CITY OF MT. MORRIS CITY COUNCIL AGENDA

11649 N. Saginaw Street Mt. Morris, MI 48458 May 28th, 2024 7:00 P.M.

- 1. MEETING CALLED TO ORDER: Mayor Sara Dubey
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES
 - a. Approval of budget workshop and regular meeting minutes from May 13th, 2024.
- 6. COMMUNICATIONS:

None.

- 7. APPROVAL OF WARRANT: Approval of Warrant #24-10 in the amount of \$68,439.23.
- 8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).
- 9. UNFINISHED BUSINESS:

None.

- 10. NEW BUSINESS:
 - a. RESOLUTION 24-15: Adoption of Fiscal Year 2024/2025 Budget.
 - b. RESOLUTION 24-16: Set Public Hearing Date Trash Rate.
 - c. RESOLUTION 24-17: Poverty Exemption Policy
- 11. PUBLIC COMMENT (Five Minute Time Limit).
- 12. COUNCIL MEMBER AND STAFF COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS CITY COUNCIL – REGULAR MEETING May 13th, 2024

At 7:00 p.m., Mayor Sara Dubey called the Regular Council Meeting to order.

PRESENT: Smith, Sorensen, Vance, Walter, and Dubey.

ABSENT: Templeton and Black

OTHERS: Police Chief Kevin Mihailoff, City Manager/Clerk Spencer Lewis, Fire Chief Don Fremd and

City Attorney Amanda Odette.

The Pledge of Allegiance.

ROLL CALL:

A motion was made by Councilmember Vance and seconded by Councilmember Walter to approve absent members listed above.

All ayes.

Motion carried.

APPROVAL OF AGENDA:

A motion was made by Councilmember Sorensen, and seconded by Councilmember Smith to approve the agenda.

All ayes.

Motion carried.

APPROVAL OF MINUTES:

A motion was made by Councilmember Vance and seconded by Councilmember Walter to approve the budget workshop minutes and the regular meeting minutes from April 22nd, 2024.

All ayes.

Motion carried.

COMMUNICATIONS:

City Manager/Clerk Spencer Lewis stated that the elections that were held on May 7th for the school election went smooth and it does appear that the school sinking fund did pass. He also stated that petitions and affidavit of identity's are due to be filed in the clerks office by July 23rd for the 3 council seats that are expiring; Walter, Black, and Sorensen.

APPROVAL OF WARRANT:

A motion was made by Councilmember Vance and seconded by Councilmember Sorensen to approve Pre-Warrant #24-08 in the amount of \$775.00 and Warrant #24-09 in the amount of \$82,878.75.

Councilmember Smith questioned what were challenge coins?

Police Chief Mihailoff explained that they are collectable coins that a lot of first responders collect and trade with each other. He passed around a photo of what they would look like, and passed around a coin from Mt. Morris Township. We will sell them for around \$10.00 each and they are not only for police officers, and are available for anyone to purchase.

Roll call:	5Ayes	0Nays	2 Absent
			(Templeton)
			(Black)

Motion Carried.

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PUBLIC COMMENT:

Chris Mazar, 648 Helen – Chris stated that he is a resident of the city, and is concerned about the verbiage in the proposed ordinance. He spoke about commercial vehicles and the one ton carrying capacity, and also about trailer weight ratings. He believes that the ordinance needs to be re-worded and clarified in a few different sections, or completely dropped.

Jeff Roth, 11974 Howell Ave. – Jeff stated that the commercial vehicles section that states any vehicle that exceeds a one ton cargo carrying capacity cannot be parked in a residential district is absurd. He believes it should stated medium duty, and also it should not include private use. If you are concerned commercial vehicles then it should state something about lettered trucks or with logo's of a company. He spoke upon the maximum lot coverage, and how this all puts an unfair burden on the city residents.

UNFINISHED BUSINESS:

a. ORDINANCE 2024-01: Amending the zoning ordinance (appendix D, article 2) by the addition of definitions, repealing section 3.20, and adding section 3.21. (second reading and adoption)

GCHHHEEROHIS, I	cheaning section.	J.20, and adding	beenon S.al.	Second Leading and	tuoption)
A motion was made tordinance 2024-01.	by Councilmembe	r Vance, and seco	nded by Coun	cilmember Sorensen to	deny the
Roll call:	5Ayes	0	Nays	2Absen (Templeton) (Black)	t
Motion Carried.				(=)	
A motion was made back to the Planning	= -		nded by Coun	cilmember Smith to se	nd the ordinance
Roll call:	5Ayes	0	Nays	2Absen (Templeton) (Black)	t
Motion Carried.				(Diack)	
NEW BUSINESS:					
	earing: City's Fis to be levied to S			d "The Proposed Tax	Millage Rate
A motion was made thearing at 7:23 p.m.	by Councilmembe	r Sorensen, and se	econded by Co	uncilmember Vance to	o open the public
All ayes. Motion carried.					
A motion was made thearing at 7:24 p.m.	by Councilmembe	r Sorensen, and se	econded by Co	uncilmember Vance to	close the public
All ayes. Motion carried.					

b. RESOLUTION 24-14: Part-time Treasurer Employment

A motion was made by Councilmember Sorensen, and seconded by Councilmember Smith to approve resolution 24-14.

