#### CITY OF MT. MORRIS Downtown Development Authority Meeting May 15<sup>th</sup>, 2024 1:30 P.M.

1. MEETING CALLED TO ORDER: Co-Chairperson, Rich Young

#### 2. ROLL CALL

#### 3. APPROVAL OF AGENDA

# 5. APPROVAL OF MINUTES: Regular meeting minutes of April 17<sup>th</sup>, 2024.

#### 6. COMMUNICATION:

None.

#### 7. APPROVAL OF TREASURER REPORT

#### 8. PUBLIC COMMENT

#### 9. UNFINISHED BUSINESS:

a. 2024 Food Truck Events (May – August)

#### 10. <u>NEW BUSINESS:</u>

None.

#### **11. PUBLIC COMMENT**

#### **12. DDA MEMBER COMMENTS**

#### **13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

#### CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY Meeting Minutes April 17<sup>th</sup>, 2024

- At 1:30 p.m. Chairperson Lou Templeton called the meeting to order.
- **PRESENT:** Joyce Bartos, Matt Gunn, Mallory Young, Rich Young, Mike Cummings, Chris Dixon, Mayor Sara Dubey, Shirley Corcoran, and Lou Templeton.
- ABSENT: Bryan Lehr.
- OTHERS: DPW Superintendent Paul Zumbach, and City Manager/Clerk Spencer Lewis.

#### **ROLL CALL:**

A motion was made by Joyce Bartos and seconded by Shirley Corcoran to approve absent members listed above.

All ayes. Motion carried.

#### AGENDA:

A motion was made by Shirley Corcoran, seconded by Chris Dixon to approve the agenda.

Chris Dixon stated that we should add grants as letter c. under unfinished business.

A motion was made by Shirley Corcoran, seconded by Chris Dixon to approve the agenda, as amended.

All ayes. Motion carried.

#### **MINUTES:**

A motion was made by Joyce Bartos, seconded by Mayor Sara Dubey to approve the regular meeting minutes from March 20<sup>th</sup>, 2024.

All Ayes. Motion carried.

#### **COMMUNICATIONS:**

None.

### APPROVAL OF TREASURER REPORT:

A motion was made by Joyce Bartos, seconded by Matt Gunn to approve the Treasurers report.

Roll call: \_\_\_\_9\_\_Ayes \_\_\_0\_\_Nays \_\_1\_\_Absent (Brvan Lehr)

Motion Carried.

#### PUBLIC COMMENT

None.

#### **UNFINISHED BUSINESS:**

#### a. Future/current Christmas decorations

Lou Templeton presented wreaths that have been donated to the DDA. There are 8 wreaths, lighted, and 36" and were donated by her son-in-law.

DDA Minutes. April 17<sup>th</sup>, 2024. Page Two.

A motion was made by Chris Dixon, seconded by Shirley Corcoran to approve the purchase of wreath decorating materials (ribbon) for up to \$500.00.

Roll call:

\_\_\_\_0\_\_\_Nays

\_\_\_\_1\_\_Absent (Bryan Lehr)

Motion Carried.

### b. 2024 Food Truck Events (May-August)

9 Ayes

Lou Templeton stated that Sam Shango from Starbudz is going to sponsor the food truck event, for \$500.00 each month (May, June, August) and \$1000.00 for the month of July.

A motion was made by Joyce Bartos, seconded by Chris Dixon to approve \$275.00 monthly for bounce house rental for the months of May, June, July, August.

Roll call:

9\_Ayes 0\_Nays 1\_Absent (Bryan Lehr)

Motion Carried.

A motion was made by Chris Dixon, seconded by Mallory Young to approve \$500.00 for DJ Vinnie for the May food truck event.

Roll call:

Motion Carried.

A motion was made by Lou Templeton, seconded by Shirley Corcoran to pay up to \$400.00 monthly for port-apotty rentals for the food truck events.

9\_Ayes 0\_Nays 1\_Absent (Bryan Lehr)

 Roll call:
 9\_\_\_\_\_Ayes
 0\_\_\_\_\_Nays
 1\_\_\_\_\_Absent

 (Bryan Lehr)
 (Bryan Lehr)

Motion Carried.

