CITY OF MT. MORRIS

Downtown Development Authority Meeting September 20th, 2023 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Chairperson, Lou Templeton
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of August 16th, 2023.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. <u>UNFINISHED BUSINESS:</u>
 - a. Grants
 - **b.** 2023 Food Truck Events Review
 - c. Beautification
- 10. NEW BUSINESS:
 - a. Kiwanis / Mt. Morris Schools / DDA concrete project at Batterbee Park
- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes August 16th, 2023

At 1:30 p.m. Chairperson Lou Templeton called the meeting to order.

PRESENT: Joyce Bartos, Bryan Lehr, Matt Gunn (1:33), Shirley Corcoran, Mayor Sara Dubey and Lou

Templeton.

ABSENT: Mallory Young, Rich Young, Chris Dixon, and Mike Cummings.

OTHERS: City Clerk Spencer Lewis and DPW Superintendent Paul Zumbach.

ROLL CALL:

A motion was made by Joyce Bartos and seconded by Shirley Corcoran to approve absent members listed above.

All Ayes.

Motion carried.

AGENDA:

A motion was made by Joyce Bartos and seconded by Mayor Sara Dubey to approve the agenda.

All Ayes.

Motion carried.

MINUTES:

A motion was made by Mayor Sara Dubey and seconded by Shirley Corcoran to approve the regular meeting minutes from July 19th, 2023.

All Ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF TREASURER REPORT:

| A motion was made b | y Shirley | Corcoran a | and seconded by Bryan Lehr to approve the treasurers report |
|---------------------|-----------|------------|---|
| Roll call: | 6 | _Ayes | 0Nays4Absent (M. Young) (R. Young) (Chris Dixon) |
| | | | (Mike Cummings) |

Motion Carried.

PUBLIC COMMENT

John Vance, **565 Helen St.** – John stated that he is trying to put together a bigger concert for next year (2024), somewhere in the city limits. He bounced around ideas of places to have the concert, and received input from a few of the DDA members about possible locations that would possibly work for the concert.

DDA Minutes. August 16th, 2023. Page Two.

UNFINISHED BUSINESS:

a. Grants

Lou Templeton stated that since Chris Dixon is absent, we will bring this back next meeting for an update.

b. 2023 Food Truck Events

Matt Gunn stated that he has all the food trucks locked in for the September event.

Lou Templeton stated that the craft vendors believe that they are still too far away from the food trucks, and that it is too far of a walk for patrons to come check stuff out. The DDA members discussed ideas of possibly moving them closer for the next event in September. Lou also said that she did confirm with Sam Shango and Mayor Dubey that fireworks will be on display for the last food truck event in September.

Bryan Lehr stated that he will not be at the last food truck event in September, but that he would get with someone to arrange the tables and chairs for the event.

c. Beautification

Lou Templeton stated that Mary Jo Schultz, daughter of Lucille Allen, attended the council meeting on Monday night, and talked to council about what she would like to see happen with the spot where the old Lucille Allen building used to be. Lou stated that she would be willing to reach out to Mary Jo, and to let her know to come share her ideas with the D.D.A.

City Clerk Spencer Lewis stated that he had been in touch with a lady from the planning commission of Genesee County who said that she had a DNR Spark grant, which was about a million dollars of ARPA funds to be used between the City of Flint, and the City of Mt. Morris. There are a few stipulations and one of them is that it has to be related to getting the community outdoors and more active. Optimally, would go towards an update to a park or something of that nature. Our hiccup is that the school district owns the park and not the city. The lady from the planning commission of Genesee County was going to check and see if the grant could be applied to a school district, and not the city itself.