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Councilmember Walter questioned if that was going to be virtual or in-person?

City Manager/Clerk Spencer Lewis stated it will be in-person, and it will be from June – October and Vicki will assist with year-end statements, audit preparation, and all other things treasurer related.

Mayor Sara Dubey questioned how many hours do we think this will be?

City Manager/Clerk Spencer Lewis stated that he wouldn't imagine it being more than 5/6 hours weekly.

Roll call: ____5 _ Ayes ____0 _ Nays ___2 _ Absent (Templeton) (Black)

Motion Carried.

c. Accept or Reject recommendation from the Compensation Committee

A motion was made by Councilmember Smith and seconded by Councilmember Sorensen to accept the recommendation.

Councilmember Smith stated that it seemed like a big increase.

Councilmember Walter also questioned how they came up with that number? Also, he doesn't feel like a 70% raise is a great idea.

Dennis Heidenfeldt stated that he was the chairperson of the committee, and he stated it also brings us in-line with surrounding and comparable communities. There hasn't been raises for the council since 2018.

Attorney Odette stated that according to the statute, if it is approved then it changes and if it is rejected then it stays at the current compensation for another 2 years. You also don't need a motion to accept, only to reject.

A motion was made by Councilmember Walter to reject the recommendation.

No support of the motion was made.

The recommendation is accepted.

PUBLIC COMMENT:

Tenita Kelly, 11853 Oakland Ave. – Tenita stated that she has talked with Paul, and is concerned about her neighbor who has chickens who keeps getting into her yard.

Jeff Roth, 11974 Howell – Jeff thanked the council for not approving the ordinance tonight. He also stated that the council should look into a dress code, to him personally, wife-beater shirts and rubber boots are not proper attire.

Dennis Heidenfeldt, 1014 Howard – Dennis stated that the mowing company came and mowed the next-door neighbors property, and left all of the clippings in the yard. It just looks terrible.

COUNCIL MEMBER AND STAFF COMMENTS:

Councilmember Walter thanked the public for coming in and getting involved.

Councilmember Sorensen thanked the public coming in, and also stated that we should maybe look into hiring a part-time code enforcement officer for lawn mowings, chickens, blight, etc.

Councilmember Smith thanked the public for attending the meeting tonight.

Councilmember Vance stated that there are ordinances on the books in the city, that are outdated, and she be looked at.

Council Minutes May 13th, 2024. Page Four.

Fire Chief Don Fremd stated that they are in the process of hiring another firefighter, and he has reached out to surrounding departments to participate in the Memorial Day Parade.

Police Chief Mihailoff stated they will look into the chickens over on Oakland Ave. The food truck event on May 2nd was a great turnout. Chief Mihailoff stated that the 9-1-1 \$3.00 surcharge was approved for the August ballot, and will go to a vote of the people.

ADJOURNMENT:

With no further business, the council meeting was adjourned at 7:50 p.m.
Spencer Lewis, City Clerk

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS EXP CHECK RUN DATES 05/29/2024 - 05/29/2024 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID WARRANT 24-10

