

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA  
June 13, 2016  
7:00 P.M.**

**MEETING CALLED TO ORDER:** Mayor Boyce A. Judkins

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES:** Regular meeting minutes from May 23, 2016.

**COMMUNICATIONS:**

1. **None.**

**APPROVAL OF WARRANT:** Approval of Warrant #16-12 in the amount of \$95,122.68.

**PUBLIC COMMENT (Five Minute Time Limit).**

**A. UNFINISHED BUSINESS:**

1. **ORDINANCE 16-02: Excessive False Alarm Fees (Second Reading and Adoption).**

**B. NEW BUSINESS:**

1. **RESOLUTION 16-35: Approval of Excessive False Alarm Fees.**
2. **PUBLIC HEARING: Solid Waste Fee Increase.**
3. **RESOLUTION 16-31: Approval of Solid Waste Fee Increase.**
4. **RESOLUTION 16-32: Adopt FY 2016/2017 Budget.**
5. **RESOLUTION 16-33: Approval to purchase BS&A Software.**
6. **RESOLUTION 16-23: Quilters use of Community Room.**
7. **RESOLUTION 16-25: Rummage Sale Permit Fee.**
8. **RESOLUTION 16-34: Approval of Digital Sign.**

**PUBLIC COMMENT (Five Minute Time Limit)**

**COUNCIL MEMBER AND STAFF COMMENTS**

**ADJOURNMENT**

PLEASE TURN OFF ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

**CITY OF MT. MORRIS**  
**CITY COUNCIL – REGULAR MEETING**  
**May 23, 2016**

At 7:00 p.m., Mayor Boyce A. Judkins called the Regular Council Meeting to order.

**PRESENT:** Boyce A. Judkins, Dennis Heidenfeldt, Randy Michaels, Ed Sullivan, Mark Middleton, and Tonya Davis, and James Young.

**ABSENT:** All members present.

**OTHERS:** City Manager Elena Danishevskaya, City Attorney Charles Forrest, Police Chief Becker, and City Clerk Kristina Somers.

The Pledge of Allegiance.

**ROLL CALL:**

All members present.

**APPROVAL OF AGENDA:**

A motion was made by Council member Middleton, and seconded by Council member Heidenfeldt to approve the agenda as amended.

All Ayes.

Motion carried.

**MINUTES:**

A motion was made by Council member Middleton, and seconded by Council member Michaels to approve the minutes for the regular meeting held on May 9, 2016.

All Ayes.

Motion carried.

**COMMUNICATIONS:**

None.

**APPROVAL OF WARRANT:**

A motion was made by Council member Middleton, and seconded by Council member Michaels to approve Warrant #16-11 in the amount of \$25,244.14.

Roll Call:                \_\_\_7\_\_\_ Ayes                                \_\_\_0\_\_\_ Nay                                \_\_\_0\_\_\_ Absent

Motion carried.

Council member Young discussed business card charges, auto service charges, and using local businesses.

**PUBLIC COMMENT:**

None.

**4. Approval to see 150<sup>th</sup> Celebration merchandise at City Hall.**

City Manager Elena Danishevskaya discussed getting approval from Council to sell 150<sup>th</sup> Celebration merchandise at the City Hall.

After discussion a motion was made by Council member Heidenfeldt and seconded by Council member Middleton to approve City Hall selling 150<sup>th</sup> Celebration merchandise.

Roll call:                \_\_\_7\_\_\_ Ayes                                \_\_\_0\_\_\_ Nay                                \_\_\_0\_\_\_ Absent

Motion carried.

**5. RESOLUTION 16-24: Community Room Non-Resident fee.**

A motion was made by Council member Michaels and seconded by Council member Young to approve RESOLUTION 16-24: Community Room Non-Resident Fee.

Roll call:                \_\_\_7\_\_\_ Ayes                                \_\_\_0\_\_\_ Nay                                \_\_\_0\_\_\_ Absent

Motion carried.

**6. RESOLUTION 16-25: Rummage Sale Permit Fee.**

No discussion, or motion was made on this topic.

**7. Ordinance 16-01: Rental Unit Inspection Fees (Second reading).**

A motion was made by Council member Middleton, and seconded by Council member Davis to approve Ordinance 16-01: Rental Unit Inspection Fees (Second reading).

Roll-call:                \_\_\_7\_\_\_ Ayes                                \_\_\_0\_\_\_ Nays                                \_\_\_0\_\_\_ Absent

Motion carried.

**8. RESOLUTION 16-26: Approval of Rental Unit Inspection Fees.**

A motion was made by Council member Middleton and seconded by Council member Young to approve RESOLUTION 16-26: Approval of Rental Unit Inspection Fees.

Roll call:                \_\_\_6\_\_\_ Ayes                                \_\_\_1\_\_\_ Nays                                \_\_\_0\_\_\_ Absent  
(Heidenfeldt)

Motion carried.

Council member Heidenfeldt does not agree with the new charges, would like to see them increased.

**9. RESOLUTION 16-27: Appointment of City Manager as Zoning Administrator.**

A motion was made by Council member Heidenfeldt and seconded by Council member Middleton to approve RESOLUTION 16-27: Appointment of City Manager as Zoning Administrator.

Roll call:                \_\_\_7\_\_\_ Ayes                                \_\_\_0\_\_\_ Nays                                \_\_\_0\_\_\_ Absent

Motion carried.

**Lou Templeton – 564 Helen St.** – Thanked Council for approval to place 150<sup>th</sup> Celebration Fundraiser Sign at Fairhaven Auto. Reminded everyone of next 150<sup>th</sup> Celebration meeting being held Thursday, and all are welcome to attend. Golf tournament at Beachwood scheduled for June 12<sup>th</sup>, and their need for volunteers.

**Shirley Corcoran - 657 Elms St.** – Thanked Council for offering to sell the 150<sup>th</sup> Celebration merchandise at City Hall, and that she is looking to get sweatshirts made for winter.