NEW BUSINESS:

a. Discussion on concrete replacement under pavilion at Batterbee Park with Kiwanis Club

Matt Gunn stated that the Kiwanis Club of Mt. Morris did a golf fundraiser for the concrete replacement and raised just over \$6,000.00 to help with the project. The Kiwanis Club of Mt. Morris was wondering if the D.D.A. would like to help with the project as well. The project cost is looking to be between \$10,000.00 and \$12,000.00. The school district along with the Kiwanis are going to start a fundraising campaign to get this project funded.

| A motion was made | by Matt G | unn and seco | nded by Joyce Ba | rtos to helj | o Mt. Morris | School Dist | trict and |
|---------------------|--------------|----------------|--------------------|--------------|---------------|-------------|-----------|
| Kiwanis Club of Mt. | . Morris rep | place the cond | crete under the pa | vilion at B | atterbee Park | ζ. | |
| Roll call: | 6 | Ayes | 0 | _Nays | 4 | | |
| | | | | | (M. Youn | g) | |

(R. Young) (Chris Dixon) (Mike Cummings)

Motion Carried.

DDA Minutes. August 16th, 2023. Page Three.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Matt Gunn stated that he was apologetic for not being here last month.

Joyce Bartos stated that she was pleased we had a great meeting today.

Lou Templeton agreed by saying we did have a great meeting today & looking forward to the last food truck event in September.

ADJOURNMENT:

| Spencer Lewis, City Clerk | |
|---------------------------|--|

09/05/2023 10:30 AM User: VICKI DB: Mt Morris

REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

Page: 1/1

PERIOD ENDING 08/31/2023

| GL NUMBER | DESCRIPTION | 2023-24 AMENDED BUDGET | YTD BALANCE 08/31/2023 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 08/31/2023 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--|--|--|--|---|--|---|
| Fund 248 - DOWNTOWN Revenues Dept 000 248-000-445.000 248-000-675.100 | DOWNTOWN DEVELOPMENT AUTHORITY .000 CURRENT PROPERTY TAXES .000 CURRENT PROPERTY TAX PENALTY .100 FOOD TRUCK REVENUE | 15,000.00 100.00 1,800.00 | 2,027.95 0.00 1,415.00 | 1,504.75 | 12,972.05 100.00 385.00 | 13.52 0.00 78.61 |
| Total Dept 000 | | 16,900.00 | 3,442.95 | 2,326.75 | 13,457.05 | 20.37 |
| TOTAL REVENUES | | 16,900.00 | 3,442.95 | 2,326.75 | 13,457.05 | 20.37 |
| Expenditures Dept 103 - AUTHORITY BOARD 248-103-701.000 SALARY 248-103-714.000 FRINGE 248-103-740.000 OPERAT 248-103-940.000 COMMUN 248-103-970.000 RENTAL | IY BOARD SALARY & WAGES FRINGE BENEFITS OPERATING EXPENSE COMMUNITY PROMOTIONS RENTAL CAPITAL OUTLAY | 6,000.00 2,500.00 4,000.00 1,500.00 2,000.00 | 1,137.00 318.25 876.92 700.00 189.84 | 557.85 152.53 505.02 700.00 189.84 | 4,863.00 2,181.75 3,123.08 800.00 1,010.16 2,000.00 | 18.95 12.73 21.92 46.67 15.82 0.00 |
| Total Dept 103 - A | - AUTHORITY BOARD | 17,200.00 | 3,222.01 | 2,105.24 | 13,977.99 | 18.73 |
| TOTAL EXPENDITURES | | 17,200.00 | 3,222,01 | 2,105.24 | 13,977.99 | 18.73 |
| Fund 248 - DOWNTOWN DEVELOPMEN' TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES | Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: TOTAL REVENUES TOTAL EXPENDITURES | 16,900.00 17,200.00 (300.00) | 3,442.95 3,222.01 220.94 | 2,326.75 2,105.24 221.51 | 13,457.05 13,977.99 (520.94) | 20.37 18.73 73.65 |



CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020 Have a Question or Concern?

