

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING

April 19, 2017
1:30 P.M.

1. **MEETING CALLED TO ORDER:** Chairman Don Lemmon.
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES:** Regular meeting minutes of March 15, 2017.
5. **COMMUNICATIONS:**
 - a. None.
6. **APPROVAL OF TREASURER REPORT**
7. **PUBLIC COMMENT**
8. **UNFINISHED BUSINESS:**
 - a. None.
9. **NEW BUSINESS:**
 - a. Discussion on Fiscal Year 2017/2018 Budget.
10. **PUBLIC COMMENT**
11. **DDA MEMBER COMMENTS**
12. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO
THE MEETING!**

NEW BUSINESS:

a. None.

PUBLIC COMMENT:

Dan Davis discussed when the DDA would present the check to the A.C.E.S. for the Dancing in the Street Band, and expanding the berm when replacing the sign.

DDA MEMBER COMMENTS:

Dorothy Lindsey discussed removing Nate Shango from the Agenda, and finding a new member.

Tim Elder thanked Dan Davis for coming, and discussed extending the decorated light poles up and down the street.

Adam Martin agrees that Nate Shango could be removed from agenda.

Mayor Duane Duncel agrees that Nate Shango should be removed from the agenda, and likes the downtown lighting ideas.

Chairman Don Lemmon discussed letting City Clerk know to remove Nate Shango from the future agendas.

DPW Superintendent discussed trash can damaged in the wind, asked DDA if they would like repaired at the cost of \$300 or more. It was a consensus of the board to wait to repair.

Dan Davis discussed the wall along the side of Mark's Place/Brigolin's building, and who is responsible for mowing the property.

Chairman Don Lemmon thanked the members for all that they do.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:33 p.m.**

Kristina K. Somers, City Clerk



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: 01388362498

Statement Activity From:		Beginning Balance	\$23,269.00
03/01/17 to 03/31/17		Credits (+)	113.26
		Electronic Deposits	113.26
Days in Statement Period	31	Debits (-)	79.39
		Electronic Withdrawals	79.39
Average Ledger Balance*	23,320.45	Ending Balance	\$23,302.87
Average Collected Balance*	23,320.45		

* The above balances correspond to the service charge cycle for this account.

Other Credits (+)

Account: 01388362498

Date	Amount	Description
03/06	113.26	BUS ONL TFR FRM CHECKING 030617 01388351399

Other Debits (-)

Account: 01388362498

Date	Amount	Description
03/15	79.39	BUS ONL TFR TO CHECKING 031517 01388316787

Balance Activity

Account: 01388362498

Date	Balance	Date	Balance	Date	Balance
02/28	23,269.00	03/06	23,382.26	03/15	23,302.87

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PERIOD ENDIN 3/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 03/31/2017	ACTIVITY FOR MONTH 03/31/2017	AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE	
Fund 276 - Downtown Development Authority								
Revenues								
Dept 000								
276-000-403.000	CURRENT PROPERTY TAXES	14,000.00		12,942.05	106.85	1,057.95	92.44	
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00		54.37	6.41	45.63	54.37	
276-000-675.000	DDA BANNER DONATIONS	0.00		1,330.00	0.00	(1,330.00)	100.00	
Total Dept 000		14,100.00		14,326.42	113.26	(226.42)	101.61	
TOTAL REVENUES		14,100.00		14,326.42	113.26	(226.42)	101.61	
Expenditures								
Dept 103-AUTHORITY BOARD								
276-103-701.000	SALARY & WAGES	2,300.00		1,701.95	0.00	598.05	74.00	
276-103-714.000	FRINGE BENEFITS	1,500.00		1,187.84	0.00	312.16	79.19	
276-103-740.000	OPERATING EXPENSE	800.00		1,248.39	79.39	(448.39)	156.05	
276-103-880.000	COMMUNITY PROMOTIONS	2,000.00		1,320.00	0.00	680.00	66.00	
276-103-940.000	RENTAL	1,000.00		89.44	0.00	910.56	8.94	
Total Dept 103-AUTHORITY BOARD		7,600.00		5,547.62	79.39	2,052.38	73.00	
TOTAL EXPENDITURES		7,600.00		5,547.62	79.39	2,052.38	73.00	
Fund 276 - Downtown Development Authority:								
TOTAL REVENUES		14,100.00		14,326.42	113.26	(226.42)	101.61	
TOTAL EXPENDITURES		7,600.00		5,547.62	79.39	2,052.38	73.00	
NET OF REVENUES & EXPENDITURES		6,500.00		8,778.80	33.87	(2,278.80)	135.06	

CITY OF MT. MORRIS
 PROPOSED 2017-2018
 FISCAL YEAR BUDGET

3/27/2017 BUDGET WORKSHOP

276 FUND DOWNTOWN DEVELOPMENT AUTHORITY		3/27/2017 BUDGET WORKSHOP															
AUTHORITY BOARD		FY 12-13 ACTUAL		FY 13-14 ACTUAL		FY 14-15 ACTUAL		FY 15-16 ACTUAL		FY 16-17 COUNCIL REQUESTED		FY 17-18 COUNCIL REQUESTED		FY 17-18 MANAGER RECOMMENDS		FY 17-18 COUNCIL ADOPTED	
403	CURRENT PROPERTY TAXES	10,734		10,644		10,161		13,854		14,000		14,000		14,000		-	
405	CURRENT PROPERTY TAX PENALTY	121		118		149		122		100		100		100		-	
665	INTEREST ON INVESTMENTS	9		7		-		-		-		-		-		-	
675	DDA BANNER DONATIONS					1,950				999				369		-	
694	OTHER REVENUES																
390	APPROPRIATION FROM FUND BALANCE																
TOTAL		10,864		10,769		12,260		15,344		14,100		14,100		14,100		-	
REVENUES OVER (UNDER) EXPENDITURES		\$ 754	\$	(2,948)	\$	4,373	\$	7,749	\$	6,500	\$	14,100	\$	14,100	\$	-	
FUND BALANCE BEGINNING OF YEAR		\$ 3,817	\$	4,571	\$	1,623	\$	5,996	\$	13,745	\$	20,245	\$	20,245	\$	-	
APPROPRIATION FROM FUND BALANCE																	
FUND BALANCE END OF YEAR		\$ 4,571	\$	1,623	\$	5,996	\$	13,745	\$	20,245	\$	34,345	\$	34,345	\$	-	
276 FUND DOWNTOWN DEVELOPMENT AUTHORITY																	
103 AUTHORITY BOARD																	
*701	SALARY & WAGES	3,880		5,570		2,957		2,534		2,300		2,300		-		-	
714	FRINGE BENEFITS	2,651		3,193		2,095		1,983		1,500		1,500		-		-	
740	OPERATING EXPENSES	663		1,118		886		1,064		800		800		-		-	
801	PROFESSIONAL SERVICES	-		-		-		100		-		-		-		-	
*880	COMMUNITY PROMOTIONS			700		700		1,300		2,000		2,000		-		-	
940	RENTAL			3,136		1,249		614		1,000		1,000		-		-	
970	CAPITAL OUTLAY	2,936		-		-		-		-		-		-		-	
TOTAL	EXPENDITURES - DDA	\$ 10,110	\$	13,717	\$	7,887	\$	7,595	\$	7,600	\$	-	\$	-	\$	-	
701	DPW																
880	FUND SPECIAL EVENTS																