**Dan Davis – 1009 E. Mt. Morris** – Discussed the installation of smoke detectors being done correctly.

**Barb Breen** – Discussed the possibilities of the City getting pellets/bars for mosquito prevention, and free dirt.

**COUNCIL MEMBER AND STAFF COMMENTS:**

Council member Sullivan asked to have a moment of silence for the loss of Mr. Martin.

Council member Young asked for the status of Marc's Place. City Attorney Charles Forrest let Council member Young know that he has been in contact with owner Mr. Zerka. Discussed City's Purchase Policy, garbage rates, and blight. Disagrees with the City not using local businesses, and the balancing of the budget. Thanked Police Chief Becker for hiring of the new part time officer, and Barb Breen for all her work on getting the FEMA Grant.

Council member Davis asked about packets not being ready at 4pm on Thursday before the meeting, and asked if the packets could be done on Wednesdays.

City Manager Elena Danishevskaya let Council member Davis know that we could work towards that, and she and the City Clerk had talked about this earlier today. Let Council member Davis know that they would start working on agenda on Wednesday not Thursday to get the packets available earlier.

Council member Heidenfeldt congratulated the police department on their great job on taking care of a really hard situation.

Police Chief Becker thanked Council for their kind words, and appreciation.

City attorney Charles Forrest let Council know of letter received from USDA.

Council member Heidenfeldt asked City Attorney where there are at the easements. City manager Elena Danishevskaya stated that easements should be completed within a month now that the budget has been completed.

Council member Sullivan asked City Attorney if it was a good idea to send out a letter to the public letting them know the status of the road and water projects.

City Manager Elena Danishevskaya commented on easements status, the used shelves sold, and thanked Barb Breen, and Fire Department staff on being awarded the FEMA Grant.

Mayor Boyce A. Judkins – Commented on the job well done by City staff, police reporting status, mowing of vacant properties, and getting land bank informational signs. Thanked everyone for their donations and support of the 150<sup>th</sup> Celebration. Thanked the public for taking the time to come out and support the city. Reminded everyone of the Veterans Memorial Service being held at the City Cemetery, and city wide clean up. Wished everyone a happy holiday.

**ADJOURNMENT:**

With no further business, the Council Meeting was adjourned at **8:29 p.m.**

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrant #16-12

Date: 06/09/2016

Time: 11:12 am

Page: 1

CITY OF MT.MORRIS

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 101 General</b>							
<b>Dept: 000.000</b>							
101-000.000-256.000	DEPOSITS F						
	GATICA/MALINDA//		Key Return	0	06/07/2016	06/07/2016	25.00
	KICZENSKI/JIM//		Key Deposit	0	06/07/2016	06/07/2016	25.00
	LEE/SHAWNIE//		Key Deposit	0	06/07/2016	06/07/2016	25.00
							<b>75.00</b>
101-000.000-283.000	PERFORMA						
	TRIPLE C PROPERTIES		Fire Ins. Withholding/Refund	0	06/07/2016	06/07/2016	875.00
							<b>875.00</b>
101-000.000-656.000	NARCOTICS						
	GEN CTY PROSECUTOR'S C	Comp#16-396	Forfeiture Fee	0	06/07/2016	06/07/2016	128.25
							<b>128.25</b>
							<b>Total Dept. 000000: 1,078.25</b>
<b>Dept: 215.000 ADMINISTRATION</b>							
101-215.000-740.000	OPERATING						
	PURCHASE POWER	8000-9000-0233-4567	Postage	0	06/07/2016	06/07/2016	125.00
	SHRED-IT	9410896888	May Shredding Services	0	06/07/2016	06/07/2016	17.50
							<b>142.50</b>
101-215.000-825.000	MAINTENAN						
	BRADY'S BUSINESS SYSTEI	134436	Copier Maintance	0	06/09/2016	06/09/2016	13.90
							<b>13.90</b>
101-215.000-850.000	COMMUNIC,						
	COMCAST CABLEVISION	09501 792105-02-6	City Hall - May Charges	0	06/07/2016	06/07/2016	63.82
							<b>63.82</b>
101-215.000-874.000	RETIREE IN						
	GENESEE COUNTY TREASL	CON 4238	April 2016 - LINA	0	06/07/2016	06/07/2016	20.90
							<b>20.90</b>
							<b>Total Dept. ADMINISTRATION: 241.12</b>
<b>Dept: 253.000 TREASURER</b>							
101-253.000-740.000	OPERATING						
	PURCHASE POWER	8000-9000-0233-4567	Postage	0	06/07/2016	06/07/2016	62.50
							<b>62.50</b>
101-253.000-825.000	MAINTENAN						
	BRADY'S BUSINESS SYSTEI	134436	Copier Maintance	0	06/09/2016	06/09/2016	13.90
							<b>13.90</b>
101-253.000-957.000	CONFEREN						
	FIRSTMERIT BANKCARD CT		May Charges	0	06/07/2016	06/07/2016	251.18
							<b>251.18</b>
							<b>Total Dept. TREASURER: 327.58</b>
<b>Dept: 265.000 CITY HALL &amp; GRO</b>							
101-265.000-740.000	OPERATING						
	MENARDS - CLIO	13739/13512/12923	Supplies	0	06/07/2016	06/07/2016	2.48
							<b>2.48</b>
101-265.000-801.000	PROFESSIC						
	TAMMY'S LANDSCAPING	6613	City Hall/Library/Cemetery	0	06/07/2016	06/07/2016	81.00
							<b>81.00</b>
101-265.000-920.000	PUBLIC UTII						
	CITY OF MT. MORRIS		May Utilities	0	06/09/2016	06/09/2016	30.53

