

CITY OF MT. MORRIS
Downtown Development Authority Meeting
February 21st, 2024
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES:** Regular meeting minutes of January 17th, 2023.
- 6. COMMUNICATION:**
None.
- 7. APPROVAL OF TREASURER REPORT**
- 8. PUBLIC COMMENT**
- 9. UNFINISHED BUSINESS:**
 - a. Future / current Christmas decorations
 - b. 2024 Food Truck Events (May – August)
- 10. NEW BUSINESS:**
 - a. D.D.A. parking lot
- 11. PUBLIC COMMENT**
- 12. DDA MEMBER COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
January 17th, 2024

At 1:30 p.m. City Clerk Spencer Lewis called the meeting to order.

PRESENT: Bryan Lehr, Mike Cummings, Matt Gunn, Mayor Dubey, Rich Young, Shirley Corcoran, Mallory Young, and Lou Templeton.

ABSENT: Chris Dixon and Joyce Bartos.

OTHERS: City Manager/City Clerk Spencer Lewis

SWEARING IN OF MEMBERS: Shirley Corcoran, and Matt Gunn terms ending December 2026.

ELECTION OF CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Chairman to the Downtown Development Authority at 1:33 p.m.

A motion was made by Rich Young, and seconded by Matt Gunn to nominate Lou Templeton as Chairperson to the Downtown Development Authority.

With no further nominations the floor was closed for nominations for the Election of Chairman at 1:34 p.m.

Vote for the Election of Lou Templeton as Chairperson to the Downtown Development Authority:

All Ayes.

Motion Carried.

Lou Templeton was sworn in as Chairman of the Downtown Development Authority for 2024 by City Clerk Spencer Lewis.

ELECTION OF VICE-CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:35 p.m.

A motion was made by Lou Templeton, seconded by Shirley Corcoran to nominate Rich Young as Vice-Chairperson to the Downtown Development Authority.

With no further nominations, City Clerk Spencer Lewis closed the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:36 p.m.

Vote for the Election of Rich Young as Vice-Chairman to the Downtown Development Authority.

All ayes.

Motion carried.

Rich Young was sworn in as Vice-Chairperson of the Downtown Development Authority for 2024 by City Clerk Spencer Lewis.

ROLL CALL:

A motion was made by Shirley Corcoran, and seconded by Bryan Lehr to approve absent members listed above.

All ayes.

Motion carried.

AGENDA:

Matt Gunn stated that he would like to amend the agenda to add item d) Food Trucks.

A motion was made by Rich Young, seconded by Matt Gunn to approve the agenda, as amended.

Matt Gunn stated that he has had a handful of food trucks that have already reached out and wanted to get lined up for this year's food truck events. He did notice that the July food truck date would fall on July 4th, so we should consider moving that date.

The consensus from the DDA members is that moving the July food truck date to Friday, July 12th, 2024, is a good idea. The food truck events will be in May, June, July, and August.

The DDA will bring back the food truck discussion at the next meeting and make some decisions regarding pricing and other aspects of the food truck events.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Mike Cummings stated that planning commission member Yusef Harrold told him that he did purchase the yellow store across the street from Subway.

Matt Gunn stated that the Kiwanis Club wanted to start a community calendar to promote local opportunities and events going on around the area.

Rich Young reiterated that new light posts for the sidewalks are going to be very expensive. He would like us to look at different avenues for retrofitting the current posts that we do have, for example: improving the lighting, and cementing them in at the base to make them sturdier. He congratulated the new City Manager Spencer Lewis.

Mallory Young stated that she will work on a website that the DDA can use to promote the food truck events.

Lou Templeton stated that she hopes we will have another successful year, and offered congratulations to the new City Manager Spencer Lewis.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:31 p.m.**

Spencer Lewis, City Clerk



CITY OF MT MORRIS
11649 N SAGINAW ST
MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From: 01/01/24 to 01/31/24		Beginning Balance	\$52,909.70
		Credits (+)	200.14
		Electronic Deposits	200.14
Days in Statement Period 31		Debits (-)	312.70
		Electronic Withdrawals	312.70
Average Ledger Balance* 52,894.97		Ending Balance	\$52,797.14
Average Collected Balance* 52,894.97			
* The above balances correspond to the service charge cycle for this account.			

Other Credits (+)

Account:-----2498

Date	Amount	Description
01/10	200.14	BUS ONL TFR FRM CHECKING 011024 XXXXXXXX1399

Other Debits (-)

Account:-----2498

Date	Amount	Description
01/16	262.92	BUS ONL TFR TO CHECKING 011624 XXXXXXXX6790
01/18	38.78	BUS ONL TFR TO CHECKING 011824 XXXXXXXX1386
01/22	11.00	BUS ONL TFR TO CHECKING 012224 XXXXXXXX6787

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
12/31	52,909.70	01/16	52,846.92	01/22	52,797.14
01/10	53,109.84	01/18	52,808.14		

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDDT USED
		AMENDED BUDGET	NORMAL	01/31/2024		01/31/2024	NORMAL	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.000	CURRENT PROPERTY TAXES	15,000.00	16,133.80	188.81	(1,133.80)	107.56		
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00	33.02	11.33	66.98	33.02		
248-000-672.000	OTHER REVENUE	0.00	993.43	0.00	(993.43)	100.00		
248-000-675.100	FOOD TRUCK REVENUE	1,800.00	1,975.00	0.00	(175.00)	109.72		
Total Dept 000		16,900.00	19,135.25	200.14	(2,235.25)	113.23		
TOTAL REVENUES								
		16,900.00	19,135.25	200.14	(2,235.25)	113.23		
Expenditures								
Dept 103 - AUTHORITY BOARD								
SALARY & WAGES								
248-103-701.000	FRINGE BENEFITS	6,000.00	2,940.89	214.16	3,059.11	49.01		
248-103-714.000	OPERATING EXPENSE	2,500.00	881.45	48.76	1,618.55	35.26		
248-103-740.000	COMMUNITY PROMOTIONS	4,000.00	1,698.82	11.00	2,301.18	42.47		
248-103-880.000	RENTAL	1,500.00	700.00	0.00	800.00	46.67		
248-103-940.000	CAPITAL OUTLAY	1,200.00	416.99	38.78	783.01	34.75		
248-103-970.000		2,000.00	0.00	0.00	2,000.00	0.00		
Total Dept 103 - AUTHORITY BOARD		17,200.00	6,638.15	312.70	10,561.85	38.59		
TOTAL EXPENDITURES								
		17,200.00	6,638.15	312.70	10,561.85	38.59		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES								
		16,900.00	19,135.25	200.14	(2,235.25)	113.23		
TOTAL EXPENDITURES								
		17,200.00	6,638.15	312.70	10,561.85	38.59		
NET OF REVENUES & EXPENDITURES								
		(300.00)	12,497.10	(112.56)	(12,797.10)	4,165.70		



Genesee County GIS



Map Publication:
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20m
60ft

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