

**CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
January 22nd, 2024
7:00 P.M.**

1. MEETING CALLED TO ORDER: Mayor Sara Dubey

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Approval of regular meeting minutes from January 8th, 2024.

6. COMMUNICATIONS:

None.

7. APPROVAL OF WARRANT: Approval of Warrant #24-01 in the amount of \$95,234.26.

8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).

9. UNFINISHED BUSINESS:

- a. None.

10. NEW BUSINESS:

- a. **RESOLUTION 23-44:** Amending 2024 date resolution.
- b. **RESOLUTION 24-05:** Poverty Exemption Policy
- c. **RESOLUTION 24-06:** 2022-2024 CDBG Crosswalk at Roosevelt and Saginaw Street
- d. **Request from Kiwanis Club for Memorial Day Parade**

11. PUBLIC COMMENT (Five Minute Time Limit).

12. COUNCIL MEMBER AND STAFF COMMENTS

13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
CITY COUNCIL – REGULAR MEETING
January 8th, 2023

At 7:00 p.m., Mayor Sara Dubey called the Regular Council Meeting to order.

PRESENT: Smith, Black, Vance, Walter, Sorensen, Templeton and Dubey.

ABSENT: None.

OTHERS: DPW Superintendent Paul Zumbach, City Manager/Clerk Spencer Lewis, City Attorney Amanda Odette's designee Ben Stoltman, and Fire Chief Don Fremd.

The Pledge of Allegiance.

ROLL CALL:

None.

APPROVAL OF AGENDA:

A motion was made by Councilmember Walter and seconded by Councilmember Templeton to approve the agenda.

All ayes.

Motion carried.

APPROVAL OF MINUTES:

A motion was made by Councilmember Black and seconded by Councilmember Sorensen to approve the regular meeting minutes from December 11th, 2023.

All ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF WARRANT:

A motion was made by Councilmember Black and seconded by Councilmember Vance to approve **Pre-Warrant #23-28 in the amount of \$121,724.04 and Warrant #23-29 in the amount of \$42,487.06**

Roll call: 7 Ayes 0 Nays 0 Absent

Motion Carried.

PUBLIC COMMENT:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A motion was made by Councilmember Black, and seconded by Councilmember Sorensen to approve a consent agenda for items a-c.

Roll call: 7 Ayes 0 Nays 0 Absent

Motion Carried.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve the consent agenda including items a-c (Resolution 24-01, Resolution 24-02, Resolution 24-03).

Roll call: ____7____ Ayes ____0____ Nays ____0____ Absent

Motion Carried.

a. RESOLUTION 24-01: Confirmation of Mayor Dubey's re-appointment of Shirley Corcoran, Joyce Bartos, and Matt Gunn, terms ending December 2026, to the Downtown Development Authority.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 24-01.

Roll call: ____7____ Ayes ____0____ Nays ____0____ Absent

Motion Carried.

b. RESOLUTION 24-02: Confirmation of Mayor Dubey's re-appointment of Janet Daniels, term ending December 2026, to the Board of Review.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 24-02.

Roll call: ____7____ Ayes ____0____ Nays ____0____ Absent

Motion Carried.

c. RESOLUTION 24-03: Confirmation of Mayor Dubey's re-appointment of Nicole Grenier-Dunkel, term ending December 2026, to the Zoning Board of Appeals.

A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve resolution 24-03.

Roll call: ____7____ Ayes ____0____ Nays ____0____ Absent

Motion Carried.

d. RESOLUTION 24-04: Approval of 2025-2027 CDBG Program Funds

A motion was made by Councilmember Black and seconded by Councilmember Smith to approve resolution 24-04.

Roll call: ____7____ Ayes ____0____ Nays ____0____ Absent

Motion Carried.

Councilmember Vance stated that he would like to see the money go towards the police department security cameras.

Councilmember Walter questioned if the dash cam system and security cameras can be split, as far as funding? Police Chief Mihailoff stated that the dash cameras that we currently have are okay and are functional. Sure, it would be nice to have everything in the same system, but sometimes that's not achievable. If you were to ask me what I need versus what I want, I need security cameras and I want dash cameras.

Councilmember Black questioned City Manager/Clerk Spencer Lewis if we could remove the license and annual fee from the grant funds since we will have to budget for those expenses in the following years anyway?

Police Chief Mihailoff stated that we have reduced the quote from including the DPW garage as well.

Councilmember Smith questioned what we wanted to spend the remaining funds on?

Councilmember Templeton stated beautification would benefit the city.