Stop by your nearest Huntington office or contact us at:

1-800-480-2001

Account: ----2498

www.huntington.com/ businessresources

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|------------|--------|--------|----------|----------|
| Huntington | Public | runas | Anaivzea | Спескіпу |

\$40,018.17 Beginning Balance Statement Activity From: Credits (+) 2,446.75 08/01/23 to 08/31/23 942.00 Regular Deposits 1,504.75 Days in Statement Period Electronic Deposits 2,170.51 Debits (-) 2,170.51 Electronic Withdrawals Average Ledger Balance* 40,482.69 40,459.46 **Ending Balance** \$40,294.41 Average Collected Balance*

Deposits (+)

* The above balances correspond to the service charge cycle for this account.

| Account:249 |
|-------------|
|-------------|

| Amount | Serial # | Туре | Date | Amount | Serial # | Type |
|--------|-------------------------------------|--|---|---|---|---|
| 120.00 | 175361310 | Brch/ATM | 08/22 | 50.00 | 175361317 | Brch/ATM |
| 100.00 | 175361312 | Brch/ATM | 08/23 | 20.00 | 175361318 | Brch/ATM |
| 40.00 | 175361313 | Brch/ATM | 08/24 | 20.00 | 175361319 | Brch/ATM |
| 220.00 | 175361314 | Brch/ATM | 08/29 | 50.00 | | Brch/ATM |
| 20.00 | 175361315 | Brch/ATM | 08/31 | 20.00 | 175361321 | Brch/ATM |
| 282.00 | 175361316 | Brch/ATM | | | | |
| | 120.00 100.00 40.00 220.00 | 120.00 175361310 100.00 175361312 40.00 175361313 220.00 175361314 20.00 175361315 | 120.00 175361310 Brch/ATM 100.00 175361312 Brch/ATM 40.00 175361313 Brch/ATM 220.00 175361314 Brch/ATM 20.00 175361315 Brch/ATM | 120.00 175361310 Brch/ATM 08/22 100.00 175361312 Brch/ATM 08/23 40.00 175361313 Brch/ATM 08/24 220.00 175361314 Brch/ATM 08/29 20.00 175361315 Brch/ATM 08/31 | 120.00 175361310 Brch/ATM 08/22 50.00 100.00 175361312 Brch/ATM 08/23 20.00 40.00 175361313 Brch/ATM 08/24 20.00 220.00 175361314 Brch/ATM 08/29 50.00 20.00 175361315 Brch/ATM 08/31 20.00 | 120.00 175361310 Brch/ATM 08/22 50.00 175361317 100.00 175361312 Brch/ATM 08/23 20.00 175361318 40.00 175361313 Brch/ATM 08/24 20.00 175361319 220.00 175361314 Brch/ATM 08/29 50.00 20.00 175361315 Brch/ATM 08/31 20.00 175361321 |

Other Credits (+)

Account:----2498

| Date | Amount | Description |
|-------|--------|---|
| 08/03 | 580.98 | BUS ONL TFR FRM CHECKING 080323 XXXXXXX1399 |
| 08/17 | 923.77 | BUS ONL TFR FRM CHECKING 081723 XXXXXXX1399 |

Other Debits (-)

Account:----2498

| Date | Amount | Description |
|-------|--------|--|
| 08/14 | 475.65 | BUS ONL TFR TO CHECKING 081423 XXXXXXX6790 |
| 08/15 | 700.00 | BUS ONL TFR TO CHECKING 081523 XXXXXXX6787 |
| 08/15 | 625.80 | BUS ONL TFR TO CHECKING 081523 XXXXXXX6787 |
| 08/17 | 25.20 | BUS ONL TFR TO CHECKING 081723 XXXXXXX0218 |
| 08/17 | 164.64 | BUS ONL TFR TO CHECKING 081723 XXXXXXX1386 |
| | | |

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Other Debits (-) Account:-----2498

| Date | Amount | Description |
|-------|--------|---|
| 08/28 | 179.22 | BUS ONL TFR TO CHECKING 082823 XXXXXXXX6787 |

