

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA**  
11649 N. Saginaw Street  
Mt. Morris, MI 48458  
**April 11th, 2022**  
**7:15 P.M.**

- 1. MEETING CALLED TO ORDER:** Mayor Jeffrey N. Roth
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
  - a. Approval of regular meeting minutes from March 28<sup>th</sup>, 2022.
- 6. COMMUNICATIONS:**
  - a. None.
- 7. APPROVAL OF WARRANT:** Approval of Warrant #22-07 in the amount of \$59,182.21
- 8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**
- 9. UNFINISHED BUSINESS:**
  - a. None.
- 10. NEW BUSINESS:**
  - a. **RESOLUTION 22-23: Van Buren Street Project**
- 12. PUBLIC COMMENT (Five Minute Time Limit).**
- 13. COUNCIL MEMBER AND STAFF COMMENTS**
- 14. ADJOURNMENT**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**





Council Minutes.  
March 28th, 2022.  
Page Three.

With no further business, the Council Meeting was adjourned at **7:51 p.m.**

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Spencer Lewis, City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS.	1,213.53	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	MICHIGAN MUNICIPAL UNEMP	QUARTERLY REORT	74.32	
101-000-256.000	DEPOSIT PAYABLE	SHELIA PASHBY	COMMUNITY ROOM DEPOSIT REFUND	50.00	
		Total For Dept 000		1,337.85	
Dept 202 ASSESSOR					
101-202-801.000	PROFESSIONAL SERVICES	LEGACY ASSESSING SERVICE	FOURTH QUARTER	3,000.00	
		Total For Dept 202 ASSESSOR		3,000.00	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	AMANDA DOYLE	PROFESSIONAL SERVICES	8,370.00	
		Total For Dept 210 ATTORNEY		8,370.00	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES GLOBAL SERV	LEASE CHARGES	300.93	
101-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	PR CHECKS, AP CHECKS	161.73	
101-215-740.000	OPERATING EXPENSE	SPENCER LEWIS	ELECTION CLASS-LANSING	86.94	
101-215-740.000	OPERATING EXPENSE	XTRME SHREDS	PAPER SHREDDING	17.50	
101-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	62.10	
101-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	144.49	
		Total For Dept 215 ADMINISTRATION		773.69	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	AUTO - WARES GROUP	NYLON CLAMP	7.98	
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	36.99	
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	36.67	
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	30.53	
		Total For Dept 265 CITY HALL & GROUNDS		112.17	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	HUBBARD'S MILITARY SUPPL	HOLSTER/TIE TACK	71.00	
101-305-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	8.94	
101-305-740.000	OPERATING EXPENSE	XTRME SHREDS	PAPER SHREDDING	17.50	
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	789.50	
101-305-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	35.48	
101-305-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	82.57	
101-305-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	85.00	
101-305-990.000	DEBT SERVICE - PRIN	BALBOA CAPITALCORPORATIO	IN CAR CAMERAS	318.94	
		Total For Dept 305 POLICE DEPARTMENT		1,408.93	
Dept 336 FIRE DEPARTMENT					
101-336-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	73.23	
101-336-740.000	OPERATING EXPENSE	PRO COMM INC	SURFACE MOUNT	280.00	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	7.46	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	136.48	
101-336-759.000	UNIFORMS	A+ ALTERATIONS AND MORE	NAME TAG/FLAG	11.00	
101-336-759.000	UNIFORMS	HUBBARD'S MILITARY SUPPL	SHOULDER PATCHES	210.00	
101-336-759.000	UNIFORMS	HUBBARD'S MILITARY SUPPL	COLLAR BRASS/RIBBON BARS	124.00	
101-336-759.000	UNIFORMS	HUBBARD'S MILITARY SUPPL	NAME STRIP/JOB SHIRT	49.00	
101-336-759.000	UNIFORMS	MUNICIPAL EMERGENCY SVCS	GAUNTLET CUFF	188.05	
101-336-759.000	UNIFORMS	MUNICIPAL EMERGENCY SVCS	GEAR REPAIR	290.24	
101-336-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	17.75	
101-336-850.000	COMMUNICATIONS	PRO COMM INC	SURFACE MOUNT	40.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 336 FIRE DEPARTMENT					
101-336-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	41.28	
101-336-930.000	REPAIR & MAINTENANCE - VEHICL	PRO COMM INC	BALANCE TIRES	505.00	
		Total For Dept 336 FIRE DEPARTMENT		1,973.49	
Dept 371 CODES & ENFORCEMENT					
101-371-801.000	PROFESSIONAL SERVICES	LEON BUNING	ELECTRICAL INSPECTIONS	55.00	
101-371-801.000	PROFESSIONAL SERVICES	ROB KEHOE	BUILDING INSPECTIONS	583.33	
