

CITY OF MT. MORRIS
Downtown Development Authority Meeting
April 20th, 2022
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Vice-Chairman Rich Young
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** Regular Meeting Minutes of March 16th, 2022.
- 5. COMMUNICATION:**
None.
- 6. APPROVAL OF TREASURER REPORT**
- 7. PUBLIC COMMENT**
- 8. UNFINISHED BUSINESS:**
 - a. Hometown Hero Banner Updates
 - b. Beautification Banner design / order form
 - c. Fund-Raise for Fun Days (Food Trucks)
 - d. Discussion on new DDA member
- 9. NEW BUSINESS:**
 - a. 2022 / 2023 Budget
 - b. Horse Races
 - c. DDA parking lot for hotdog vendor
- 10. PUBLIC COMMENT**
- 11. DDA MEMBER COMMENTS**
- 12. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

UNFINISHED BUSINESS:

a. Hometown Hero Banner Update.

Matt Gunn stated that he will have two more applications for the banners coming soon.

Shirley Corcoran stated she will also have two more banners' applications coming soon.

Lou Templeton states she talked to Mallory Young and they do not want to extend the application out of the city at this time. She also questioned if they were giving them to the applicants at the end or keeping them for next year.

Matt Gunn stated that they are going to be given to the applicants when they take them down.

b. Beautification Banner design/ order form.

Lou Templeton requested this item be put on the next agenda.

c. Solar light for Veteran's memorial/ dedication/flags

DPW Superintendent Paul Zumbach stated he reached out to Winn's and they suggested not to do solar lights because they will not be bright enough. He stated that the amount with all the 6 lights and parts to put them up will be \$5837.70, that is not with the cost of labor. The flag poles will be 25ft and 20ft. He stated that it will be around \$1,550 for the cost of labor.

Lou Templeton questioned if there was another place, they could get a price from.

DPW Superintendent Paul Zumbach stated that he could look around but the price probably wouldn't change that drastically.

Matt Gunn stated that they should approve this and if they can find somewhere cheaper bringing it back to the DDA and change the amount of the project.

A motion was made by Joyce Bartos, seconded by Lou Templeton to approve to give DPW up to \$7,500 for the complete job for lights and flag poles and the Veterans Memorial.

Roll call:	_____5_____Ayes	_____0_____Nays	_____5_____Absent
			(Mayor Jeff Roth)
			(Kevin Bois)
			(Chris Dixon)
Motion Carried.			(Mallory Young)
			(Rich Young)

d. Fund-Raise for Fun Days (food trucks)

Matt Gunn stated that once they have a finalized day, date and time he can get back with some more of the food truck owners.

Lou Templeton stated that she thought about the library and wasn't sure about parking. She also suggested the use of the park.

DPW Superintendent Paul Zumbach stated he needed dates of every event that was going to be happening because consumers energy is doing a gas line project.

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Matt Gunn suggested doing every second Thursday of the months, May, June, July, and August.

Shirley Corcoran questioned that if it goes well would they want to extend it to September.

Joyce Bartos stated that if it does well, they should extend it to more months.

Shirley Corcoran questioned if Lou Templeton would go to the school board and as for permission to have the food trucks at the park.

Lou Templeton stated that when they have the finalized dates and times should would go to the school board.

Matt Gunn questioned what they wanted to charge the food trucks.

Lou Templeton questioned how much they usually charge food trucks for that time frame.

Matt Gunn stated he will look into the charging and talk to some of the owners of the food trucks.

Joyce Bartos suggested that if the food trucks do well, they could bring in boy scouts and girl scouts to sell popcorn and cookies.

NEW BUSINESS:

a. Discussion on new DDA members.

Bryan Lehr stated that he talked to Mike the owner of Subway and he was interested in the DDA.

Joyce Bartos suggested talking to Todd from Mt. Morris Speedy Lube.

Lou Templeton suggested having an idea or a yes from people wanting to be on DDA by May first.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Joyce Bartos stated that Donny Lemmon retired and thinks the DDA should do something to acknowledge his retirement.

Lou Templeton stated she will ask around and see if there is any plans that they can help with.

Matt Gunn thanked Frank Raymiller for the donation of flags and stated his daughter Allison is thought about often.

Lou Templeton thanked Frank Raymiller for the flag donation.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:16 p.m.**



April Smith, Deputy City Clerk



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

Have a Question or Concern?

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 Huntington office or
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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From:
 03/01/22 to 03/31/22

Days in Statement Period 31

Average Ledger Balance* 43,848.74
 Average Collected Balance* 43,786.16

* The above balances correspond to the
 service charge cycle for this account.

Beginning Balance	\$43,506.85
Credits (+)	2,478.17
Regular Deposits	2,420.00
Electronic Deposits	58.17
Debits (-)	2,181.88
Electronic Withdrawals	2,181.88
Ending Balance	\$43,803.14

Deposits (+)

Account:-----2498

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
03/01	120.00		Brch/ATM	03/22	240.00		Brch/ATM
03/08	120.00		Brch/ATM	03/24	120.00		Brch/ATM
03/10	240.00		Brch/ATM	03/29	240.00		Brch/ATM
03/15	120.00		Brch/ATM	03/31	360.00		Brch/ATM
03/17	120.00		Brch/ATM	03/31	120.00		Brch/ATM
03/22	620.00		Brch/ATM				

Other Credits (+)

