# CITY OF MT. MORRIS Downtown Development Authority Meeting June 19th, 2024 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Co-Chairperson, Rich Young
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- **5. APPROVAL OF MINUTES:** Regular meeting minutes of May 15<sup>th</sup>, 2024.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. UNFINISHED BUSINESS:
  - a. 2024 Food Truck Events (May August)
- 10. NEW BUSINESS:
  - a. Mary Jo Schultz request for donation for mural project downtown
- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

## CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes May 15th, 2024

At 1:30 p.m. City Manager/Clerk Spencer Lewis called the meeting to order.

PRESENT: Joyce Bartos, Bryan Lehr, Mallory Young, Mayor Sara Dubey, Shirley Corcoran,

**ABSENT:** Matt Gunn, Rich Young, Mike Cummings, Chris Dixon, and Lou Templeton.

**OTHERS:** City Manager/Clerk Spencer Lewis.

### **ROLL CALL:**

A motion was made by Joyce Bartos and seconded by Shirley Corcoran to approve absent members listed above.

All ayes.

Motion carried.

### **AGENDA:**

A motion was made by Mayor Sara Dubey, seconded by Joyce Bartos to approve the agenda.

All ayes.

Motion carried.

### **MINUTES:**

A motion was made by Shirley Corcoran, seconded by Bryan Lehr to approve the regular meeting minutes from April 17<sup>th</sup>, 2024.

All Ayes.

Motion carried.

### **COMMUNICATIONS:**

City Manager/Clerk Spencer Lewis stated that he did receive forms in the mail from the school district showing that all of the food truck events are approved for the year, and that the fireworks for the July food truck event has been approved.

### APPROVAL OF TREASURER REPORT:

A motion was made	by Joyce Bartos, secon	ded by Mayor Sara Dubey to approve the Treasurers report.
Roll call:	5Ayes	0Nays5Absent (Lou Templeton) (Matt Gunn) (Chris Dixon) (Mike Cummings)
		(Rich Young)

Motion Carried.

### **PUBLIC COMMENT**

Wayne Walter, Mt. Morris Band Boosters – Wayne stated that along with the booster tent at the food truck events, he was wanting to bring some drums / instruments to be able to engage and interact with the kids that come to the event.

DDA Minutes. May 15<sup>th</sup>, 2024. Page Two.

### **UNFINISHED BUSINESS:**

a. 2024 Food Truck Events (May-August)

A motion was made by Joyce Bartos, seconded by Bryan Lehr to approve \$500.00 for DJ Vinnie for the June food truck event.

Poll call:

5 Aves 0 Nave 5 Absent

100d truck event.					
Roll call:  Motion Carried.	5	_Ayes	0	_Nays	5Absent (Lou Templeton) (Matt Gunn) (Chris Dixon) (Mike Cummings) (Rich Young)
A motion was made by M lift/boom truck to hang u					rove up to \$1000.00 for rental of a
Roll call:  Motion Carried.	5	_Ayes	00	_Nays	5Absent (Lou Templeton) (Matt Gunn) (Chris Dixon) (Mike Cummings) (Rich Young)
A motion was made by N			/ Joyce Ba	rtos to pay	up to \$500.00 for D.D.A. sponsorship
yard signs for the food tr	uck eve	nts from Zoulac.			
Roll call:	5	_Ayes	0	_Nays	5Absent (Lou Templeton) (Matt Gunn) (Chris Dixon) (Mike Cummings) (Rich Young)

Motion Carried.

### **NEW BUSINESS:**

None.

### **PUBLIC COMMENT**

Wayne Walter, 12338 Parklane – Wayne mentioned a couple other businesses in the area that could potentially be food truck sponsors.

### **DDA MEMBER COMMENTS:**

Shirley Corcoran stated that the new flags at the Veteran's Memorial look very nice.

Joyce Bartos stated that the D.D.A. is doing a great job.

Bryan Lehr thanked Matt Gunn for lining up the food trucks each month, and that he is doing a fantastic job with that.

DDA Minutes. May 15 <sup>th</sup> , 2024 Page Three.						
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Mallory Young questioned if we could look into reinstating the food truck ordinance so that they would have to pay a fee for setting up inside the city?

Mayor Sara Dubey questioned if anyone will be putting a wreath at the Veteran's Memorial for Memorial Day?

### **ADJOURNMENT:**

There being no further business, the meeting was adjourned at 2:20 p.m.