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount Check #
Fund 101 General Dept 000 101-000-066.000 101-000-256.000 101-000-256.000	UNDISTRIBUTED FRINGE BENEFITS UNDISTRIBUTED FRINGE BENEFITS DEPOSITS PAYABLE DEPOSITS PAYABLE	BLUE CARE NETWORK HUMANA HEALTH PLAN INC DOUG TILDEN DUKE TALLEY	HEALTH CARE INSURANCE VISION/DENTAL INSURANCE COMMUNITY ROOM DEPOSIT COMMUNITY ROOM DEPOSIT	7,817.99 1,169.28 75.00 75.00
		Total For Dept 000		9,137.27
Dept 215 ADMINISTRATION 101-215-740.000		CITY OF MT. MORRIS	PETTY CASH REIMBURSEMENT	10.00
101-215-740.000	OPERATING EXPENSE OPERATING EXPENSE	GCGC PITNEY BOWES BANK INC	CLERKS SUMMER MEETING POSTAGE	25.00 125.56
101-215-740.000		PITNEY BOWES, INC.	RED INK - POSTAGE MACHINE	91.29
101-215-850.000	COMMUNICATIONS RETIREE INSURANCE BENEFITS	STAR2STAR COMMUNICATIONS BLUE CARE NETWORK	PHONES HEALTH CARE INSURANCE	153.70 2.353.76
101-215-991.000	COPIER			74.55
		Total For Dept 215 ADMINISTRATION	TRATION	2,833.86
Dept 253 TREASURER 101-253-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	62.78
		Total For Dept 253 TREASURER	ER	62.78
Dept 265 CITY HALL & GROUNDS	DS			
101-265-740.000		1		78.54
101-265-740.000	OPERATING EXPENSE OPERATING EXPENSE	MENARDS - CLIO MENARDS - CLIO	SUPPLIES / P.D BATHROOM F.D. CLEANING SUPPLIES / CEMETERY CAP	12. vg
101-265-740.000			COUNTER 1	18.98
101-265-920.000 101-265-920.000	PUBLIC UTILITIES PUBLIC UTILITIES	CONSUMERS ENERGY CONSUMERS ENERGY	CITY HALL - GAS CITY HALL - ELEC.	77.46 445.71
		Total For Dept 265 CITY HALL	ALL & GROUNDS	645.51
Dept 267 OTHER CITY PROPERTY 101-267-920.000	TY PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT	63.60
		Total For Dept 267 OTHER C	CITY PROPERTY	63.60
Dent 305 POLICE DEPARENT				
	OPERATING	Σ		166.44
101-305-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES / P.D BATHROOM	11.99
101-303-740.000	OPERATING EXPENSE	ı	F.D. BATHROOM	204.48
101-305-740.000		Š	POSTAGE	62.78
101-305-745.000	υğ	MID-TOWN ACQUISITION LLC		450.58
101-305-745.000	GAS & FUEL	MID-TOWN ACQUISITION LLC	UNLEADED GAS	238.28
101-305-850.000	CATIONS	STAR2STAR COMMUNICATIONS	PHONES PHONES PREMAIT ON ALL E DOLLOE CADE	87.83
101-305-932,000	REPAIR & MAINTENANCE - VEHICL REPAIR & MAINTENANCE - VEHICL	LOHE'S TOWING & AHTO RE		278.40
101-305-932.000	& MAINTENANCE -	LOUIE'S TOWING & AUTO RE	RADIATOR #122 (TAHOE)	815.38
101-305-957.000 101-305-991.000	CONFERENCES AND WORKSHOPS DEBT SERVICE - PRIN	MICHIGAN ASSO. OF CHIEFS US BANK EQUIPMENT FINANC	2024 FALL POLICE EXECUTIVES SCHOOL COPIER LEASE	1,195.00 137.23
		Total For Dept 305 POLICE	DEPARTMENT	4,100.06
Dept 336 FIRE DEPARTMENT		1		
101-336-745.000	GAS & FUEL GAS & FUEL	MID-TOWN ACQUISITION LLC MID-TOWN ACQUISITION LLC	UNLEADED GAS UNLEADED GAS	15.72 8.31
101-336-850.000	, Ď	STAR2STAR COMMUNICATIONS		43.91

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS EXP CHECK RUN DATES 05/29/2024 - 05/29/2024 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID WARRANT 24-10