Councilmember Black questioned if the flower beds downtown need updating? She also questioned Fire Chief Fremd would have any issues with keeping the turnout gear inventory straight and in order?

DPW Superintendent Paul Zumbach stated that the flower beds could use some updating.

Fire Chief Fremd stated that yes, we would just have to keep the inventory straight with the turnout gear. He also elaborated on the quote for the fire department floors.

Councilmember Black stated the amount to be used on security cameras is \$33,000.00, fire department floor is \$6,530.00, and beautification is \$3,000.00.

A motion was made by Councilmember Black and seconded by Councilmember Smith to approve resolution 24-04, as amended.

Roll call: ____7____ Ayes ____0____ Nays ____0____ Absent

Motion Carried.

PUBLIC COMMENT:

None.

COUNCIL MEMBER AND STAFF COMMENTS:

Councilmember Sorensen stated, "GO BLUE!".

Mayor Dubey stated that prior councilmember Mac Irwin wanted to thank the Police Department and Chief Mihailoff for keeping an eye on his house while he was gone. She also informed the council of open seats among the boards, and to reach out if anyone knows anyone who may be interested.

ADJOURNMENT:

With no further business, the council meeting was adjourned at **7:27 p.m.**

Spencer Lewis, City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	FEBRUARY 2024	7,628.77	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION	886.58	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	MICHIGAN MUNICIPAL LEAGU	QUARTERLY CONTRIBUTION REPORT	1.92	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	STANDARD INSURANCE COMPA	LIFE INSURANCE	859.42	
101-000-256.000	DEPOSITS PAYABLE	OLIVIA WILLIAMS	COMMUNITY ROOM DEPOSIT REFUND	75.00	
		Total For Dept 000		9,451.69	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	503.75	
101-215-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	238.44	
101-215-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	20.00	
101-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365	32.00	
101-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	152.61	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	FEBRUARY 2024	2,822.25	
101-215-874.000	RECIEPT TO 731.00.00.9999.28620	GENESEE COUNTY TREASURER	LINA - JANUARY 2024	25.30	
101-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	74.55	
		Total For Dept 215 ADMINISTRATION		3,868.90	
Dept 223 ACCOUNTANT					
101-223-801.000	PROFESSIONAL SERVICES	PLANTE & MORAN	AUDIT	16,160.00	
		Total For Dept 223 ACCOUNTANT		16,160.00	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	251.88	
		Total For Dept 253 TREASURER		251.88	
Dept 265 CITY HALL & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	36.63	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	623.95	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	325.51	
		Total For Dept 265 CITY HALL & GROUNDS		986.09	
Dept 267 OTHER CITY PROPERTY					
101-267-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	PARKING LOT 11800 N. SAGINAW	116.14	
		Total For Dept 267 OTHER CITY PROPERTY		116.14	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	HURLEY OCCUPATIONAL HEAL	MCOLES PRE EMPLOYMENT PHYSICAL	145.00	
101-305-740.000	OPERATING EXPENSE	MAPLE TOWNE PRINTING	BUSINESS CARDS	105.00	
101-305-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	251.87	
101-305-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	20.00	
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	324.81	
101-305-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365	98.00	
101-305-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	87.21	
101-305-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	36.05	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	PD DURANGO BRAKES/OIL	705.11	
101-305-991.000	DEBT SERVICE - PRIN	BALBOA CAPITALCORPORATIO	IN CAR CAMERAS	318.94	
101-305-991.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	137.23	
		Total For Dept 305 POLICE DEPARTMENT		2,229.22	
Dept 336 FIRE DEPARTMENT					
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	11.33	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	109.69	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 336 FIRE DEPARTMENT					
101-336-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365	36.00	
101-336-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	43.60	
101-336-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	72.09	
		Total For Dept 336 FIRE DEPARTMENT		272.71	
Dept 441 PUBLIC WORKS					
101-441-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	29.92	
101-441-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365	24.00	
101-441-850.000		VERIZON	PHONE BILL	36.05	
101-441-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	42.61	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW GARAGE	728.02	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	LED LIGHT	2,308.63	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS	1,041.72	
		Total For Dept 441 PUBLIC WORKS		4,210.95	
