

CITY OF MT. MORRIS
Downtown Development Authority Meeting
October 16th, 2024
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES:** Regular meeting minutes of August 21st, 2024.
- 6. COMMUNICATION:**
None.
- 7. APPROVAL OF TREASURER REPORT**
- 8. PUBLIC COMMENT**
- 9. UNFINISHED BUSINESS:**
 - a. 2024 Food Truck Events – Recap
- 10. NEW BUSINESS:**
 - a. Christmas Tree
 - b. Christmas Wreaths
- 11. PUBLIC COMMENT**
- 12. DDA MEMBER COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

b. Downtown electronic sign

City Manager/Clerk Spencer Lewis stated that he reached out to Signs by Crannie, and was able to get a sheet of designs for a new electronic sign. We have to choose a design and then we can move forward with pricing. Spencer also stated that he will reach out to Signarama in Flint, and see if they can repair or come and look and the current downtown electronic sign.

Chris Dixon stated that there might be an option to allow Signs by Crannie, pay for the sign and the city would pay for installation. Then, all advertisements and payments would go to Signs by Crannie.

NEW BUSINESS:

None.

PUBLIC COMMENT

Erika Ratkov, Gaia's Goods – Erika stated that she is going to have craft shows on the 1st of each month at her store. She also mentioned that it might be a good idea to run a background check on applicants to any subcommittee. Erika mentioned that if the quilters needed a space for the Thursday, during the week of the library renovation, that they could possibly use her storefront for their meeting.

Wayne Walter – Wayne questioned if there is a standard in the master plan that existing (downtown) buildings should follow?

DDA MEMBER COMMENTS:

Rich Young stated he would like to revisit the on-street parking idea on Mt. Morris Road, also would like to see wider sidewalks and lower speed limits.

Mallory Young questioned if there has been any movement on requiring food truck permits?

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:47 p.m.**

Spencer Lewis, City Clerk



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From: 09/01/24 to 09/30/24		Beginning Balance	\$56,584.01
		Credits (+)	12,819.38
		Electronic Deposits	12,819.38
Days in Statement Period	30	Debits (-)	2,102.97
		Electronic Withdrawals	2,102.97
Average Ledger Balance*	62,099.13	Ending Balance	\$67,300.42
Average Collected Balance*	62,099.13		

* The above balances correspond to the service charge cycle for this account.

Other Credits (+)

Account:-----2498

Date	Amount	Description
09/05	3,456.21	BUS ONL TFR FRM CHECKING 090524 XXXXXXXX1399
09/18	9,223.30	BUS ONL TFR FRM CHECKING 091824 XXXXXXXX1399
09/26	139.87	BUS ONL TFR FRM CHECKING 092624 XXXXXXXX6787

Other Debits (-)

Account:-----2498

Date	Amount	Description
09/09	2,005.00	BUS ONL TFR TO CHECKING 090924 XXXXXXXX6787
09/17	19.39	BUS ONL TFR TO CHECKING 091724 XXXXXXXX1386
09/23	78.58	BUS ONL TFR TO CHECKING 092324 XXXXXXXX6790

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
08/31	56,584.01	09/17	58,015.83	09/26	67,300.42
09/05	60,040.22	09/18	67,239.13		
09/09	58,035.22	09/23	67,160.55		

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PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY										
Revenues										
Dept 000										
248-000-402.000	CURRENT PROPERTY TAXES	16,000.00		14,496.16		12,679.51		1,503.84		90.60
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00		0.00		0.00		100.00		0.00
248-000-675.100	FOOD TRUCK REVENUE	3,000.00		1,270.00		0.00		1,730.00		42.33
Total Dept 000		19,100.00		15,766.16		12,679.51		3,333.84		82.55
TOTAL REVENUES		19,100.00		15,766.16		12,679.51		3,333.84		82.55
Expenditures										
Dept 103 - AUTHORITY BOARD										
248-103-701.000	SALARY & WAGES	6,240.00		859.85		56.06		5,380.15		13.78
248-103-714.000	FRINGE BENEFITS	2,500.00		334.85		162.39		2,165.15		13.39
248-103-740.000	OPERATING EXPENSE	4,000.00		3,867.86		2,005.00		132.14		96.70
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00		0.00		0.00		1,500.00		0.00
248-103-940.000	RENTAL	1,200.00		51.25		19.39		1,148.75		4.27
248-103-970.000	CAPITAL OUTLAY	2,000.00		0.00		0.00		2,000.00		0.00
248-103-971.000	LAND ACQUISITION	10,000.00		0.00		0.00		10,000.00		0.00
Total Dept 103 - AUTHORITY BOARD		27,440.00		5,113.81		2,242.84		22,326.19		18.64
TOTAL EXPENDITURES		27,440.00		5,113.81		2,242.84		22,326.19		18.64
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:										
TOTAL REVENUES		19,100.00		15,766.16		12,679.51		3,333.84		82.55
TOTAL EXPENDITURES		27,440.00		5,113.81		2,242.84		22,326.19		18.64
NET OF REVENUES & EXPENDITURES		(8,340.00)		10,652.35		10,436.67		(18,992.35)		127.73

2024 DDA FoodTruck expenses

Date	Description	Amount
5/6/2024	Bounce House - May	\$275.00
5/6/2024	DJ - May	\$500.00
5/20/2024	Vics - May	\$300.00
6/11/2024	Bounce House - June	\$275.00
6/11/2024	DJ - June	\$500.00
6/19/2024	Vics - June	\$325.00
7/12/2024	Vics - July	\$790.00
7/15/2024	JohnVanceBand - July	\$1,000.00
7/15/2024	Bounce House - July	\$200.00
7/18/2024	Sponsor Signs	\$175.00
8/1/2024	Vics - Aug	\$790.00
8/6/2024	3rd Deg. Burns - Aug	\$400.00
Total		\$5,530.00
Revenue for 2024 Food Trucks from Trucks/Vendors		\$4,260.00
Sponsorships/Donations		\$2,700.00