

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA  
11649 N. Saginaw Street  
Mt. Morris, MI 48458  
June 26<sup>th</sup>, 2023  
7:00 P.M.**

**1. MEETING CALLED TO ORDER:** Mayor Sara Dubey

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from June 12<sup>th</sup>, 2023.

**7. COMMUNICATIONS:**

None.

**8. APPROVAL OF WARRANT:** Approval of Warrant #23-13 in the amount of \$87,854.46

**9. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**

**10. UNFINISHED BUSINESS:**

None.

**11. NEW BUSINESS:**

- a. **RESOLUTION 23-23: Fiscal Year 2022/2023 Budget Amendment**

**12. PUBLIC COMMENT (Five Minute Time Limit).**

**13. COUNCIL MEMBER AND STAFF COMMENTS**

**14. ADJOURNMENT**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**







GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE - JULY	8,758.53	44280
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INSURANCE - JULY	1,434.00	44289
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	STANDARD INSURANCE COMPA	LIFE & DISABILITY INSURANCE - JULY	938.59	44302
		Total For Dept 000		11,131.12	
Dept 215 ADMINISTRATION					
101-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEE 7.1.2023 - 9.30.2023	115.00	44301
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE - JULY	2,156.84	44280
101-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER	72.38	44304
		Total For Dept 215 ADMINISTRATION		2,344.22	
Dept 253 TREASURER					
101-253-957.000	CONFERENCES AND WORKSHOPS	HUNTINGTON NATIONAL BANK	CREDIT CARD	346.50	44290
		Total For Dept 253 TREASURER		346.50	
Dept 265 CITY HALL & GROUNDS					
101-265-801.000	PROFESSIONAL SERVICES	CURBCO	STREET & PARKING LOT SWEEPING	270.00	44283
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	29.89	44282
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELECTRIC	551.46	44282
		Total For Dept 265 CITY HALL & GROUNDS		851.35	
Dept 267 OTHER CITY PROPERTY					
101-267-740.000	OPERATING EXPENSE	GENESEE COUNTY TREASURER	GIS AERIAL	411.37	44286
101-267-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT	65.94	44282
		Total For Dept 267 OTHER CITY PROPERTY		477.31	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	VC3, INC	OFFICE 365	16.00	44305
101-305-759.000	UNIFORMS	JACOB NEERING	BOOT ALLOWANCE	107.00	44291
101-305-759.000	UNIFORMS	ZODIAC ENTERPRISES, LLC	HAT - NEWCOMER	12.00	44307
101-305-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEE 7.1.2023 - 9.30.2023	115.00	44301
101-305-991.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER	130.49	44304
		Total For Dept 305 POLICE DEPARTMENT		380.49	
Dept 336 FIRE DEPARTMENT					
101-336-725.000	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INSURANCE - JULY	60.24	44295
101-336-740.000	OPERATING EXPENSE	JAMES YOUNG	FLAGS	182.30	44292
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	RADIO STRAP	253.82	44306
101-336-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEE 7.1.2023 - 9.30.2023	115.00	44301
		Total For Dept 336 FIRE DEPARTMENT		611.36	
Dept 371 CODES & ENFORCEMENT					
101-371-801.000	PROFESSIONAL SERVICES	ROB KEHOE	BUILDING INSPECTIONS - MAY	583.33	44299
		Total For Dept 371 CODES & ENFORCEMENT		583.33	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	JOHN DEERE FINANCIAL	PARIS	111.06	44294
101-441-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	SERVICE FEE 7.1.2023 - 9.30.2023	55.00	44301
101-441-850.000	COMMUNICATIONS	COMCAST	FAX/INTERNET JULY	54.43	44281
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW	261.56	44282
101-441-932.000	REPAIR & MAINTENANCE - VEHICL	JENKINS' SUNOCO SERVICE	TIRE REPAIR	25.00	44293
		Total For Dept 441 PUBLIC WORKS		507.05	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS  
 EXP CHECK RUN DATES 06/22/2023 - 06/22/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 WARRANT 23-13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General	PROFESSIONAL SERVICES	TAMMY'S LANDSCAPING	CEMETERY MOWING - MAY	2,600.00	44303
Dept 567 CEMETERY				2,600.00	
101-567-801.000					
Dept 790 LIBRARY	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	338.07	44282
101-790-920.000				338.07	
				20,170.80	
Fund 202 Major Street	MAINTENANCE				
Dept 463 STREET ROUTINE	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	FERNCO	20.95	44296
202-463-740.000				1,500.00	44283
202-463-801.000	PROFESSIONAL SERVICES	CURBCO	STREET & PARKING LOT SWEEPING		
				1,520.95	
Dept 474 TRAFFIC SERVICES	PROFESSIONAL SERVICES	GENESEE COUNTY ROAD COMM	SIGNAL MAINTENANCE - MAY	240.85	44285
202-474-801.000				240.85	
				1,761.80	
Fund 203 Local Street	MAINTENANCE				
Dept 463 STREET ROUTINE	PROFESSIONAL SERVICES	CURBCO	STREET & PARKING LOT SWEEPING	1,200.00	44283
203-463-801.000				1,200.00	
				1,200.00	
Fund 590 SEWER FUND	MAINTENANCE AGREEMENTS				
Dept 215 ADMINISTRATION	COMMUNICATIONS	SOLUCIENT SECURITY SYSTE	SERVICE FEE 7.1.2023 - 9.30.2023	55.00	44301
590-215-825.000		COMCAST	FAX/INTERNET JULY	54.44	44281
590-215-850.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE - JULY	746.33	44280
590-215-874.000		US BANK EQUIPMENT FINANC	COPIER	72.37	44304
590-215-991.000				928.14	
				928.14	
Fund 591 Water Fund	MAINTENANCE AGREEMENTS				
Dept 215 ADMINISTRATION	COMMUNICATIONS	SOLUCIENT SECURITY SYSTE	SERVICE FEE 7.1.2023 - 9.30.2023	55.00	44301
591-215-825.000		COMCAST	FAX/INTERNET JULY	54.44	44281
591-215-850.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE - JULY	746.33	44280
591-215-874.000		US BANK EQUIPMENT FINANC	COPIER	72.37	44304
591-215-991.000				928.14	
				928.14	
Dept 537 WATER DISTRIBUTION	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLES	75.00	44284
591-537-740.000		MICHIGAN PIPE & VALVE-IN	MARKING FLAG	25.60	44296
591-537-740.000		OUTDOOR SOLUTIONS	STRAW	20.50	44297
591-537-740.000	PROFESSIONAL SERVICES	ROWE PROFESSIONAL SERVIC	DWSRF - MAY	2,623.75	44300
591-537-801.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT	35.65	44282
591-537-920.000		CONSUMERS ENERGY	METER PIT	36.26	44282
591-537-920.000	COST OF WATER	GENESEE COUNTY DRAIN COM	MAY WATER	59,699.26	44284

