CITY OF MT. MORRIS Downtown Development Authority Meeting August 16th, 2023 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Chairperson, Lou Templeton
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of July 19th, 2023.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. <u>UNFINISHED BUSINESS:</u>
 - a. Grants
 - b. 2023 Food Truck Events
 - c. Beautification
- 10. NEW BUSINESS:

None.

- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes July 19th, 2023

At 1:30 p.m. Vice-Chairperson Rich Young called the meeting to order.

PRESENT: Mike Cummings, Mallory Young, Rich Young. Shirley Corcoran, Chris Dixon and Mayor Sara

Dubey.

ABSENT: Joyce Bartos, Bryan Lehr, Matt Gunn, and Lou Templeton.

OTHERS: City Clerk Spencer Lewis and DPW Superintendent Paul Zumbach.

ROLL CALL:

A motion was made by Chris Dixon and seconded by Shirley Corcoran to approve absent members listed above.

All Ayes.

Motion carried.

AGENDA:

A motion was made by Mayor Sara Dubey and seconded by Chris Dixon to approve the agenda.

All Aves.

Motion carried.

MINUTES:

A motion was made by Shirley Corcoran and seconded by Chris Dixon to approve the regular meeting minutes for May 17th, 2023.

All Ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF TREASURER REPORT:

A motion was made	by Chris D	ixon and seco	onded by Rich Young to approve the treasurers report.
Roll call:	6	Ayes	0Nays4Absent
		-	(Bartos)
			(Lehr)
			(Gunn)
			(Templeton)
			· -

Motion Carried.

PUBLIC COMMENT

Tom Choate, Smokey Butts BBQ – Tom stated that he had called multiple times last year to try to get a spot for the food truck event, but was turned away at first because they already had a bbq truck lined up.

Rich Young stated that they will try and get the food truck into the September event.

Tony Bauer, Back to the Bricks – Tony apologized for coming in so close to the event, but wanted to ask the DDA for a donation to cover the entertainment for the Back to the Bricks / Dancing in the Streets. He stated that the John Vance Band will be performing and will cost \$700.00.

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A motion was made b Vance Band for entert	•		•			00 payable to the John at on August 12 th , 2023.
Roll call:	6	Ayes	0_	Nays	4 (Bartos) (Lehr) (Gunn)	_Absent

Motion Carried.

UNFINISHED BUSINESS:

a. Grants

Chris Dixon stated that he was still waiting on hearing back from the applications he has submitted for grants.

(Templeton)

b. 2023 Food Truck Events

Rich Young stated that Lou Templeton reached out to him and let him know that she had someone lined up for music for the August event. He also stated that he had a couple of vendors approach him and let him know that their sales were better, and they were busier when the vendor area was closer to the food trucks.

Shirley Corcoran stated that during the food truck event, she noticed quite a few people smoking marijuana and wasn't sure if there was signage up there stating no alcohol, no drugs, since it is on school property.

Chris Dixon mention that since the police department is normally up there for the food truck event, that maybe we can point it out to them if it is happening again.

NEW BUSINESS:

a. Beautification

Rich Young stated that we should be looking at ideas and proposals to beautify the city. Anything would help from planting trees/shrubs. Rich also stated, he wasn't even sure if it was possible, but that he was curious if the D.D.A. could set aside money to attract new business to the city?

Paul Zumbach stated that he would like to see the decorative lights replaced on the light poles that we have throughout town.

Mallory Young questioned if there was anything we could change downtown to incorporate some more downtown parking?

Chris Dixon stated that maybe we just need better signage to inform the public of the D.D.A. parking lot that is located right by the railroad tracks.

PUBLIC COMMENT

Wayne Walter, 12338 Parklane – Wayne said that the food truck events are great, and he had heard a few complaints from the people in the vendor area that the bathrooms were all the way over by parking area.

DDA MEMBER COMMENTS:

Mallory Young questioned who was making the sign for the table with the koozies?

Shirley Corcoran stated that she should use her artistic talents, and just make one on a posterboard.

DDA Minutes.
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ADJOURNMENT:

	n.
Spencer Lewis, City Clerk	

THE HUNTINGTON NATIONAL BANK PO BOX 1558 EA1W37 COLUMBUS OH 43216-1558



CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020 Have a Question or Concern?