Dept 528 TRASH COLLECTION					
101-528-801.000	PROFESSIONAL SERVICES	WM CORPORATE SERVICES, I	GARBAGE SERVICES	17,461.60	
		Total For Dept 528 TRASH COLLECTION		17,461.60	
Dept 790 LIBRARY					
101-790-740.000	OPERATING EXPENSE	BURNS HEATHING & COLLING	LIBRARY SERVICE CALL	120.00	
101-790-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	45.25	
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	655.06	
		Total For Dept 790 LIBRARY		820.31	
		Total For Fund 101 General		55,829.49	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	VERIZON	PHONE BILL	36.05	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		36.05	
Dept 474 TRAFFIC SERVICES					
202-474-801.000	PROFESSIONAL SERVICES	GENESEE COUNTY ROAD COMM	SIGNAL MAINTENANCE	3,126.75	
202-474-801.000	PROFESSIONAL SERVICES	GENESEE COUNTY ROAD COMM	SIGNAL MAINTENANCE	2,115.52	
202-474-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	TRAFFIC LIGHTS	199.91	
		Total For Dept 474 TRAFFIC SERVICES		5,442.18	
		Total For Fund 202 Major Street		5,478.23	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 103 AUTHORITY BOARD					
248-103-740.000	OPERATING EXPENSE	MARQUEE ENGRAVING	WREATH CONTEST PLAQUE MARKER	11.00	
		Total For Dept 103 AUTHORITY BOARD		11.00	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		11.00	
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-740.000	OPERATING EXPENSE	MT. MORRIS POSTMASTER	POSTAGE PERMIT WATER BILLS	2,250.00	
590-215-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	503.75	
590-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	PAST DUE ENVELOPES	91.43	
590-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365	31.00	
590-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	65.40	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	42.50	
590-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	FEBRUARY 2024	1,285.39	
590-215-874.000	810-257-3857	GENESEE COUNTY TREASURER	LINA - JANUARY 2024	12.65	
590-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	74.56	
		Total For Dept 215 ADMINISTRATION		4,356.68	
Dept 536 SEWER DISTRIBUTION					
590-536-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	103.87	
590-536-921.000	COST OF SEWER	GENESEE COUNTY DRAIN COM	NOVEMBER 2023	21,991.36	
		Total For Dept 536 SEWER DISTRIBUTION		22,095.23	
		Total For Fund 590 SEWER FUND		26,451.91	
Fund 591 Water Fund					
Dept 000					
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	WATER DEP./FINAL BILL 646 BEACH	250.00	
		Total For Dept 000		250.00	
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	MT. MORRIS POSTMASTER	POSTAGE PERMIT WATER BILLS	2,250.00	
591-215-740.000	OPERATING EXPENSE	PITNEY BOWES BANK INC	POSTAGE	503.75	
591-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	PAST DUE ENVELOPES	91.44	
591-215-825.000	MAINTENANCE AGREEMENTS	VC3, INC	OFFICE 365	31.00	
591-215-850.000	COMMUNICATIONS	STAR2STAR COMMUNICATIONS	PHONES	87.21	
591-215-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	85.00	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	FEBRUARY 2024	1,285.40	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	LINA - JANUARY 2024	12.65	
591-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	74.56	
		Total For Dept 215 ADMINISTRATION		4,421.01	
Dept 537 WATER DISTRIBUTION					
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	45.19	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	45.19	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLING	75.00	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	83.51	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	DIESEL	587.52	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN METER PIT	45.12	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W. MTMORRIS METERPIT	44.55	
		Total For Dept 537 WATER DISTRIBUTION		926.08	
		Total For Fund 591 Water Fund		5,597.09	
Fund 703 Current Tax Collection Fund					
Dept 000					
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED RE	REFUND 2 PARCELS FOR WINTER TAXES	1,866.54	
		Total For Dept 000		1,866.54	
		Total For Fund 703 Current Tax Collection Fund		1,866.54	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	55,829.49	
			Fund 202 Major Street	5,478.23	
			Fund 248 DOWNTOWN DEVE	11.00	
			Fund 590 SEWER FUND	26,451.91	
			Fund 591 Water Fund	5,597.09	
			Fund 703 Current Tax C	1,866.54	
			Total For All Funds:	95,234.26	

CITY OF MT. MORRIS
RESOLUTION 23-44
AMENDED

WHEREAS: Public Act No. 267 of 1976, Michigan's Open Meeting Act, requires that within ten (10) days of the first meeting of a public body in each calendar year the body must publicly post a list stating the dates, times and places of all its regular meetings.

NOW THEREFORE BE IT RESOLVED:

That the City Council of the City of Mt. Morris will meet for regularly scheduled Council meetings on the second (2nd) and fourth (4th) Mondays of each Month (except July and December) at 7:00 p.m. in the City Council Chambers, 11649 N. Saginaw Street, Mt. Morris, unless that Day conflicts with a holiday.