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		WARRANT 24-10			
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount Check	', #
Fund 101 General Dept 336 FIRE DEPARTMENT					
		Total For Dept 336 FIRE	FIRE DEPARTMENT	67.94	
Dept 371 CODES & ENFORCEMENT 101-371-740.000	NT OPERATING EXPENSE	MAPLE TOWNE PRINTING	HIGH GRASS AND WEED STICKERS	120.00	
		Total For Dept 371 CODES	& ENFORCEMENT	120.00	
Dept 441 PUBLIC WORKS 101-441-740.000 101-441-740.000	OPERATING EXPENSE OPERATING EXPENSE	JOHN DEERE FINANCIAL JOHN DEERE FINANCIAL	CHIPPER FACE SHIELD WEED TRIMMER REPLACEMENT HEAD	89.99 119.99	
101-441-740.000 101-441-920.000	OPERATING EXPENSE PUBLIC UTILITIES	JOHN DEERE FINANCIAL CONSUMERS ENERGY	CHIPPER FACE SHIELD DPW GARAGE	89.99 369.96	
		Total For Dept 441 PUBLIC	PUBLIC WORKS	669.93	
Dept 567 CEMETERY 101-567-740.000	OPERATING EXPENSE	MENARDS - CLIO	F.D. CLEANING SUPPLIES / CEMETERY CAP	15.52	
		Total For Dept 567 CEMETERY	ERY	15.52	
Dept 790 LIBRARY 101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	398.33	
		Total For Dept 790 LIBRARY		398.33	
		Total For Fund 101 General	T T	18,114.80	
Fund 202 Major Street Dept 474 TRAFFIC SERVICES 202-474-801.000	PROFESSIONAL SERVICES	GENESEE COUNTY ROAD COMM	SINGAL MAINTENANCE	105.57	
		Total For Dept 474 TRAFFI	474 TRAFFIC SERVICES	105.57	
		Total For Fund 202 Major	Street	105.57	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	ENT AUTHORITY				
103-7	OPERATING EXPENSE	VIC'S PARTY RENTAL, LLC	MAY FOOD TRUCK EVENT	300.00	
		Total For Dept 103 AUTHOF	AUTHORITY BOARD	300.00	
		Total For Fund 248 DOWNTC	DOWNTOWN DEVELOPMENT AUTHORITY	300.00	
Fund 590 SEWER FUND Dept 215 ADMINISTRATION 590-215-740.000 590-215-850.000	OPERATING EXPENSE COMMUNICATIONS	PITNEY BOWES BANK INC STAR2STAR COMMUNICATIONS	POSTAGE PHONES	125.57 65.86	
590-215-874.000 590-215-991.000	RETIREE INSURANCE BENEFITS COPIER	BLUE CARE NETWORK US BANK EQUIPMENT FINANC	HEALTH CARE INSURANCE COPIER LEASE	816.91 74.56	
		Total For Dept 215 ADMINI	ADMINISTRATION	1,082.90	
		Total For Fund 590 SEWER	FUND	1,082.90	
Fund 591 Water Fund Dept 215 ADMINISTRATION 591-215-740.000 591-215-850.000 591-215-874.000	OPERATING EXPENSE COMMUNICATIONS RETIREE INSURANCE BENEFITS COPIER	PITNEY BOWES BANK INC STAR2STAR COMMUNICATIONS BLUE CARE NETWORK US BANK EQUIPMENT FINANC	POSTAGE PHONES HEALTH CARE INSURANCE COPIER LEASE	125.56 87.83 816.91 74.56	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS
EXP CHECK RUN DATES 05/29/2024 - 05/29/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
WARRANT 24-10

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund Dept 215 ADMINISTRATION		Total For Dept 215 ADMINISTRATION	STRATION	1,104.86	
Dept 537 WATER DISTRIBUTION	CON				
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	46.62	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	46.62	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLING	75.00	
591-537-740.000	OPERATING EXPENSE	GREAT LAKES CONCRETE SUP	CURB REPLACEMENT AT LEAD REMOVAL LOCA	23.20	
591-537-740.000	OPERATING EXPENSE	R & R READY MIX INC.	CURB AND SIDEWALK REPLACEMENT	678.50	
591-537-745.000	GAS & FUEL	CITY OF MT. MORRIS	PETTY CASH REIMBURSEMENT	55.00	
591-537-745.000	GAS & FUEL	MID-TOWN ACQUISITION LLC	UNLEADED GAS	115,85	
591-537-745.000	GAS & FUEL	MID-TOWN ACQUISITION LLC	UNLEADED GAS	61.26	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT - 310 W. MT.MORRIS	36.63	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	METER PIT - 321 LINCOLN	38.63	
591-537-921.000	COST OF WATER	GENESEE COUNTY DRAIN COM	APRIL 2024	46,406.30	
		Total For Dept 537 WATER DISTRIBUTION	DISTRIBUTION	47,583.61	
Dept 539 WATER REPAIR 591-539-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	3/4 PJ CURB STOP	147.49	
		Total For Dept 539 WATER REPAIR	REPAIR	147.49	
		Total For Fund 591 Water Fund	Fund	48,835.96	

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GL Number

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS

EXP CHECK RUN DATES 05/29/2024 - 05/29/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

WARRANT 24-10

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Invoice Line Desc Vendor Invoice Description Fund Totals: Fund 101 General Fund 202 Major Street Fund 248 DOWNTOWN DEVE Fund 590 SEWER FUND			
Fund Totals: Fund 101 G Fund 202 N Fund 248 I Fund 248 I Fund 590 S	tion	Amount	Amount Check #
Fund 101 G Fund 202 D Fund 248 I Fund 248 I Fund 590 9			
Fund 202 N Fund 248 I Fund 590 9	d 101 General	18,114.80	
Fund 248 I Fund 590 9	d 202 Major Street	105.57	
Fund 590 g	d 248 DOWNTOWN DEVE	300.00	
	d 590 SEWER FUND	1,082.90	
Fund 591 V	d 591 Water Fund	48,835.96	
Total For	Total For All Funds:	68 439 23	

City of Mt Morris Resolution No. 24-15

A Resolution to adopt the Annual City Budget for FY 2024-2025 and to provide a general appropriations act; to permit the City Manager to execute transfers within stated limits between departments/activities without prior approval of the legislative body; and to set the annual millage rate.

