

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA  
11649 N. Saginaw Street  
Mt. Morris, MI 48458  
September 22<sup>nd</sup>, 2025  
7:00 P.M.**

**1. MEETING CALLED TO ORDER:** Mayor Sara Dubey

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from September 8<sup>th</sup>, 2025.

**6. COMMUNICATIONS:**

None.

**7. APPROVAL OF WARRANT:** Approval of Pre-Warrant #25-20 in the amount of \$53,388.00 and Warrant #25-21 in the amount of \$79,835.92.

**8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**

**9. UNFINISHED BUSINESS:**

None.

**10. NEW BUSINESS:**

- a. Set Halloween Trick-or-Treating Hours; Friday, October 31<sup>st</sup>, 2025 from 5-8 p.m.
- b. MML Board of Directors election

**11. PUBLIC COMMENT (Five Minute Time Limit).**

**12. COUNCIL MEMBER AND STAFF COMMENTS**

**13. ADJOURNMENT**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**

**CITY OF MT. MORRIS  
CITY COUNCIL – REGULAR MEETING  
September 8<sup>th</sup>, 2025**

At 7:00 p.m., Mayor Sara Dubey called the Regular Council Meeting to order.

**PRESENT:** Smith, Withey, Darisaw, Walter, Vance, Templeton and Dubey

**ABSENT:** None

**OTHERS:** City Manager/Clerk Spencer Lewis, Police Chief Kevin Mihailoff, and City Attorney Amanda Odette.

**The Pledge of Allegiance.**

**APPROVAL OF AGENDA:**

A motion was made by Councilmember Vance, and seconded by Councilmember Withey to approve the agenda.

All ayes.

Motion carried.

**APPROVAL OF MINUTES:**

A motion was made by Councilmember Templeton and seconded by Councilmember Smith to approve the regular meeting minutes from August 25<sup>th</sup>, 2025.

All ayes.

Motion carried.

**COMMUNICATIONS:**

None.

**APPROVAL OF WARRANT:**

A motion was made by Councilmember Vance and seconded by Councilmember Withey to approve **Warrant #25-19 in the amount of \$107,867.58.**

Councilmember Templeton questioned the AMD charges.

Mayor Dubey asked about the pole saw, first-aid kits, and Tammy's Landscaping invoices?

City Manager/Clerk Spencer Lewis stated that the AMD Urgent Care charges are for MDOT physicals, the pole saw is a new piece of equipment, the first-aid kits are replacements for the trucks, and Tammy's Landscaping invoices were together on one invoice for the cemetery and properties, so that's why the same invoice is coming out of different accounts.

Roll call:                   \_\_\_ 7 \_\_\_ Ayes                   \_\_\_ 0 \_\_\_ Nays                   \_\_\_ 0 \_\_\_ Absent

Motion Carried.

**PUBLIC COMMENT:**

**Archie Canterbury, 810 North Street** – Archie spoke about the water drainage on North Street.

**Ken Taylor, 820 North Street** – Ken spoke about the water drainage on North Street also.

**UNFINISHED BUSINESS:**

**a. ORDINANCE 2025-05: Marijuana Establishment Hours of Operation (second reading and adoption)**

A motion was made by Councilmember Vance and seconded by Councilmember Templeton to approve ordinance 2025-05 (second reading and adoption).

Roll call:                \_\_\_\_7\_\_\_\_ Ayes                \_\_\_\_0\_\_\_\_ Nays                \_\_\_\_0\_\_\_\_ Absent

Motion carried.

**NEW BUSINESS:**

**a. RESOLUTION 25-28: North Street Drainage Study**

A motion was made by Councilmember Darisaw and seconded by Councilmember Vance to approve resolution 25-28.

Councilmember Walter questioned the timeline of this drainage study?

City Manager/Clerk Spencer Lewis said that the proposal states they can begin work within one week of getting authorization, and have the drainage study draft within 4 weeks of having the topographic survey.

