

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA  
11649 N. Saginaw Street  
Mt. Morris, MI 48458  
June 23<sup>rd</sup>, 2025  
7:00 P.M.**

**1. MEETING CALLED TO ORDER:** Mayor Sara Dubey

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from June 9<sup>th</sup>, 2025.

**6. COMMUNICATIONS:**

None.

**7. APPROVAL OF WARRANT:** Approval of Warrant #25-13 in the amount of \$105,606.39

**8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**

**9. UNFINISHED BUSINESS:**

None.

**10. NEW BUSINESS:**

- a. **RESOLUTION 25-17: Fiscal Year 2024/2025 Budget Amendment**

**11. PUBLIC COMMENT (Five Minute Time Limit).**

**12. COUNCIL MEMBER AND STAFF COMMENTS**

**13. ADJOURNMENT**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**

**CITY OF MT. MORRIS**  
**CITY COUNCIL – REGULAR MEETING**  
**June 9<sup>th</sup>, 2025**

At **7:00 p.m.**, Mayor Sara Dubey called the Regular Council Meeting to order.

**PRESENT:** Smith, Withey, Templeton, Darisaw, Vance, Walter, and Dubey.

**ABSENT:** None.

**OTHERS:** Police Chief Kevin Mihailoff, City Manager/Clerk Spencer Lewis, Fire Chief James Young and City Attorney Amanda Odette.

The Pledge of Allegiance.

**ROLL CALL:**

None.

**APPROVAL OF AGENDA:**

A motion was made by Councilmember Templeton, and seconded by Councilmember Withey to approve the agenda.

All ayes.

Motion carried.

**APPROVAL OF MINUTES:**

A motion was made by Councilmember Smith and seconded by Councilmember Templeton to approve the regular meeting minutes from May 27<sup>th</sup>, 2025.

All ayes.

Motion carried.

**COMMUNICATIONS:**

None.

**APPROVAL OF WARRANT:**

A motion was made by Councilmember Vance and seconded by Councilmember Darisaw to approve **Warrant #25-12 in the amount of \$23,061.63.**

Roll call:                    7     Ayes                    0     Nays                    0     Absent

Motion Carried.

**PUBLIC COMMENT:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**a. Public Hearing: Solid waste rate increase**

A motion was made by Councilmember Vance and seconded by Councilmember Withey to open the public hearing at 7:04 p.m.

All ayes.

Motion Carried.

A motion was made by Councilmember Darisaw and seconded by Councilmember Vance to close the public hearing at 7:05 p.m.

All ayes.

Motion Carried.

**b. RESOLUTION 25-15: Approval of solid waste rate increase**

A motion was made by Councilmember Vance and seconded by Councilmember Templeton to approve resolution 25-15.

Roll call:               \_\_\_7\_\_\_ Ayes               \_\_\_0\_\_\_ Nays               \_\_\_0\_\_\_ Absent

Motion Carried.

**c. RESOLUTION 25-16: Sale of Red Maple Drive lots (57-12-601-018 through 57-12-601-021 & 57-12-601-023 through 57-12-601-026)**

A motion was made by Councilmember Templeton and seconded by Councilmember Walter to approve resolution 25-16.

Roll call:               \_\_\_7\_\_\_ Ayes               \_\_\_0\_\_\_ Nays               \_\_\_0\_\_\_ Absent

Motion Carried.

**PUBLIC COMMENT:**

None.

**COUNCIL MEMBER AND STAFF COMMENTS:**

Attorney Amanda Odette stated that this month will be the last month that we have court cases at the courthouse in town.

Councilmember Vance thanked the Police Chief and Fire Chief.

Fire Chief James Young stated that we have 10 total firefighters currently, 2 in the applicant status, along with 3 more possibly. He also wanted to thank Nate from Valley Liquor for allowing the fire department to conduct a couple trainings in the old blue building before the building is demolished.

Police Chief Kevin Mihailoff stated that when the building is being demolished, we will shut down Saginaw Street to avoid any conflicts or issues.

Mayor Sara Dubey stated that the food truck event for June was a great turnout, and were looking forward to another great event on July 3<sup>rd</sup> with the John Vance Band providing entertainment for the event.

**ADJOURNMENT:**

With no further business, the council meeting was adjourned at **7:10 p.m.**

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Spencer Lewis, City Clerk

**City of Mt Morris  
Resolution 25-17**

A Resolution to amend and re-adopt the Annual City Budget for FY 24-25 which was heretofore, to wit: on May 28, 2024, duly adopted.