WHEREAS: Chapter VII of The City Charter specifies that the City shall adopt a budget and set the millage rate for the next fiscal year not later than the second Monday in June, and

WHEREAS: The City Council held a public hearing on the proposed budget and a Truth In Taxation Hearing on Monday, May 13th, 2024.

NOW THEREFORE BE IT RESOLVED: That this council does set the levels of appropriations, estimated revenues and uses of fund balance as follows:

Amounts and Source of Monies Appropriated

GENERAL FUND

Fetimated	Revenues	(By Source):
CSUMBLEU	NEVERLES	(DY COUICE).

Property Taxes, Fees, and Interest	897,000
Licenses and Permits	70,500
Federal Grants	0
State Grants	493,500
Contributions from Local Units	2,000
Charges for Services	241,200
Fines and Forefeitures	40,500
Interest, Royalties, and Rents	10,200
Other Revenue	23,500
Operating Transfers	92,500
Fund Balance	66,849
Total	1,937,749

Expolation oc.	
City Council	21,050
Administration	157,125
Auditor	62,000
Treasurer	48,674
Assessor	13,850
Elections	12,478
City Hall	50,743
Attorney	50,000
Other City Property	12,389
Police Department	940,064

Fire Department	101,924
Codes & Enforcement	9,900
Public Works	119,314
Trash Collection	225,722
Weed Control	30,000
Cemetery	20,254
Planning	2,500
Library	22,162
Capital Outlay	37,600
Transfers Between Funds	0
Amount Appropriated	1,937,749

CEMETERY PERPETUAL CARE

Estimated Revenues (By Source):

Sales	300
Interest	100
Total	400

Expenditures:

Reimbursement to funds	0
Amount Appropriated	0

MAJOR STREETS

Estimated Revenues (By Source):

Act 51 Funds	325,000
Interest	1,500
Other Revenue	15,000
Fund Balance	0
Total	341,500

Sidewalks	4,148
Street Construction	0
Routine Maintenance	61,962
Traffic Services	50,002
Winter Maintenance	44,562
Transfers Out	125,000
Amount Appropriated	285,674

LOCAL STREETS

Estimated Revenues (By Source):	Es	stimated	Revenues	(Bv	Source'):
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Act 51	110,000
Interest	500
Transfers from Major Streets	100,000
Fund Balance	0
Total	210,500

Expenditures:

Sidewalks	5,330
Routine Maintenance	50,121
Traffic Services	14,241
Winter Maintenance	28,133
Amount Appropriated	97,825

DDA

Estimated Revenues (By Source):

Total	27,440
Fund Balance	8,340
Food Truck Revenue	3,000
Current Property Tax Penalty	100
Current Property Tax	16,000

Expenditures:

Authority Board	27,440
Amount Appropriated	27,440

SEWER FUND

Estimated Revenues (By Source):

Fees	4,000
Sale of Treatment	545,000
Fines & Forfeits	15,000
Interest	800
Rental	23,800
FundBalance	0
Total	588,600

Administration	159,707
Sewer Distribution	337,983
Sewer Repair	40,323
Transfers Out	33,750
Total	571,763

WATER FUND

Estimated Revenues (By Source):

Fees	7,000
Tap-in Fees	0
Turn On/Off Fee	1,000
Sale of Water	1,300,000
Fines & Forfeits	45,000
Interest	0
Rental-General Fund	4,300
Rental-Major Street	15,000
Rental-Local Street	12,000
Rental-DDA	1,000
Rental-Sewer	4,000
Other Revenue	4,000
Fund Balance	0
Total	1,393,300

Administration	181,407
Water Distribution	1,009,703
Water Repair	78,223
Transfers Out	33,750
Total	1,303,083

BE IT FURTHER RESOLVED, that the City Manager may make transfers in the amount of \$5,000 between departments/activities without approval of the City Council.

Constituting, in its entirety, the total of \$4,223,534 the budget is hereby ADOPTED.

The Budget ADOPTED by virtue hereof shall constitute to the extent applicable, as required by law, an appropriations measure or act within which the City Manager may execute transfers between its appropriations within stated limits. Public funds shall be disbursed or made available pursuant to this appropriations act and shall be in accordance with applicable laws of the State of Michigan, rules and regulations promulgated by the Michigan Department of Treasury and the Charter of the City of Mt. Morris.

BE IT FURTHER RESOLVED THAT:

- 1.) The Tax rate (millage) is hereby established as follows:
 - a. 19.1183 mills for General Operating Expenditures Fund 101
 - b. 1.6549 mills for Downtown Development Authority, and;

BE IT FURTHER RESOLVED THAT:

- 1.) Any grants received will automatically authorize the City Manager to amend the budget to reflect the changes in revenues and appropriations.
- 2.) Where encumbrances are outstanding at year end they will be reported as reservations of fund balance to be used for the subsequent year's expenditures.

