

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
November 16, 2016
1:30 P.M.

1. **MEETING CALLED TO ORDER:** Chairman Don Lemmon.

2. **APPROVAL OF MINUTES:** Regular meeting minutes of October 19, 2016.

3. **COMMUNICATIONS:**
 - a. **None.**

4. **UNFINISHED BUSINESS:**
 - a. **Unwrapped.**
 - b. **Christmas Bows.**

5. **NEW BUSINESS:**
 - a. **New Mayor/New members.**
 - b. **Vision for 2017.**

6. **PUBLIC COMMENT**

7. **DDA MEMBER COMMENTS**

8. **ADJOURNMENT**

**PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO
THE MEETING!**

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
October 19, 2016

At **1:30 p.m.**, Chairperson Don Lemmon called the regular DDA meeting to order.

PRESENT: Don Lemmon, Adam Martin, Matt Gunn, Shirley Corcoran, Lou Templeton, Dorothy Lindsey, Tim Elder, Boyce A. Judkins, and Joyce Bartos.

ABSENT: None.

OTHERS: City Clerk Kristina Somers, and DPW Superintendent Paul Zumbach.

MINUTES:

Joyce Bartos discussed added the amount of \$680 for the Plante Moran refund be added to the minutes.

A motion was made by Tim Elder, and seconded by Shirley Corcoran to approve the regular meeting minutes of September 21, 2016, with amendments.

All Ayes.

Motion carried.

COMMUNICATIONS:

- a. None.

UNFINISHED BUSINESS:

- a. None.

NEW BUSINESS:

- a. Unwrapped.

Waneita Bovan spoke on behalf of the Mt. Morris Kiwanis, asking for permission to hold Unwrapped December 3rd from 6pm – 8:30pm, with road closures from 5pm – 9pm.

Tim Elder discussed what the DDA could do to help with the event.

Waneita Bovan discussed a meeting that will be held to over schedule, and emails will be sent out.

Chairperson Don Lemmon discussed Kiwanis not needing approval from DDA, and the DDA being willing to help with the event in any way.

Joyce Bartos discussed her business being open during the event, and will help if needed.

Lou Templeton discussed the use of the Taylor building.

Chairperson Don Lemmon thanked Waneita Bovan for coming to the meeting with information on the event.

- b. Christmas Lighting.

After discussion a motion was made by Don Lemmon and seconded by Lou Templeton for the DDA to purchase red bows to be hung on the DDA district poles by the DPW.

Roll call: 8 Ayes 0 Nay 0 Absent

Motion carried.

DPW Superintendent Paul Zumbach discussed placement of banners, and bows will start November 28th , informed DDA that the City has enough lights for the downtown Christmas tree, and rope lights to place on the DDA poles.

Joyce Bartos discussed a contest to help with decorating downtown.

c. Banners.

Shirley Corcoran discussed the price to purchase smaller banners to sell, one was purchased to be hung at City Hall, and informed members that all 19 banners have been paid for.

PUBLIC COMMENT:

None.

DDA MEMBER COMMENTS:

Adam Martin stated he was proud of the event held on Saturday night, and everyone had a great time.

Joyce Bartos stated that we have an awesome crew, and that they planned a great event.

Lou Templeton agreed with what Adam Martin, and Joyce Bartos stated, and the biggest joy was all that residents that attended.

Tim Elder discussed looking into a vision on what they wanted to accomplish.

Matt Gunn stated he had a great time Saturday.

Dorothy Lindsey thanked the Herald for their coverage of on the event, and would like to see thank you notes sent to all involved.

Shirley Corcoran stated she would like to see the DDA be more than just volunteers during the Unwrapped event, and would like to be able to set up a booth during the event.

Mayor Boyce A. Judkins discussed having a 150th Christmas ornament, and flag for the Council chambers to match the one received from 100th celebration as a gift to the City.

Chairman Don Lemmon stated that they had the best group, and Saturday was a great event.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:33 p.m.**

FirstMerit Bank
 295 FirstMerit Circle
 Akron Ohio 44307-2359



Now part of The Huntington National Bank

Statement Period
 Oct 1, 2016 to
 Oct 31, 2016
Primary Account
 45 2312 8702

CITY OF MT MORRIS
 DOWNTOWN DEVELOPMENT
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

Questions?
 1-888-283-2303

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Summary of Accounts

Deposit Accounts

GOVT BANKING FREE	45 2312 8702	27,002.78
Total Deposit Accounts		27,002.78

GOVT BANKING FREE
 45 2312 8702

CITY OF MT MORRIS
 DOWNTOWN DEVELOPMENT

Account Summary

Beginning Balance as of Oct 1, 2016	26,816.55
2 Deposits and Credits	276.23
1 Withdrawals and Debits	90.00
Ending Balance as of Oct 31, 2016	27,002.78

Other Transactions

Date	Description	Withdrawals	Deposits
Oct 11	TRANSFER CR/E-CONNECT	CHECKING ACCOUNT *3715	224.32
Oct 18	TRANSFER CR/E-CONNECT	CHECKING ACCOUNT *3715	51.91
Oct 27	TRANSFER DB/E-CONNECT	CHECKING ACCOUNT *4881	90.00

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
Sep 30	26,816.55	Oct 18	27,092.78	Oct 27	27,002.78
Oct 11	27,040.87				

REVENUE/EXPENDITURE REPORT

City of MtMorris

For the Period: 7/2/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 276 - Downtown Development Authority							
Revenues							
Dept: 000.000							
403.000 CURRENT PROPERTY TAXES	14,000.00	14,000.00	12,296.48	260.60	0.00	1,703.52	87.8
405.000 CURRENT PROPERTY TAX PENALTY	100.00	100.00	15.63	15.63	0.00	84.37	15.6
675.000 DDA BANNER DONATIONS	0.00	0.00	2,850.00	0.00	0.00	-2,850.00	0.0
Dept: 000.000	14,100.00	14,100.00	15,162.11	276.23	0.00	-1,062.11	107.5
Revenues	14,100.00	14,100.00	15,162.11	276.23	0.00	-1,062.11	107.5
Expenditures							
Dept: 103.000 AUTHORITY BOARD							
701.000 SALARY & WAGES	2,300.00	2,300.00	1,387.65	0.00	0.00	912.35	60.3
714.000 FRINGE BENEFITS	1,500.00	1,500.00	1,024.53	0.00	0.00	475.47	68.3
740.000 OPERATING EXPENSE	800.00	800.00	206.47	90.00	0.00	593.53	25.8
880.000 COMMUNITY PROMOTIONS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
940.000 RENTAL	1,000.00	1,000.00	64.75	0.00	0.00	935.25	6.5
AUTHORITY BOARD	7,600.00	7,600.00	2,683.40	90.00	0.00	4,916.60	35.3
Expenditures	7,600.00	7,600.00	2,683.40	90.00	0.00	4,916.60	35.3
Grand Total Net Effect:	6,500.00	6,500.00	12,478.71	186.23	0.00	-5,978.71	