Specifically, the meeting dates in 2024 shall be:

Monday	January 8
Monday	January 22
Monday	February 12
Monday	February 26
Monday	March 11
Monday	March 25
Monday	April 8
Monday	April 22
Monday	May 13
Tuesday	May 28
Monday	June 10
Monday	June 24
Monday	July 22
Monday	August 12
Monday	August 26
Monday	September 9
Monday	September 23
Monday	October 14
Monday	October 28
Monday	November 11
Monday	November 25
Monday	December 9

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 22, 2024 at 7:00p.m, as amended.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

**CITY OF MT. MORRIS
RESOLUTION 24-05**

WHEREAS: The adoption of guidelines for poverty exemptions is required by the Mt. Morris City Council, and

WHEREAS: The principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u), and

WHEREAS: Pursuant to PA 390 of 1994 and further amended by PA 620 of 2002, the City of Mt. Morris adopts the attached policy for the Board of Review to implement. The policy shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year, and

NOW THEREFORE BE IT RESOLVED:

That the Assessor and Board of Review shall follow the attached policy and Federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

A motion was made by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, January 22, 2024 at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

CITY OF MT. MORRIS REQUIREMENTS FOR POVERTY EXEMPTION

In order to be eligible for the poverty exemption, the claimant must do and meet all of the following requirements on an annual basis:

REQUIREMENTS

1. The applicant must own and occupy as a homestead the property for which the exemption is requested. The applicant must also produce a valid driver's license or other form of identification showing place of residence.
2. The applicant must file form 5737, Application for MCL 211.7u Poverty Exemption and form 5739, Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty, with the board of review as provided by the Mt Morris City Assessor's Office. It must be received between January 1 of each year and the day prior to the last scheduled meeting day of the Board of Review for that year. **Note:** The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.
3. Applicant must provide federal and state income tax returns for all persons residing in the homestead including any property tax credit returns. These income tax returns may be those filed in the current year or in the immediately preceding year. Any additional information regarding the poverty application must be in writing and attached to the petition form (**Note:** If an applicant is not required to file a federal or state income tax return then they must show proof of income and file the attached affidavit (Form 4988) for all persons residing in the residence who were not required to file federal or state tax returns for the current or preceding tax year.
4. The applicant must produce a deed, land contract or other evidence of ownership of the property for which an exemption is requested to support the information provided on the Poverty Petition, if requested by the Assessor or Board of Review.
5. An applicant must meet the federal poverty guidelines for the total household income as published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, as attached. Income includes, but is not limited to: Money, wages, salaries before deductions, regular contributions from persons not living in the residence • Net receipts from non-farm or farm self-employment (receipts from a person's own business, professional enterprise, or

- partnership, after business expense deductions) • Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, supplemental security income (SSI) • Alimony, child support, military family allotments • Private and governmental retirement and disability pensions, regular insurance, annuity payments • College or university scholarships, grants, fellowships, assistantships • Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings
6. Meet the asset level test, which is established to be: The claimant's and household's total assets, excluding the principal residence, do not exceed Ten Thousand dollars (\$10,000). Applicants must provide a list of all assets when applying for the poverty exemption. Assets include, but are not limited to:
- A second home, land, vehicles • Recreational vehicles such as campers, motor-homes, boats and ATV's • Buildings other than the residence • Jewelry, antiques, artworks • Equipment, other personal property of value • Bank accounts (over a specified amount), stocks • Money received from the sale of property, such as, stocks, bonds, a house or car (unless a person is in the specific business of selling such property) • Withdrawals of bank deposits and borrowed money • Gifts, loans, lump-sum inheritances, and one-time insurance payments Page 3 • Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms • Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches.
- a. The following assets are excluded from this limit:
- i. the applicant's homestead property,
 - ii. the applicant's normal household personal property and clothing,
 - iii. one vehicle used for personal transportation and titled to a member of the household.
 - iv. assets not accessible to the applicant, co-owner, or any member of the applicant's household.
7. The Poverty Exemption applicant must provide additional relevant documentation if requested by the Assessor or Board of Review in order to fully investigate an application.

GUIDELINES FOR GRANTING POVERTY EXEMPTIONS:

MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows: A full exemption equal to a 100% reduction in taxable value or a partial exemption equal to a 25%, 50% or 75% reduction in taxable value for the year in which the exemption is granted.

Poverty Exemptions must be processed annually. Under no circumstances will a poverty exemption be extended for a subsequent year without renewal of the poverty petition.