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrant #16-12

Date: 06/09/2016

Time: 11:12 am

Page: 3

CITY OF MT.MORRIS

<b>Fund/Dept/Acct</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Desc.</b>	<b>Check #</b>	<b>Due Date</b>	<b>Posting Date</b>	<b>Amount</b>
							<b>46.59</b>
101-336.000-930.000	REPAIR & M R&R FIRE TRUCK REPAIR, II	49330	Annual Equipment Maintenance	0	06/08/2016	06/08/2016	524.62
							<b>524.62</b>
							<b>Total Dept. FIRE DEPARTMENT: 786.23</b>
<b>Dept: 441.000 PUBLIC WORKS</b>							
101-441.000-740.000	OPERATING MENARDS - CLIO	13739/13512/12923	Supplies	0	06/07/2016	06/07/2016	17.44
							<b>17.44</b>
101-441.000-745.000	GAS & FUEL MICHIGAN PETROLEUM TEC	339394/339393	Unleaded/Diesel Fuel	0	06/07/2016	06/07/2016	177.64
							<b>177.64</b>
101-441.000-850.000	COMMUNIC, COMCAST CABLEVISION	09501 809829-01-4	DPW- May Charges	0	06/07/2016	06/07/2016	43.44
	VERIZON	9766059382	May Charges	0	06/07/2016	06/07/2016	26.15
							<b>69.59</b>
101-441.000-920.000	PUBLIC UTII CITY OF MT. MORRIS		May Utilities	0	06/09/2016	06/09/2016	25.98
							<b>25.98</b>
101-441.000-922.000	STREET LIG CONSUMERS ENERGY		May Utilities	0	06/09/2016	06/09/2016	3,668.09
							<b>3,668.09</b>
							<b>Total Dept. PUBLIC WORKS: 3,958.74</b>
<b>Dept: 528.000 TRASH COLLECTI</b>							
101-528.000-740.000	OPERATING GENESEE COUNTY HERALD	H142697CL	Legal Notice	0	06/07/2016	06/07/2016	77.50
							<b>77.50</b>
101-528.000-801.000	PROFESSIC REPUBLIC SERVICES	0237-001479082	May Trash Services	0	06/07/2016	06/07/2016	10,240.95
							<b>10,240.95</b>
							<b>Total Dept. TRASH COLLECTION: 10,318.45</b>
<b>Dept: 529.000 WEED &amp; BRUSH C</b>							
101-529.000-801.000	PROFESSIC TAMMY'S LANDSCAPING	6614	Mowing of Properties	0	06/07/2016	06/07/2016	2,912.00
							<b>2,912.00</b>
							<b>tal Dept. WEED &amp; BRUSH CONTROL: 2,912.00</b>
<b>Dept: 738.000 LIBRARY</b>							
101-738.000-801.000	PROFESSIC SHERWOOD PROFESSIONA	1459	May Library Cleaning	0	06/09/2016	06/09/2016	240.00
	TAMMY'S LANDSCAPING	6613	City Hall/Library/Cemetery	0	06/07/2016	06/07/2016	81.00
							<b>321.00</b>
101-738.000-920.000	PUBLIC UTII CITY OF MT. MORRIS		May Utilities	0	06/09/2016	06/09/2016	35.86
							<b>35.86</b>
							<b>Total Dept. LIBRARY: 356.86</b>
							<b>Total Fund General: 22,670.70</b>

Fund: 202 Major Street

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrant #16-12

Date: 06/09/2016

Time: 11:12 am

Page: 5

CITY OF MT.MORRIS

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							<b>325.00</b>
591-537.000-920.000	PUBLIC UTIL CONSUMERS ENERGY		May Utilities	0	06/09/2016	06/09/2016	43.43
							<b>43.43</b>
591-537.000-921.000	COST OF SE GENESEE COUNTY DRAIN C	W57 MM0516	April Water Usage	0	06/09/2016	06/09/2016	45,601.07
							<b>45,601.07</b>
591-537.000-999.000	PAYING AGE U.S. BANK OPERATIONS CE	4306399	Water Supply Revenue Bonds	0	06/09/2016	06/09/2016	500.00
							<b>500.00</b>
<b>Total Dept. WATER DISTRIBUTION:</b>							<b>48,219.00</b>
<b>Total Fund Water Fund:</b>							<b>48,502.42</b>
<b>Fund: 592 Sewer Fund</b>							
<b>Dept: 215.000 ADMINISTRATION</b>							
592-215.000-740.000	OPERATING PURCHASE POWER	8000-9000-0233-4567	Postage	0	06/07/2016	06/07/2016	125.00
							<b>125.00</b>
592-215.000-825.000	MAINTENAN BRADY'S BUSINESS SYSTEI	134436	Copier Maintance	0	06/09/2016	06/09/2016	13.90
							<b>13.90</b>
592-215.000-850.000	COMMUNIC, COMCAST CABLEVISION	09501 809829-01-4	DPW- May Charges	0	06/07/2016	06/07/2016	43.45
	COMCAST CABLEVISION	09501 792105-02-6	City Hall - May Charges	0	06/07/2016	06/07/2016	27.35
	VERIZON	9766059382	May Charges	0	06/07/2016	06/07/2016	26.15
							<b>96.95</b>
592-215.000-874.000	RETIREE IN GENESEE COUNTY TREASL	CON 4238	April 2016 - LINA	0	06/07/2016	06/07/2016	10.45
							<b>10.45</b>
<b>Total Dept. ADMINISTRATION:</b>							<b>246.30</b>
<b>Dept: 536.000 SEWER DISTRIBUTU</b>							
592-536.000-740.000	OPERATING MENARDS - CLIO ZUMBACH/PAUL//	13739/13512/12923	Supplies	0	06/07/2016	06/07/2016	59.94
			Postage/Sewer Camera DVD	0	06/07/2016	06/07/2016	210.91
							<b>270.85</b>
592-536.000-921.000	COST OF SE GENESEE COUNTY DRAIN C	W57 CP0616	April Sewer Usage	0	06/07/2016	06/07/2016	20,212.79
							<b>20,212.79</b>
592-536.000-930.000	REPAIR & M JACK DOHENY COMPANIES.	MTMO001	Parts Shipping/Handling	0	06/07/2016	06/07/2016	26.54
							<b>26.54</b>
<b>Total Dept. SEWER DISTRIBUTION:</b>							<b>20,510.18</b>
<b>Total Fund Sewer Fund:</b>							<b>20,756.48</b>
<b>Grand Total:</b>							<b>95,122.68</b>

This Warrant is hereby approved and directed for payment.