### c. Grants

Chris Dixon stated he has been working with a gentleman who does a lot of grant writing, and are looking into grants from T-Mobile, and Keep America Beautiful.

## **NEW BUSINESS:**

## a. 2024/2025 FY Budget

A motion was made by Rich Young, seconded by Chris Dixon to approve the purchase of flags for the veteran's memorial for up to \$350.00.

 Roll call:
 9\_Ayes
 0\_Nays
 1\_Absent

 (Bryan Lehr)
 (Bryan Lehr)

Motion Carried.

A motion was made by Rich Young, seconded by Joyce Bartos to approve the FY 2024/2025 set at \$27,440.00.

Roll call:	9	Ayes	0	_Nays	1	_Absent
					(Bryan Le	ehr)

Motion Carried.

## PUBLIC COMMENT

**Wayne Walter, 12338 Parklane** – Wayne stated that if the school isn't interested in Batterbee Park, don't forget about the land over on Walter Street that the school owns.

DDA Minutes. April 17<sup>th</sup>, 2024. Page Three.

#### **DDA MEMBER COMMENTS:**

Matt Gunn mentioned the Kiwanis Golf Outing that is going on May 18th at Willow Springs.

Rich Young thanked Wayne Walter for bringing up that other piece of property.

## ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:00 p.m.

Spencer Lewis, City Clerk

CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020



#### Have a Question or Concern?

Stop by your nearest Huntington office or contact us at:

1-800-480-2001

www.huntington.com/ businessresources

Huntington Public Fu	nds Analyze	ed Checking	Account:2498
Statement Activity From: 04/01/24 to 04/30/24		Beginning Balance Credits (+)	\$53,302.45 1,000.00
Days in Statement Period	30	Regular Deposits <b>Debits (-)</b> Electronic Withdrawals	1,000.00 <b>149.00</b> 149.00
Average Ledger Balance* Average Collected Balance*	53,246.88 53,246.21	Ending Balance	\$54,153.45
* The above balances correspon	d to the	-	

service charge cycle for this account.

#### Deposits (+)

#### Serial # Type Serial # Туре Date Amount Amount Date 175361340 Brch/ATM 640.00 Brch/ATM 04/30 04/09 20.00 175361341 Brch/ATM 300.00 175361331 Brch/ATM 04/30 20.00 04/18 04/25 20.00 175361330 Brch/ATM

#### Other Debits (-)

Account:----2498

Account:-----2498

Date	Amount	Description
04/08	25.00	BUS ONL TFR TO CHECKING 040824 XXXXXX6787
04/08	124.00	BUS ONL TFR TO CHECKING 040824 XXXXXX6790

#### **Balance** Activity

#### Account:-----2498

Date	Balance	Date	Balance	Date	Balance
03/31	53,302.45	04/09	53,173.45	04/25	53,213.45
04/08	53,153.45	04/18	53,193.45	04/30	54,153.45

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. He will an and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. 2024 Huntington Bancshares Incorporated.

DB: Mt Morris PERIOD ENDING 04/30/2024 GL NUMBER DESCRIPTION DESCRIPTION 2023-24 Rund 248 - DOWNTOWN DEVELOPMENT AUTHORITY End 248 - DOWNTOWN DEVELOPMENT AUTHORITY Dept 000 248-000-402.000 CURRENT PROPERTY TAXES 248-000-402.000 CURRENT PROPERTY TAXES 248-000-402.000 CURRENT PROPERTY TAXES 248-000-402.000 CURRENT PROPERTY TAXES 248-000-402.000 CURRENT PROPERTY TAXES 248-000-675.100 FOOD TRUCK REVENUE 1,800.000 248-000-675.100 FOOD TRUCK REVENUE 16,900.000 Total Dept 000 Total Dept 000 Expenditures Dept 103 - AUTHORITY PROMOTIONS 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-714.000 248-103-710 249-103-700 249-103-700 249-103-700 240-103-700 24	YTD BALANCE ACTIVITY FOR 04/30/2024 MONTH 04/30/2024 (ABNORMAL) INCREASE (DECREASE) 16,356.24 0.00 993.43 0.00 993.43 1,000.00			
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