APPEAL OF POVERTY EXEMPTIONS TO THE MICHIGAN TAX TRIBUNAL:

A property owner may appeal the March Board of Review's decision on a poverty exemption to the Michigan Tax Tribunal. This appeal must be made by June 30. A property owner may appeal the July Board of Review's decision or December Board of Review's decision to the Michigan Tax Tribunal within 35 days from the date of the decision. The assessor may also appeal a Board of Review's decision on a poverty exemption to the Michigan Tax Tribunal.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2024

Size of Family Unit	Poverty Guidelines
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For each additional person	\$5,140

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.					
Petitioner's Name				Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents		
Property Address of Principal Residence		City	State	ZIP Code	
<input type="checkbox"/> Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit			
PART 2: REAL ESTATE INFORMATION					
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.					
Property Parcel Code Number		Name of Mortgage Company			
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence			
Property Description					
PART 3: ADDITIONAL PROPERTY INFORMATION					
List information related to any other property owned by you or any member residing in the household.					
<input type="checkbox"/> Check if you own, or are buying, other property. If checked, complete the information below.				Amount of Income Earned from other Property	
1	Property Address	City	State	ZIP Code	
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid	
2	Property Address	City	State	ZIP Code	
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid	

PART 4: EMPLOYMENT INFORMATION — List your current employment information.					
Name of Employer					
Address of Employer		City	State	ZIP Code	
Contact Person		Employer Telephone Number			
PART 5: INCOME SOURCES					
List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.					
Source of Income			Monthly or Annual Income (indicate which)		
PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION					
List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.					
Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment	
PART 7: LIFE INSURANCE — List all policies held by all household members.					
Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured
PART 8: MOTOR VEHICLE INFORMATION					
All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.					
Make	Year	Monthly Payment	Balance Owed		

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

☐ The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
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This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: taxtrib@michigan.gov

Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty

This form is issued under the authority of Public Act 253 of 2020.

This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested.

PART 1: OWNER INFORMATION — Enter information for the person owning and occupying the residence.

Owner Name		Owner Telephone Number	
Mailing Address	City	State	ZIP Code

PART 2: LEGAL DESIGNEE INFORMATION (Complete if applicable.)

Legal Designee Name		Daytime Telephone Number	
Mailing Address	City	State	ZIP Code

PART 3: HOMESTEAD PROPERTY INFORMATION — Enter information for property in which the exemption is being claimed.

City or Township (check the appropriate box and enter name) <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		County	
Name of Local School District			
Parcel Identification Number		Year(s) Exemption Previously Granted by Board of Review	
Homestead Property Address	City	State	ZIP Code

PART 4: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.)

- ☐ I own the property in which the exemption is being claimed.
- ☐ The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home.
- ☐ After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.

PART 5: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided on this form is true and I am eligible to receive an exemption from property taxes by reason of poverty pursuant to Michigan Compiled Law, Section 211.7u.

Owner or Legal Designee Name (print)	Signature of Owner or Legal Designee	Date
--------------------------------------	--------------------------------------	------

Designee must attach a letter of authority.

LOCAL GOVERNMENT USE ONLY (DO NOT WRITE BELOW THIS LINE)

☐ Approved ☐ Denied (Attach appeal instructions and provide to owner.)

Tax Year(s) exemption will be posted to tax roll

CERTIFICATION — I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.

Assessor Signature	Date Certified by Assessor
--------------------	----------------------------

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

**CITY OF MT. MORRIS
RESOLUTION NO. 24-06**

WHEREAS: The City is eligible to receive CDBG funds in the amount of \$7,312.00 and this Council did by Resolution 21-02 determine to use said funds for the purchase of a Crosswalk Signal on Saginaw and Roosevelt Street, and,

WHEREAS: The City has received a quote from TAPCO, Inc., a copy of which is attached hereto to supply the crosswalk signal for the sum of \$9,824.76. Also included are the funds necessary to install the crosswalk signal utilizing the Department of Public Works totaling \$1,991.94, and,

WHEREAS: Staff recommends that it is in the best interests of the City to supplement the CDBG funds in an amount necessary to make said purchase, the additional amount being \$4,504.70, and,

NOW THEREFORE, BE IT RESOLVED:

That this Council does hereby authorize the purchase of the above identified equipment from TAPCO, Inc. using the CDBG funds in the amount above specified and does hereby authorize and approve the expenditure from the general fund in the amount of \$4,504.70 for such purpose, and,

BE IT FURTHER RESOLVED:

