

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
May 23rd, 2022
7:15 P.M.**

1. MEETING CALLED TO ORDER: Mayor Jeffrey N. Roth

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Approval of regular meeting minutes from May 9th, 2022.

6. COMMUNICATIONS:

- a. None.

7. APPROVAL OF WARRANT: Approval of Warrant #22-10 in the amount of \$79,946.94

8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).

9. UNFINISHED BUSINESS:

- a. None.

10. NEW BUSINESS:

- a. **RESOLUTION 22-30: Adoption of Fiscal Year 2022/2023 Budget.**

12. PUBLIC COMMENT (Five Minute Time Limit).

13. COUNCIL MEMBER AND STAFF COMMENTS

14. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

Council Minutes.

May 9th, 2022.

Page Three.

City Manager/Treasurer Vicki Corlew stated that we have not yet, the purchase agreement has been done, and deposit to the escrow company, but now the buyers have a 90-day inspection period.

Councilmember Dubey stated that the food truck event was a great turnout.

Councilmember Irwin also stated that the food truck event was awesome, welcomed Mary Hood and thanked her for coming in, and questioned if the roofing company currently doing the roof had stated how many days it would take to complete, and if there was a clause where they will pay for any landscape damages?

DPW Superintendent Paul Zumbach stated that there is a cleanup clause, and that we would have to look into the landscaping, and a complete period within the contract.

Councilmember Templeton thanked Mrs. Hood as well for coming in, and also stated the DDA will discuss options for improving the food truck event, and making it even better going forward. Also, she thanked the council for approving the appointment of Mike Cummings to the DDA.

Mayor Jeff Roth thanked Mary Hood for coming in and introducing herself, stated the food truck event was an amazing turnout as well.

ADJOURNMENT:

With no further business, the Council Meeting was adjourned at **7:37 p.m.**

Spencer Lewis, City Clerk

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS
 EXP CHECK RUN DATES 05/24/2022 - 05/24/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 WARRANT 22-10