Roll call:                \_\_\_\_7\_\_\_\_ Ayes                \_\_\_\_0\_\_\_\_ Nays                \_\_\_\_0\_\_\_\_ Absent

Motion carried.

**PUBLIC COMMENT:**

**Archie Canterbury, 810 North Street** – Archie spoke upon the North Street flooding.

**Amanda Siel, 11638 Temperance** – Amanda spoke on the junior/cadet firefighting program.

**COUNCIL MEMBER AND STAFF COMMENTS:**

Councilmember Walter thanked everyone for coming in tonight.

Councilmember Vance stated that he would like to know about the junior firefighting program, and thanked everyone for coming in tonight.

Police Chief Kevin Mihailoff spoke about Ofc. Butcher, local thieves, as well as the Auto City Speedway events that have been happening recently.

City Manager/Clerk Spencer Lewis stated that Fire Chief Young has put in his resignation, and will be with us until the end of September.

Mayor Sara Dubey spoke about the fire chief resignation, and that hopefully we can get some results from Rowe on North Street, and move forward with repairs in the future.

**ADJOURNMENT:**

With no further business, the council meeting was adjourned at **7:15 p.m.**

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Dept 904 CAPITAL OUTLAY 101-904-970.200	POLICE EQUIP CAPITAL OUTLAY	BERGER CHEVROLET	2025 TAHOE POLICE DEPARTMENT	53,388.00	
		Total For Dept 904 CAPITAL OUTLAY		53,388.00	
		Total For Fund 101 General		53,388.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	53,388.00	
			Total For All Funds:	<u>53,388.00</u>	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	OCT. 2025 HEALTH INS.	8,872.67	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS. OCT. 2025	1,169.32	
		Total For Dept 000		10,041.99	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES GLOBAL SERV	POSTAGE LEASE 6.30.25-10.29.25	300.93	
101-215-740.000	OPERATING EXPENSE	VISUAL EDGE IT, INC.	COPIER ADMIN	7.14	
101-215-740.000	OPERATING EXPENSE	XTREME SHREDS	DOCUMENT SHREDDING	20.00	
101-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365 SEPTEMBER 2025	33.00	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	OCT. 2025 HEALTH INS.	2,703.26	
101-215-991.000	COPIER	US BANK EQUIPMENT FINANC	ADMIN COPIER	66.47	
		Total For Dept 215 ADMINISTRATION		3,130.80	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	BURNS HEATHING & COLLING	HEATING REPAIR FIRE BAYS	370.00	
101-265-740.000	OPERATING EXPENSE	FENTON LOCK & SAFE	PD FRONT DOOR	341.70	
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	41.62	
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	36.63	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL - GAS	25.82	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL - ELEC.	766.43	
		Total For Dept 265 CITY HALL & GROUNDS		1,582.20	
Dept 267 OTHER CITY PROPERTY					
101-267-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	11800 N. SAGINAW PARKING LOT	56.83	
		Total For Dept 267 OTHER CITY PROPERTY		56.83	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	XTREME SHREDS	DOCUMENT SHREDDING	20.00	
101-305-759.000	UNIFORMS	ZODIAC ENTERPRISES, LLC	OFC. SMITH HAT	45.00	
101-305-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365 SEPTEMBER 2025	99.00	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	COOLANT LEAK REPAIR DURANGO #103	278.99	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	UNDERSHIELD AND OIL CHANGE #102	450.00	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	OIL PAN LEAK REPAIR #122	281.40	
101-305-991.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER	133.00	
		Total For Dept 305 POLICE DEPARTMENT		1,307.39	
Dept 336 FIRE DEPARTMENT					
101-336-740.000	OPERATING EXPENSE	CHROUCH COMMUNICATIONS,	BATTERIES AND ANTENNAS	330.75	
101-336-825.000	MAINTENANCE AGREEMENTS	GENESEE TOWNSHIP TREASUR	2025 FIT TESTER ANNUAL MAINTENANCE	145.60	
101-336-825.000	MAINTENANCE AGREEMENTS	GENESEE TOWNSHIP TREASUR	CALIBRATION OF GAS METER/DETECTOR	311.22	
