

CITY OF MT. MORRIS
Downtown Development Authority Meeting
November 17th, 2021
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairman Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** Regular Meeting Minutes of October 20th, 2021.
- 5. COMMUNICATION:**
None.
- 6. APPROVAL OF TREASURER REPORT**
- 7. PUBLIC COMMENT**
- 8. UNFINISHED BUSINESS:**
 - a. Banners (light posts)
 - b. Banners (street)
 - c. Christmas Tree
 - d. Wreath Contest
- 9. NEW BUSINESS:**
None.
- 10. PUBLIC COMMENT**
- 11. DDA MEMBER COMMENTS**
- 12. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

UNFINISHED BUSINESS:

a. Banners (light posts)

Mallory Young stated she did not have time to go down to Zodiac to look at designs quite yet, but will be getting down there soon to get a few design options, so we can put together an order form.

Shirley Corcoran stated that we would also need to figure out how much additionally it would be for the cost of the DPW crew to hang everything. She stated that in the past she thought it was 2 employee's wages.

b. Banners (street)

DDA members questioned if we knew the condition of the other unwrapped street banner?

DPW Superintendent Paul Zumbach was not present today to verify.

Rich Young stated that we should motion to approve purchase of new unwrapped banner, if in fact the other banner is completely destroyed and not salvageable. He stated he would go over to the DPW garage after the meeting today and try to find the damaged banner and see if it is salvageable.

A motion was made by Rich Young, seconded by Chris Dixon to approve purchase, up to \$500, for equipment rental for DDA seasonal/event work.

Roll call: ___ 6 ___ Ayes ___ 0 ___ Nays ___ 5 ___ Absent
(Mayor Jeff Roth)
(Lou Templeton)
(Kevin Bois)
(Matt Gunn)
(Dorothy Lindsey)

Motion Carried.

A motion was made by Rich Young, seconded by Chris Dixon to approve purchase of new vinyl street banner for the Unwrapped Party, if damaged from previous year, up to \$900.

Roll call: ___ 6 ___ Ayes ___ 0 ___ Nays ___ 5 ___ Absent
(Mayor Jeff Roth)
(Lou Templeton)
(Kevin Bois)
(Matt Gunn)
(Dorothy Lindsey)

Motion Carried.

c. Christmas Tree

Joyce Bartos stated that she has not found a tree farm yet that has a 10/15-foot tree to donate.

Rich Young stated that him and DPW Superintendent, Paul Zumbach, are working together to get the fire hydrant and lid figured out for the tree holder.

Joyce Bartos stated that she will continue looking for a tree.

d. Unwrapped Party (Dec. 4th)

Shirley Corcoran stated that the Kiwanis have decided to hold the party from 6 p.m. – 8 p.m.

There will be homemade Christmas decorations for the kids, Santa, hot chocolate, cookies, some farm animals, and a tree of lights.

The theme of the unwrapped party is “An Old Fashion Christmas”

Rich Young stated we should put the unwrapped party on the electronic sign after the haunted halls are done at the high school to promote the event within the community.

City Clerk Spencer Lewis stated that he was still waiting for the letter from the Kiwanis Club to the city council requesting the streets be closed for certain hours on December 4th.

e. Christmas Decorations

Shirley Corcoran stated that Lou had purchased new bulbs for the lights that go in the berm downtown.

Joyce Bartos stated that when she was looking for new rope lights, that they are running about \$25/\$30 for 25ft. of lights.

Consensus from DDA members is that we will just purchase new rope lights after Christmas and just fill in the ones that are broke this year.

Shirley Corcoran stated they were looking for volunteers to help decorate the berm once the city gets the lights / tree up.

f. Wreath Contest

Shirley Corcoran stated that the Library is willing to store the wreaths until DPW is ready to hang them on the light posts.

The DDA is hoping to get enough donations from local businesses to hopefully have enough prizes for all contestants. There would be a prize table with all the prizes, and first place would get first choice, second place gets second choice, and so on.