Boyce A. Judkins, Mayor

Kristina K. Somers, City Clerk

CITY OF MT. MORRIS  
ORDINANCE 16-01

AN ORDINANCE to Amend the Code of Ordinances, City of Mt. Morris Michigan, to amend and restate Code Section 14-303, currently entitled, "Inspection Fees; Certification" by amending the same to add an application Fee and restating the title thereof as follows: "Application Fee; Inspection Fees; Certification".

THE CITY OF MT. MORRIS ORDAINS:

**SECTION 1**

Code Section 14-303 under the title "Article VIII Rental Unit Inspections" is hereby amended and restated as follows:

**Section 14-303 Application Fee; Inspection Fees; Certification**

- (a) An application fee in an amount to be established by resolution of the city council shall be paid by the owner of each residential rental unit within the City of Mt. Morris. This shall be a one-time fee payable upon initial application.
- (b) The owner shall pay a fee for periodic inspection of each residential rental unit as established by resolution of the city council. The fee will cover the cost of the initial inspection and one follow-up inspection to ensure any deficiencies have been corrected. Should the deficiencies not be corrected, a charge for each subsequent re-inspection shall be made. Fees shall be paid prior to inspection. Any unpaid inspection fees shall become a lien on the property and collected as provided by law. An appropriate certification shall be issued if the rental unit is determined to meet applicable code requirements.

(Ord. No. 00-02, § 1, 3-13-00)

**SECTION 2**

All other Code Sections shall remain unchanged.

Moved by Council member Middleton, seconded by Council member Davis, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, June 13, 2016 at 7:00 p.m.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina Somers, City Clerk

CITY OF MT. MORRIS CITY COUNCIL

RESOLUTION NO. 16-35

**WHEREAS**, this Council did adopt by virtue of Ordinance No. 16-02 a charge for excessive false alarms, and;

**WHEREAS**, this charge is to be made for false alarms from business or home alarms where there are more than three such alarms in a calendar year where there is no emergency or threat or on-going criminal activity and;

**WHEREAS**, it is appropriate that this Council establish such charge by resolution.

**NOW THEREFORE BE IT RESOLVED** that for all false alarms (as aforesaid) the owner of the subject property, as disclosed by the city's tax records or the known lessee or occupant, shall be responsible for a charge of \$75.00.

**BE IT FURTHER RESOLVED** that the above specified amount shall be set forth in the city's schedule of fees.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a meeting held on Monday, June 13, 2016 at 7:00 p.m.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina Somers, City Clerk

CITY OF MT. MORRIS  
RESOLUTION 16-31

WHEREAS: This Council did, pursuant to Resolution 16-22, hold a public hearing on June 13, 2016, to consider the proposed increase in solid waste rates as set forth in said resolution and did hear staff comment with respect to the necessity for the proposed rate increase as set forth in said resolution;

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby increase solid waste rates as follows:

	<u>From</u>	<u>To</u>
Collection Fee	\$10.00	\$10.35

BE IT FURTHER RESOLVED:

That staff is directed to implement the said increase effective with the July, 2016 billing.

Moved by Council member Michaels, seconded by Council member Heidenfeldt, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, June 13, 2016 at 7:00 p.m.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina K. Somers, City Clerk

City of Mt Morris  
Resolution No. 16-32

A Resolution to adopt the Annual City Budget for FY 2016-2017 and to provide a general appropriations act; to permit the City Manager to execute transfers within stated limits between departments/activities without prior approval of the legislative body; and to set the annual millage rate.

**WHEREAS:** Chapter VII of The City Charter specifies that the City shall adopt a budget and set the millage rate for the next fiscal year not later than the second Monday in June, and

**WHEREAS:** The City Council held a public hearing on the proposed budget and a Truth In Taxation Hearing on Monday, May 9, 2016

**NOW THEREFORE BE IT RESOLVED:** That this council does set the levels of appropriations, estimated revenues and uses of fund balance as follows:

**Amounts and Source of Monies Appropriated**

**GENERAL FUND**

**Estimated Revenues (By Source):**

Property Taxes, Fees, and Interest	556,000
Licenses and Permits	20,300
Federal Grants	163,400
State Shared Revenue	350,000
Liquor Returns	1,850
In-service Training	1,150
Charges for Services	171,980
Fines and Forfeitures	40,500
Interest, Royalties, and Rents	54,000
Other Revenue	78,200
Operating Transfers	86,171
Fund Balance	59,779
<b>Total</b>	<b>1,583,330</b>

**Expenditures:**

City Council	6,971
Elections	5,525
Assessor	12,550
Attorney	50,000
Auditor	33,000
Administration	157,123
Treasurer	51,035
City Hall	47,195
Other City Property	10,491
Cemetery	13,591
Police Department	592,464
Fire Department	67,675
Codes & Enforcement	10,000
Planning	1,050
Public Works	116,044
Sidewalks	0
Trash Collection	135,052

Weed Control	8,000
Library	19,664
Capital Outlay	196,400
Transfers Between Funds	49,500
<b>Amount Appropriated</b>	<b>1,583,330</b>

#### MAJOR STREETS

##### Estimated Revenues (By Source):

Act 51 Funds	186,712
Interest	550
Other Revenue	30,000
Fund Balance	44,051
<b>Total</b>	<b>261,313</b>

##### Expenditures:

Sidewalks	6,476
Street Construction	110,000
Routine Maintenance	33,438
Traffic Services	31,290
Winter Maintenance	40,438
Transfers Out	39,671
<b>Amount Appropriated</b>	<b>261,313</b>

#### LOCAL STREETS

##### Estimated Revenues (By Source):

Act 51	63,410
Interest	75
Transfers from Major Streets	21,000
Other Revenue	0
Fund Balance	0
<b>Total</b>	<b>84,485</b>

##### Expenditures:

Sidewalks	8,160
Routine Maintenance	33,879
Traffic Services	13,843
Winter Maintenance	28,079
<b>Amount Appropriated</b>	<b>83,961</b>

