

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
January 23rd, 2023
7:00 P.M.**

1. MEETING CALLED TO ORDER: Mayor Sara Dubey

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Approval of regular meeting minutes from January 9th, 2023.

7. COMMUNICATIONS:

None.

8. APPROVAL OF WARRANT: Approval of Warrant #23-02 in the amount of \$142,079.16

9. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).

11. UNFINISHED BUSINESS:

- a. None.

12. NEW BUSINESS:

- a. **RESOLUTION 23-06:** Confirmation of Mayor Dubey's appointment of Eric Calcut, term ending December 2024, to the Planning Commission.
- b. **RESOLUTION 23-07:** Confirmation of Mayor Dubey's appointment of Samantha Peacock, term ending December 2023, to the Compensation Committee.
- c. **RESOLUTION 23-08:** Rowe Professional Services for water project planning
- d. **ORDINANCE 23-01:** Water Cross Connections (first reading)

13. PUBLIC COMMENT (Five Minute Time Limit).

14. COUNCIL MEMBER AND STAFF COMMENTS

15. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
CITY COUNCIL – REGULAR MEETING
January 9th, 2023

At 7:00 p.m., Mayor Sara Dubey called the Regular Council Meeting to order.

PRESENT: Templeton, Vance, Black, Sorensen, Heidenfeldt, Smith and Dubey

ABSENT: None.

OTHERS: City Manager/Treasurer Vicki Corlew, Police Chief Kevin Mihailoff, DPW Superintendent Paul Zumbach, City Attorney Amanda Doyle, and City Clerk Spencer Lewis.

The Pledge of Allegiance.

ROLL CALL:

None.

APPROVAL OF AGENDA:

A motion was made by Councilmember Black, and seconded by Councilmember Templeton to approve the agenda.

All ayes.

Motion carried.

MINUTES:

A motion was made by Councilmember Sorensen, and seconded by Councilmember Heidenfeldt to approve the regular meeting minutes from December 12th, 2022.

All ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF WARRANT:

A motion was made by Councilmember Black, and seconded by Councilmember Heidenfeldt to approve **Pre-Warrant #22-24 in the amount of \$85,605.95 and Warrant #22-25 in the amount of \$91,105.68.**

Councilmember Smith questioned if these warrants were for a 2 week period?

City Manager/Treasurer Vicki Corlew stated yes, each warrant is for a 2-week period.

Mayor Dubey questioned what the L.E.D. lights for the fire department were for? Also, the credit card for fire department?

City Manager/Treasurer Vicki Corlew stated that they were both for L.E.D. lights for trucks that had burnt out lights currently.

Roll call: ___ 7 ___ Ayes ___ 0 ___ Nays ___ 0 ___ Absent

Motion Carried.

PUBLIC COMMENT:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Mayor Dubey questioned if it were okay that we combined items a-d, and approve them all at once?

City Attorney Amanda Doyle stated that we would just need a motion for a consent agenda for items a-d.

A motion was made by Councilmember Black, and seconded by Councilmember Templeton to approve a consent agenda for items a-d.

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve the consent agenda including items a-d (Resolution 23-01, Resolution 23-02, Resolution 23-03, Resolution 23-04).

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

a. RESOLUTION 23-01: Confirmation of Mayor Dubey’s re-appointment of Rich Young and Mallory Young, terms ending December 2025, to the Downtown Development Authority.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 23-01.

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

b. RESOLUTION 23-02: Confirmation of Mayor Dubey’s re-appointment of Linda Fishell, term ending December 2025, to the Board of Review.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 23-02.

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

c. RESOLUTION 23-03: Confirmation of Mayor Dubey’s re-appointment of Ernie Blood and Amanda Rhoades, terms ending December 2025, to the Zoning Board of Appeals.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 23-03.

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

d. RESOLUTION 23-04: Confirmation of Mayor Dubey’s re-appointment of Sara Black, term ending November 2024, to the Planning Commission serving as Council Representative.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 23-03.

Roll call: ___7___ Ayes ___0___ Nays ___0___ Absent

Motion Carried.

e. RESOLUTION 23-05: Sonitrol Access Control System

A motion wade made by Councilmember Black, and seconded by Councilmember Smith to approve resolution 23-05: Sonitrol Access Control System.

Councilmember Vance questioned if this is the same company we have currently?

City Manager/Treasurer Vicki Corlew stated no, the company we have currently, we have had for 20+ years.

