# CITY OF MT. MORRIS Downtown Development Authority Meeting August 21st, 2024 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Chairperson, Lou Templeton
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of July 17<sup>th</sup>, 2024.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. <u>UNFINISHED BUSINESS:</u>
  - a. 2024 Food Truck Events Recap
  - b. Downtown electronic sign
- 10. <u>NEW BUSINESS:</u>

None.

- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

# CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY Meeting Minutes July 17th, 2024

At 1:30 p.m.	Chairperson, Lou Templeton called the meeting to order.
PRESENT:	Mayor Sara Dubey, Mike Cummings, Bryan Lehr, Mallory Young, Chris Dixon, and Lou Templeton.
ABSENT:	Shirley Corcoran, Rich Young, Joyce Bartos and Matt Gunn.
<b>OTHERS:</b>	DPW Superintendent Paul Zumbach and City Manager/Clerk Spencer Lewis.
ROLL CALL	<u>.:</u>
A motion was	made by Lou Templeton and seconded by Chris Dixon to approve absent members listed above.
All ayes. Motion carried	i.
<b>AGENDA:</b>	
A motion was	made by Chris Dixon, seconded by Mayor Sara Dubey to approve the agenda.
Lou Templeto carpeting.	n stated that we need to amend the agenda to add letter b) under new business as b) library
Original motion amended.	on was amended by Chris Dixon, and seconded by Mayor Sara Dubey to approve to agenda, as
All ayes. Motion carried	1.
MINUTES:	
A motion was 19 <sup>th</sup> , 2024.	made by Chris Dixon, seconded by Bryan Lehr to approve the regular meeting minutes from June
All Ayes. Motion carried	i.
COMMUNIC	CATIONS:
None.	
APPROVAL	OF TREASURER REPORT:
A motion was	made by Lou Templeton, seconded by Mallory Young to approve the Treasurers report.
Roll call:	6Ayes0Nays4Absent (Shirley Corcoran) (Rich Young) (Joyce Bartos) (Matt Gunn)

Motion Carried.

### **PUBLIC COMMENT**

None.

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### **UNFINISHED BUSINESS:**

### a. 2024 Food Truck Events (May-August)

A motion was made August food truck ev	•	d by Matt Gunn to approve	up to \$500.00 for entertainment for the
Roll call:	6Ayes	0Nays	4Absent (Shirley Corcoran) (Rich Young) (Joyce Bartos) (Matt Gunn)
Motion Carried.			,
	by Chris Dixon, seconded les and chairs for the Aug	-	approve up to \$700.00 for Vic's Party
Roll call:	6Ayes	0Nays	4Absent (Shirley Corcoran) (Rich Young) (Joyce Bartos) (Matt Gunn)
Motion Carried			

### **NEW BUSINESS:**

### a. Downtown electronic sign

City Manager/Clerk Spencer Lewis stated that the downtown electronic sign has been having some issues with performance, and liking to freeze up at random times. Not sure if this is a software issue, or Wi-Fi connection.

A motion was made by Lou Templeton, and seconded by Mallory Young to get a professional to come out and inspect and diagnose the sign issues.

All ayes.

Motion Carried.

### b. Library Carpet Project

Lou Templeton stated that the carpet in the library needs to be replaced. The historical society has done horse races the last 3 years and have donated the proceeds to the project. Lou stated that she would like to see the DDA donate money towards the project. She doesn't have a set amount yet, but she would like everyone to think about this and we can bring it back for a vote.

Mallory Young questioned how old the carpet was?

DPW Superintendent Paul Zumbach stated from back in the 1970's.

### **PUBLIC COMMENT**

**Tony Bauer, Back to the Bricks** – Tony stated that Mt. Morris will be once again hosting the Back to the Bricks Tune up Party on Saturday, August 10<sup>th</sup> from 12-4, and he was looking for a donation to help cover some of the costs. He is looking for a donation of \$465.00 to cover the cost of the portable bathrooms for the day.

DDA Minutes. July 17 <sup>th</sup> , 2024. Page Three.				
	e by Chris Dixon and second he Back to the Bricks Tur		npleton to	approve \$465.00 for Vic's Party Rental
Roll call:	6Ayes	0	_Nays	
Motion Carried.				
She stated that she i		opening in tande	_	ing her grand opening on August 1 <sup>st</sup> . e food truck event because of all of the
DDA MEMBER C	COMMENTS:			
, .	ed that the tent and tables broach off of Union Street	_		ed DPW Superintendent Paul Zumbach
DPW Superintender	nt Paul Zumbach stated th	nat they will look	into it.	
Mike Cummings sta	ated it might be a good ide	ea to get a spreads	sheet of ex	xpenses for the food trucks.
Mayor Sara Dubey weekend.	stated that Sam Shango w	vas looking into p	ossibly do	oing some fireworks Labor Day
Lou Templeton than Tune-Up Party ever	<b>—</b>	and also thanked	Tony Bar	uer for putting on the Back to the Bricks
ADJOURNMENT	<u>:</u>			
There being no furt	her business, the meeting	was adjourned at	2:08 p.m	•
Spencer Lewis, City	y Clerk			

### THE HUNTINGTON NATIONAL BANK PO BOX 1558 EA1W37 COLUMBUS OH 43216-1558



CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020 Have a Question or Concern?