#### DDA

##### Estimated Revenues (By Source):

Current Property Tax	14,000
Current Property Tax Penalty	100
Interest on Investment	0
Fund Balance	0
<b>Total</b>	<b>14,100</b>

##### Expenditures:

Authority Board	7,600
<b>Amount Appropriated</b>	<b>7,600</b>

## BUDGET BONDS (SOUTHWEST PROJECT)

### Estimated Revenues (By Source):

Interest	0
Reimb. From General	49,500
Fund Balance	0
<b>Total</b>	<b>49,500</b>

### Expenditures:

Debt Service	40,000
Interest	8,626
Paying Agent Fees	750
<b>Amount Appropriated</b>	<b>49,376</b>

## WATER FUND

### Estimated Revenues (By Source):

Fees	7,500
Tap-in Fees	0
Turn On/Off Fee	500
Sale of Water	800,000
Sale of Treatment	0
Fines & Forfeits	20,000
Interest	100
Rental-General Fund	6,000
Rental-Major Street	8,000
Rental-Local Street	6,100
Rental-DDA	500
Rental-Sewer	500
Other Revenue	1,500
Fund Balance	226,390
<b>Total</b>	<b>1,077,090</b>

### Expenditures:

Administration	162,607
Sewer Distribution	0
Water Distribution	842,672
Sewer Repair	0
Water Repair	38,061
Transfers Out	33,750
<b>Total</b>	<b>1,077,090</b>

## SEWER FUND

### Estimated Revenues (By Source):

Fees	7,500
Turn On/Off Fee	500
Sale of Treatment	450,000
Fines & Forfeits	20,000
Interest	100
Rental-Water	500
FundBalance	0
<b>Total</b>	<b>478,600</b>

<b>Expenditures:</b>	
Administration	113,866
Sewer Distribution	298,561
Sewer Repair	27,061
Transfers Out	439,488
<b>Total</b>	

**CEMETERY PERPETUAL CARE**

**Estimated Revenues (By Source):**

Sales	300
Interest	50
<b>Total</b>	<b>350</b>

**Expenditures:**

Reimbursement to funds	0
<b>Amount Appropriated</b>	<b>0</b>

**BE IT FURTHER RESOLVED**, that the City Manager may make transfers in the amount of \$5,000 between departments/activities without approval of the City Council.

Constituting, in its entirety, the total of \$3,502,158 the budget is hereby adopted.

The Budget adopted by virtue hereof shall constitute to the extent applicable, as required by law, an appropriations measure or act within which the City Manager may execute transfers between its appropriations within stated limits. Public funds shall be disbursed or made available pursuant to this appropriations act and shall be in accordance with applicable laws of the State of Michigan, rules and regulations promulgated by the Michigan Department of Treasury and the Charter of the City of Mt. Morris.

**BE IT FURTHER RESOLVED THAT:**

- 1.) The Tax rate (millage) is hereby established as follows:
  - a. 20.0000 mills for General Operating Expenditures Fund 101
  - b. 1.7066 mills for Downtown Development Authority, and;

**BE IT FURTHER RESOLVED THAT:**

- 1.) Any grants received will automatically authorize the City Manager to amend the budget to reflect the changes in revenues and appropriations.
- 2.) Where encumbrances are outstanding at year end they will be reported as reservations of fund balance to be used for the subsequent year's expenditures.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_ and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held on Monday, June 13, 2016 a

\_\_\_\_\_Yeas                      \_\_\_\_\_Nays                      \_\_\_\_\_Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina Somers, City Clerk

**CITY OF MT. MORRIS  
RESOLUTION 16-33**

**WHEREAS:** The city has deemed it necessary to acquire the updated BS&A General Ledger, Accounts Payable, Cash Receipting, Payroll, and Utility Billing software, and

**WHEREAS:** The software is only available for purchase from BS&A Software, pursuant to the attached proposal, for the sum of \$37,210, with \$10,970 from general fund, \$8,033 from water funds, \$8,032 from sewer funds, and \$10,175 from HUD funds, and;

**WHEREAS:** The Manager and staff deem the acquisition of this software, along with the data conversions, and the implementation and training of these software applications, to be highly advisable in order to more efficiently perform the functions in connection with daily use of General Ledger, Accounts Payable, Cash Receipting, Payroll, and Utility Billing, and

**NOW THEREFORE, BE IT RESOLVED:**

This Council does hereby approve and authorize the proposal by BS&A for the sum of \$37,210 for software acquisition, and does hereby authorize the City Manager and City Clerk to enter into an appropriate document for such acquisition, and to take any further action as necessary in implementation hereof.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held on June 13, 2016 at 7:00 p.m.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina K. Somers, City Clerk

Proposal for Software and Services, Presented to...

City of Mt Morris, Genesee County MI

June 1, 2016

Quoted by: Steve Rennell



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 1,350 and 1,200 utility customers. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

### Applications, New Purchase

General Ledger .NET	\$2,305
Accounts Payable .NET	\$1,990
Cash Receipting .NET	\$1,990
Payroll .NET	\$2,535
Utility Billing .NET	\$2,995
	Subtotal \$11,815

### Data Conversions

Convert existing Fund Balance data to BS&A format:

General Ledger (COA, Balances, Budget, Up to 10 Years Journal Transaction history)	\$1,155
Accounts Payable (Vendors, Up to 10 years invoices and check history)	\$995
Cash Receipting (Receipt items, Up to 10 years receipt history)	\$995
Payroll (Database Setup, Employee detail and YTD, Up to 10 years check history)	\$1,900
Utility Billing	\$2,400
	Subtotal \$7,445

## Cost Totals

*Not including Annual Service Fees*

Applications	\$11,815
Data Conversions	\$7,445
Project Management and Implementation Planning	\$4,890
Implementation and Training	\$11,900

---

**Total Proposed** **\$36,050**

**Travel Expenses** **\$1,160**

**Grand Total (with Travel Expenses)** **\$37,210**



## Payment Schedule

- 1<sup>st</sup> Payment: **\$12,335** to be invoiced upon execution of this agreement.
- 2<sup>nd</sup> Payment: **\$11,815** to be invoiced at start of training.
- 3<sup>rd</sup> Payment: **\$13,060** to be invoiced upon completion of training.