That staff is hereby authorized and directed to take all necessary action pursuant to the above.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a meeting held Monday, January 22, 2024, at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

Roosevelt & Saginaw Cross Walk Esitmate

Equipmnet #	Rate	Hours	Total
#50	\$53.63	2	\$ 107.26
#51	\$19.28	2	\$ 38.56
#52	\$52.81	2	\$ 105.62
#37	\$16.52	1	\$ 16.52
#47	\$14.99	1	\$ 14.99
#1	\$54.67	1	\$ 54.67
#4	\$7.55	1	\$ 7.55
#5	\$5.20	5	\$ 20.80
Total Equipment Rental			\$ 365.97
Supplies			\$ 600.00
Labor 20 @ \$33.00			\$ 660.00
Equipment /Tapco			\$ 9,824.76
Total Equipment /Labor/ Supplies			\$ 11,816.70



Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE

SALES QUOTE DATE

12/14/2023

SALES QUOTE NUMBER

Q23019029

CUSTOMER NO.

C112265

Page: 1

BILL TO

CITY OF MOUNT MORRIS
Paul Zumbach
11649 N Saginaw St
Mount Morris, MI 48458-2079
United States of America

SHIP TO

CITY OF MOUNT MORRIS
Paul Zumbach
11649 N Saginaw St
Mount Morris, MI 48458-2079
United States of America

Ext. Document No.

RRFB PEDESTRIAN CROSSWALK
SYSTEM

SHIP VIA

BEST RATE
Prepaid & Add

TERMS

Net 30 DAYS

SALESPERSON

Aaron Guilbault

VALID UNTIL

1/15/2024

Item/Description	U/M	Quantity	Unit Price	Total Price
Crosswalk - 30W, DS, RRFB, iNX, Radio, 36"FY W11-2 & 30" W16-7PR/L, 2"x14' Posts:				
500605 Controller, 12V, 136921, Radio, Polara APS, 30W TOP, No Pushbutton, No Battery	Each	2	1,974.00	3,948.00
137480 DUAL 22AH BATTERY PACK HARNESSSED AND FUSED	Each	2	289.00	578.00
138089 RRFB, Dimmable, Assembly with Universal Mounting Kit	Each	4	365.00	1,460.00
144162 Push Button, iNX, No Braille, Yellow Single Arrow, 9"x12" R10-25 Faceplate	Each	2	740.00	1,480.00
146153-50 Cable, Bulk, 6C 18AWG, Outdoor/Burial Rated, ICEA E2 Color, 50 foot pre-cut length	Each	1	120.00	120.00
105452 W11-2,36"x36"x.080 DG3 FY Pedestrian Crossing	Each	4	245.00	980.00
373-05063 W16-7PR,30"x18"x.080,DG3 FY,Down Diagonal Right Arrow Sign,1.875" Radius (2) 3/8" Holes 3" In	Each	2	130.00	260.00
373-05062	Each	2	130.00	260.00

All prices are listed in US Dollar (USD)

For terms and conditions, please visit <https://tapconet.com/terms-conditions>



Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE

SALES QUOTE DATE

12/14/2023

SALES QUOTE NUMBER

Q23019029

CUSTOMER NO.

C112265

Page: 2

BILL TO

CITY OF MOUNT MORRIS
Paul Zumbach
11649 N Saginaw St
Mount Morris, MI 48458-2079
United States of America