NEW BUSINESS:

None.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Mallory Young stated she will go to Zodiac and get a design and price for light post banners, and look into ordering the new unwrapped banner for across the street.

Rich Young stated that he will check out the DPW garage today after the meeting, and see if he can find the old unwrapped banners to look at the condition.

DDA Minutes
October 20th, 2021
Page Four.

Shirley stated we got a lot accomplished for Christmas decorations, and looking forward to accomplishing the rest of our agenda items.

Joyce Bartos said she is going to look into garland prices and suppliers.

Chris Dixon stated that we should create an event page on Facebook for the wreath contest, and that could be another avenue for voting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:44 p.m.**

Spencer Lewis, City Clerk

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/21	AVAILABLE BALANCE	% BDGT USED
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 276 - Downtown Development Authority							
Revenues							
Dept 000							
276-000-403.000	CURRENT PROPERTY TAXES	14,500.00	14,500.00	13,606.24	231.83	893.76	93.84
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00	100.00	17.48	12.36	82.52	17.48
276-000-694.000	OTHER REVENUES	0.00	0.00	251.00	0.00	(251.00)	100.00
Total Dept 000		14,600.00	14,600.00	13,874.72	244.19	725.28	95.03
TOTAL REVENUES		14,600.00	14,600.00	13,874.72	244.19	725.28	95.03
Expenditures							
Dept 103 - AUTHORITY BOARD							
276-103-701.000	SALARY & WAGES	4,000.00	4,000.00	1,031.16	24.17	2,968.84	25.78
276-103-714.000	FRINGE BENEFITS	2,500.00	2,500.00	449.32	6.31	2,050.68	17.97
276-103-740.000	OPERATING EXPENSE	2,000.00	2,000.00	328.09	0.00	1,671.91	16.40
276-103-801.000	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
276-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
276-103-940.000	RENTAL	1,750.00	1,750.00	280.13	7.50	1,469.87	16.01
276-103-970.000	CAPITAL OUTLAY	500.00	500.00	5,622.84	0.00	(5,122.84)	1,124.57
Total Dept 103 - AUTHORITY BOARD		18,250.00	18,250.00	9,211.54	37.98	9,038.46	50.47
TOTAL EXPENDITURES		18,250.00	18,250.00	9,211.54	37.98	9,038.46	50.47
Fund 276 - Downtown Development Authority:							
TOTAL REVENUES		14,600.00	14,600.00	13,874.72	244.19	725.28	95.03
TOTAL EXPENDITURES		18,250.00	18,250.00	9,211.54	37.98	9,038.46	50.47
NET OF REVENUES & EXPENDITURES		(3,650.00)	(3,650.00)	4,663.18	206.21	(8,313.18)	127.76



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From: 10/01/21 to 10/31/21		Beginning Balance	\$47,838.29
		Credits (+)	244.19
		Electronic Deposits	244.19
Days in Statement Period	31	Debits (-)	37.98
		Electronic Withdrawals	37.98
Average Ledger Balance*	47,961.23	Ending Balance	\$48,044.50
Average Collected Balance*	47,961.23		

* The above balances correspond to the service charge cycle for this account.

Other Credits (+)

Account:-----2498

Date	Amount	Description
10/05	95.45	BUS ONL TFR FRM CHECKING 100521 XXXXXXXX1399
10/19	148.74	BUS ONL TFR FRM CHECKING 101921 XXXXXXXX1399

Other Debits (-)

Account:-----2498

Date	Amount	Description
10/12	30.48	BUS ONL TFR TO CHECKING 101221 XXXXXXXX6790
10/20	7.50	BUS ONL TFR TO CHECKING 102021 XXXXXXXX1386

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
09/30	47,838.29	10/12	47,903.26	10/20	48,044.50
10/05	47,933.74	10/19	48,052.00		

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. ®, Huntington® and 24-Hour Grace® are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace® system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. ©2021 Huntington Bancshares Incorporated.