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1-800-480-2001

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Huntington Public Funds Analyzed Checking

Statement Activity From: 07/01/23 to 07/31/23 Days in Statement Period Average Ledger Balance* 41.052.19 41,050.90

Average Collected Balance*

d Checking	Account:2498
Beginning Balance	\$42,856.49
Credits (+)	996.20
Regular Deposits	473.00
Electronic Deposits	523.20
Debits (-)	3,834.52
Electronic Withdrawals	3,834.52
Ending Balance	\$40,018.17

Deposits (+)

Account:----2498

Date	Amount	Serial #	Туре	Date	Amount	Serial #	Type
07/05	20.00	179152229	Brch/ATM	07/20	53.00	179152235	Brch/ATM
07/10	20.00	179152230	Brch/ATM	07/24	20.00	179152236	Brch/ATM
07/10	20.00	179152231	Brch/ATM	07/25	20.00		Brch/ATM
07/11	120.00	179152232	Brch/ATM	07/26	40.00	179152237	Brch/ATM
07/17	100.00	179152233	Brch/ATM	07/27	20.00	175361309	Brch/ATM
07/18	40.00	179152234	Brch/ATM				
				1			

Other Credits (+)

Account:----2498

Date	Amount	Description
07/19	523.20	BUS ONL TER FRM CHECKING 071923 XXXXXXX1399

Other Debits (-)

Account:----2498

Date	Amount	Description
07/03	17.23	BUS ONL TFR TO CHECKING 070323 XXXXXXX6790
07/10	2,483.02	BUS ONL TFR TO CHECKING 071023 XXXXXXX6787
07/18	727.64	BUS ONL TFR TO CHECKING 071823 XXXXXXX6790
07/20	371.90	BUS ONL TFR TO CHECKING 072023 XXXXXXX6787
07/31	234.73	BUS ONL TFR TO CHECKING 073123 XXXXXXX6790

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^{*} The above balances correspond to the service charge cycle for this account.

08/02/2023 10:06 AM User: VICKI DB: Mt Morris

REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

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PERIOD ENDING 07/31/2023

			YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		2023-24	07/31/2023	MONTH 07/31/2023	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
OHNWOOD OVER PERSON	VETTO-THE TREATMENT STATES AND A COLOR LANG.					

GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOW Revenues	DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000					•	
248-000-402.000	CURRENT PROPERTY TAXES	15,000.00	523.20	523.20	14,476.80	3.49
248-000-445.000	CORRENT PROPERTY TAX PENALTY	1 000 00	00.00	00:0	1 207 00	20.0c
248-000-6/3.100	FOOD INDEA REVENUE	7,000.00	00.000	0000	00.	
Total Dept 000		16,900.00	1,116.20	1,116.20	15,783.80	6.60
TOTAL REVENUES		16,900.00	1,116.20	1,116.20	15,783.80	09.9
Expenditures						
Dept 103 - AUTHORITY BOARD	IY BOARD					
248-103-701.000	SALARY & WAGES	6,000.00	579.15	579.15	5,420.85	9.65
248-103-714.000	FRINGE BENEFITS	2,500.00	165.72	165.72	2,334.28	6.63
248-103-740.000	OPERATING EXPENSE	4,000.00	371,90	371.90	3,628.10	9.30
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	00.00	00.0	1,500.00	00.00
248-103-940.000	RENTAL	1,200.00	00.0	00.0	1,200.00	00.0
248-103-970.000	CAPITAL OUTLAY	2,000.00	00.0	00.0	2,000.00	00.0
Total Dept 103 - AUTHORITY BOARD	UTHORITY BOARD	17,200.00	1,116.77	1,116.77	16,083.23	6.49
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TOTAL EXPENDITURES		17,200.00	1,116.77	1,116.77	16,083.23	o 4.
Fund 248 - DOWNTOW TOTAL REVENUES	Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: TOTAL REVENUES	16,900.00	1,116.20	1,116.20	15,783.80	6.60
TOTAL EXPENDITURES		17,200.00	1,116.77	1,116.77	16,083.23	6.49
NET OF REVENUES &	EXPENDITURES	(300.00)	(0.57)	(0.57)	(299.43)	0.19