## Optional Item(s)

---

### Cash Receipting Hardware

		Quantity		Cost
Epson Series Receipt Printer*	\$750	x	_____ =	\$_____
Epson Series Receipt Printer* w/Check Scan	\$1,100	x	_____ =	\$_____
APG Cash Drawer**	\$250	x	_____ =	\$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$250	x	_____ =	\$_____
Credit Card Reader	\$75	x	_____ =	\$_____

This will add \$\_\_\_\_\_ to the Total Proposed.

*\*IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer. Ithaca receipt printers are not compatible with Vista or Windows 7. The Epson Series replaces the Ithaca brand and is fully compatible with those operating systems.*

*\*\*If using a previously-purchased receipt printer with the APG Cash Drawer, which brand will be used with the drawer?  
 \_\_\_Epson \_\_\_Ithaca \_\_\_Other (please specify)\_\_\_\_\_*

Please provide the number of cash drawers that will be hooked up to the printer\_\_\_\_\_

---

### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ` custom payment import/lock box import
- ` custom OCR scan-line
- ` custom journal export to an outside accounting system
- ` custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

## Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

### Key Contact for Implementation and Project Management

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### IT Contact

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

CITY OF MT. MORRIS CITY COUNCIL

RESOLUTION NO. 16-23

**WHEREAS**, the Quilters Group, a non-profit organization, which meets regularly at the Mt. Morris Community Room, paid for an air conditioning unit, the cost thereof being \$2,500.00, and;

**WHEREAS**, the rate charged by the City for their meetings is \$100.00 per year and;

**WHEREAS**, the City deems it appropriate that the Quilters Group be allowed to meet free of charge for a period of twenty-five years in consideration of this payment which has provided a significant improvement to the facility,

**NOW THEREFORE BE IT RESOLVED** that this Council does direct staff to allow the Quilters Group to use the Community Room for its regular meetings for a period of twenty-five years commencing forthwith, without payment. Thereafter the Quilters Group will be subject to the normal fee schedule for their meetings.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a meeting held on Monday, June 13, 2016 at 7:00 pm.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina Somers, City Clerk

CITY OF MT. MORRIS CITY COUNCIL

RESOLUTION NO. 16-25

**WHEREAS**, pursuant to Sections 18-81 *et seq* of the City Code Garage Sales, Yard Sales, and Basement Sales under the general designation of Rummage Sales require that a permit be obtained from the City Clerk on forms provided by the city, and;

**WHEREAS**, presently, no fee is charged for this permit, and;

**WHEREAS**, due to the fact that the issuance of this permit requires an expenditure of time by city staff a reasonable fee should be established.

**NOW THEREFORE BE IT RESOLVED** that a fee in the amount of ten dollars (\$10.00) shall be charged in connection with permits for Rummage Sales as above described and this fee shall be set forth in the city's schedule of fees.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a meeting held on Monday, June 13, 2016 at 7:00 p.m.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina Somers, City Clerk

CITY OF MT. MORRIS

RESOLUTION 16-34

WHEREAS: The City Manager and staff requested bids for the removal of the existing city sign, and the acquisition of a new Digital Message Center; and,

WHEREAS: Pursuant thereto, bids were received as follows:

<b>BIDDER:</b>	<b>AMOUNT:</b>
Signarama	\$19,116
Bill Carr Signs	\$27,010
Signs by Crannie	\$19,967

WHEREAS: The said bids have been reviewed by the City manager and all have been found to be from responsible contractors and that the proposed work is pursuant to specifications; and,

WHEREAS: The cost of the series to be performed from the low bidder is \$19,116 of which will be appropriated from the HUD Fund, Account No. 275-728.000-740.000; and,

NOW, THEREFORE, BE IT RESOLVED:

That this Council does hereby accept the bid of Signarama after inspection of all the bids submitted; does determine that the said bid is in accordance with specifications; does determine that the said Signarama is a responsible bidder and does hereby award the contract to Signarama; and does direct the City manager and staff to take all necessary actions to acquire the same.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, June 13, 2016 at 7:00 p.m.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Boyce A. Judkins, Mayor

\_\_\_\_\_  
Kristina K. Somers, City Clerk

B-8

Sign\*A\*Rama  
4297 Miller Rd  
Flint, MI, 48507- USA  
Phone: (810)-230-6445 Fax: (810)-496-2607  
www.signarama-flint.com  
sales@signarama-flint.com



**Quote Submitted To:**  
CITYOFM001  
Alaine  
City of Mt Morris  
11649 N Saginaw  
Mt Morris, MI 48458- USA

**Job Name** Message , box sign  
**Phone:** (810) 686-2160 Ext.  
**Fax:**  
**Email** [clerk@cityofmtmorris.org](mailto:clerk@cityofmtmorris.org)

**Job Name and Location**  
City of Mt Morris  
11649 N Saginaw  
Mt Morris, MI 48458- USA

Quotation Number: 026064      Quote Date: 1/6/2016      Payment Terms: 50% over \$200      Contact: HS      Page: Page 1 of 1

Quantity	Description	Unit Price	Extended Price
1	Box sign-- top prtion 2' x 8' Double sided LED lighting Painted black frame and poles Not responsible for using existing poles  Digital Message Center Size: 41" x 91" color: full color pixals: 20 mil wireless Double sided 5 year manufactors warrenty on parts and labor 2 hour onsite training Installed **Electrical to sign by owner** Plus permit fee Proof #001 or #002 will be the same price Removal of existing sign and frame, and poles. In proof #001 we will be using existing poles	\$19,116.00	\$19,116.00