Roll call: ___ 7 ___ Ayes ___ 0 ___ Nays ___ 0 ___ Absent

Motion Carried.

PUBLIC COMMENT:

None.

COUNCIL MEMBER AND STAFF COMMENTS:

Councilmember Heidenfeldt questioned when was the last time we did a city manager evaluation?

City Manager/Treasurer Vicki Corlew stated that she wasn't positive, but thinks it has been at least three or four city managers ago.

Councilmember Black thanked DPW Supervisor Paul Zumbach and his crew along with Chief Mihailoff and his officers for all the hard work they put in during the snowstorm.

Councilmember Templeton stated that a few of her customers have asked her about the availability of smaller trash bins.

City Manager/Treasurer Vicki Corlew they would just simply need to call city hall and let us know what address they're at and see if we can get in touch with Waste Management.

Police Chief Mihailoff stated that the Christmas donations went well again this year, and we ended up helping 12 children from 5 different families. There was a home invasion last week on Louisa Street, and also a foot chase with a suspect today over by the junior high school.

Mayor Sara Dubey had questioned if we attend the small cities/villages meetings?

City Manager/Treasurer Vicki Corlew stated that we have not been attending them because a couple of years ago when we were attending them, it didn't seem beneficial.

ADJOURNMENT:

With no further business, the Council Meeting was adjourned at **7:18 p.m.**

Spencer Lewis, City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	INSURANCE	7,935.90	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INSURANCE	1,195.15	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	STANDARD INSURANCE COMPA	LIFE/DISABILITY INSURANCE	877.62	
101-000-283.000	PERFORMANCE BOND PAYABLE	BURNASH WRECKING	DEMO - 663 ROOSEVELT	9,620.00	
101-000-283.000	PERFORMANCE BOND PAYABLE	SHARON EDWARDS	INSURANCE BOND FOR DEMO AT 663 ROOSEV	4,215.00	
101-000-672.100	PD OTHER REVENUE	HUNTINGTON NATIONAL BANK	CREDIT CARD	789.07	
		Total For Dept 000		24,632.74	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	29.98	
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	125.88	
101-215-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	56.09	
101-215-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	20.00	
101-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	151.92	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	INSURANCE	2,156.83	
101-215-874.000	RECIPT TO 731.00.00.9999.28620	GENESEE COUNTY TREASURER	LINA	23.00	
101-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	72.38	
101-215-994.000	PAYING AGENT FEE	US BANK	SPECIAL ASSESMEN TAX BOND	95.00	
		Total For Dept 215 ADMINISTRATION		2,731.08	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	50.99	
101-253-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	62.94	
		Total For Dept 253 TREASURER		113.93	
Dept 257 ASSESSOR					
101-257-801.000	PROFESSIONAL SERVICES	LEGACY ASSESSING SERVICE	THIRD QUARTER/ PERSONAL PROPERTY STAT	3,034.21	
		Total For Dept 257 ASSESSOR		3,034.21	
Dept 265 CITY HALL & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	36.63	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	547.03	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	763.83	
		Total For Dept 265 CITY HALL & GROUNDS		1,347.49	
Dept 267 OTHER CITY PROPERTY					
101-267-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	11800 N. SAGINAW	161.16	
		Total For Dept 267 OTHER CITY PROPERTY		161.16	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	130.55	
101-305-740.000	OPERATING EXPENSE	MAPLE TOWNE PRINTING	BUSINESS CARDS/IMPOUND SLIPS	94.00	
101-305-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	62.94	
101-305-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	21.99	
101-305-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	20.00	
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	635.68	
101-305-825.000	MAINTENANCE AGREEMENTS	PRO-VISION, INC.	YEARLY ANNUAL PLAN	2,064.00	
101-305-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	86.81	
101-305-957.000	CONFERENCES AND WORKSHOPS	HUNTINGTON NATIONAL BANK	CREDIT CARD	180.00	
101-305-991.000	DEBT SERVICE - PRIN	BALBOA CAPITALCORPORATIO	IN CAR CAMERAS	318.94	
101-305-991.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	130.49	
		Total For Dept 305 POLICE DEPARTMENT		3,745.40	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 336 FIRE DEPARTMENT					
101-336-725.000	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INSURANCE	75.30	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	14.71	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	153.01	
101-336-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	43.41	
		Total For Dept 336 FIRE DEPARTMENT		286.43	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	JOHN DEERE FINANCIAL	SPREADER DISK- SALT TRUCK	44.29	
101-441-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	2.64	