101-336-825.000	MAINTENANCE AGREEMENTS	PHOENIX SAFETY OUTFITTER	QUARTERLY AIR TEST 7.16.2025	150.00	
101-336-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365 SEPTEMBER 2025	37.00	
		Total For Dept 336 FIRE DEPARTMENT		974.57	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	DPW GARAGE SUPPLIES	19.20	
101-441-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEES DPW 10.1.25-12.31.25	58.30	
101-441-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365 SEPTEMBER 2025	25.00	
101-441-825.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	42.61	
101-441-920.000	STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS	655.65	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	LED LIGHTS	2,946.67	
		Total For Dept 441 PUBLIC WORKS		3,747.43	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 528 TRASH COLLECTION				19,250.40	
101-528-801.000	PROFESSIONAL SERVICES	WM CORPORATE SERVICES, I	GARBAGE SEP. 2025	19,250.40	
		Total For Dept 528 TRASH COLLECTION			
Dept 701 PLANNING COMMISSION					
101-701-740.000	OPERATING EXPENSE	GENESEE COUNTY HERALD	PLAN. COMM. SPECIAL MEETING NOTICE	62.70	
101-701-740.000	OPERATING EXPENSE	GENESEE COUNTY HERALD	REZONING PUBLIC HEARING NOTICE	70.80	
		Total For Dept 701 PLANNING COMMISSION		133.50	
Dept 790 LIBRARY					
101-790-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	55.79	
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	347.14	
		Total For Dept 790 LIBRARY		402.93	
		Total For Fund 101 General		40,628.04	
Fund 202 Major Street					
Dept 474 TRAFFIC SERVICES				210.65	
202-474-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	TRAFFIC LIGHTS	210.65	
		Total For Dept 474 TRAFFIC SERVICES		210.65	
		Total For Fund 202 Major Street		210.65	
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEES DPW 10.1.25-12.31.25	58.30	
590-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365 SEPTEMBER 2025	33.00	
590-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	OCT. 2025 HEALTH INS.	933.45	
590-215-991.000	COPIER	US BANK EQUIPMENT FINANC	ADMIN COPIER	66.48	
		Total For Dept 215 ADMINISTRATION		1,091.23	
Dept 536 SEWER DISTRIBUTION					
590-536-921.000	COST OF SEWER	GENESEE COUNTY DRAIN COM	JULY 2025 SEWER	21,857.54	
590-536-932.000	REPAIR & MAINTENANCE - VEHICL	JOHN DEERE FINANCIAL	DRAIN VALVE	18.26	
		Total For Dept 536 SEWER DISTRIBUTION		21,875.80	
		Total For Fund 590 SEWER FUND		22,967.03	
Fund 591 Water Fund					
Dept 215 ADMINISTRATION					
591-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEES DPW 10.1.25-12.31.25	58.30	
591-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365 SEPTEMBER 2025	33.00	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	OCT. 2025 HEALTH INS.	933.45	
591-215-991.000	COPIER	US BANK EQUIPMENT FINANC	ADMIN COPIER	66.48	
		Total For Dept 215 ADMINISTRATION		1,091.23	
Dept 537 WATER DISTRIBUTION					
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	47.65	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	49.46	
591-537-740.000	OPERATING EXPENSE	EGLE CASHIERS OFFICE	3RD QUARTER DBP/WATER TESTING	350.00	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER QUALITY MONITORING	155.00	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W. MTMORRIS METER PIT	33.38	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN METER PIT	35.45	
		Total For Dept 537 WATER DISTRIBUTION		670.94	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	4X20 RED CLAMP	330.08	
		Total For Dept 539	WATER REPAIR	330.08	
		Total For Fund 591	Water Fund	2,092.25	
Fund 703 Current Tax Collection Fund					
Dept 000					
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED RE	OVERPAYMENT OF SUMMER TAXES	6,593.78	
703-000-275.000	DUE TO TAXPAYERS	LERETA, LLC	2025 SUMMER TAX OVERPAYMENTS	4,344.17	
		Total For Dept 000		10,937.95	
		Total For Fund 703	Current Tax Collection Fund	10,937.95	



