

CITY OF MT. MORRIS
Downtown Development Authority Meeting
February 15th, 2023
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES:** Regular meeting minutes of January 18th, 2023.
- 6. COMMUNICATION:**
None.
- 7. APPROVAL OF TREASURER REPORT**
- 8. PUBLIC COMMENT**
- 9. UNFINISHED BUSINESS:**
 - a. Grants
- 10. NEW BUSINESS:**
 - a. 2023 Hometown Hero Banners
 - b. 2023 Food Truck Events
 - c. Flags for Veteran's Memorial
- 11. PUBLIC COMMENT**
- 12. DDA MEMBER COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
January 18th, 2023

At **1:30 p.m.** City Clerk Spencer Lewis called the meeting to order.

PRESENT: Bryan Lehr, Mayor Dubey, Rich Young, Shirley Corcoran, Chris Dixon, Mallory Young, and Lou Templeton.

ABSENT: Matt Gunn, Mike Cummings, and Joyce Bartos.

OTHERS: City Clerk Spencer Lewis

SWEARING IN OF MEMBERS: Mallory Young and Rich Young, terms ending December 2025.

ELECTION OF CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Chairman to the Downtown Development Authority at 1:32 p.m.

A motion was made by Rich Young, and seconded by Shirley Corcoran to nominate Lou Templeton as Chairperson to the Downtown Development Authority.

With no further nominations the floor was closed for nominations for the Election of Chairman at 1:32 p.m.

Vote for the Election of Lou Templeton as Chairperson to the Downtown Development Authority:

All Ayes.

Motion Carried.

Lou Templeton was sworn in as Chairman of the Downtown Development Authority for 2023 by City Clerk Spencer Lewis.

ELECTION OF VICE-CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:34 p.m.

A motion was made by Chris Dixon, seconded by Lou Templeton to nominate Rich Young as Vice-Chairperson to the Downtown Development Authority.

With no further nominations, City Clerk Spencer Lewis closed the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:34 p.m.

Vote for the Election of Rich Young as Vice-Chairman to the Downtown Development Authority.

All ayes.

Motion carried.

Rich Young was sworn in as Vice-Chairperson of the Downtown Development Authority for 2023 by City Clerk Spencer Lewis.

ROLL CALL:

None.

AGENDA:

A motion was made by Bryan Lehr, seconded by Lou Templeton to approve the agenda.

Shirley Corcoran mentioned that we had previously spoken on grant opportunities, now that Chris Dixon is back, can we add to the agenda?

Chairperson Lou Templeton stated yes, we can add that as letter "e".

A motion was made by Bryan Lehr, seconded by Lou Templeton to approve the agenda, as amended.



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From:
 01/01/23 to 01/31/23

Days in Statement Period 31

Average Ledger Balance* 39,237.58
 Average Collected Balance* 39,237.58

* The above balances correspond to the
 service charge cycle for this account.

Beginning Balance \$39,482.40
 Debits (-) 518.27
 Electronic Withdrawals 518.27
 Ending Balance \$38,964.13

Other Debits (-)

Account:-----2498

Date	Amount	Description
01/05	31.26	BUS ONL TFR TO CHECKING 010523 XXXXXXXX1386
01/17	407.01	BUS ONL TFR TO CHECKING 011723 XXXXXXXX6790
01/24	80.00	BUS ONL TFR TO CHECKING 012423 XXXXXXXX6787

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
12/31	39,482.40	01/17	39,044.13		
01/05	39,451.14	01/24	38,964.13		

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000							
248-000-402.000	CURRENT PROPERTY TAXES	14,800.00		14,087.53	0.00	712.47	95.19
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00		0.00	0.00	100.00	0.00
248-000-672.000	OTHER REVENUE	0.00		4,736.80	0.00	(4,736.80)	100.00
Total Dept 000		14,900.00		18,824.33	0.00	(3,924.33)	126.34
TOTAL REVENUES		14,900.00		18,824.33	0.00	(3,924.33)	126.34
Expenditures							
Dept 103 - AUTHORITY BOARD							
248-103-701.000	SALARY & WAGES	6,000.00		3,678.27	303.00	2,321.73	61.30
248-103-714.000	FRINGE BENEFITS	2,500.00		1,373.60	104.01	1,126.40	54.94
248-103-740.000	OPERATING EXPENSE	4,000.00		4,396.14	80.00	(396.14)	109.90
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00		1,075.00	0.00	425.00	71.67
248-103-940.000	RENTAL	1,200.00		1,246.27	31.26	(46.27)	103.86
248-103-970.000	CAPITAL OUTLAY	2,000.00		2,901.80	0.00	(901.80)	145.09
Total Dept 103 - AUTHORITY BOARD		17,200.00		14,671.08	518.27	2,528.92	85.30
TOTAL EXPENDITURES		17,200.00		14,671.08	518.27	2,528.92	85.30
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		14,900.00		18,824.33	0.00	(3,924.33)	126.34
TOTAL EXPENDITURES		17,200.00		14,671.08	518.27	2,528.92	85.30
NET OF REVENUES & EXPENDITURES		(2,300.00)		4,153.25	(518.27)	(6,453.25)	180.58