101-441-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	47.88	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DEW GARAGE	1,132.71	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS	1,511.48	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	LED LIGHTS	1,615.36	
		Total For Dept 441 PUBLIC WORKS		4,354.36	
Dept 528 TRASH COLLECTION					
101-528-801.000	PROFESSIONAL SERVICES	WM CORPORATE SERVICES, I	GARBAGE SERVICES	16,629.60	
		Total For Dept 528 TRASH COLLECTION		16,629.60	
Dept 790 LIBRARY					
101-790-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	37.34	
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	803.16	
		Total For Dept 790 LIBRARY		840.50	
Dept 904 CAPITAL OUTLAY					
101-904-970.600	CAPITAL OUTLAY-GENERAL ADMIN	SOLUCIENT SECURITY SYSTE	ACCESS CONTROL SYSTEM	7,975.00	
		Total For Dept 904 CAPITAL OUTLAY		7,975.00	
		Total For Fund 101 General		65,851.90	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	FIRST ADVANTAGE CORPORAT	CLINIC/MISC CHARGES	115.47	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		115.47	
Dept 474 TRAFFIC SERVICES					
202-474-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	TRAFFIC LIGHTS	179.70	
		Total For Dept 474 TRAFFIC SERVICES		179.70	
		Total For Fund 202 Major Street		295.17	
Fund 203 Local Street					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-740.000	OPERATING EXPENSE	FIRST ADVANTAGE CORPORAT	CLINIC/MISC CHARGES	115.46	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		115.46	
		Total For Fund 203 Local Street		115.46	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 103 AUTHORITY BOARD					
248-103-740.000	OPERATING EXPENSE	B'S FLOWERS	WREATH BOW REPLACEMENTS	80.00	
		Total For Dept 103 AUTHORITY BOARD		80.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	80.00	
590-215-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	50.48	
590-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	125.87	
590-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	INSURANCE	65.10	
590-215-874.000	810-257-3857	GENESEE COUNTY TREASURER	LINA	746.34	
590-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	11.50	
				72.37	
				1,071.66	
Dept 536 SEWER DISTRIBUTION					
590-536-921.000 COST OF SEWER					
				22,704.40	
				22,704.40	
				23,776.06	
Fund 591 Water Fund					
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	50.48	
591-215-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	125.87	
591-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONE BILL	86.81	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	INSURANCE	746.33	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	LINA	11.50	
591-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	72.37	
591-215-994.000	PAYING AGENT FEE	US BANK	SPECIAL ASSESMENT TAX BOND	155.00	
				1,248.36	
Dept 537 WATER DISTRIBUTION					
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	41.92	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	41.92	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	ED REHMANN & SONS	ZACH ROTH'S BOOTS	200.00	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	ED REHMANN & SONS	JACKET	166.00	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLING	75.00	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	144.61	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	858.35	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W. MT. MORRIS	46.86	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN	46.69	
591-537-921.000	COST OF SEWER/WATER	GENESEE COUNTY DRAIN COM	DECEMBER 2022	49,090.86	
				50,712.21	
				51,960.57	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS
 EXP CHECK RUN DATES 01/24/2023 - 01/24/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 WARRANT 23-02

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 General	65,851.90	
			Fund 202 Major Street	295.17	
			Fund 203 Local Street	115.46	
			Fund 248 DOWNTOWN DEVE	80.00	
			Fund 590 SEWER FUND	23,776.06	
			Fund 591 Water Fund	51,960.57	
			Total For All Funds:	<u>142,079.16</u>	

**CITY OF MT. MORRIS
RESOLUTION 23-06**

WHEREAS: There currently exists a vacancy on the Planning Commission, and

WHEREAS: Mayor Sara Dubey has appointed Eric Calcut, term ending December 2024, to the Planning Commission, and

WHEREAS: It is required that the City Council confirm Mayor Sara Dubey's appointment.

NOW THEREFORE BE IT RESOLVED:

That the City Council does hereby confirm Mayor Sara Dubey's appointment of Eric Calcut, term ending December 2024, to the Planning Commission.

A motion was made by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 23, 2023, at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

**CITY OF MT. MORRIS
RESOLUTION 23-07**

WHEREAS: There currently exists a vacancy on the Compensation Committee and

WHEREAS: Mayor Sara Dubey has appointed Samantha Peacock, term ending December 2023, to the Compensation Committee, and

WHEREAS: It is required that the City Council confirm Mayor Sara Dubey's appointment.