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 537 WATER DISTRIBUTION					
		Total For Dept 537 WATER DISTRIBUTION		62,516.02	
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	GREAT LAKES CONCRETE SUP	REROD	34.80	44287
591-539-740.000	OPERATING EXPENSE	HOME DEPOT CREDIT SERVIC	CONCRETE MIX	196.00	44288
591-539-740.000	OPERATING EXPENSE	PMG SM HOLDINGS LLC	SUPPLIES	118.76	44298
		Total For Dept 539 WATER REPAIR		349.56	
		Total For Fund 591 Water Fund		63,793.72	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 General	20,170.80	
			Fund 202 Major Street	1,761.80	
			Fund 203 Local Street	1,200.00	
			Fund 590 SEWER FUND	928.14	
			Fund 591 Water Fund	63,793.72	
			Total For All Funds:	<u>87,854.46</u>	



**City of Mt Morris  
Resolution 23-23**

A Resolution to amend and re-adopt the Annual City Budget for FY 22-23 which was heretofore, to wit: on May 23, 2022, duly adopted.

**WHEREAS:** The City needs to amend and readopt the FY 22-23 budget to reflect the changes in expenditures; and to provide amplification for more adequate public understanding of both revenues and expenditures; and

**NOW THEREFORE BE IT RESOLVED:** To set the levels of appropriations, estimated revenues and uses of fund balance shall be as follows:

**Amounts and Source of Monies Appropriated**

**GENERAL FUND**

**Estimated Revenues (By Source):**

Property Taxes, Fees, and Interest	\$ 729,214
Licenses and Permits	80,105
Federal Grants	24,762
State Grants	473,112
Contributions From Local Units	1,060
Charges for Services	282,200
Fines and Forfeitures	46,430
Interest and Rents	6,559
Other Revenue	167,784
Operating Transfers	92,500
Fund Balance	0
<b>Total</b>	<b>\$1,903,726</b>

**Expenditures:**

City Council	\$ 10,350
Elections	6,250
Assessor	12,466
Attorney	47,000
Auditor	51,920
Administration	138,478
Treasurer	65,318
City Hall	46,958
Other City Property	10,991
Cemetery	16,123
Police Department	738,328
Fire Department	147,385
Codes & Enforcement	12,190
Planning	1,611
Public Works	98,150
Trash Collection	206,030
Weed Collection	15,000
Library	21,825
Capital Outlay	90,833
Transfer to Other Funds	0
<b>Amount Appropriated</b>	<b>\$1,737,206</b>