Fund Totals:

Fund 101 General	40,628.04
Fund 202 Major Street	210.65
Fund 590 SEWER FUND	22,967.03
Fund 591 Water Fund	2,092.25
Fund 703 Current Tax C	10,937.95

Total For All Funds:

76,835.92



michigan  
municipal  
league

liability &  
property  
pool

1675 Green Road  
Ann Arbor, MI 48105  
P: 734-662-3246  
800-653-2483  
F: 734-662-8083  
mml.org

**To:** Members of the MML Liability & Property Pool  
**From:** Michael J. Forster, Fund Administrator  
**Date:** September 8, 2025  
**Subject:** Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) appointee Directors have agreed to seek election to their first term. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 7<sup>th</sup>. Alternately, you may complete your ballot online:

Go to [www.mml.org](http://www.mml.org). At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Forster".

Michael J. Forster  
Pool Administrator  
mforster@mml.org

## THE CANDIDATES

Three-year terms beginning January 1, 2026

### ***Michelle LaVoy, Clerk-Treasurer, City of Monroe***



Michelle LaVoy has served as Monroe's Clerk-Treasurer for eleven years and is passionate about strong local government and elections. She is a member of the Michigan Municipal Treasurers Association and Michigan Women in Municipal Government. She previously sat on the MML Energy and Technology Committee and the Michigan Association of Municipal Clerks Legislative Committee. Michelle has a Bachelors degree from Miami University, Ohio, a Master of Public Administration degree from the University of Dayton, and completed the inaugural MML Women's Elected Leadership Intensive. Michelle serves a number of community organizations in leadership roles and as a volunteer, including United Way, YMCA, 4H, and Ducks Unlimited. She and her husband Bill have two daughters. Michelle is seeking election to her first term.

### ***Josh Meringa, Councilmember, City of Grandville***



Josh has served the City of Grandville as Councilmember for more than 17 years. He is passionate about public service and driven to have a positive impact in his community. He serves on the Grandville Parks & Recreation Board and the Business Relations Committee. He has served on many Michigan Municipal League legislative committees and helped Grandville's Clean Water Plant win the League's Community Excellence Award in 2012. Josh has served on the League's Elected Officials Academy Board, including five years as president, and is an EOA Level 4 graduate. He has been recognized twice as a '40 Under Forty' Business Leader by the Grand Rapids Business Journal. A registered nurse, Josh works in nursing professional development for Corewell Health West Michigan. He serves on the Board of Directors for the American Nurses Association Michigan and served two terms on the Michigan Board of Nursing, including seven years as chair. A native of West Michigan, Josh earned a bachelor's degree in nursing from Calvin College (now University) and master's degrees from Grand Valley State University in Public Health and Business Administration. Josh is seeking election to his first term.

Michigan Municipal League  
Liability & Property Pool

OFFICIAL BALLOT - 2025

Vote for two Directors by marking the line to the left of the name for three-year terms beginning January 1, 2026.

\_\_\_\_\_ Michelle LaVoy, Appointee  
Clerk-Treasurer, City of Monroe

\_\_\_\_\_ Josh Meringa, Appointee  
Councilmember, City of Grandville

\_\_\_\_\_  
Write-in Candidate

I hereby certify that:

\_\_\_\_\_  
(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Director of the Michigan Municipal League Liability & Property Pool.

\_\_\_\_\_  
Official Signature  
Date:

**Ballot deadline:  
November 7, 2025**