NOW THEREFORE BE IT RESOLVED:

That the City Council does hereby confirm Mayor Sara Dubey's appointment of Samantha Peacock, term ending December 2023, to the Compensation Committee.

A motion was made by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 23, 2023, at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention.™

January 9, 2023

Mr. Paul Zumbach, Director of Public Works
City of Mt. Morris
11649 N. Saginaw Street
Mt. Morris, MI 48458

RE: State Revolving Fund Project Plan – Fiscal Year 2024

Dear Mr. Zumbach:

ROWE Professional Services Company is pleased to work with the City of Mt. Morris as you look to the future and the need to obtain potential funding for improvements to the city's water system. As you are aware, ROWE assisted the city with submitting a Letter of Intent to apply for funding through the State of Michigan Drinking Water State Revolving Fund (DWSRF) programs. The next step in the process will be to prepare a formal project plan that incorporates the proposed project. Michigan Department of Environment, Great Lakes, and Energy (MI-EGLE) has very specific guidelines for the preparation of these plans. At this time, it is not certain if or when dollars may be allocated to loan forgiveness initiatives in addition to DWSRF programs' normal loan allocations. Currently, the city plans to complete water system improvement projects to upgrade various aspects of the water infrastructure. Developing a project plan that incorporates current projects and future projects will allow the city to submit future project plans (five-year period) with minimal updates required.

Below is a list of the projects that were included in the Letter of Intent.

Proposed Projects

- DWSRF - \$19,207,526
 - Watermain replacements on the following streets:
 - Union including Hughes Street
 - East Mt. Morris Road CC to Maginn
 - Spruce Street
 - Beach Street
 - Elm Street
 - Maple west of Saginaw Street
 - Howard Street
 - Temperance Street
 - Helen Street
 - Walnut Street
 - Monroe Street
 - Highland Avenue
 - South Street
 - Washington Street Oak to Helen
 - Walker Street
 - Maple East of Saginaw
 - Albert from Union to South Street

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning

Corporate: The ROWE Building, 540 S. Saginaw Street, Suite 200 • Flint, MI 48502 • O (810) 341-7500 • F (810) 341-7573

With Offices In: Farmington Hills, MI • Grayling, MI • Kentwood, MI • Lapeer, MI • Mt. Pleasant, MI • Myrtle Beach, SC

www.rowepsc.com

- o Service Leads – Replace Lead and Galvanized Service Leads on the streets referenced above.

PROGRAM SPECIFICS:

As you are aware, the MI-EGLE DWSRF program primarily consists of low interest loans and possible principal forgiveness that are offered to municipalities and other entities that provide water services. MI-EGLE is also administering the American Rescue Plan (ARP) Grants (FY 2023 and 2024) and the Bipartisan Infrastructure LAW (BIL) funds through these programs.

With the inclusion of the ARP and BIL funds, the interest in the program has skyrocketed. The programs (CWSRF and DWSRF) received more than 500 applications for nearly five billion dollars in funding. The requested funding amount greatly exceeds the current available funding allocation. The program will likely be very competitive, and the amount of grant funding will be limited.

Each application will be scored in accordance with the program criteria. The criteria generally include the following categories:

DWSRF

1. Drinking Water Regulatory Compliance	25 Points Max
2. Public Health Protection	20 Points Max
3. Drinking Water Quality Standards	15 Points Max
4. Improving Infrastructure	15 Points Max
5. Affordability	25 Points Max
Total	100 Points Max

The total points for each category will be determined by the published scoring criteria. Project funding will be awarded to the highest scoring applications until the available funding is exhausted.

Based on the current interest, it is likely that the grant funding will be awarded to communities that qualify for the affordability points. These points will be awarded to the “Overburdened” and “Significantly Overburdened” communities. Fortunately, it appears the city may qualify for one or both designations. Since you are including lead and galvanized service line replacements you may also qualify for BIL grant funds. Additionally, points are awarded to communities that are addressing enforcement orders or acute violations with their projects. Minimal points are awarded to communities that have been proactive in addressing public health issues.

Communities that do not score high enough to receive grant funding, will likely be offered low interest loans if sufficient funds are available. The low interest rates for FY 2023 were 1.875 percent (20 Year) and 2.125 percent (30 Year).