## MAJOR STREETS

### Estimated Revenues (By Source):

Act 51	\$ 300,000
State – PA 252	0
Interest	2,250
Other Revenue	13,668
Fund Balance	0
<b>Total</b>	<b>\$ 315,918</b>

### Expenditures:

Sidewalks	\$ 2,500
Street Construction	0
Routine Maintenance	40,117
Traffic Services	39,700
Winter Maintenance	34,021
Transfers	125,000
<b>Amount Appropriated</b>	<b>\$ 241,338</b>

## LOCAL STREETS

### Estimated Revenues (By Source):

Act 51	\$ 100,000
Interest	650
Reimbursement from Major	100,000
Other Revenue	0
Fund Balance	0
<b>Total</b>	<b>\$ 200,650</b>

### Expenditures:

Sidewalks	\$ 1,400
Routine Maintenance	56,857
Traffic Services	6,650
Winter Maintenance	15,238
<b>Amount Appropriated</b>	<b>\$ 80,145</b>

## DDA

### Estimated Revenues (By Source):

Current Property Taxes	\$ 15,613
Current Property Tax Penalty	85
DDA Banner Donations	1,560
Food Truck Revenue	2,000
Other Revenue	5,700
Fund Balance	0
<b>Total</b>	<b>\$ 24,958</b>

### Expenditures:

Salary & Wages	\$ 5,000
Fringe Benefits	1,700
Operating	7,000
Professional Services	0
Community Promotions	1,075
Rental	1,575
Capital Outlay	2,902
<b>Amount Appropriated</b>	<b>\$ 19,252</b>

## WATER FUND

**Estimated Revenues (By Source):**

Fees	\$ 15,565
Sale of Water	1,200,000
Fines & Forfeits	46,000
Interest & Rents	27,605
Other Revenue	3,100
Fund Balance	0
<b>Total</b>	<b>\$1,292,270</b>

**Expenditures:**

Administration	\$ 163,017
Water Distribution	895,488
Water Repair	44,800
Transfers Out	33,750
<b>Amount Appropriated</b>	<b>\$1,137,055</b>

**SEWER FUND**

**Estimated Revenues (By Source):**

Fees	\$ 3,800
Sale of Treatment	515,000
Fines & Forfeits	17,000
Interest & Rents	11,350
Other Revenue	183
Fund Balance	52,105
<b>Total</b>	<b>\$ 599,438</b>

**Expenditures:**

Administration	\$ 143,488
Sewer Distribution	390,700
Sewer Repair	31,500
Transfers Out	33,750
<b>Amount Appropriated</b>	<b>\$ 599,438</b>

**CEMETERY PERPETUAL CARE**

**Estimated Revenues (By Source):**

Sales	\$ 480
Interest	190
<b>Total</b>	<b>\$ 670</b>

**Expenditures:**

Reimbursement to Funds	\$ 0
<b>Amount Appropriated</b>	<b>\$ 0</b>

Constituting, in its entirety, the total of \$3,814,434 the budget is hereby amended and readopted.

**BE IT FURTHER RESOLVED**, that the City Manager may make transfers in the amount of \$5,000 between departments/activities without approval of the City Council.

The amended, amplified, and readopted Budget by virtue hereof shall constitute to the extent applicable as required by law, an appropriations measure or act within which the City Manager may execute transfers between appropriations with stated limits. Public funds shall be disbursed or made available pursuant to this appropriations act in accordance with said statute, other applicable laws of the State of Michigan, rules and regulations promulgated by the Michigan Department of Treasury and the Charter of the City of Mt. Morris.

**BE IT FURTHER RESOLVED THAT:**

The tax rate (millage) is hereby reaffirmed as follows:

- a. 19.1894 mills for General Operating Expenditures: Fund 101
- b. 1.6549 mills for Downtown Development Authority, and;

**BE IT FURTHER RESOLVED THAT:**

- 1. Any grants received will automatically authorize the City Manager to amend the budget to reflect the changes in revenues and appropriations.
- 2. Where encumbrances are outstanding at year-end they will be reported as reservations of fund balance to be used for the subsequent year's expenditures.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, June 26, 2023 at 7:00 p.m.

\_\_\_\_\_ Yeas

\_\_\_\_\_ Nays

\_\_\_\_\_ Absent

\_\_\_\_\_  
Sara Dubey, Mayor

\_\_\_\_\_  
Spencer Lewis, City Clerk