CITY OF MT. MORRIS Downtown Development Authority Meeting June 21st, 2023 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Chairperson, Lou Templeton
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of May 17th, 2023.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. UNFINISHED BUSINESS:
 - a. Grants
 - **b.** 2023 Food Truck Events
- 10. NEW BUSINESS:
 - a. None.
- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes May 17th, 2023

At 1:30 p.m. Chairperson Lou Templeton called the meeting to order.

PRESENT: Bryan Lehr, Mike Cummings, Mayor Dubey, Mallory Young, Rich Young. Shirley Corcoran,

Matt Gunn, and Lou Templeton.

ABSENT: Chris Dixon, and Joyce Bartos

OTHERS: City Clerk Spencer Lewis and DPW Superintendent Paul Zumbach

ROLL CALL:

A motion was made by Matt Gunn and seconded by Mayor Sara Dubey to approve absent members listed above.

All Ayes.

Motion carried.

AGENDA:

A motion was made by Rich Young and seconded by Mayor Sara Dubey to approve the agenda.

All Ayes.

Motion carried.

MINUTES:

A motion was made by Shirley Corcoran and seconded by Mayor Sara Dubey to approve the regular meeting minutes for April 19th, 2023.

All Ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF TREASURER REPORT:

A motion was made	by Bryan L	ehr and sec	onded by Mallory	Young to a	approve the trea	asurers repo	ort.
Roll call:	8	_Ayes	0	Nays	2 (Bartos) (Dixon)	Absent	
Motion Carried.							

PUBLIC COMMENT

None.

UNFINISHED BUSINESS:

a. Grants

Lou Templeton stated that since Chris Dixon is absent today, we will postpone this item until next month.

b. 2023 Hometown Hero Banners

Mallory Young had a rendering of the Hometown Hero Banners that Zodiac is making for the program this year of 2023, and she had a total of 13 banners this year.

DPW Superintendent Paul Zumbach stated his crew of guys will get those hung up as soon as they get them.

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c. 2023 Food Truck	k Even	ts					
Lou Templeton stated the June 2 nd .	at we sl	hould really g	et on adver	tising	and lettin	g people kno	ow that we are having it on
Matt Gunn stated that he driving lane that leads ba			t from Out	door S	Solutions,	to see if we	can get some gravel for the
Mayor Sara Dubey quest event?	ioned v	what we were	going to do	o for t	he busines	ses and peop	ole who want to sponsor the
A motion was made by F sign for food truck spons		•	nded by Ma	att Gu	nn to purc	hase, not to	exceed, \$30.00 per yard
Roll call:	8	_Ayes		_0	_Nays	(Bartos) (Dixon)	_Absent
Motion Carried.							
Mallory Young stated tha	at she v	vill check with	1 Zodiac to	get p	ricing on t	he yard sign	S.
The DDA members bour communities do.	ced arc	ound ideas of	doing diffe	erent ti	ers for spe	onsorships li	ke some of the surrounding
Rich Young stated he wo sitting on a bunch of ther			ething diff	erent 1	han desig	ning and sell	ling t-shirts and hats and us
A motion was made by I truck events, not to exceed		_	econded by	Mall	ory Young	g to order ko	ozies to sell at the food
Roll call:	8	Ayes		_0	_Nays	2	_Absent
						(Bartos)	
						(Dixon)	

Motion Carried.

Mallory Young stated that she will check with Zodiac to get pricing on the yard signs.

A motion was made by Bryan Lehr and seconded by Mallory Young to purchase 6 trash cans, and liners, not to exceed \$500.00, for the food truck events.

Roll call: ____8__Ayes ____0__Nays __2__Absent (Bartos) (Dixon)

Motion Carried.

NEW BUSINESS:

None.

PUBLIC COMMENT

Wayne Walter, 12338 Parklane – Wayne questioned if all the money from vendors, food trucks, and sponsors goes right back into the D.D.A. account, to allow us to continue to do things? Wayne also questioned how the DDA raises money other than food truck events?

Kari, The Little Whatnot Shop – Kari stated that they are currently under restoration mode at the shop, and was curious if the D.D.A. offered any help to restore the historic downtown buildings?

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DDA MEMBER COMMENTS:

Shirley Corcoran stated that Heather from the library has the booklets made from the Hometown Hero Banners from last year available.

Matt Gunn stated the food truck last month was amazing, and loved the new vendor idea.

Rich Young thanked the public for coming to the meeting this afternoon.

Mayor Sara Dubey also stated the food trucks were great last month.

Lou Templeton thanked the public for coming to the meeting today, and is looking forward to the next one.