SHIP TO

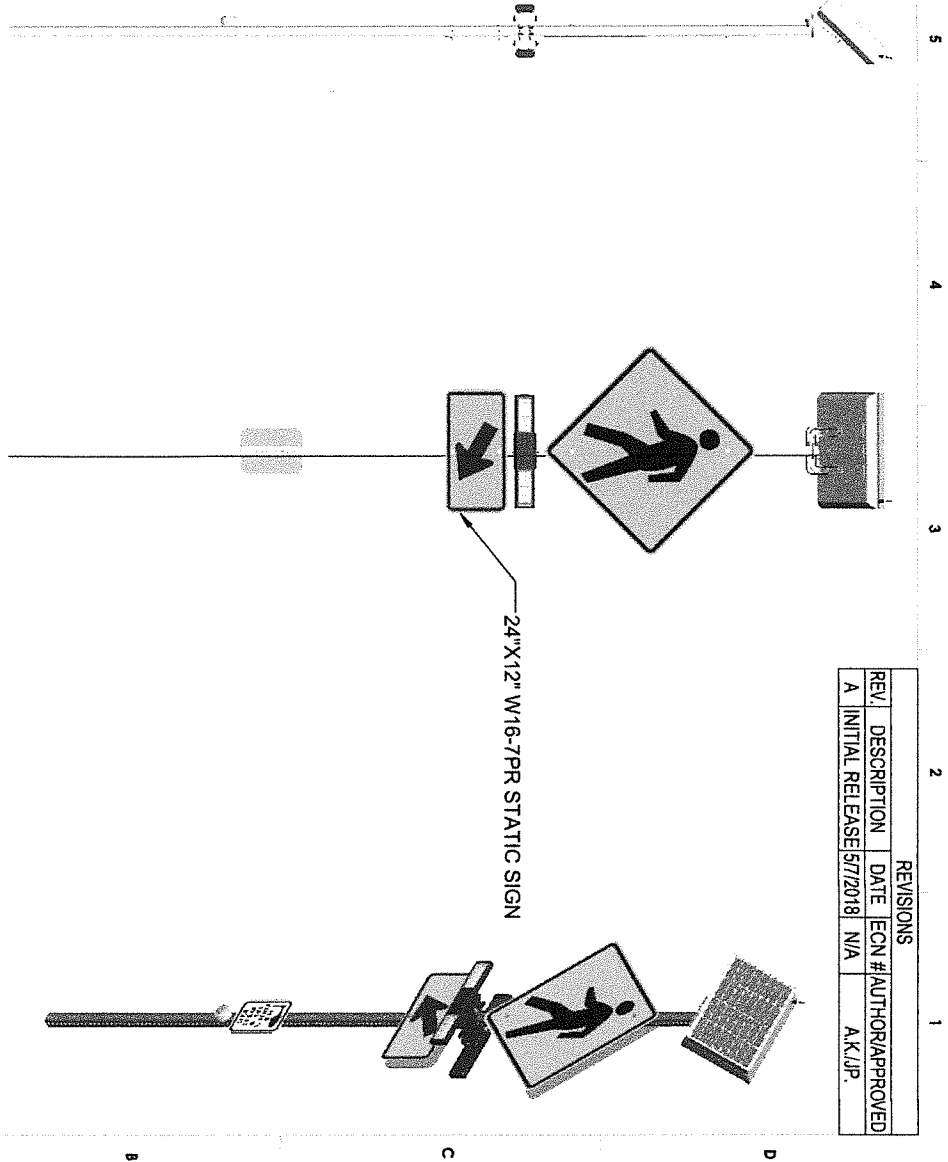
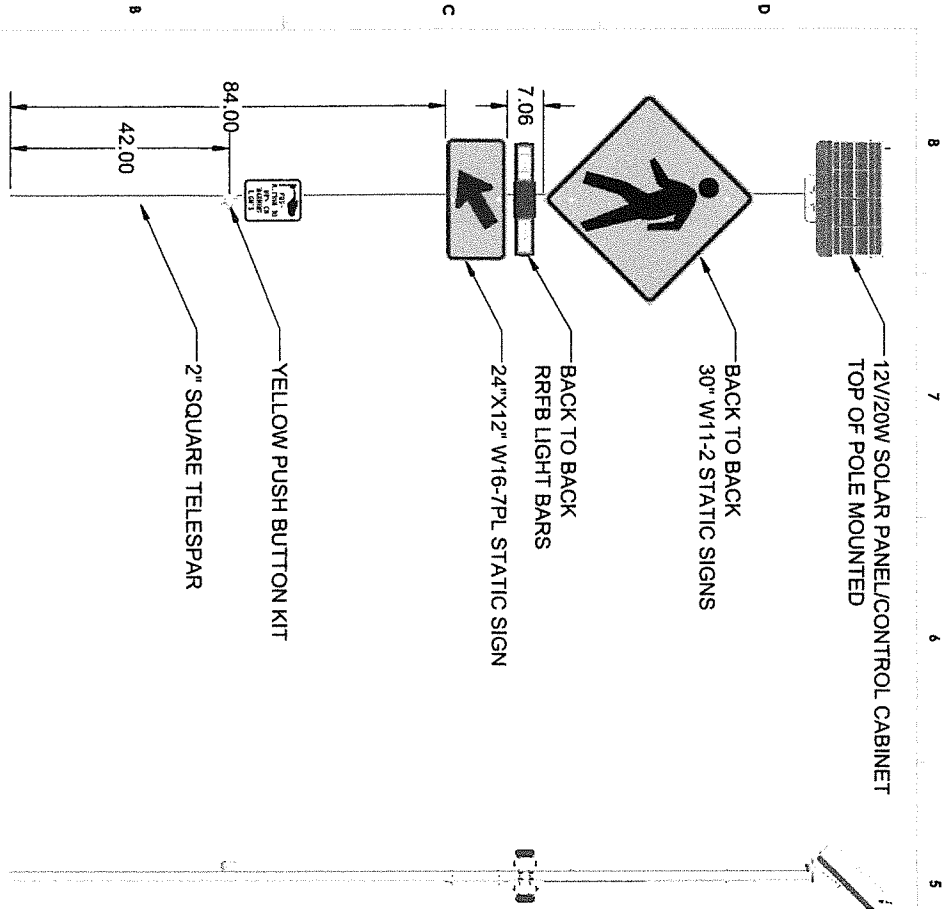
CITY OF MOUNT MORRIS
Paul Zumbach
11649 N Saginaw St
Mount Morris, MI 48458-2079
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
RRFB PEDESTRIAN CROSSWALK SYSTEM	BEST RATE Prepaid & Add	Net 30 DAYS	Aaron Guilbault	1/15/2024
Item/Description	U/M	Quantity	Unit Price	Total Price
W16-7PL,30"x18"x.080,DG3 FY,Down Diagonal Left Arrow Sign,1.875" Radius (2) 3/8" Holes 3" In				
2793-00001 Post,Square,2"x2"x14' 12 Gauge Full Punched Galvanized Steel	Each	2	225.00	450.00
1603-00008 Post,Square,2.25"x2.25"x3' 12 Gauge Galvanized Anchor Full Punched Galvanized Steel	Each	2	34.33	68.66
054-00032 Post,Square,2.5"x2.5"x18" 12 Gauge Anchor Sleeve Full Punched Galvanized Steel	Each	2	32.00	64.00
1603-00013 Bolt,Corner Bolt for for 2.5" Square Posts or smaller	Each	2	1.95	3.90
3177-00001 Nut,5/16-18 Heavy Hex Jam Nut	Each	2	0.10	0.20
142398 Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	Each	4	38.00	152.00