**WHEREAS:** The City needs to amend and readopt the FY 24-25 budget to reflect the changes in expenditures; and to provide amplification for more adequate public understanding of both revenues and expenditures; and

**NOW THEREFORE BE IT RESOLVED:** To set the levels of appropriations, estimated revenues and uses of fund balance shall be as follows:

**Amounts and Source of Monies Appropriated**

**GENERAL FUND**

**Estimated Revenues (By Source):**

Property Taxes, Fees, and Interest	\$ 808,915
Licenses and Permits	36,369
Federal Grants	279,631
State Grants	368,251
Contributions From Local Units	2,241
Charges for Services	256,470
Fines and Forfeitures	42,488
Interest and Rents	6,498
Other Revenue	14,436
Operating Transfers	92,500
Fund Balance	182,043
<b>Total</b>	<b>\$2,089,842</b>

**Expenditures:**

City Council	\$ 16,700
Elections	(1,060)
Assessor	13,849
Attorney	33,410
Auditor	76,435
Administration	180,191
Treasurer	44,821
City Hall	56,272
Other City Property	7,476
Cemetery	18,893
Police Department	920,693
Fire Department	93,848
Codes & Enforcement	9,728
Planning	2,007
Public Works	105,656
Trash Collection	224,002
Weed Control	15,400
Library	28,082
Capital Outlay	243,438
Transfer to Other Funds	0
<b>Amount Appropriated</b>	<b>\$2,089,842</b>

## MAJOR STREETS

### Estimated Revenues (By Source):

Act 51	\$ 283,195
State – PA 252	0
Community Development	0
Interest	16,451
Other Revenue	15,823
Fund Balance	0
<b>Total</b>	<b>\$ 315,469</b>

### Expenditures:

Sidewalks	\$ 4,454
Street Construction	0
Routine Maintenance	71,547
Traffic Services	38,612
Winter Maintenance	33,360
Transfers	125,000
<b>Amount Appropriated</b>	<b>\$ 272,973</b>

## LOCAL STREETS

### Estimated Revenues (By Source):

Act 51	\$ 85,564
Interest	6,394
Reimbursement from Major	100,000
Other Revenue	0
Fund Balance	0
<b>Total</b>	<b>\$ 191,958</b>

### Expenditures:

Sidewalks	\$ 1,382
Routine Maintenance	75,137
Traffic Services	10,117
Winter Maintenance	13,886
<b>Amount Appropriated</b>	<b>\$ 100,521</b>

## DDA

### Estimated Revenues (By Source):

Current Property Taxes	\$ 17,644
Current Property Tax Penalty	120
DDA Banner Donations	0
Food Truck Revenue	4,770
Other Revenue	25
Fund Balance	0
<b>Total</b>	<b>\$ 22,559</b>

### Expenditures:

Salary & Wages	\$ 3,915
Fringe Benefits	1,241
Operating	6,238
Professional Services	0
Community Promotions	1,000
Rental	574
Capital Outlay	0
<b>Amount Appropriated</b>	<b>\$ 12,968</b>

## **WATER FUND**

### **Estimated Revenues (By Source):**

Fees	\$ 2,184
Sale of Water	1,173,397
Fines & Forfeits	43,973
Interest & Rents	26,450
Other Revenue	12,403
Fund Balance	0
<b>Total</b>	<b>\$1,258,407</b>

### **Expenditures:**

Administration	\$ 135,877
Water Distribution	895,437
Water Repair	50,140
Transfers Out	33,750
<b>Amount Appropriated</b>	<b>\$1,115,204</b>

## **SEWER FUND**

### **Estimated Revenues (By Source):**

Fees	\$ 1,791
Sale of Treatment	532,606
Fines & Forfeits	16,359
Interest & Rents	17,079
Other Revenue	150
Fund Balance	0
<b>Total</b>	<b>\$ 567,985</b>

### **Expenditures:**

Administration	\$ 119,813
Sewer Distribution	265,675
Sewer Repair	38,371
Transfers Out	33,750
<b>Amount Appropriated</b>	<b>\$ 457,609</b>

## **CEMETERY PERPETUAL CARE**

### **Estimated Revenues (By Source):**

Sales	\$ 636
Interest	1,139
<b>Total</b>	<b>\$ 1,775</b>

### **Expenditures:**

Reimbursement to Funds	\$ 0
<b>Amount Appropriated</b>	<b>\$ 0</b>

Constituting, in its entirety, the total of \$4,049,117 the budget is hereby amended and readopted.

**BE IT FURTHER RESOLVED**, that the City Manager may make transfers in the amount of \$5,000 between departments/activities without approval of the City Council.

The amended, amplified, and readopted Budget by virtue hereof shall constitute to the extent applicable as required by law, an appropriations measure or act within which the City Manager may execute transfers between appropriations with stated limits. Public funds shall be disbursed or made available pursuant to this appropriations act in accordance with said statute, other applicable laws of the State of Michigan, rules and regulations promulgated by the Michigan Department of Treasury and the Charter of the City of Mt. Morris.