Balance Activity Account:-----2498

| Date | Balance | Date | Balance | Date | Balance |
|-------|-----------|-------|-----------|-------|-----------|
| 07/31 | 40,018.17 | 08/10 | 41,099.15 | 08/23 | 40,383.63 |
| 08/01 | 40,138.17 | 08/14 | 40,623.50 | 08/24 | 40,403.63 |
| 08/03 | 40,819.15 | 08/15 | 39,297.70 | 08/28 | 40,224.41 |
| 08/07 | 40,859.15 | 08/17 | 40,313.63 | 08/29 | 40,274.41 |
| 08/09 | 41,079.15 | 08/22 | 40,363.63 | 08/31 | 40,294.41 |

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- 1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
- 2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- 3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

Verification of Electronic Deposits If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site https://www.huntington.com/pdf/balancing.pdf and also available on Huntington Business Online.





Mt. Morris Downtown Development Authority

Dear Friend of the Mt. Morris Community:

Cracked and broken. The concrete floor in the pavilion at Mt. Morris School's Batterbee Park, originally built in the 1980s is badly deteriorated and needs to be replaced. The floor has become deeply cracked and broken, which is not only unattractive, but also potentially hazardous. It needs to be replaced.

The Mt. Morris Kiwanis Club has decided that replacement of the concrete floor would be a worthwhile Club and community project, since it would directly benefit the scores of families and children that attend Club and community events there. The Mt. Morris School administration, which owns the Park, the Mt. Morris Downtown Development Authority (DDA), which hosts major events there, and the City of Mt. Morris, in who's jurisdiction the Park is located, all agreed that this would be a worthwhile and achievable community project, and all agreed to cooperate. At the same time, all realized that it would require a community-wide fund-raising effort.

The Kiwanis Club took the lead by hosting its first golf outing, the 2023 Kiwanis Spring Golf Classic, on May 20th. With the support of over 40 generous community sponsors, it was quite successful, and raised over \$6,500. But more is needed. The Club contacted three local concrete companies, and estimates to remove and replace the floor are in the \$12,000 range, depending on the specific scope of the project. That's why I'm writing to you now.

We realize that you receive a lot of requests for help throughout the year, that you give generously to projects you consider worthwhile, and that your resources are not unlimited. And we hope that you will agree that Batterbee Park and its pavilion are treasured community assets that we all have a stake in protecting, and that you will join us in this effort. **Please use** the form on the following page to indicate your tax-deductible pledge.

Thank you for your continued generous support of the Mt. Morris Kiwanis Club, the Mt. Morris Schools, and the entire Mt. Morris community! We're all in this together!

Sincerely,

Mickie Kujat Superintendent

Mt. Morris Schools

Robert Slattery Jr./

President

Mt. Morris Kiwanis Club

Lou Templeton

President

Mt. Morris DDA





Mt. Morris Downtown Development Authority

Park Pavilion Preservation Pavement Project Participation Pledge

Yes! I want to help the Mt. Morris Kiwanis Club project to preserve the pavilion at Batterbee Park and the removal and replacement of the concrete floor. Count me in!

| Company N | ame: | |
|-------------|--|--|
| Address: | | - Anna Anna Anna Anna Anna Anna Anna Ann |
| Contact Per | son: | |
| Phone Num | ber: | |
| Email Addre | ess: | |
| | Pavilion Promoter | \$500 |
| | Concrete Crusader | \$250 |
| | Floor Fellow | \$100 |
| | Special Sponsor \$ | |
| Mail to: | n this page to the address below with your check pay. Consolidated School er St. | able to Mt. Morris Kiwanis Club. |

Call 810-333-1893 if you have questions.

Mt. Morris, Michigan 48458-1749

The Mt. Morris Kiwanis Club, the Mt. Morris Schools, the Mt. Morris Downtown Development Authority, and all who use the pavilion thank you for your generous support!