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1-800-480-2001

www.huntington.com/ businessresources

Huntington Public Fu	nds Analyze	ed Checking	Account:2498
Statement Activity From: 07/01/24 to 07/31/24		Beginning Balance Credits (+)	\$55,237.34 2,847.28
Days in Statement Period	31	Regular Deposits Electronic Deposits Debits (-)	740.00 2,107.28 <b>276.79</b>
Average Ledger Balance* Average Collected Balance*	57,056.12 57,048.37	Electronic Withdrawals Ending Balance	276.79 <b>\$57,807.83</b>
* The above balances correspon	d to the		

Deposits (+)

service charge cycle for this account.

Account:----2498

Date	Amount	Serial #	Туре	Date	Amount	Serial #	Туре
07/08	60.00	182368242	Brch/ATM	07/15	20.00	182368201	Brch/ATM
07/09	150.00	182368240	Brch/ATM	07/16	90.00	182368202	Brch/ATM
07/10	40.00	182368241	Brch/ATM	07/22	60.00	182368205	Brch/ATM
07/11	300.00	182368239	Brch/ATM	07/30	20.00	182368203	Brch/ATM

### Other Credits (+)

Account:----2498

Date	Amount	Description
07/03	1,232.47	BUS ONL TER FRM CHECKING 070324 XXXXXXX1399
07/19	874.81	BUS ONL TFR FRM CHECKING 071924 XXXXXXX1399

### Other Debits (-)

Account:----2498

Date	Amount	Description
07/03	101.48	BUS ONL TFR TO CHECKING 070324 XXXXXXX6790
07/19	32.90	BUS ONL TFR TO CHECKING 071924 XXXXXXX6787
07/19	142.41	BUS ONL TFR TO CHECKING 071924 XXXXXXX6790

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.



Balance Activity Account:-----2498

Date	Balance	Date	Balance	Date	Balance
06/30 07/03 07/08 07/09	55,237.34 56,368.33 56,428.33 56,578.33	07/10 07/11 07/15 07/16	56,618.33 56,918.33 56,938.33 57,028.33	07/19 07/22 07/30	57,727.83 57,787.83 57,807.83

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- 1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
- 2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- 3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

**Verification of Electronic Deposits** If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site https://www.huntington.com/pdf/balancing.pdf and also available on Huntington Business Online.

## 08/19/2024 04:56 PM User: SPENCER DB: Mt Morris

# REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

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PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
1	DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues Dept 000					,	!
248-000-402.000 248-000-445.000	CURRENT PROPERTY TAXES CURRENT PROPERTY TAX PENALTY	16,000.00	874.81 0.00	874.81	15,125.19	5.47
248-000-675.100	FOOD TRUCK REVENUE	3,000.00	00.068	00.068	2,110.00	29.67
Total Dept 000		19,100.00	1,764.81	1,764.81	17,335.19	9.24
TOTAL REVENUES		19,100.00	1,764.81	1,764.81	17,335.19	9.24
Expenditures						
Dept 103 - AUTHORITY BOARD		,	1			
248-103-701.000	SALARY & WAGES	6,240.00	195.29	195.29	6,044.71	3.13
248-103-714.000	FRINGE BENEFITS	2,500.00	48.60	48.60	2,451.40	1.94
248-103-740.000	OFERATING EXPENSE	4,000.00	1,462.86	1,402.80	7,537.14	36.57
248-103-880.000	COMMONIAL FROMOTIONS	00.000.			00.000,1	
248-103-340.000	Capthal Ollm.aV	2,200:00	00.0		2,200.00	00.0
248-103-971.000	LAND ACQUISITION	10,000.00	0000	00.0	10,000.00	00.00
		00 000		70 70c F	10 661 10	
Total Dept 103 - 1	AUTHORITY BOARD	27,440.00	1,706.75	1,706.75	25, 733.25	6.22
TOTAL EXPENDITURES	8	27,440.00	1,706.75	1,706.75	25,733.25	6.22
Fund 248 - DOWNTOW TOTAL REVENUES	Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: TOTAL REVENUES	19,100.00	1,764.81	1,764.81	17,335.19	9.24
101AL EAFENDIIONE		00:055/12	C1:001/1	61:001/1	02:001/02	0.52
NET OF REVENUES & EXPENDITURES	EXPENDITORES	(8,340.00)	90.85	90.85	(8, 398.06)	0.70