	, seconded by Council member of the City of Mt. Morris at a regular mee	
Yeas	Nays	Absent
Sara Dubey Mayor		er Lewis. City Clerk

CITY OF MT. MORRIS RESOLUTION 24-16

WHEREAS: Section 50 of the Code of Ordinances of the City of Mt. Morris provides that charges for solid waste, recycling and yard waste services shall be set by resolution of the City Council and provide that a public hearing shall be held prior to the enactment of such a resolution and that at least ten days notice of the public hearing shall be published in a paper of general circulation within the city indicating in addition to such other information as the Council deems appropriate, the Council's intention to increase or decrease rates and a schedule of the new rates contemplated; and

WHEREAS: This Council has determined that due to increased costs rates must be changed to consumers within the City.

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby:

- 1. Declare and confirm its intent to change solid waste rates.
- 2. That the schedule of new rates shall be as follows:

	FROM	<u>TO</u>
Collection fee (per unit)	\$16.79	\$17.63

BE IT FURTHER RESOLVED:

That a public notice shall be published in a paper of general circulation within the city, to wit: the Mt. Morris-Clio Herald, in a form to be approved by the Manager and City Attorney setting forth such intent and the schedule of new rates contemplated. The said public notice shall be essentially in the format annexed hereto. The public hearing shall be set for June 10, 2024 at 7:00 p.m.

Moved by Council member	, seconded by Council r	nember, and thereafter
adopted by the City Council of the	e City of Mt. Morris at a re	egular meeting held Monday, May
28, 2024 at 7:00 p.m.		
Yea	Nay	Absent
1 Ca	1\ay	7103CHt
Sara Dubey, Mayor	Spencer L	ewis, City Clerk

CITY OF MT. MORRIS RESOLUTION 24-17

WHEREAS:	The adoption of guidelines for poverty exemptions is required by the Mt. Morris City Council, and				
WHEREAS:	The principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u), and				
WHEREAS: Pursuant to PA 390 of 1994 and further amended by PA 620 of 2002, the City of Mt. Morris adopts the attached policy for the Board of Review to implement. The policy shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current immediately preceding year, and					
NOW THER	EFORE BE IT RESOLVED:				
	That the Assessor and Board of Review shall follow the attached policy and Federal guidelines in granting or denying an exemption.				
, and	made by Council member I thereafter adopted by the City g held Monday, May 28, 2024	Council of the City of N	acil member Mt. Morris at a		
	_Yea	_Nay	Absent		
Sara Dubey, M		Spencer Lewis, (City Clerk		

CITY OF MT. MORRIS REQUIREMENTS FOR POVERTY EXEMPTION

In order to be eligible for the poverty exemption, the claimant must do and meet all of the following requirements on an annual basis:

REQUIREMENTS

- 1. The applicant <u>must</u> own and occupy as a homestead the property for which the exemption is requested. The applicant <u>must</u> also produce a valid driver's license or other form of identification showing place of residence.
- 2. The applicant <u>must</u> file form 5737, Application for MCL 211.7u Poverty Exemption and form 5739, Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty, with the board of review as provided by the Mt Morris City Assessor's Office. It must be received between January 1 of each year and the day prior to the last scheduled meeting day of the Board of Review for that year. Note: The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.
- 3. Applicant <u>must</u> provide federal and state income tax returns for all persons residing in the homestead including any property tax credit returns. These income tax returns may be those filed in the current year or in the immediately preceding year. Any additional information regarding the poverty application must be in writing and attached to the petition form (<u>Note</u>: If an applicant is not required to file a federal or state income tax return then they must show proof of income and file the attached affidavit (Form 4988) for all persons residing in the residence who were not required to file federal or state tax returns for the current or preceding tax year.
- 4. The applicant must produce a deed, land contract or other evidence of ownership of the property for which an exemption is requested to support the information provided on the Poverty Petition, if requested by the Assessor or Board of Review
- 5. An applicant must meet the federal poverty guidelines for the total household income as published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, as attached. Income includes, but is not limited to: Money, wages, salaries before deductions, regular contributions from persons not living in the residence Net receipts from non-farm or farm self-employment (receipts from a person's own business, professional enterprise, or

partnership, after business expense deductions) • Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, supplemental security income (SSI) • Alimony, child support, military family allotments • Private and governmental retirement and disability pensions, regular insurance, annuity payments • College or university scholarships, grants, fellowships, assistantships • Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings

- 6. Meet the asset level test, which is established to be: The claimant's and household's total assets, excluding the principal residence, do not exceed Ten Thousand dollars (\$10,000). Applicants must provide a list of all assets when applying for the poverty exemption. Assets include, but are not limited to:
 - A second home, land, vehicles Recreational vehicles such as campers, motor-homes, boats and ATV's Buildings other than the residence Jewelry, antiques, artworks Equipment, other personal property of value Bank accounts (over a specified amount), stocks Money received from the sale of property, such as, stocks, bonds, a house or car (unless a person is in the specific business of selling such property) Withdrawals of bank deposits and borrowed money Gifts, loans, lump-sum inheritances, and one-time insurance payments Page 3 Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches.
 - a. The following assets are excluded from this limit:
 - i. the applicant's homestead property,
 - ii. the applicant's normal household personal property and clothing,
 - iii. one vehicle used for personal transportation and titled to a member of the household.
 - iv. assets not accessible to the applicant, co-owner, or any member of the applicant's household.
- 7. The Poverty Exemption applicant must provide additional relevant documentation if requested by the Assessor or Board of Review in order to fully investigate an application.

GUIDELINES FOR GRANTING POVERTY EXEMPTIONS:

MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows: A full exemption equal to a 100% reduction in taxable value or a partial exemption equal to a 25%, 50% or 75% reduction in taxable value for the year in which the exemption is granted.

Poverty Exemptions must be processed annually. Under no circumstances will a poverty exemption be extended for a subsequent year without renewal of the poverty petition.

APPEAL OF POVERTY EXEMPTIONS TO THE MICHIGAN TAX TRIBUNAL:

A property owner may appeal the March Board of Review's decision on a poverty exemption to the Michigan Tax Tribunal. This appeal must be made by June 30. A property owner may appeal the July Board of Review's decision or December Board of Review's decision to the Michigan Tax Tribunal within 35 days from the date of the decision. The assessor may also appeal a Board of Review's decision on a poverty exemption to the Michigan Tax Tribunal.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2024

Size of Family Unit	Poverty Guidelines
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For each additional person	\$5,140

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PAR	T 1: PERSONAL INFOR	RMATION -	– Petitioner must li	st all required persona	al information		
	ner's Name				Daylime Phone I		
Age of	Petitioner	Marital Status		Age of Spouse	Num	ber of Legal	Dependents
Age U	· Gangriot	Januar Julius		g. o. opene			•
Proper	y Address of Principal Residence	L		City		State	ZIP Code
	Check if applied for Hor	mestead Pr	roperty Tax Credit	Amount of Homestead Prope	rty Tax Credit		
PAR	T 2: REAL ESTATE INF	ORMATIO	N				
	the real estate information				to provide a d	leed, lan	d contract or other
Proper	ty Parcel Code Number			Name of Mortgage Company			
Unpaid	Balance Owed on Principal Resid	lence	Monthly Payment		Length of Time a	t this Reside	nce
Proper	y Description		<u> </u>		1		
PAR	T 3: ADDITIONAL PRO	PERTY INF	FORMATION				
List i	nformation related to an	y other pro	perty owned by you	u or any member resid	ding in the ho	usehold.	
Check if you own, or are buying, other property. If ch information below.			ther property. If che	ecked, complete the Amount of Income Earned from other Property			om other Property
T	Property Address	· · · · · · · · · · · · · · · · · · ·		City	<u> </u>	State	ZIP Code
1					·		
' [Name of Owner(s)			Assessed Value	Date of Last Tax	es Paid	Amount of Taxes Paid
	Property Address			City		State	ZIP Code
2	Name of Owner(s)	of Owner(s)		Assessed Value	Date of Last Tax	es Paid	Amount of Taxes Paid

PART 4: EMPLOYMENT I	NFORMATIC	ON — Li	ist your cur	rent emplo	yment i	nform	ation.		
Name of Employer									
Address of Employer				City				State	ZIP Code
	····		Employer Telephone Numb			lumbor			<u></u>
Contact Person				Employer re	nephone (4	iombei			
PART 5: INCOME SOURCE	CES								
List all income sources, in accounts), unemployment judgments from lawsuits, income, for all persons res	compensation compe	on, disat d suppo	oility, gover ort, friend o	nment pens	sions, w	vorker	's compensa	tion, div	idends, claims and
Monthly or Annual Income (indicate which)									
	Source	of Incor	me					(indicate	which)
								-	
PART 6: CHECKING, SA	INGS AND	INVEST	MENT INF	ORMATIO	N	1			
						t not	limited to: ch	eckina	accounts savings
List any and all savings accounts, postal savings, persons residing at the pr	credit union	shares,	certificates	s of deposit	t, cash,	stock	s, bonds, or	similar i	nvestments, for all
Name of Financial Ins	titution	Amo	ount	Current					Value of
or Investments		on De	eposit I	nterest Rat	Rate Name on Acco		e on Accou	<u>nt</u>	Investment
,					1				
DADT 7. LIFE INCLIDANC	NE List all	naliaiaa	hold by all	household	l memb	ore			
PART 7: LIFE INSURANCE						613.			Relationship to
Name of Insured	Amount of Policy		Monthly Payments	Policy Fu		Na	me of Bene	ficiary	Insured
					 				