Account:-----2498

Date	Amount	Description
03/07	58.17	BUS ONL TFR FRM CHECKING 030722 XXXXXXX1399

Other Debits (-)

Account:-----2498

Date	Amount	Description
03/24	2,152.00	BUS ONL TFR TO CHECKING 032422 XXXXXXX6787
03/28	29.88	BUS ONL TFR TO CHECKING 032822 XXXXXXX6790

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PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE BALANCE/ NORM (ABNORM)	% BGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 276 - Downtown Development Authority							
Revenues							
Dept 000							
276-000-403.000	CURRENT PROPERTY TAXES	14,500.00	14,500.00	13,869.41	55.06	630.59	95.65
276-000-405.000	CURRENT PROPERTY TAX PENALTY	100.00	100.00	32.29	3.11	67.71	32.29
276-000-675.000	DDA BANNER DONATIONS	0.00	0.00	3,020.00	2,420.00	(3,020.00)	100.00
276-000-694.000	OTHER REVENUES	0.00	0.00	276.00	0.00	(276.00)	100.00
Total Dept 000		14,600.00	14,600.00	17,197.70	2,478.17	(2,597.70)	117.79
TOTAL REVENUES		14,600.00	14,600.00	17,197.70	2,478.17	(2,597.70)	117.79
Expenditures							
Dept 103 - AUTHORITY BOARD							
276-103-701.000	SALARY & WAGES	4,000.00	4,000.00	3,212.04	25.02	787.96	80.30
276-103-714.000	FRINGE BENEFITS	2,500.00	2,500.00	1,182.02	4.86	1,317.98	47.28
276-103-740.000	OPERATING EXPENSE	2,000.00	2,000.00	4,220.02	2,152.00	(2,220.02)	211.00
276-103-801.000	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
276-103-880.000	COMMUNITY PROMOTIONS	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
276-103-940.000	RENTAL	1,750.00	1,750.00	918.96	0.00	831.04	52.51
276-103-970.000	CAPITAL OUTLAY	500.00	500.00	5,622.84	0.00	(5,122.84)	1,124.57
Total Dept 103 - AUTHORITY BOARD		18,250.00	18,250.00	16,655.88	2,181.88	1,594.12	91.27
TOTAL EXPENDITURES		18,250.00	18,250.00	16,655.88	2,181.88	1,594.12	91.27
Fund 276 - Downtown Development Authority:							
TOTAL REVENUES		14,600.00	14,600.00	17,197.70	2,478.17	(2,597.70)	117.79
TOTAL EXPENDITURES		18,250.00	18,250.00	16,655.88	2,181.88	1,594.12	91.27
NET OF REVENUES & EXPENDITURES		(3,650.00)	(3,650.00)	541.82	296.29	(4,191.82)	14.84

CITY OF MT. MORRIS
 PROPOSED 2022-2023
 FISCAL YEAR BUDGET

276	FUND DOWNTOWN DEVELOPMENT AUTHORITY AUTHORITY BOARD	FY 17-18				FY 18-19				FY 19-20				FY 20-21				FY 21-22				FY 22-23				
		ACTUAL				ACTUAL				ACTUAL				ACTUAL				COUNCIL ADOPTED				MANAGER RECOMMENDS				COUNCIL ADOPTED
403	CURRENT PROPERTY TAXES	14,138				14,205				14,471				15,665				14,500								
405	CURRENT PROPERTY TAX PENALTY	52				100				121				104				100								
665	INTEREST ON INVESTMENTS	-				1,175				-				-				-								
675	DDA BANNER DONATIONS	985				2,017				-				-				-								
694	OTHER REVENUES					-				75				451												
390	APPROPRIATION FROM FUND BALANCE																									
TOTAL		\$ 15,175	\$	17,497	\$	14,667	\$	16,220	\$	14,600																
	REVENUES OVER (UNDER) EXPENDITURES	\$ 943	\$	176	\$	9,756	\$	9,627	\$	(3,650)																
	FUND BALANCE BEGINNING OF YEAR	\$ 23,000	\$	23,943	\$	24,119	\$	33,875	\$	43,502																
	APPROPRIATION FROM FUND BALANCE																									
	FUND BALANCE END OF YEAR	\$ 23,943	\$	24,119	\$	33,875	\$	43,502	\$	39,852																
276	FUND DOWNTOWN DEVELOPMENT AUTHORITY																									
103	AUTHORITY BOARD																									
*701	SALARY & WAGES	1,489		3,282		1,849		3,441		1,849		3,441		3,441		4,000		4,000								
714	FRINGE BENEFITS	644		1,249		689		1,298		689		1,298		1,298		2,500		2,500								
740	OPERATING EXPENSES	726		1,057		1,504		1,375		1,504		1,375		2,000		2,000		2,000								
801	PROFESSIONAL SERVICES	-		2,037		-		-		-		-		6,000		6,000		6,000								
*880	COMMUNITY PROMOTIONS	1,168		1,373		500		-		500		-		-		1,500		1,500								
940	RENTAL	205		1,423		369		479		369		479		1,750		1,750		1,750								
970	CAPITAL OUTLAY	10,000		6,900		-		-		-		-		500		500		500								
971	LAND ACQUISITION			-		-		-		-		-		-		-		-								
TOTAL	EXPENDITURES - DDA	\$ 14,232	\$	17,321	\$	4,911	\$	6,593	\$	18,250																
701	DPW																									
880	FUND SPECIAL EVENTS																									
801																										
971																										