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	7,344.59	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS.	1,213.49	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	UNUM LIFE INSURANCE CO.	INSURANCE	1,002.38	
101-000-256.000	DEPOSITS PAYABLE	EMERINE BONASSE	COMM. ROOM DAMAGE REFUND	75.00	
		Total For Dept 000		9,635.46	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	112.20	
101-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	125.88	
101-215-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	78.72	
101-215-740.000	OPERATING EXPENSE	VC3, INC	YEARLY FEE	150.00	
101-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	62.07	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	1,929.92	
101-215-874.000	RECEIPT TO 731.00.00.9999.28620	GENESEE COUNTY TREASURER	LINA	23.00	
101-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	70.48	
		Total For Dept 215 ADMINISTRATION		2,552.27	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	66.51	
101-253-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	62.94	
101-253-740.000	OPERATING EXPENSE	VICKI CORLEW	MILEAGE FOR CONF.	64.70	
		Total For Dept 253 TREASURER		194.15	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	4.40	
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	30.53	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	136.15	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	489.40	
		Total For Dept 265 CITY HALL & GROUNDS		660.48	
Dept 269 OTHER CITY PROPERTY					
101-269-740.000	OPERATING EXPENSE	GENESEE COUNTY TREASURER	GIS AERIAL	411.37	
101-269-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT - SAGINAW ST	62.34	
		Total For Dept 269 OTHER CITY PROPERTY		473.71	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	HUBBARD'S MILITARY SUPPL	RIFLE LIGHTS	891.00	
101-305-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	722.34	
101-305-740.000	OPERATING EXPENSE	MCLAREN CORPORATE SERVIC	PHYSICAL	88.00	
101-305-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	34.49	
101-305-740.000	OPERATING EXPENSE	MENARDS - CLIO	P.D. BASEMENT PAINT	21.51	
101-305-740.000	OPERATING EXPENSE	MICHIGAN WINDOW TINTING	WINDOW TINTING	285.00	
101-305-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	62.94	
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	609.24	
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	781.13	
101-305-759.000	UNIFORMS	PRO-TECH SECURITY SALES	VEST CARRIER & VEST	976.00	
101-305-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	35.47	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LOUIES TOWING & SERVICE	TIRE REPAIR	15.00	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LOUIES TOWING & SERVICE	TIRE REPAIR	15.00	
101-305-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	124.62	
		Total For Dept 305 POLICE DEPARTMENT		4,661.74	
Dept 336 FIRE DEPARTMENT					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 336 FIRE DEPARTMENT					
101-336-714.800	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INSURANCE	75.30	
101-336-740.000	OPERATING EXPENSE	HUBBARD'S MILITARY SUPPL	FLAG PATCH	100.00	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	109.39	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	5.76	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	58.71	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	7.38	
101-336-759.000	UNIFORMS	HUBBARD'S MILITARY SUPPL	UNIFORMS	695.00	
101-336-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	17.74	
		Total For Dept 336 FIRE DEPARTMENT		1,069.28	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	ACTION MUNICIPAL SUPPLY	SIGNAL LIGHT/FLASHER	39.00	
101-441-740.000	OPERATING EXPENSE	LONNIE'S SMALL ENGINE RE	CUTTING BLADE	71.85	
101-441-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	24.59	
101-441-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	13.20	
101-441-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	38.67	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW GARAGE	452.15	
		Total For Dept 441 PUBLIC WORKS		639.46	
Dept 738 LIBRARY					
101-738-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	36.18	
101-738-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	436.57	
		Total For Dept 738 LIBRARY		472.75	
		Total For Fund 101 General		20,359.30	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	BEAVER RESEARCH COMPANY	SOY LEASE	78.40	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		78.40	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING EXPENSE	ACTION MUNICIPAL SUPPLY	SIGNAL LIGHT/FLASHER	255.35	
		Total For Dept 474 TRAFFIC SERVICES		255.35	
		Total For Fund 202 Major Street		333.75	
Fund 203 Local Street					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-740.000	OPERATING EXPENSE	BEAVER RESEARCH COMPANY	SOY LEASE	78.40	
203-463-740.000	OPERATING EXPENSE	R & R READY MIX INC.	DELIVERY/STEEL REROD	206.89	
203-463-801.000	PROFESSIONAL SERVICES	ROWE PROFESSIONAL SERVIC	APRIL 2022	985.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		1,270.29	
		Total For Fund 203 Local Street		1,270.29	
Fund 276 Downtown Development Authority					
Dept 103 AUTHORITY BOARD					
276-103-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	912.00	
276-103-740.000	OPERATING EXPENSE	ZODIAC ENTERPRISES, LLC	MEMORIAL BANNERS	2,533.40	
		Total For Dept 103 AUTHORITY BOARD		3,445.40	
		Total For Fund 276 Downtown Development Authority		3,445.40	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 000					
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	WATER DEPOSIT - 11360 UNION	117.64	
591-000-255.000	WATER DEPOSITS PAYABLE	SHANA COCHRAN	WATER DEPOSIT REFUND - 11360 UNION	132.36	
Total For Dept 000				250.00	
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	125.87	
591-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	35.47	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	674.65	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	LINA	11.50	
591-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	70.48	
Total For Dept 215 ADMINISTRATION				917.97	
Dept 537 WATER DISTRIBUTION					
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	46.12	
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	46.12	
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	USA BLUE BOOK	UNIFORM-HATS	43.07	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLING	75.00	
591-537-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	BUFF BOX	261.25	
591-537-740.000	OPERATING EXPENSE	OUTDOOR SOLUTIONS	TOPSOIL	145.00	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	849.69	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	126.99	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	456.09	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	162.82	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W MT MORRIS	40.09	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN	42.21	
591-537-921.000	COST OF SEWER/WATER	GENESEE COUNTY DRAIN COM	APRIL 2022	48,179.08	
591-537-970.000	CAPITAL OUTLAY	VC3, INC	PC	1,366.94	
Total For Dept 537 WATER DISTRIBUTION				51,840.47	
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	R & R READY MIX INC.	DELIVERY/STEEL REROD	620.66	
Total For Dept 539 WATER REPAIR				620.66	
Total For Fund 591 Water Fund				53,629.10	
Fund 592 Sewer Fund					
Dept 215 ADMINISTRATION					
592-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	125.87	
592-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	26.60	
592-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INS.	674.66	
592-215-874.000	810-257-3857	GENESEE COUNTY TREASURER	LINA	11.50	
592-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	70.47	
Total For Dept 215 ADMINISTRATION				909.10	
Total For Fund 592 Sewer Fund				909.10	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS
 EXP CHECK RUN DATES 05/24/2022 - 05/24/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	20,359.30	
			Fund 202 Major Street	333.75	
			Fund 203 Local Street	1,270.29	
			Fund 276 Downtown Deve	3,445.40	
			Fund 591 Water Fund	53,629.10	
			Fund 592 Sewer Fund	909.10	
			Total For All Funds:	<u>79,946.94</u>	

This Warrant is hereby approved and directed for payment.

 Jeffrey N. Roth, Mayor

 Spencer Lewis, City Clerk

City of Mt Morris
Resolution No. 22-30

A Resolution to adopt the Annual City Budget for FY 2022-2023 and to provide a general appropriations act; to permit the City Manager to execute transfers within stated limits between departments/activities without prior approval of the legislative body; and to set the annual millage rate.