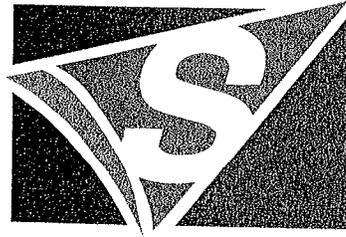
1. A QUOTE AND PROOF MUST BE SIGNED BEFORE ANY JOB WILL GO INTO PRODUCTION.
2. A DEPOSIT OF (50%) WILL BE MADE AT THE TIME OF SIGNING OFF ON THE QUOTE AND/OR PROOF.
3. FINAL PAYMENT WILL BE MADE WHEN THE JOB IS COMPLETED AND/OR INSTALLED.
4. ANY OTHER PAYMENT PLANS WILL NEED TO BE DISCUSSED BEFORE YOUR JOB IS PUT INTO PRODUCTION AND APPROVED.
5. IF THE CUSTOMER DOES NOT TAKE POSSESSION OF THE COMPLETED WORK WITHIN 30 (THIRTY) DAYS FROM NOTIFICATION OF COMPLETION THEN THE WORK IS CONSIDERED LOST OR FORGOTTEN AND ALL MONEY WILL BE FORFEITED AND MATERIAL WILL BE RESTOCKED.
6. A FEE OF \$35.00 WILL BE CHARGED FOR ANY CHECK RETURNED FROM THE BANK.
7. IF PAYMENT IS NOT RECEIVED ON TIME A \$25.00 LATE FEE TOGETHER WITH INTEREST ACCRUING AT THE RATE OF 1.5% PER ANNUM, OR THE MAXIMUM RATE ALLOWABLE BY LAW IS ASSESSED. YOU SHALL BE LIABLE FOR ALL COSTS RELATED TO COLLECTION OF DELINQUENT INVOICES, INCLUDING COURT COSTS AND/OR ATTORNEY FEES.

Taxable:	\$0.00
Non Taxable:	\$19,116.00
Sales Tax:	\$0.00
Freight:	\$0.00
Misc	\$0.00
<b>Total:</b>	<b>\$19,116.00</b>

**Thank You**

For: City of Mt Morris

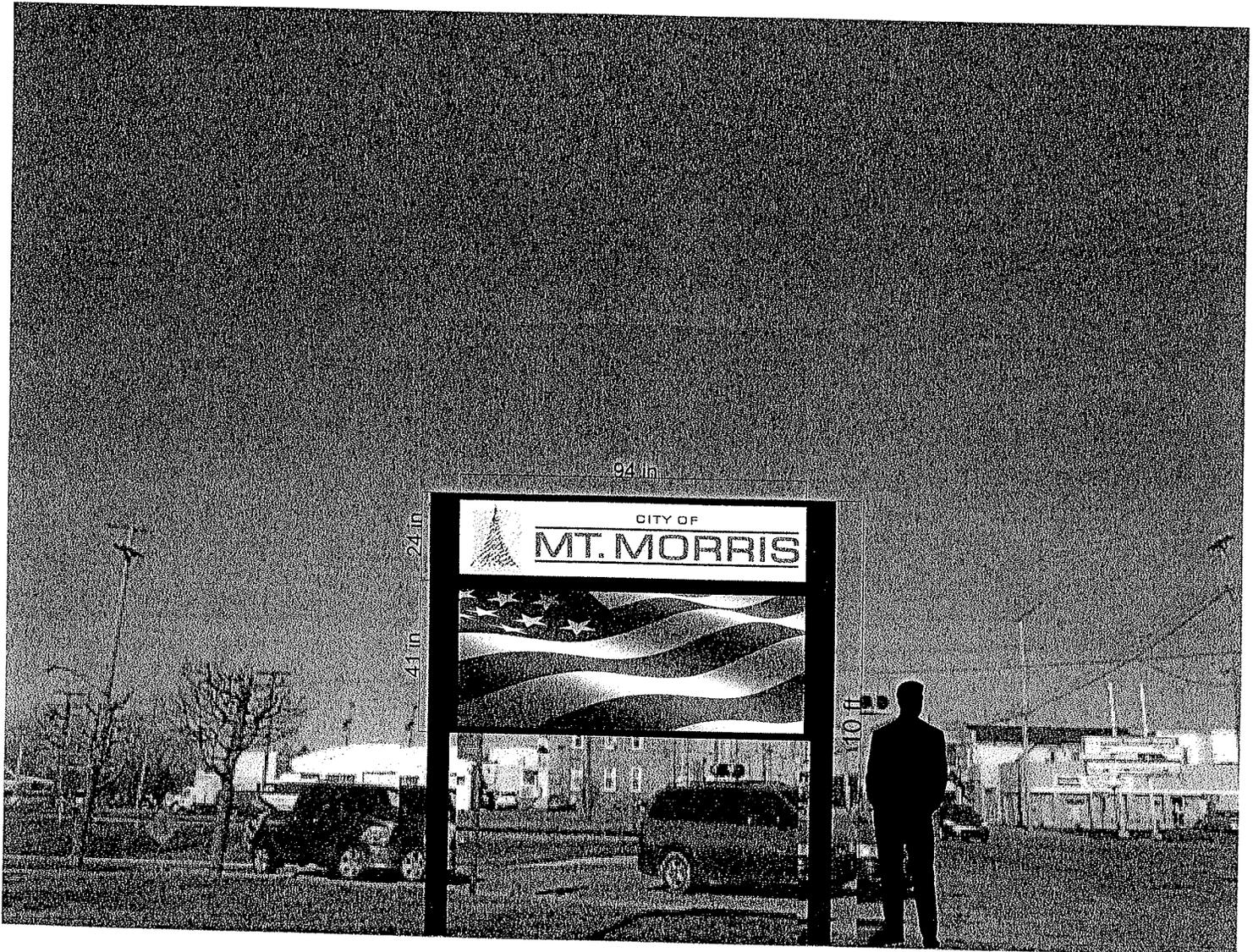
Signature \_\_\_\_\_ Date: \_\_\_\_\_



City of Mt Morris - Street Sign 1  
001  
2/4/2016

sales@signarama-flint.com  
signarama-flint.com

**Signarama** Flint  
The way to grow your business.  
4297 Miller Rd.  
Flint, MI 48507  
**(810) 230-6445** OFFICE  
(810) 496-2607 FAX



**APPROVAL:** By signing this mock-up I approve the size, quantity, spelling, color(s) and overall design of my order. I understand that I am 100% responsible for any changes made to my order after the date indicated on my approval.  
**MOCK-UP:** The design, details and plans represented here are the property of Signarama, specifically developed for your personal use in connection to the project being planned for you by Signarama. It is not to be shown to anyone outside of your organization, nor are they to be used, reproduced, exhibited in any fashion whatsoever. All or any part of the design (excepting registered trademarks) remains the property of Signarama.  
**DESIGNS:** Your price includes the original mock-up along with 2 changed mock-ups. After the 2nd changed mock-up there will be added charges for design time.

