

CITY OF MT. MORRIS
Downtown Development Authority Meeting
November 16th, 2022
1:30 P.M.

1. **MEETING CALLED TO ORDER:** Chairperson Lou Templeton
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES:** Regular meeting minutes of October 19th, 2022.
6. **COMMUNICATION:**
None.
7. **APPROVAL OF TREASURER REPORT**
8. **PUBLIC COMMENT**
9. **UNFINISHED BUSINESS:**
None.
10. **NEW BUSINESS:**
 - a. Applying for possible grants
 - b. DDA members/board requirements
 - c. DDA credit card
 - d. Kiwanis Club Holiday Night “f.k.a. Unwrapped”
11. **PUBLIC COMMENT**
12. **DDA MEMBER COMMENTS**
13. **ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

Motion Carried.

DDA Minutes.
October 19th, 2022.
Page Three.

NEW BUSINESS:

a. Kiwanis Club project at the park

Shirley Corcoran stated that the Kiwanis Club wants to replace the cement slab under the pavilion at the park, and was curious on if the DDA would like to contribute to the project.

Consensus from the DDA is that we wouldn't have the funds to contribute 50% of the project, but we would possibly be willing to contribute to some of the project.

The topic will be revisited once plans are finalized, and project totals have been set.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Chris Dixon stated that he would like to see grants for the DDA on the next agenda.

Shirley Corcoran asked for the Kiwanis Club if the roads could be closed for the "unwrapped" party this winter, on December 3rd from 5-8 p.m.?

Paul Zumbach stated that any road closures would have to go through the police department.

Mallory Young stated that she will check with Zodiac on getting these "winter" banners ordered and an invoice as well.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:30 p.m.**

Spencer Lewis, City Clerk



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From:		Beginning Balance	\$42,777.65
10/01/22 to 10/31/22		Credits (+)	2,901.80
		Regular Deposits	2,901.80
Days in Statement Period	31	Debits (-)	1,525.34
		Electronic Withdrawals	1,525.34
Average Ledger Balance*	43,067.87	Ending Balance	\$44,154.11
Average Collected Balance*	42,974.26		

* The above balances correspond to the service charge cycle for this account.

Deposits (+)

Account:-----2498

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
10/18	2,901.80		Brch/ATM				

Other Debits (-)

Account:-----2498

Date	Amount	Description
10/11	1,474.84	BUS ONL TFR TO CHECKING 101122 XXXXXXXX6787 Council warrant 22-19
10/19	50.50	BUS ONL TFR TO CHECKING 101922 XXXXXXXX1386

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
09/30	42,777.65	10/18	44,204.61		
10/11	41,302.81	10/19	44,154.11		

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. ®, Huntington® and 24-Hour Grace® are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace® system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2022 Huntington Bancshares Incorporated.

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	% BGDGT USED
		AMENDED BUDGET	YTD BALANCE 10/31/2022			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-402.000	CURRENT PROPERTY TAXES	14,800.00	14,087.53	0.00	712.47	95.19
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00	0.00	0.00	100.00	0.00
248-000-672.000	OTHER REVENUE	0.00	4,711.80	2,901.80	(4,711.80)	100.00
Total Dept 000		14,900.00	18,799.33	2,901.80	(3,899.33)	126.17
TOTAL REVENUES						
		14,900.00	18,799.33	2,901.80	(3,899.33)	126.17
Expenditures						
Dept 103 - AUTHORITY BOARD						
248-103-701.000	SALARY & WAGES	6,000.00	1,806.72	0.00	4,193.28	30.11
248-103-714.000	FRINGE BENEFITS	2,500.00	636.10	0.00	1,863.90	25.44
248-103-740.000	OPERATING EXPENSE	4,000.00	2,189.73	23.94	1,810.27	54.74
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,000.00	0.00	500.00	66.67
248-103-940.000	RENTAL	1,200.00	921.75	50.50	278.25	76.81
248-103-970.000	CAPITAL OUTLAY	2,000.00	2,901.80	1,450.90	(901.80)	145.09
Total Dept 103 - AUTHORITY BOARD		17,200.00	9,456.10	1,525.34	7,743.90	54.98
TOTAL EXPENDITURES						
		17,200.00	9,456.10	1,525.34	7,743.90	54.98
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		14,900.00	18,799.33	2,901.80	(3,899.33)	126.17
TOTAL EXPENDITURES		17,200.00	9,456.10	1,525.34	7,743.90	54.98
NET OF REVENUES & EXPENDITURES		(2,300.00)	9,343.23	1,376.46	(11,643.23)	406.23

RECODIFIED TAX INCREMENT FINANCING ACT (EXCERPT)
Act 57 of 2018

125.4204 Board; appointment, terms, and qualifications of members; vacancy; compensation and expenses; election of chairperson; appointment as public official; oath; conducting business at public meeting; public notice; special meetings; removal of member; review; expense items and financial records; availability of writings to public; single board governing all authorities; member as resident or having interest in property; planning commission serving as board in certain municipalities; modification by interlocal agreement.

