

CITY OF MT. MORRIS
Downtown Development Authority Meeting
May 18th, 2022
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson Lou Templeton
- 2. SWEARING IN OF MEMBER:** Mike Cummings, term ending 2024.
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES:** Regular Meeting Minutes of April 20th, 2022.
- 6. COMMUNICATION:**
Presentation of plaque to Dorothy Lindsey.
- 7. APPROVAL OF TREASURER REPORT**
- 8. PUBLIC COMMENT**
- 9. UNFINISHED BUSINESS:**
 - a. Hometown Hero Banner Updates
 - b. Beautification Banner design / order form
 - c. Discussion on Food Truck night / improvements
- 10. NEW BUSINESS:**
 - a. Horse Races
 - b. Welcome Sign replacement
 - c. John Vance Band / Music in the Park
- 11. PUBLIC COMMENT**
- 12. DDA MEMBER COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

UNFINISHED BUSINESS:

a. Hometown Hero Banner Update.

Mallory Young stated that we have 28 banners in total that were turned in.

We are still hoping to get them up by Memorial Day, and DPW Supervisor Paul Zumbach had been in contact with another DPW crew to get good prices on banner brackets for the light posts.

b. Beautification Banner design/ order form.

Mallory Young had a couple designs from Zodiac to review.

The consensus from DDA members was that we should use the one with the sun and possibly add a mountain design to it. Mallory is going to check with Julia from Zodiac to get another rendering and finalize a banner.

c. Fund-Raise for Fun Days (food trucks)

Matt Gunn stated between him and Shirley Corcoran that they were able to secure the location of Batterbee Memorial Park. Shirley stated she had spoken with the schools, and that she got permission that the DDA could use the park.

Matt Gunn also stated that with speaking with the vendors, that they all agreed to only have a few trucks the first night, so if there isn't a huge turnout, there is not a bunch of trucks out there with few people.

Food Truck gatherings shall be the first (1st) Thursday of each month (May – August). From 5 p.m. – 8 p.m. Payment from the food trucks will be based on a 10% of sales from the evening.

We will need to look into getting some kind of live music / entertainment to have during the food trucks hours as well.

d. Discussion on new DDA member.

Shirley Corcoran stated she had spoke with Justin from R.C. Waterproofing, and he said he would consider joining the DDA.

Bryan Lehr stated that he spoke with Mike from Subway, and he would be interested as well if we need another member.

Mayor Jeff Roth stated that he will speak with some of these local people and see who would be willing to join the DDA.

NEW BUSINESS:

a. 2022 / 2023 Budget

DDA agrees that we accept what the manager recommends for the 2022/2023 budget, and increase the Salary & Wages to \$6000.00, and increase Capital Outlay to \$2000.00. Giving the DDA a total budget of \$17,200.00.

DDA Minutes.
April 20th, 2022.
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b. Horse Races

City Clerk Spencer Lewis stated when he spoke to Lou Templeton, she stated that usually the DDA will donate a T.V. to the Historical Society for a prize for the horse races.

Shirley Corcoran stated that the Historical Society had their meeting last night, and the date was settled on for October 8th, 2022 at St. Mary's Church using the gym. Shirley stated that they will be looking at their budget to see if they can purchase a T.V. themselves, or if they will be looking for donations.

Consensus was that we will bring this back next meeting.

c. DDA parking lot for hotdog vendor

DPW Supervisor Paul Zumbach stated that the hotdog vendor that used to be at Fairhavens reached out to him and was wondering if the DDA cared that he used their parking lot next to the old apartment buildings by the railroad tracks.

DDA members stated that we should allow him to use the parking lot free of fees for the first year, and then depending on business, etc., we should levy a fee in the future.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Shirley Corcoran stated that the Kiwanis Club had an Easter egg hunt at Batterbee Park, and they noticed that the concrete pad, pavilion along with the picnic tables needed to be updated. They are going to start a fundraiser to complete these projects.