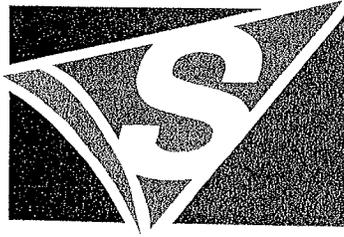
X

CLIENT APPROVAL SIGNATURE

READY TO E-MAIL

E-MAILED

E-MAIL APPROVAL RECEIVED

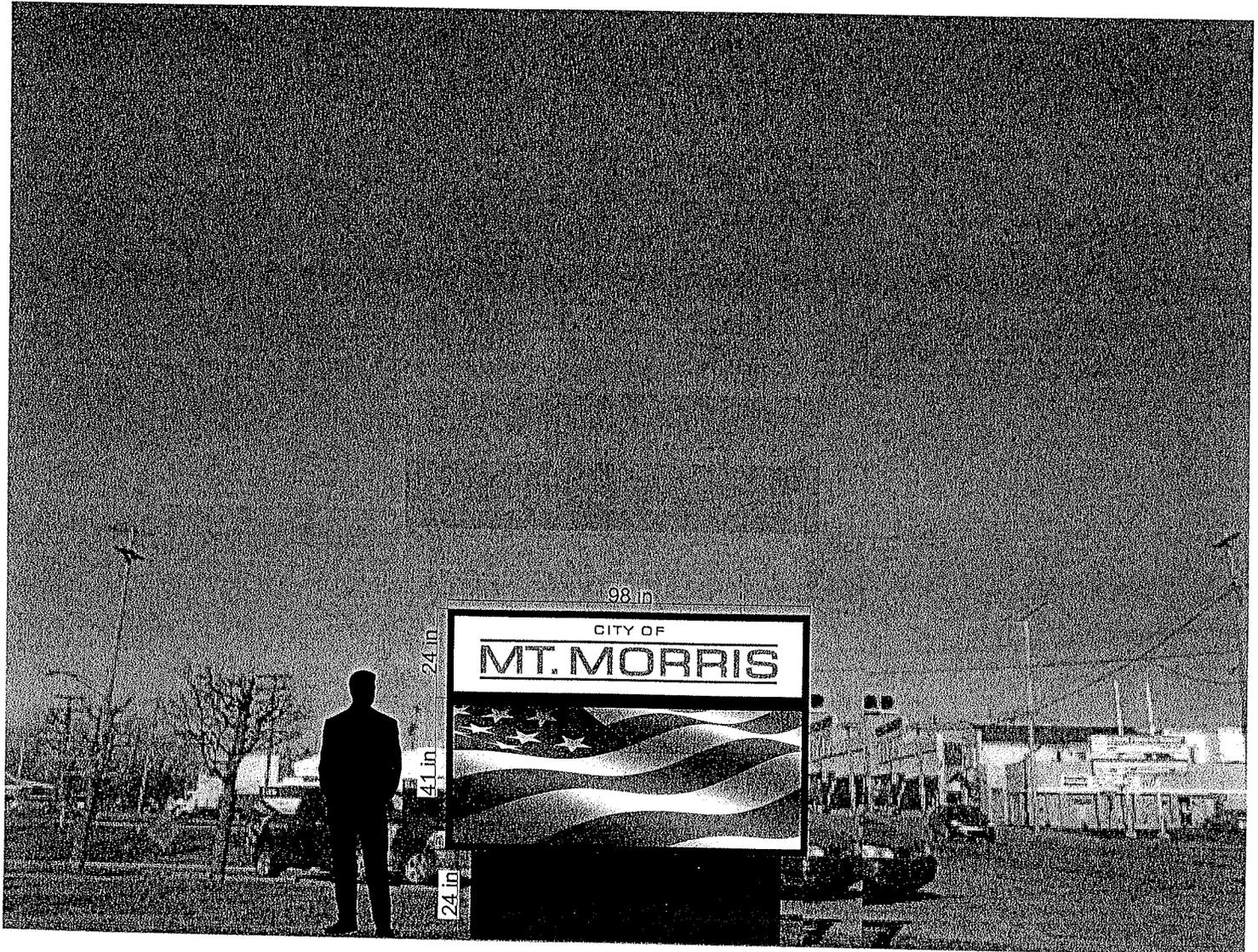


City of Mt Morris - Street Sign 1  
002  
2/4/2016

sales@signarama-flint.com  
signarama-flint.com

**Signarama** Flint

The way to grow your business.  
4297 Miller Rd.  
Flint, MI 48507  
**(810) 230-6445 OFFICE**  
(810) 496-2607 FAX



**APPROVAL** By signing this mock-up I approve the size, quantity, spelling, color(s) and overall design of my order. I understand that I am 100% responsible for any changes made to my order after the date indicated on my approval.

**MOCK-UP** The designs, details and plans represented herein are the property of Signarama, specifically developed for your personal use in connection to the project being planned for you by Signarama. It is not to shown to anyone outside of your organization, nor are they to be used, reproduced, exhibited in any fashion whatsoever. All or any part of the design (excepting registered trademarks) remain the property of Signarama.

**DESIGNS** Your price includes the original mock-up along with 2 changed mock-ups. After the 2nd changed mock-up there will be added charges for design time.

X

CLIENT APPROVAL SIGNATURE

READY TO E-MAIL

E-MAILED

E-MAIL APPROVAL RECEIVED