SCOPE OF SERVICES:

As discussed, the next step in the process is to prepare a formal project plan that meets the requirements of the DWSRF program. The preparation of the application requires a significant amount of effort and expense. The following is the proposed scope of services to prepare the application.

1. Prepare the Project Plan document which includes the following components:
 - Project and community background.
 - Existing facility data and water system demands.
 - Summary of the project needs.

- Description of current and future proposed projects.
 - Analysis of considered alternatives (typically they require a minimum of three alternatives).
 - Proposed project maps.
 - Financial analysis and anticipated costs of the alternatives of projects.
 - Details of the selected alternative including a schedule, user costs, and design parameters.
 - Environmental evaluation of the selected alternative and necessary mitigation measures known at this time. Please note if a full historical or archaeological review is required, an additional fee will be provided for your review based on the scope of services needed.
2. Assist the city in facilitating the required public meeting. The public meeting must be documented by the city and a summary of the discussion must be included in the project plan. Please note the public meeting notice must be published a minimum of 10 days prior to the meeting and a final draft copy of the plan must be available for review by the public during that entire period.

We would propose the city schedule a public meeting at the Council's first meeting in May, and the draft would be available for review by mid-late April 2023, to meet the required 10-day public notice period.

3. Coordinate the submittal of all required documents to MI-EGLE prior to the June 1, 2023, deadline.

COMPENSATION:

ROWE proposes to complete the scope of services identified above for a lump sum cost of **\$17,600.**

If this proposal is approved, ROWE will provide the city with a contract for services to execute. If you have any questions, please feel free to contact me and I can attend the next commission meeting to answer any questions.

Sincerely,
ROWE Professional Services Company

Doug Skylis  Digitally signed by Doug Skylis
DN: cn=US, E=dskylis@rowepsc.com,
O=Rowe Professional Services,
CN=Doug Skylis
Date: 2023.01.09 16:18:28-0500

Douglas P. Skylis, PE
Senior Project Manager

**CITY OF MT. MORRIS
RESOLUTION 23-08**

WHEREAS: The City of Mt. Morris has applied to obtain potential funding for improvements to the city’s water system through the State of Michigan Drinking Water State Revolving Fund (DWSRF) and will need a project plan to move forward; and

WHEREAS: ROWE Professional Services Company has submitted the attached proposal for planning services in regards to developing a project plan; and

NOW THEREFORE, BE IT RESOLVED, that:

This Council does hereby authorize the City to enter into the attached planning proposal from ROWE Professional Services Company for \$17,600, to be paid from the water fund, and does hereby authorize the City Manager to execute such contract on the behalf of the City.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 23, 2023 at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

CITY OF MOUNT MORRIS
GENESEE COUNTY, MICHIGAN
ORDINANCE NO. 2023-01

AN ORDINANCE AMENDING THE CITY OF MOUNT MORRIS CODE OF ORDINANCES BY THE REPEAL OF ORDINANCE 66.59 AND THE ADDITION OF ORDINANCE 66.59a AND 66.59b IN ITS PLACE - AN ORDINANCE WHICH SHALL REGULATE CROSS CONNECTIONS AND PROVIDE FOR THE INSPECTION AND PENALTY FOR VIOLATION THEREOF

THE CITY OF MOUNT MORRIS ORDAINS:

SECTION I

ARTICLE II - WATER SUPPLY, DIVISION 3 - OPERATION, SECTION 66.59 of the Code of Ordinances of the City of Mount Morris is hereby RELPEALED and REPLACED with SECTION 66.59a, CROSS CONNECTION CONTROL PROGRAM, and 66.59b, POWERS AND AUTHORITY OF INSPECTORS; CROSS CONNECTION INSPECTIONS, and shall read as follows:

SECTION 66.59a - CROSS CONNECTION CONTROL PROGRAM.

(a) Introduction.

In accordance with the requirements set forth by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) (State of Michigan) the City of Mount Morris has officially adopted the State of Michigan cross connection control rules (i.e. Cross Connection Rules Manual, 4th ed.), to protect the City public water supply system. The cross-connection control program will take effect immediately upon approval of the EGLE (State of Michigan) and the Mt. Morris City Council.

(b) The following definitions shall apply:

- (1) "Backflow" means water of questionable quality, wastes or other contaminants entering a public water supply system due to a reversal of flow.