**BE IT FURTHER RESOLVED THAT:**

The tax rate (millage) is hereby reaffirmed as follows:

- a. 19.1183 mills for General Operating Expenditures: Fund 101
- b. 1.6549 mills for Downtown Development Authority, and;

**BE IT FURTHER RESOLVED THAT:**

- 1. Any grants received will automatically authorize the City Manager to amend the budget to reflect the changes in revenues and appropriations.
- 2. Where encumbrances are outstanding at year-end they will be reported as reservations of fund balance to be used for the subsequent year's expenditures.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, June 23, 2025 at 7:00 p.m.

\_\_\_\_\_ Yeas

\_\_\_\_\_ Nays

\_\_\_\_\_ Absent

\_\_\_\_\_  
Sara Dubey, Mayor

\_\_\_\_\_  
Spencer Lewis, City Clerk

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS  
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BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	HEALTH INS. JULY 2025	10,233.07	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS. JULY 2025	1,328.93	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	MICHIGAN MUNICIPAL LEAGUE	QUARTERLY CONTRIBUTION	7.35	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	STANDARD INSURANCE COMPANY	DIS/LIFE INSURANCE JULY 2025	1,097.63	
101-000-256.000	DEPOSITS PAYABLE	DOREEN FULCHER	COMM. ROOM DEPOSIT	75.00	
Total For Dept 000				12,741.98	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	MAPLE TOWNE PRINTING	ENVELOPES	230.00	
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES GLOBAL SERVICE	POSTAGE LEASE	300.93	
101-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTEMS	7.1.25-9.30.25 SERVICE FEES	121.90	
101-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	JUNE 2025	33.00	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS. JULY 2025	2,703.26	
101-215-874.000	RECIEPT TO 731.00.00.9999.28620.	GENESEE COUNTY TREASURER	LINA	54.50	
101-215-991.000	COPIER	US BANK EQUIPMENT FINANCE	COPIER LEASE	77.06	
Total For Dept 215 ADMINISTRATION				3,520.65	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	C.B. LAWN CARE	838 MT MORRIS RD. COURT ORDER CLEANUP	700.00	
101-265-740.000	OPERATING EXPENSE	CARDINAL ROOFING CORP.	ROOF REPAIR CITY HALL	950.00	
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	36.63	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	43.62	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	644.56	
Total For Dept 265 CITY HALL & GROUNDS				2,374.81	
Dept 267 OTHER CITY PROPERTY					
101-267-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	11800 N, SAG PARKING LOT	54.67	
Total For Dept 267 OTHER CITY PROPERTY				54.67	
Dept 305 POLICE DEPARTMENT					
101-305-745.000	GAS & FUEL	WEBSTER & GARNER	UNLEADED GAS	667.10	
101-305-825.000	MAINTENANCE AGREEMENTS	GENESEE COUNTY 911	2024 LEIN, VPN, LGNET FEES	1,309.66	
101-305-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTEMS	7.1.25-9.30.25 SERVICE FEES	121.90	
101-305-825.000	MAINTENANCE AGREEMENTS	VC3, INC	JUNE 2025	99.00	
101-305-915.000	MEMBERSHIP & DUES	MICHIGAN ASSO. OF CHIEFS	ACTIVE VOTING MEMBER 2025/2026	115.00	
101-305-916.000	CPE TRAINING	VIRTUAL ACADEMY	MCOLES TRAINING	500.00	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO REP	OIL CHANGE 2022 MALIBU	57.60	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO REP	OIL CHANGE #101	66.00	
101-305-991.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANCE	COPIER LEASE	144.99	
Total For Dept 305 POLICE DEPARTMENT				3,081.25	
Dept 336 FIRE DEPARTMENT					
101-336-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	48.46	
101-336-745.000	GAS & FUEL	WEBSTER & GARNER	UNLEADED GAS	22.32	
101-336-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTEMS	7.1.25-9.30.25 SERVICE FEES	121.90	
101-336-825.000	MAINTENANCE AGREEMENTS	VC3, INC	JUNE 2025	37.00	
101-336-932.000	REPAIR & MAINTENANCE - VEHICL	FRONTLINE SERVICES INC.	ENGINE 11 REPAIRS	4,412.00	
101-336-932.000	REPAIR & MAINTENANCE - VEHICL	FRONTLINE SERVICES INC.	ENGINE 11 REPAIRS	1,724.47	
Total For Dept 336 FIRE DEPARTMENT				6,366.15	
Dept 441 PUBLIC WORKS					
101-441-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	12.51	
101-441-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTEMS	7.1.25-9.30.25 SERVICE FEES	58.30	