Matt Gunn stated he will start advertising for the food truck night.

Mallory Young stated she is going to work on the beautification banner and bring in a rendering next month.

Rich Young believes we should think of ideas to name the fun days event.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:42 p.m.**

April Smith, Deputy City Clerk



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From:
 04/01/22 to 04/30/22

Days in Statement Period 30

Average Ledger Balance* 44,205.58
 Average Collected Balance* 44,197.58

* The above balances correspond to the
 service charge cycle for this account.

Beginning Balance	\$43,803.14
Credits (+)	480.00
Regular Deposits	480.00
Debits (-)	8.34
Electronic Withdrawals	8.34
Ending Balance	\$44,274.80

Deposits (+)

Account:-----2498

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
04/04	120.00		Brch/ATM	04/06	360.00		Brch/ATM

Other Debits (-)

Account:-----2498

Date	Amount	Description
04/11	8.34	BUS ONL TFR TO CHECKING 041122 XXXXXXXX1386

Balance Activity

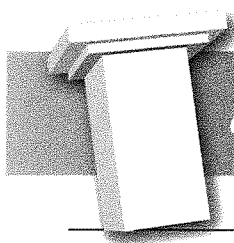
Account:-----2498

Date	Balance	Date	Balance	Date	Balance
03/31	43,803.14	04/06	44,283.14		
04/04	43,923.14	04/11	44,274.80		

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 04/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	AVAILABLE		
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET			BALANCE NORM (ABNORM)	% BDT USED	
Fund 276 - DOWNTOWN Development Authority								
Revenues								
Dept 000								
276-000-403.000	CURRENT PROPERTY TAXES	14,500.00	14,500.00	13,869.41	0.00	630.59	95.65	
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00	100.00	32.29	0.00	67.71	32.29	
276-000-675.000	DDA BANNER DONATIONS	0.00	0.00	3,380.00	360.00	(3,380.00)	100.00	
276-000-694.000	OTHER REVENUES	0.00	0.00	276.00	0.00	(276.00)	100.00	
Total Dept 000		14,600.00	14,600.00	17,557.70	360.00	(2,957.70)	120.26	
TOTAL REVENUES								
		14,600.00	14,600.00	17,557.70	360.00	(2,957.70)	120.26	
Expenditures								
Dept 103 - AUTHORITY BOARD								
276-103-701.000	SALARY & WAGES	4,000.00	4,000.00	3,212.04	0.00	787.96	80.30	
276-103-714.000	FRINGE BENEFITS	2,500.00	2,500.00	1,182.02	0.00	1,317.98	47.28	
276-103-740.000	OPERATING EXPENSE	2,000.00	2,000.00	4,220.02	0.00	(2,220.02)	211.00	
276-103-801.000	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	
276-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	
276-103-940.000	RENTAL	1,750.00	1,750.00	927.30	8.34	822.70	52.99	
276-103-970.000	CAPITAL OUTLAY	500.00	500.00	5,622.84	0.00	(5,122.84)	1,124.57	
Total Dept 103 - AUTHORITY BOARD		18,250.00	18,250.00	16,664.22	8.34	1,585.78	91.31	
TOTAL EXPENDITURES								
		18,250.00	18,250.00	16,664.22	8.34	1,585.78	91.31	
Fund 276 - DOWNTOWN Development Authority:								
TOTAL REVENUES		14,600.00	14,600.00	17,557.70	360.00	(2,957.70)	120.26	
TOTAL EXPENDITURES		18,250.00	18,250.00	16,664.22	8.34	1,585.78	91.31	
NET OF REVENUES & EXPENDITURES		(3,650.00)	(3,650.00)	893.48	351.66	(4,543.48)	24.48	



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Kristina K. Somers
11649 N. Saginaw St.
Mt. Morris, MI 48458
clerk@cityofmtmorris.org