PART 8: MOTOR VEHICL	E INFORMA	TION							
All motor vehicles (includ within the household mus	ing motorcyot be listed.	cles, mo	otor homes	, camper t	railers,	etc.)	held or own	ed by a	ny person residing
Make			Year		Mor	nthly	Payment		Balance Owed

PART 9: HOUSEHOLD OC	CUPANTS -	— List all per	ersons li	ving i	n the househ	old.			
First and Last Name		Age			elationship Applicant	Place	lace of Employment		\$ Contribution to Family Income
		•							
									·
							-		
PART 10: PERSONAL DE	BT — List all	personal d	lebt for a	all hou	usehold mem	bers.			
Creditor	Purpose	of Debt	Dat of De		Original Ba	lance	Mont	hlv Pavment	Balance Owed
O/Gallon	. u.pooo	0. 200							
PART 11: MONTHLY EXPE	ENSE INFOR	RMATION							
The amount of monthly ex necessary.	penses relat	ted to the p	orincipal	resid	lence for eac	th cate	gory i	must be listed	d. Indicate N/A as
Heating	Electric	Electric						Phone	
Cable	Food	Food			ng		Health Insurance		
Garbage		Daycare						se (gas, repair, etc	.)
Other (type and amount)		Other (type an	d amount)					e and amount)	
Other (type and amount) Other (type and are			d amount)			Oth	er (type	e and amount)	

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOW	WLEDGMENT			
used for the granting of exemptions under MCL: the federal poverty guidelines published in the proof Health and Human Services under its authority adopted by the governing body of the local asseligibility requirements less than the federal guithe specific income and asset levels of the claim	ior calendar year in the Federal Register by the Un by to revise the poverty line under 42 USC 9902, o essing unit so long as the alternative guidelines	ne applicant must meet ited States Department or alternative guidelines do not provide income, but are not limited to, combined assets of all		
The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.				
PART 12: CERTIFICATION				
I hereby certify to the best of my knowledge that eligible for the exemption from property taxes p	t the information provided in this form is complete ursuant to Michigan Compiled Law, Section 211.7	e, accurate and I am /u.		
Printed Name Signature Date				
This application shall be filed after January 1, Board of Review.	, but before the day prior to the last day of the	e local unit's December		

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal PO Box 30232 Lansing MI 48909

Phone: 517-335-9760

E-mail: taxtrib@michigan.gov

Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty

This form is issued under the authority of Public Act 253 of 2020.

This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested.

	•			
PART 1: OWNER INFORMATION — Enter infor	rmation for the person ownir	ng and occupying	the resid	ence.
Owner Name		Owner Telephon	e Number	
Mailing Address	City		State	ZiP Code
PART 2: LEGAL DESIGNEE INFORMATION (C	Complete if applicable.)			
Legal Designee Name		Daytime Telepho	ne Number	
Mailing Address	City		State	ZIP Code
PART 3: HOMESTEAD PROPERTY INFORMA	TION — Enter information for	property in which th	ne exempl	ion is being claimed.
City or Township (check the appropriate box and enter name)		County		
City Township Village				
Name of Local School District				
Parcel Identification Number	Year(s) Exemption Pre	eviously Granted by Board	d of Review	
Homestead Property Address	City		State	ZIP Code
PART 4: AFFIRMATION OF OWNERSHIP, OCC	CUPANCY AND INCOME S	STATUS (Check a	Il boxes	that apply.)
 I own the property in which the exemption is being claimed. The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home. After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits. 				
PART 5: CERTIFICATION				
I hereby certify to the best of my knowledge that an exemption from property taxes by reason of	t the information provided o poverty pursuant to Michiga	n this form is true an Compiled Law,	Section	eligible to receive 211.7u.
Owner or Legal Designee Name (print)	Signature of Owner or Legal Designer	е	C	ale
Designee must attach a letter of authority.				
LOCAL GOVERNMENT	USE ONLY (DO NOT WRIT	E BELOW THIS	LINE)	
	uctions and provide to owner.)	Tax Year(s) ex	emption w	ill be posted to tax roll
CERTIFICATION — I certify that, to the best of accurate.	f my knowledge, the inform	nation contained i	n this for	m is complete and
Assessor Signature		Date Certified b	y Assessor	

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

		ubject of this Application for Poverty Exemption and that
for the current tax	year and the preceding to	c year, I was not required to file a federal or state incom
tax return.		·
Address of Principa	al Residence:	
S	gnature of Person Makin	Affidavit Date