ADJOURNMENT:

Tl	iere l	being n	o further	business,	the	meeting	was a	diourned	l at 2:47	p.m.
		~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~			****	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			—	

Spencer Lewis,	City	Clerk	

THE HUNTINGTON NATIONAL BANK 5555 CLEVELAND AVE GW4W61 COLUMBUS OH 43231-4048



CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020 Have a Question or Concern?

Stop by your nearest Huntington office or contact us at:

1-800-480-2001

Account: ----2498

www.huntington.com/ businessresources

Account:----2498

Huntington Public Funds Analyzed Checking

Beginning Balance \$40,462.58 Statement Activity From: 2,170.00 05/01/23 to 05/31/23 Credits (+) Regular Deposits 2,170.00 635.06 Days in Statement Period 31 Debits (-) Electronic Withdrawals 635.06 \$41,997.52 **Ending Balance** 41,383.10 Average Ledger Balance* 41,349.87

Average Collected Balance* * The above balances correspond to the service charge cycle for this account.

Danagita (1)

Deposits (-	(+)					Accou	nt:2498
Date	Amount	Serial #	Туре	Date	Amount	Serial #	Type
05/02	360.00		Brch/ATM	05/22	100.00	169379025	Brch/ATM
05/02	100.00		Brch/ATM	05/24	220.00	169379028	Brch/ATM
05/04	250.00		Brch/ATM	05/24	80.00	169379026	Brch/ATM
05/09	240.00	169379023	Brch/ATM	05/31	150.00		Brch/ATM
05/09	240.00	179152214	Brch/ATM	05/31	100.00		Brch/ATM
05/17	90.00	169379024	Brch/ATM	05/31	50.00		Brch/ATM
05/22	190.00	179152239	Brch/ATM				
05/22	190.00	179152239	Brch/ATM				

Other Debits (-)

Omer De	ous ()	
Date	Amount	Description
05/08	136.30	BUS ONL TFR TO CHECKING 050823 XXXXXXXX6790
05/18	295.96	BUS ONL TFR TO CHECKING 051823 XXXXXXX6790
05/18	202.80	BUS ONL TFR TO CHECKING 051823 XXXXXXX6787

Ralance Activity

Balance Activity					Account:2498
Date	Balance	Date	Balance	Date	Balance
04/30 05/02 05/04 05/08	40,462.58 40,922.58 41,172.58 41,036.28	05/09 05/17 05/18 05/22	41,516.28 41,606.28 41,107.52 41,397.52	05/24 05/31	41,697.52 41,997.52

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REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

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PERIOD ENDING 05/31/2023

		3033	YTD BALANCE	ACTIVITY FOR	AVAILABLE	* BOGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	1
Fund 248 - DOWNTOWN	N DEVELOPMENT AUTHORITY					
Revenues						
248-000-402.000	CURRENT PROPERTY TAXES	14,800.00	14,270.46	0.00	529.54	96.42
248-000-445.000	PROPERTY	100.00	10.53	0.00	89.47	10.53
248-000-672.000	EVENUE	0.00	5,581.80	250.00	(5,581.80)	100.00
248-000-675.000	DDA BANNER DONATIONS	0.00	1,560.00	720.00	(1,560.00)	100.00
248-000-675.100	FOOD TRUCK REVENUE	0.00	1,140.00	1,140.00	(1,140.00)	100.00
Total Dept 000	,	14,900.00	22,562.79	2,110.00	(7,662.79)	151.43
	i				-	
TOTAL REVENUES		14,900.00	22,562.19	2,110:00	(1,002.13)	FOF. #0
Expenditures Dept 103 - AUTHORITY BOARD	TY BOARD					
248-103-701.000	SALARY & WAGES	6,000.00	4,013.56	335.29	1,986.44	66.89
248-103-714.000		2,500.00	1,470.57	96.97	1,029.43	58.82
248-103-740.000	OPERATING EXPENSE	4,000.00	4,598.94	202.80	(598.94)	114.97
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,075.00	0.00	425.00	71.67
248-103-940.000	RENTAL	1,200.00		0.00	(76.28)	106.36
248-103-970.000	CAPITAL OUTLAY	2,000.00	2,901.80	0.00	(901.80)	145.09
Total Dept 103 - A	AUTHORITY BOARD	17,200.00	15,336.15	635.06	1,863.85	89,16
TOTAL EXPENDITURES	1	17,200.00	15,336.15	635.06	1,863.85	89.16
	ı					
Fund 248 - DOWNTOW TOTAL REVENUES	DOWNTOWN DEVELOPMENT AUTHORITY:	14,900.00	22,562.79	2,110.00	(7, 662.79)	151.43
		(3 300 00)	7 226 64	1 474 84	10 505 64)	31/ 20
NET OF REVENUES &	EXPENDITURES	(2,300.00)	7,226.64	1,474,94	(9,526.64)	314.20