Sec. 204. (1) Except as provided in subsections (7), (8), and (9), an authority shall be under the supervision and control of a board consisting of the chief executive officer of the municipality or his or her designee from the governing body of the municipality and not less than 8 or more than 12 members as determined by the governing body of the municipality. Members shall be appointed by the chief executive officer of the municipality, subject to approval by the governing body of the municipality. Not less than a majority of the members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district. Not less than 1 of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the chief executive officer of the municipality for the unexpired term only. Members of the board shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the board. The rules of procedure or the bylaws of the authority may provide that a person be appointed to the board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or bylaws may also provide that the public official's term shall expire upon expiration of his or her service as a public official. In addition, the public official's membership on the board expires on his or her resignation from office as a public official.

(2) Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office.

(3) The business which the board may perform shall be conducted at a public meeting of the board held in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. The board shall adopt rules consistent with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275, governing its procedure and the holding of regular meetings, subject to the approval of the governing body. Special meetings may be held if called in the manner provided in the rules of the board.

(4) Pursuant to notice and after having been given an opportunity to be heard, a member of the board may be removed for cause by the governing body. Removal of a member is subject to review by the circuit court.

(5) All expense items of the authority shall be publicized monthly and the financial records shall always be open to the public.

(6) In addition to the items and records prescribed in subsection (5), a writing prepared, owned, used, in the possession of, or retained by the board in the performance of an official function shall be made available to the public in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(7) By resolution of its governing body, a municipality having more than 1 authority may establish a single board to govern all authorities in the municipality. The governing body may designate the board of an existing authority as the board for all authorities or may establish by resolution a new board in the same manner as provided in subsection (1). A member of a board governing more than 1 authority may be a resident of or have an interest in property in any of the downtown districts controlled by the board in order to meet the requirements of this section.

(8) By ordinance, the governing body of a municipality that has a population of less than 5,000 may have the municipality's planning commission created pursuant to former 1931 PA 285 or the Michigan planning enabling act, 2008 PA 33, MCL 125.3801 to 125.3885, serve as the board provided for in subsection (1).

(9) If a municipality enters into an agreement with a qualified township under section 203(7), the membership of the board may be modified by the interlocal agreement described in section 203(7).

History: 2018, Act 57, Eff. Jan. 1, 2019;—Am. 2019, Act 29, Imd. Eff. June 25, 2019.

Kiwanis Club of Mt. Morris

2022 Mt. Morris “Holiday Night”



Mt. Morris Kiwanis Club are planning the 11th Annual “**Holiday Night**,” an event to kick off the 2022 Holiday Season on Saturday, December 3rd, 2022 from 6:00pm to 8:00pm.

As your business is located in Mt. Morris, please take the time to fill out the information below so that things can run smoothly all evening.

YOUR PARTICIPATION will help to keep this event **FREE & SAFE** for our entire community.

- ❖ How would you like to participate in **Holiday Night 2022**?
- ❖ Would you like to host an event or refreshment in your business? Yes _____ No _____
 - A. If yes what will you be doing so we don't duplicate: _____
 - B. Would you like the Kiwanis to provide an event, activity in your business?
Yes _____ No _____

PLEASE RETURN THESE NO LATER THAN NOVEMBER 23rd. You may also contact Kendra Meuhlen(810-591-8701) kmeuhlen@mtmorrisschools.org for more information. Return to Kiwanis club of Mt. Morris PO Box 536 Mt. Morris, Michigan 48458.

Thank you for your consideration and support. We could not succeed without your generosity.

Respectfully,
Kiwanis Club of Mt. Morris

If you are unable to participate please consider a sponsorship (on the back).

Sponsorship

2022 Mt. Morris "Holiday Night"

***Sponsorship Registrations must be received by Wednesday, November 23rd, 2022**

Company Name: _____ Address: _____

Contact Person: _____ Phone Number: _____

Food Sponsorship

- Company name in event brochure
 - Company name on Facebook page
 - Company name posted as sponsor for specific activity
- \$500.00**

Hot Chocolate Sponsorship

- Company name in event brochure
 - Company name on Facebook page
- \$250.00**

Cookie Sponsorship

- Company name in event brochure
 - Company name on Facebook page
- \$100.00**

Craft Sponsorship

- Company name in event brochure
 - Company name on Facebook page
- \$75.00**

I'm not able to sponsor but please use my donation where it's needed the most _____

Return this page to the address below with a check payable to:

Kiwanis Club of Mt. Morris

PO Box 536

Mt. Morris, MI 48458

Kiwanis Club of Mt. Morris

"Holiday Night"

The Kiwanis Club of Mt. Morris are having the 11th annual "Mt. Morris Holiday Night". This event to kick off the 2022 Holiday Season on Saturday December 3rd, from 6:00pm to 8:00pm. Students, citizens, local businesses and civic groups will join us to transform our downtown into a "Holiday Night". Fun activities include but not limited to cookie decorating kit, face painting, crafts, pictures with Santa bring your cameras, and much, much, much more!

Your sponsorship will help to keep this event FREE & SAFE for our entire community.

We humbly ask for your sponsorship of the 11th annual "**Holiday Night**". All sponsorship will include your business name in our "**Holiday Night**" brochure. Certain levels of sponsorship will have businesses listed on our Facebook page, displayed as activity sponsor.

Sponsorships are due by Wednesday November 23rd, 2022.

Sponsorships may be mailed to:

Kiwanis Club of Mt. Morris

PO Box 536

Mt. Morris, MI 48458



You may also contact Kendra Meuhlen (810-591-8701) kmeuhlen@mtmorrisschools.org for more information.

Thank you for your consideration and support. We could not succeed without your generosity.

Respectfully,

Kiwanis Club of Mt. Morris