		Total For Dept 371 CODES & ENFORCEMENT		638.33	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	AUTO - WARES GROUP	SPARK PLUG	18.56	
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	14.98	
101-441-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	30.68	
101-441-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	49.89	
101-441-850.000		VERIZON	PHONE BILL	33.35	
101-441-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	41.17	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	LED LIGHTS	2,002.10	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	LED LIGHTS	1,289.19	
		Total For Dept 441 PUBLIC WORKS		3,479.92	
Dept 738 LIBRARY					
101-738-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	19.64	
101-738-801.000	PROFESSIONAL SERVICES	SHERWOOD PROFESSIONAL CL	CLEANING	270.00	
101-738-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	38.67	
		Total For Dept 738 LIBRARY		328.31	
Dept 904 CAPITAL OUTLAY					
101-904-970.100	DPW EQUIP CAPITAL OUTLAY	DAVISON OVERHEAD DOOR CO	DPW DOOR	5,341.95	
		Total For Dept 904 CAPITAL OUTLAY		5,341.95	
		Total For Fund 101 General		26,764.64	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	STATE OF MICHIGAN	FINAL ACCOUNTING PROG.	100.03	
202-463-740.000	OPERATING EXPENSE	VERIZON	PHONE BILL	66.69	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		166.72	
Dept 474 TRAFFIC SERVICES					
202-474-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	TRAFFIC LIGHTS	179.48	
		Total For Dept 474 TRAFFIC SERVICES		179.48	
		Total For Fund 202 Major Street		346.20	
Fund 591 Water Fund					
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	PR CHECKS, AP CHECKS	161.73	
591-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	49.89	
591-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	35.48	
591-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	82.57	
591-215-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	33.35	
		Total For Dept 215 ADMINISTRATION		363.02	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 537 WATER DISTRIBUTION					
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	43.80	
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	43.80	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	164.56	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	1,060.19	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	AUTO - WARES GROUP	AIR FILTER	52.79	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	AUTO - WARES GROUP	AIR FILTER	52.79	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	AUTO - WARES GROUP	OIL FILTER	104.59	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	AUTO - WARES GROUP	HYDRAULIC FILTER	59.89	
591-537-930.000	REPAIR & MAINTENANCE - VEHICL	AUTO-WARES GROUP	PARTS	200.57	
		Total For Dept 537 WATER DISTRIBUTION		1,782.98	
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	ETNA SUPPLY	METERS	100.00	
591-539-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	BUFF BOX	81.79	
591-539-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	RITE HITE	90.00	
591-539-801.000	PROFESSIONAL SERVICES	WALDORF & SONS, INC.	WATERMAIN BREAK REPAIRS	6,190.00	
		Total For Dept 539 WATER REPAIR		6,461.79	
		Total For Fund 591 Water Fund		8,607.79	
Fund 592 Sewer Fund					
Dept 215 ADMINISTRATION					
592-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	PR CHECKS, AP CHECKS	161.72	
592-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	49.88	
592-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	26.61	
592-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	61.93	
592-215-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	33.35	
		Total For Dept 215 ADMINISTRATION		333.49	
Dept 536 SEWER DISTRIBUTION					
592-536-740.000	OPERATING EXPENSE	AUTO - WARES GROUP	THICKSTERS	19.59	
592-536-740.000	OPERATING EXPENSE	USA BLUE BOOK	GREEN LIQUID PINT	44.48	
592-536-921.000	COST OF SEWER	GENESEE COUNTY DRAIN COM	FEBRUARY 2022	22,436.71	
592-536-930.000	REPAIR & MAINTENANCE - VEHICL	JACK DOHENY COMPANIES, I	SEAL, HOSE AND TUBE INSTALLATION	621.91	
592-536-930.000	REPAIR & MAINTENANCE - VEHICL	JACK DOHENY COMPANIES, I	O-RINGS	7.40	
		Total For Dept 536 SEWER DISTRIBUTION		23,130.09	
		Total For Fund 592 Sewer Fund		23,463.58	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 General	26,764.64	
			Fund 202 Major Street	346.20	
			Fund 591 Water Fund	8,607.79	
			Fund 592 Sewer Fund	23,463.58	
			Total For All Funds:	59,182.21	

This Warrant is hereby approved and directed for payment.