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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 441 PUBLIC WORKS					
101-441-825.000	MAINTENANCE AGREEMENTS	VC3, INC	JUNE 2025	25.00	
101-441-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	42.61	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW GARAGE	287.10	
		Total For Dept 441 PUBLIC WORKS		425.52	
Dept 528 TRASH COLLECTION					
101-528-801.000	PROFESSIONAL SERVICES	WM CORPORATE SERVICES, INC	GARBAGE JUNE 2025	18,335.20	
		Total For Dept 528 TRASH COLLECTION		18,335.20	
Dept 567 CEMETERY					
101-567-801.000	PROFESSIONAL SERVICES	TAMMY'S LANDSCAPING	CEMETERY MOWING MAY 2025	2,600.00	
		Total For Dept 567 CEMETERY		2,600.00	
Dept 790 LIBRARY					
101-790-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	42.61	
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	323.72	
		Total For Dept 790 LIBRARY		366.33	
		Total For Fund 101 General		49,866.56	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	PMG SM HOLDINGS,LLC	CRACK SEALER	1,806.19	
202-463-801.000	PROFESSIONAL SERVICES	WALDORF & SONS, INC.	WASHINGTON AVE. SINK HOLE REPAIR	22,310.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		24,116.19	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING EXPENSE	ACTION MUNICIPAL SUPPLY	ROAD SIGN POSTS	142.50	
202-474-801.000	PROFESSIONAL SERVICES	GENESEE COUNTY ROAD COMMIS	SIGNAL MAINTENANCE	560.66	
		Total For Dept 474 TRAFFIC SERVICES		703.16	
		Total For Fund 202 Major Street		24,819.35	
Fund 203 Local Street					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-740.000	OPERATING EXPENSE	ACTION MUNICIPAL SUPPLY	ROAD SIGN POSTS	124.00	
203-463-740.000	OPERATING EXPENSE	PMG SM HOLDINGS,LLC	CRACK SEALER	602.06	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		726.06	
		Total For Fund 203 Local Street		726.06	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 103 AUTHORITY BOARD					
248-103-740.000	OPERATING EXPENSE	JOHN HAMMON	JUNE ENTERTAINMENT FOOD TRUCK	500.00	
248-103-740.000	OPERATING EXPENSE	JOHN VANCE BAND	JULY FOOD TRUCK ENTERTAINMENT	500.00	
		Total For Dept 103 AUTHORITY BOARD		1,000.00	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		1,000.00	
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTEMS	7.1.25-9.30.25 SERVICE FEES	58.30	
590-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	JUNE 2025	33.00	
590-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS. JULY 2025	933.45	

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Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-874.000	810-257-3857	GENESEE COUNTY TREASURER	LINA	27.25	
590-215-991.000	COPIER	US BANK EQUIPMENT FINANCE	COPIER LEASE	77.08	
Total For Dept 215 ADMINISTRATION				1,129.08	
Dept 536 SEWER DISTRIBUTION					
590-536-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	46.53	
590-536-921.000	COST OF SEWER	GENESEE COUNTY DRAIN COMM	APRIL 2025 SEWER	21,977.50	
Total For Dept 536 SEWER DISTRIBUTION				22,024.03	
Total For Fund 590 SEWER FUND				23,153.11	
Fund 591 Water Fund					
Dept 215 ADMINISTRATION					
591-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTEMS	7.1.25-9.30.25 SERVICE FEES	58.30	
591-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	JUNE 2025	33.00	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS. JULY 2025	933.45	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	LINA	27.25	
591-215-915.000	MEMBERSHIP & DUES	MICHIGAN RURAL WATER ASSOC	ANNUAL DUES	850.00	
591-215-991.000	COPIER	US BANK EQUIPMENT FINANCE	COPIER LEASE	77.06	
Total For Dept 215 ADMINISTRATION				1,979.06	
Dept 537 WATER DISTRIBUTION					
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	47.65	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	47.65	
591-537-740.000	OPERATING EXPENSE	EGLE CASHIERS OFFICE	WATER SAMPLING	350.00	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COMM	WATER SAMPLING AND MONITORING	155.00	
591-537-740.000	OPERATING EXPENSE	THOMAS EXCAVATION, LLC	WATERLINE 505 ROOSEVELT	3,000.00	
591-537-740.000	OPERATING EXPENSE	VIC BOND SALES	505 ROOSEVELT WATER LINE	2.27	
591-537-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	213.40	
591-537-745.000	GAS & FUEL	WEBSTER & GARNER	UNLEADED GAS	169.14	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT 310 W. MTMORRIS	37.90	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT 321 LINCOLN	39.24	
Total For Dept 537 WATER DISTRIBUTION				4,062.25	
Total For Fund 591 Water Fund				6,041.31	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 General	49,866.56	
			Fund 202 Major Street	24,819.35	
			Fund 203 Local Street	726.06	
			Fund 248 DOWNTOWN DEVELC	1,000.00	
			Fund 590 SEWER FUND	23,153.11	
			Fund 591 Water Fund	6,041.31	
			Total For All Funds:	105,606.39	