- (2) "Cross-connection" means a connection or arrangement of piping or appurtenances through which a backflow could occur.
- (3) "Safe air gap" means the minimum distance of a water inlet or opening above the maximum high water level or overflow rim in a fixture, device or container to which public water is furnished which shall be at least 2 times the inside diameter of the water inlet pipe; but shall not be less than 1 inch and need not be more than 12 inches.
- (4) "Secondary water supply" means a water supply system maintained in addition to a public water supply, including but not limited to water systems from ground or surface sources not meeting the requirements of Act No. 98 of the Public Acts 1913, as amended, being sections 325.201 to 325.214 of the Compiled Laws of 1948, or water from a public water supply which in any way has been treated, processed or exposed to any possible contaminant or stored in other than an approved storage facility.
- (5) "Submerged inlet" means a water pipe or extension thereto from a public water supply terminating in a tank, vessel, fixture or appliance which may contain water of questionable quality, waste or another contaminant and which is unprotected against backflow.
- (6) "Water utility" means a governmental unit, municipal or Private Corporation, association, partnership or individual engaged in furnishing water to the public for household or drinking purposes.

(c) Local Ordinance

The authority to carry out and enforce a local cross connection control program will be in accordance with City Ordinance Section 66.59b.

(d) Local Inspection

The water superintendent and/or his designated agent shall be responsible for making the initial cross connection inspections and reinspection's to check for the presence of cross connections with the municipal water supply system. Individuals responsible for carrying out the cross connection inspections and reinspection's shall have obtained necessary training through any available manuals on cross connection prevention, including the Cross Connection Rules Manual as published by the EGLE (State of Michigan) and attendance of any cross connection training

sessions sponsored by the EGLE (State of Michigan) or other recognized agencies.

(e) Schedule for and frequency of inspections/reinspection's

(1) The schedule for and frequency of inspections and reinspection's shall be based upon potential health hazard involved as established by this ordinance and the Cross Connection Rules manual.

(2) All suspected high hazard establishments, including all industrial, commercial, and municipal buildings will be inspected first, typically within 12 months following the approval of this program. All other buildings and water system connections, including residential accounts, shall be inspected in a logical sequence as time permits.

(f) Protective Devices

The methods to protect against hazards of cross connections as outlined in the Cross-Connection Rules Manual will be incorporated into the City of Mt. Morris cross connection control program.

(g) Compliance Time

The time allowed for correction or elimination of any cross connection found shall be as follows:

(1) CROSS CONNECTIONS WHICH POSE AN IMMINENT AND EXTREME HAZARD shall be disconnected immediately and so maintained until necessary protective devices or modifications are made.

(2) Other cross connections which do not pose an extreme hazard to the water supply system should be corrected as soon as possible. The length of time allowed for correction should be reasonable and may vary depending on the type of device necessary for protection. The water utility shall indicate to each customer the time period allowed for compliance.

(h) Testing

(1) As a minimum, all testable devices, including RPZ's, double check valves, and vacuum breakers shall be tested at least every 3 years, or more frequently if

deemed necessary by the Water Superintendent. Backflow preventers installed on lawn irrigation systems with no chemical treatment may be tested once every 3 years if specified within this ordinance.

(2) Notwithstanding subsection (i)(1), above, testing shall occur after installation, relocation, and repair of any testable device.

(3) Only individuals that hold a valid ASSE 5110 tester's certification shall be qualified to perform such testing. Each tester shall also be approved by the City of Mt. Morris. Individual(s) shall certify the results of his/her testing. Additional and specific certification requirements may be required as per the Cross Connection Rules Manual.

(i) Records

The water utility shall maintain sufficient and accurate records of its local cross connection control program and report annually on the status of the program to the EGLE on a form provided by the department.

**SECTION 66.59b - POWERS AND AUTHORITY OF INSPECTORS; CROSS-
CONNECTION INSPECTIONS**

(a) Introduction.

In accordance with the requirements set forth by the Michigan Department of Environmental, Great Lakes and Energy, the City adopts by reference the current version of, and future amendments to, the Water Supply Cross-Connections Rules of the Michigan Department of Environmental, Great Lakes and Energy (R 325.11401 et seq.) [MCLA 325.1014 et seq.]

(b) Local Ordinance.

The City of MT. Morris hereby adopts by reference the Water Supply Cross-Connection Rules of the Michigan Department of Environmental, Great Lakes and Energy, being M.A.C. R 325.11401 to R 325.11407.

(c) Inspections.