\_\_\_\_\_  
Jeffrey N. Roth, Mayor

\_\_\_\_\_  
Spencer Lewis, City Clerk



**CITY OF MT. MORRIS  
RESOLUTION NO. 22-23**

**WHEREAS:** Pursuant to the bidding process with respect to the Van Buren Street Mill & Resurfacing Project, bids were submitted and the City's Engineer, Rowe Professional Services Company has reviewed and tabulated the same and the results thereof are set forth on the exhibit attached hereto, and,

**WHEREAS:** Bids received were as follows:

Eastern Asphalt, Inc.	\$116,876.00
Pyramid Paving Co.	\$118,924.75
Chippewa Asphalt Paving Co.	\$136,527.50

**WHEREAS:** This project is being completed with a 50/50 grant through the Michigan Department of Transportation, and,

**WHEREAS:** Rowe Professional Services and City staff recommend that the low bid, to wit: Eastern Asphalt, Inc., be awarded the job;

**NOW, THEREFORE, BE IT RESOLVED:**

That this Council does hereby acknowledge receipt of said bids as set forth on the exhibit attached hereto and does hereby award the job to Eastern Asphalt, Inc., and does direct the manager and staff to proceed according to the contract and rules and regulations of the Michigan Department of Transportation, as aforesaid.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a meeting held Monday, April 11, 2022 at 7:15 p.m.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Jeffrey N. Roth, Mayor

\_\_\_\_\_  
Spencer Lewis, City Clerk



April 5, 2022

Ms. Vicki Corlew, Manager  
City of Mt. Morris  
11649 N. Saginaw Street  
Mt. Morris, MI 48458

RE: Van Buren Street Mill and Resurface

Dear Ms. Corlew:

As you are aware, the city received three bids for the above referenced project this morning. All bids were opened and read at the bid opening and have been reviewed and audited. Eastern Asphalt Company, Inc. is the low bidder with a bid amount of \$116,876.00. I emailed the bid tabulation to you this morning for your use.

Eastern Asphalt Company, Inc. has worked on projects with ROWE in the past and has successfully completed these projects. It is our recommendation to the City of Mt. Morris to award the Van Buren Street Mill and Resurfacing project to Eastern Asphalt Company subject to the city receiving the notice to proceed from the Michigan Department of Transportation (MDOT).

If you have any questions, or need additional information regarding this matter, please feel free to contact me on my cell phone at (810) 869-5112.

Sincerely,  
ROWE Professional Services Company

Doug Skylis  
Digitally signed by Doug Skylis  
DN: C=US, E=dskylis@rowepsc.com,  
O=Rowe Professional Services,  
CN=Doug Skylis  
Date: 2022.04.05 12:52:56-0400

Douglas P. Skylis, PE  
Senior Project Manager

R:\Projects\22C0030\Docs\Correspondence Out\Recommendation to award ltr.docx

Flint, MI (HQ): 540 S. Saginaw Street, Suite 200, 48502 | Phone: (810) 341-7500

Civil Engineering | Surveying | Landscape Architecture | Aerial Imagery/Mapping | Planning

Flint, MI (HQ) | Lapeer, MI | Farmington Hills, MI | Kentwood, MI | Mt. Pleasant, MI | Grayling, MI | Myrtle Beach, SC | [www.rowepsc.com](http://www.rowepsc.com)

## Bid Comparison

**Contract ID:** 22C0030  
**Description:** 2" Mill and Resurface  
**Location:** Mt. Morris  
**Projects(s):** 22C0030 - Van Buren Street Mill and Resurface

Bids opened April 5, 2022 at 10 a.m.

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$136,790.00	17.03%	0.00%
1	(05487) Eastern Asphalt Company, Inc.	\$116,876.00	0.00%	-14.55%
2	(03727) Pyramid Paving and Contracting Co.	\$118,924.75	1.75%	-13.06%
3	(684168471) Chippewa Asphalt Paving Company Inc.	\$136,527.50	16.81%	-0.19%

