliver to Mt. Morris Library on November