Invoice # 0509022

Sales Rep. Wade Parker (404) 435-5080

Project **Welcome to Mt. Morris Sign Panels**

Description	Quantity	Unit Price	Amount
EIFS Stucco panel, double sided graphics raised & embossed	1	2,490.00	2,490.00
Packaging for shipping	1	60.00	80.00
Freight to 48458	1	TBD	TBD

Project Total \$2,570.00 + freight

50% Deposit \$1,285.00

Notes

*Production time (4) weeks. We will send detailed photography for approval before crating.
Balance due before shipment release.
Thank you for your business!*

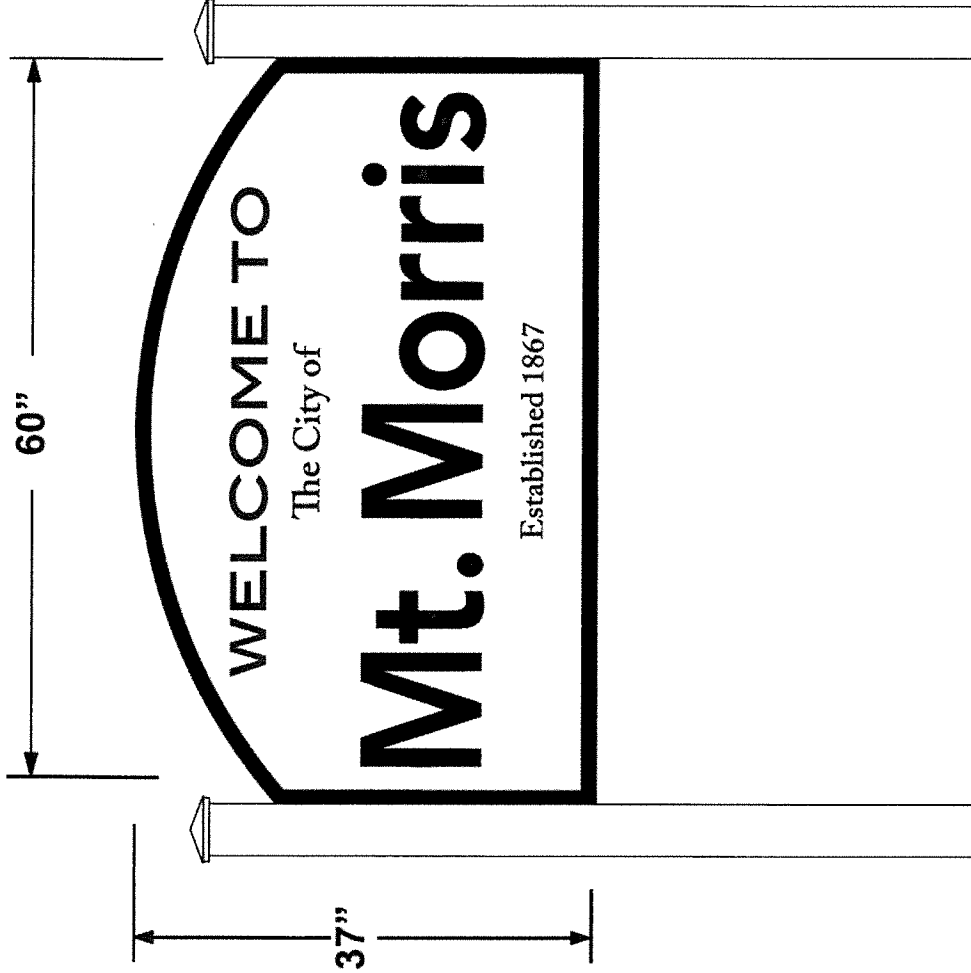
QTY (1) 37" x 60" EIFS stucco panel, Double sided raised border and graphics
 **Customer supplies 4x4 posts and vinyl sleeves and post caps

CC

SW 68 Honor



Mater



Graphics on reverse side



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