Line	Pay Item Code	Description	Quantity	Units	(0) ENGINEER'S ESTIMATE	(1) Eastern Asphalt Company, Inc.	(2) Pyramid Paving and Contracting Co.
					Bid Price	Bid Price	Bid Price
					Total	Total	Total
0001	155001	1 LSUM			\$1,500.00	\$5,790.00	\$12,055.00
		Maintaining Traffic					
0002	171001	1 LSUM			\$12,500.00	\$3,000.00	\$11,590.00
		Mobilization					
0003	221001	1 LSUM			\$1,200.00	\$948.75	\$1,408.00
		Audio-Video Construction Area Survey					
0004	241005	430 Syd			\$18.00	\$11.50	\$28.95
		Pavt, Rem					
0005	3123011	15 Cyd			\$50.00	\$51.75	\$69.15
		Subgrade Undercutting, Type II					
0006	3125001	1 LSUM			\$1,500.00	\$862.50	\$1,523.00
		Soil Erosion and Sedimentation Control					
0007	3211020	30 Ton			\$50.00	\$40.25	\$54.60
		Aggregate Base					
0008	3212001	2,960 Syd			\$5.00	\$5.00	\$4.00
		Cold Milling HMA Surface					
0009	3212006	15 Ton			\$200.00	\$225.00	\$206.45
		Hand Patching					
0010	3212008	345 Syd			\$80.00	\$50.00	\$31.10
		Pavt Repr, HMA					
0011	3212025	385 Ton			\$100.00	\$114.53	\$65.15
		HMA, 13A					
0012	3213045	200 Ft			\$60.00	\$46.00	\$44.00
		Curb and Gutter, Conc, Replacement					
0013	3213115	60 Syd			\$70.00	\$85.10	\$59.40
		Driveway, Nonreinf Conc, 6 inch					
0014	3292001	1 LSUM			\$2,500.00	\$1,725.95	\$3,738.00
		Turf Establishment					

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE	(1) Eastern Asphalt Company, Inc.	(2) Pyramid Paving and Contracting Co.
Description				Bid Price	Bid Price	Bid Price
				Total	Total	Total
0015	3305030	3	Ea	\$500.00	\$115.00	\$1,482.00
	Gate Box, Adj, Case 1			\$1,500.00	\$345.00	\$4,446.00
0016	3305040	4	Ea	\$1,500.00	\$862.50	\$1,482.00
	Dr Structure Cover, Adj, Case 1			\$6,000.00	\$3,450.00	\$5,928.00
<b>Bid Totals:</b>				<b>\$136,790.00</b>	<b>\$116,876.00</b>	<b>\$118,924.75</b>

Line	Pay Item Code	Description	Quantity	Units	(3) Chippewa Asphalt Paving Company Inc.	Bid Price	Total	Bid Price	Total
0001	155001	Maintaining Traffic	1	LSUM	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
0002	171001	Mobilization	1	LSUM	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00
0003	221001	Audio-Video Construction Area Survey	1	LSUM	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
0004	241005	Pavt, Rem	430	Syd	\$13.00	\$5,590.00	\$0.00	\$0.00	\$0.00
0005	3123011	Subgrade Undercutting, Type II	15	Cyd	\$50.00	\$750.00	\$0.00	\$0.00	\$0.00
0006	3125001	Soil Erosion and Sedimentation Control	1	LSUM	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00
0007	3211020	Aggregate Base	30	Ton	\$45.00	\$1,350.00	\$0.00	\$0.00	\$0.00
0008	3212001	Cold Milling HMA Surface	2,960	Syd	\$4.75	\$14,060.00	\$0.00	\$0.00	\$0.00
0009	3212006	Hand Patching	15	Ton	\$200.00	\$3,000.00	\$0.00	\$0.00	\$0.00
0010	3212008	Pavt Repr, HMA	345	Syd	\$71.50	\$24,667.50	\$0.00	\$0.00	\$0.00
0011	3212025	HMA, 13A	385	Ton	\$108.00	\$41,580.00	\$0.00	\$0.00	\$0.00
0012	3213045	Curb and Gutter, Conc, Replacement	200	Ft	\$65.00	\$13,000.00	\$0.00	\$0.00	\$0.00
0013	3213115	Driveway, Nonreinf Conc, 6 inch	60	Syd	\$68.00	\$4,080.00	\$0.00	\$0.00	\$0.00
0014	3292001	Turf Establishment	1	LSUM	\$2,750.00	\$2,750.00	\$0.00	\$0.00	\$0.00
0015	3305030	Gate Box, Adj, Case 1	3	Ea	\$500.00	\$1,500.00	\$0.00	\$0.00	\$0.00
0016	3305040	Dr Structure Cover, Adj, Case 1	4	Ea	\$2,150.00	\$8,600.00	\$0.00	\$0.00	\$0.00

Line	Pay Item Code	Quantity	Units	(3) Chippewa Asphalt Paving Company Inc.	Bid Price	Total	Bid Price	Total	Bid Price	Total
						\$136,527.50				
<b>Bid Totals:</b>										