It shall be the duty of the City of Mount Morris to cause inspections to be made of all properties, within the City of Mount Morris (Water District) served by the City of Mount Morris public water supply system. The frequency of inspections and inspections, based on potential health hazards involved shall be as established by the City of Mount Morris and as approved by the Michigan Department of Environment, Great Lakes and Energy (and adopted by City Council).

(d) Right of Access, Information.

A representative of the City of Mount Morris, bearing proper credentials and identification shall have the right to enter at any reasonable time property served by a connection to the City of Mt. Morris public water system for the purpose of inspecting the piping system or systems thereof for cross-connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.

(e) Discontinuing Water Service.

The City of Mount Morris is hereby authorized and directed to discontinue water service after reasonable notice to any property within city water district wherein any connection in violation of this subchapter exists and to take other measures necessary to eliminate the danger of contamination of the City of Mt. Morris public water supply system. Water service to the property shall not be restored until the cross-connections have been eliminated in compliance with the provisions of this subchapter.

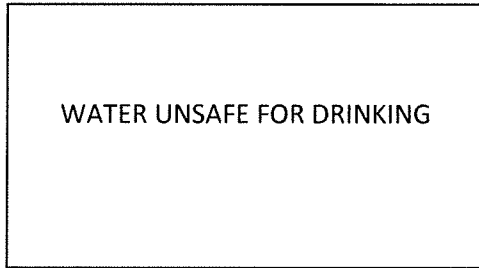
(f) Device Testing.

All testable backflow prevention assemblies shall be tested initially upon installation to be sure that the assembly is working properly. Testing shall also occur after relocation and/or repair. Subsequent testing of assemblies shall be at least every 3 years, or as required by the city and in accordance with Michigan Department of Environment, Great Lakes and Energy

requirements. Only individuals that hold an active ASSE 5110 tester's certification shall be qualified to perform such testing. That individual(s) shall certify the results of his/her testing.

(g) Protection of Potable Water.

That the potable water supply made available on the properties served by the public water supply be protected from possible contamination as specified by this ordinance and by the state and or city plumbing code. Any water outlet which could be used for potable or domestic purposes, and which is not supplied by the potable system must be labeled in a conspicuous manner as:



(h) Construction of Ordinance.

This Ordinance does not supersede the State Plumbing Code, adopted by reference as the Plumbing Code for the City, or any other ordinances that the city has adopted, but is supplementary to them.

(i) Penalty.

(1) Any person or other entity that violates any of the provisions of this Ordinance is responsible for a municipal civil infraction as defined by Michigan law and subject to civil fine determined in accordance with the following schedule:

1st Violation within 3-year period *	\$50.00
2nd Violation within 3-year period*	\$125.00
3rd Violation within 3-year period *	\$250.00
4th Violation within 3-year period *	\$400.00

*DETERMINED ON THE BASIS OF THE DATE OF VIOLATION(S).

- (2) Additionally, the violator shall pay costs, which may include all direct or indirect expenses to which the City has incurred in connection with the violation. In no case, however, shall costs of less than \$100.00 or more than \$500.00 be ordered. A violator of this Ordinance shall also be subject to such additional sanctions, remedies, judicial orders and the payment of the City legal expenses as authorized under Michigan law. Each day a violation of the Ordinance continues to exist constitutes a separate violation.

SECTION II

If any section, sentence, clause, or phrase of the Ordinance is for any reason held to be invalid or unconstitutional by a decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION III

All ordinances and portions thereof insofar as the same may be in conflict herewith are hereby repealed.

SECTION III

All other provisions of this Article shall be and are hereby ratified.

SECTION IV

This Ordinance, or a synopsis thereof, shall be published in a newspaper of general circulation within the City of Mt. Morris, Genesee County, Michigan, and shall become effective 30 days from publication.

SECTION V

A copy of this Ordinance may be inspected at Mt. Morris City, City Hall, 11649 N. Saginaw St., Mt. Morris, Michigan, during regular business hours.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted as first reading by the City Council of the City of Mt. Morris at a regular meeting held Monday, _____, 2023 at 7:00pm.

_____ Yea _____ Nay _____ Absent

Thereafter moved by Council member _____, second by Council member _____, and thereafter adopted and enacted after second reading by the City Council of the City of Mt. Morris at a regular meeting held Monday, _____, 2023 at 7:00pm.

_____ Yea _____ Nay _____ Absent

Published: _____, 2023

Sara Dubey, Mayor

Spencer Lewis, City Clerk