Spangar Lawig City Clark
Spencer Lewis, City Clerk

# 06/17/2024 09:57 AM User: APRIL

# REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

Page: 1/1

PERIOD ENDING 06/30/2024

DB: Mt Morris	ro.	FEKIOD ENDING 06/30/2024	/30/2024			
GI. NUMBER	DESCRIPTION	2023-24 AMENDED RIDGET	YTD BALANCE 06/30/2024 NORMAI, (ABNORMAI.)	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE NORMAI, (ARNORMAI)	% BDGT
		100000	(Turniougu) Turniou		(TURNOUS TURNOUS	OSED
Fund 248 - DOW	Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues						
Dept 000						
	Saring September Billiams					

Fund 248 - DOWNTON	DOWNTOWN DEVELOPMENT AUTHORITY			MALANAMA, AND PROPERTY OF THE		
Revenues Dept 000						
248-000-402.000	CURRENT PROPERTY TAXES CHREENT PROPERTY TAX PENALTY	15,000.00	16,356.24	00.0	(1,356.24)	109.04
248-000-672.000	OTHER REVENUE	00.00	993.43	00.0	(993.43)	100.00
248-000-675.100	FOOD TRUCK REVENUE	1,800.00	7,375.00	2,410.00	(5,575.00)	409.72
Total Dept 000		16,900.00	24,770.01	2,410.00	(7,870.01)	146.57
TOTAL REVENUES		16,900.00	24,770.01	2,410.00	(7,870.01)	146.57
Expenditures	ממגיסם אַ					
248-103-701.000	SALARY & WAGES	00.000,9	3,427.70	322.41	2,572.30	57.13
248-103-714.000	FRINGE BENEFITS	2,500.00	1,045.29	119.48	1,454.71	41.81
248-103-740.000	OPERATING EXPENSE	4,000.00	3,881.82	775.00	118.18	97.05
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	700.00	00.00	800.00	46.67
248-103-940.000 248-103-940.000	KENTAL Carteria	1,200.00	497.66	20.90	702.34	41.47
248-103-970.000	CAPITAL OUTLAY	2,000.00	0.00	00.0	2,000.00	00.00
Total Dept 103 - AUTHORITY BOARD	AUTHORITY BOARD	17,200.00	9,552.47	1,237.79	7,647.53	55.54
TOTAL EXPENDITURES		17,200.00	9,552.47	1,237.79	7,647.53	55.54
Fund 248 - DOWNTON TOTAL REVENUES	Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:	16,900.00	24,770.01	2,410.00	(7,870.01)	146.57
TOTAL EXPENDITURES		17,200.00	9,552.47	1,237.79	7,647.53	55.54
NET OF REVENUES & EXPENDITURES	EXPENDITURES	(300.00)	15,217.54	1,172.21	(15,517.54) 5	5,072.51

### THE HUNTINGTON NATIONAL BANK

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CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020 Have a Question or Concern?

Stop by your nearest Huntington office or contact us at:

1-800-480-2001

Account: ----2498

1,660.00 1.660.00

1,488.08 1.488.08 www.huntington.com/ businessresources

### Huntington Public Funds Analyzed Checking

Statement Activity From: Beginning Balance \$54,153.45 Credits (+) 05/01/24 to 05/31/24 Regular Deposits Debits (-)
Electronic Withdrawals Days in Statement Period 31 53,872.08 \$54,325.37 Average Ledger Balance\* **Ending Balance** 

Average Collected Balance\* 53,834.66 \* The above balances correspond to the

### Account:----2498 Deposits (+)

Date	Amount	Serial #	Туре	Date	Amount	Serial #	Туре
05/06	600.00	175361332	Brch/ATM	05/21	20.00	175361335	Brch/ATM
05/06	60.00	175361339	Brch/ATM	05/29	590.00	175361337	Brch/ATM
05/14	100.00	175361333	Brch/ATM	05/29	100.00	175361338	Brch/ATM
05/16	20.00	175361334	Brch/ATM	05/30	150.00	175361344	Brch/ATM
05/21	20.00	175361336	Brch/ATM	***			

### Account:----2498 Other Debits (-)

Date	Amount	Description
05/06	51.96	BUS ONL TFR TO CHECKING 050624 XXXXXXX6790
05/06	775.00	BUS ONL TFR TO CHECKING 050624 XXXXXXX6787
05/13	308.00	BUS ONL TFR TO CHECKING 051324 XXXXXXX6787
05/14	20.32	BUS ONL TFR TO CHECKING 051424 XXXXXXX1386
05/20	32.80	BUS ONL TFR TO CHECKING 052024 XXXXXXX6790
05/23	300.00	BUS ONL TFR TO CHECKING 052324 XXXXXXX6787

### Account:----2498 Balance Activity

Date	Balance	Date	Balance	Date	Balance
04/30	54,153.45	05/14	53,758.17	05/21	53,785.37
05/06	53,986.49	05/16	53,778.17	05/23	53,485.37
05/13	53,678.49	05/20	53,745.37	05/29	54,175.37

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service charge cycle for this account.