

**CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

**October 18, 2017
1:30 P.M.**

1. **MEETING CALLED TO ORDER:** Chairman Don Lemmon.
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES:** Regular meeting minutes of September 20, 2017.
5. **COMMUNICATIONS:**
 - a. **None.**
6. **APPROVAL OF TREASURER REPORT**
7. **PUBLIC COMMENT**
8. **UNFINISHED BUSINESS:**
 - a. **Sign Update from Tim Elder.**
 - b. **Horse Race Update**
9. **NEW BUSINESS:**
 - a. **Unwrapped.**
10. **PUBLIC COMMENT**
11. **DDA MEMBER COMMENTS**
12. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO
THE MEETING!**

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
September 20, 2017

At **1:30 p.m.**, Chairman Don Lemmon called the regular DDA meeting to order.

PRESENT: Lou Templeton, Don Lemmon, Tim Elder, Matt Gunn, Shirley Corcoran, Dorothy Lindsey, Joyce Bartos (arrived at 1:37).

ABSENT: Adam Martin, Duane Dunckel.

OTHERS: City Clerk Kristina Somers.

ROLL CALL:

A motion was made by Don Lemmon, seconded by Shirley Corcoran to approve the absence of Adam Martin, Joyce Bartos, and Mayor Duane Dunckel.

All Ayes.

Motion carried.

AGENDA:

A motion was made by Tim Elder, and seconded by Shirley Corcoran, to approve the agenda.

All ayes.

Motion carried.

MINUTES:

A motion was made by Dorothy Lindsey, and seconded by Shirley Corcoran, to approve the regular meeting minutes of August 16, 2017.

All Ayes.

Motion carried.

COMMUNICATIONS:

a. TIFA Committee.

Tim Elder discussed status of TIFA plan review.

APPROVAL OF TREASURER REPORT:

A motion was made by Tim Elder, and seconded by Matt Gunn, to approve the Treasurers report.

Roll call: 7 Ayes 0 Nays 2 Absent

(Adam Martin)

(Duane Dunckel)

Motion Carried.

Dorothy Lindsey discussed salary & wages charged, and asked what they are for.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a. Updates from Joyce Bartos.

A motion was made by Joyce Bartos, seconded by Lou Templeton to approve the Historical Society using television purchased by the DDA, at the October 14th, 2017 Horse Race event.

All ayes.
Motion carried.

A motion was made by Joyce Bartos, seconded by Tim Elder to approve to raffle off wide screen television purchased for the Horse Race event, at the Unwrapped event, tickets sold for \$1 each.

All ayes.
Motion carried.

Motion resented.

After discussion the DDA would like to look into donating the wide screen television to the Historical Society, then the Historical Society will sell the raffle tickets at the Horse Races.

PUBLIC COMMENT:

None.

DDA MEMBER COMMENTS:

Joyce Bartos thanked everyone for the idea to raffle off the television.

Shirley Corcoran asked the City Clerk to send a letter to business that have a 150th banner, letting them know that they will receive their banners in April 2018. Discussion was had about the holiday decorations for the city.

Dorothy Lindsey discussed language from the approved minutes, about email being sent to Evelyn Smith.

Tim Elder discussed status on digital sign for the downtown berm, will come back with prices to the next meeting. Discussed other community's DDA sites, and starting an event planner.

Lou Templeton discussed businesses cleaning up their buildings, asked if permits were needed in the city to put up awnings.

Chairman Don Lemmon discussed City Hall letting the DDA know when new businesses come into town, so that a ribbon cutting can be done at each new business opening. Talked about getting large scissors for future ribbon cutting events. Gave information on a Circus that travels thru low income cities. Chairman Don Lemmon plans on meeting with the school board on the Circus, and Fireworks, will bring more info to the next meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:16 p.m.**



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking **Account: 01388362498**

Statement Activity From: 09/01/17 to 09/30/17		Beginning Balance	\$23,555.91
		Debits (-)	68.37
		Electronic Withdrawals	68.37
		Ending Balance	\$23,487.54
Days in Statement Period	30		
Average Ledger Balance*	23,528.56		
Average Collected Balance*	23,528.56		
* The above balances correspond to the service charge cycle for this account.			

Other Debits (-) **Account: 01388362498**

Date	Amount	Description
09/19	68.37	BUS ONL TFR TO CHECKING 091917 01388316790

Balance Activity **Account: 01388362498**

Date	Balance	Date	Balance	Date	Balance
08/31	23,555.91	09/19	23,487.54		

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

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User: VICKI
 DB: Mt Morris
 PERIOD ENDING 09/30/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	ACTIVITY FOR MONTH 09/30/17	AVAILABLE		% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET			NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - Downtown Development Authority								
Revenues								
Dept 000								
276-000-403.000	CURRENT PROPERTY TAXES	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00	0.00
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00	100.00	0.00	0.00	100.00	0.00	0.00
Total Dept 000		14,100.00	14,100.00	0.00	0.00	14,100.00	0.00	0.00
TOTAL REVENUES		14,100.00	14,100.00	0.00	0.00	14,100.00	0.00	0.00
Expenditures								
Dept 103-AUTHORITY BOARD								
276-103-701.000	SALARY & WAGES	2,300.00	2,300.00	190.83	44.90	2,109.17	8.30	8.30
276-103-714.000	FRINGE BENEFITS	1,500.00	1,500.00	99.76	23.47	1,400.24	6.65	6.65
276-103-740.000	OPERATING EXPENSE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
276-103-880.000	COMMUNITY PROMOTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
276-103-940.000	RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
276-103-970.000	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
276-103-971.000	LAND ACQUISITION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 103-AUTHORITY BOARD		17,600.00	17,600.00	290.59	68.37	17,309.41	1.65	1.65
TOTAL EXPENDITURES		17,600.00	17,600.00	290.59	68.37	17,309.41	1.65	1.65
Fund 276 - Downtown Development Authority:								
TOTAL REVENUES		14,100.00	14,100.00	0.00	0.00	14,100.00	0.00	0.00
TOTAL EXPENDITURES		17,600.00	17,600.00	290.59	68.37	17,309.41	1.65	1.65
NET OF REVENUES & EXPENDITURES		(3,500.00)	(3,500.00)	(290.59)	(68.37)	(3,209.41)	8.30	8.30