Furnish only quote. Installation is not included.
Solar powered equipment requires no shading or obstructions

Subtotal:	9824.76
Invoice Discount:	0.00
Total Sales Tax:	0.00
Total:	9,824.76

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



REVISIONS				
REV.	DESCRIPTION	DATE	ECN #	AUTHOR/APPROVED
A	INITIAL RELEASE	5/7/2018	N/A	A.K./J.P.

TAPCO

TRAFFIC & PARKING CONTROL CO., INC.

DESIGNED BY: TAPCO

DRAWN BY: A. KAVANAUGH 5/7/2018

CHECKED BY:

SIZE: DWG. NO. **B 600145**

REV: WEIGHT: **A** SCALE: 1/24

1. ALL DIMENSIONS ARE FOR REFERENCE ONLY.

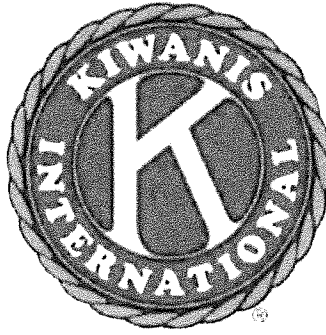
2. STATIC SIGNS NOT INCLUDED IN SYSTEM

1. ALL DIMENSIONS ARE FOR REFERENCE ONLY.

2. STATIC SIGNS NOT INCLUDED IN SYSTEM

1. ALL DIMENSIONS ARE FOR REFERENCE ONLY.

2. STATIC SIGNS NOT INCLUDED IN SYSTEM



January 17, 2024

City of Mt. Morris
Attn: City Clerk
11649 N. Saginaw Rd.
Mt. Morris, Michigan 48458

Dear Mayor Dubey and Members of City Council,

The Kiwanis Club of Mt. Morris would once again like the privilege of organizing the annual **Mt. Morris Memorial Day Parade** on Monday, May 27, 2024.

I am asking to be placed on an upcoming City Council agenda for immediate approval so that we can begin promoting this great event for our city.

I respectfully submit a request to once again hold the Mt. Morris Memorial Day Parade on Monday, May 27, 2024 beginning at 10:00 am. And, as we have had in years past, I request the support of the City of Mt. Morris Police Department in closing Saginaw Street during the parade, and the assistance of the Mt. Morris City Fire Department and the Mt. Morris City Police Department in helping organize and line up the parade participants.

If you need any further information, please do not hesitate to call me at 888-333-1893.

Respectfully Submitted,

Robert Slatter Jr., Parade Chairman