WHEREAS: Chapter VII of The City Charter specifies that the City shall adopt a budget and set the millage rate for the next fiscal year not later than the second Monday in June, and

WHEREAS: The City Council held a public hearing on the proposed budget and a Truth In Taxation Hearing on Monday, May 9, 2022

NOW THEREFORE BE IT RESOLVED: That this council does set the levels of appropriations, estimated revenues and uses of fund balance as follows:

Amounts and Source of Monies Appropriated

GENERAL FUND

Estimated Revenues (By Source):

Property Taxes, Fees, and Interest	656,000
Licenses and Permits	13,300
Federal Grants	7,437
State Shared Revenue	440,000
Liquor Returns	2,000
In-service Training	1,000
Charges for Services	252,850
Fines and Forfeitures	53,500
Interest, Royalties, and Rents	52,000
Other Revenue	38,200
Operating Transfers	92,500
Fund Balance	177,658
Total	1,786,445

Expenditures:

City Council	13,010
Elections	7,258
Assessor	12,650
Attorney	40,000
Auditor	47,000
Administration	168,981
Treasurer	66,550
City Hall	50,634
Other City Property	10,641
Cemetery	19,475

Police Department	760,607
Fire Department	156,023
Codes & Enforcement	11,075
Planning	2,300
Public Works	117,159
Trash Collection	184,620
Weed Control	25,000
Library	25,825
Capital Outlay	67,637
Transfers Between Funds	0
Amount Appropriated	1,786,445

MAJOR STREETS

Estimated Revenues (By Source):

Act 51 Funds	300,000
Interest	0
Other Revenue	15,000
Fund Balance	0
Total	315,000

Expenditures:

Sidewalks	5,203
Street Construction	0
Routine Maintenance	54,617
Traffic Services	39,951
Winter Maintenance	41,467
Transfers Out	125,000
Amount Appropriated	266,238

LOCAL STREETS

Estimated Revenues (By Source):

Act 51	100,000
Interest	0
Transfers from Major Streets	100,000
Fund Balance	108,763
Total	308,763

Expenditures:

Sidewalks	5,312
Routine Maintenance	262,988
Traffic Services	12,875
Winter Maintenance	27,588
Amount Appropriated	308,763

HOUSING DEVELOPMENT FUND

Estimated Revenues (By Source):

Fund Balance	0
Total	0

Expenditures:

Operating Expense	0
Reimbursement to General Fund	0
Amount Appropriated	0

DDA

Estimated Revenues (By Source):

Current Property Tax	14,800
Current Property Tax Penalty	100
Fund Balance	2,300
Total	17,200

Expenditures:

Authority Board	17,200
Amount Appropriated	17,200

WATER FUND

Estimated Revenues (By Source):

Fees	8,000
Tap-in Fees	0
Turn On/Off Fee	300
Sale of Water	1,250,000
Fines & Forfeits	40,000
Interest	0
Rental-General Fund	3,100
Rental-Major Street	13,000
Rental-Local Street	12,000
Rental-DDA	0
Rental-Sewer	3,200
Other Revenue	1,500
Fund Balance	0
Total	1,331,100

Expenditures:

Administration	188,699
Water Distribution	871,384
Water Repair	70,659
Transfers Out	33,750
Total	1,164,492

SEWER FUND

Estimated Revenues (By Source):

Fees	4,000
Sale of Treatment	470,000
Fines & Forfeits	15,000
Interest	0
Rental	18,850
FundBalance	135,193
Total	643,043

Expenditures:

Administration	162,599
Sewer Distribution	406,797
Sewer Repair	39,897
Transfers Out	33,750
Total	643,043

CEMETERY PERPETUAL CARE

Estimated Revenues (By Source):

Sales	300
Interest	100
Total	400

Expenditures:

Reimbursement to funds	0
Amount Appropriated	0

BE IT FURTHER RESOLVED, that the City Manager may make transfers in the amount of \$5,000 between departments/activities without approval of the City Council.

Constituting, in its entirety, the total of \$4,286,181 the budget is hereby ADOPTED.

The Budget ADOPTED by virtue hereof shall constitute to the extent applicable, as required by law, an appropriations measure or act within which the City Manager may execute transfers between its appropriations within stated limits. Public funds shall be disbursed or made available pursuant to this appropriations act and shall be in accordance with applicable laws of the State of Michigan, rules and regulations promulgated by the Michigan Department of Treasury and the Charter of the City of Mt. Morris.

BE IT FURTHER RESOLVED THAT:

- 1.) The Tax rate (millage) is hereby established as follows:
 - a. 19.1894 mills for General Operating Expenditures Fund 101
 - b. 1.6549 mills for Downtown Development Authority, and;

BE IT FURTHER RESOLVED THAT:

- 1.) Any grants received will automatically authorize the City Manager to amend the budget to reflect the changes in revenues and appropriations.
- 2.) Where encumbrances are outstanding at year end they will be reported as reservations of fund balance to be used for the subsequent year's expenditures.

Moved by Council member _____, seconded by Council member _____ and thereafter ADOPTED by the City Council of the City of Mt. Morris at a regular meeting held on Monday, May 23, 2022 at 7:15 p.m.

_____ Yeas

_____ Nays

_____ Absent

Jeffrey N. Roth, Mayor

Spencer Lewis, City Clerk