

CITY OF MT. MORRIS
Downtown Development Authority Meeting
January 17th, 2024
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** City Clerk, Spencer Lewis
- 2. SWEARING IN OF MEMBERS:** Shirley Corcoran, Joyce Bartos and Matt Gunn,
terms ending December 2026
- 3. ELECTION and SWEARING IN OF CHAIRMAN:**
- 4. ELECTION and SWEARING IN OF VICE-CHAIRMAN:**
- 5. ROLL CALL**
- 6. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES:** Regular meeting minutes of November 15th, 2023.
- 6. COMMUNICATION:**
None.
- 7. APPROVAL OF TREASURER REPORT**
- 8. PUBLIC COMMENT**
- 9. UNFINISHED BUSINESS:**
None
- 10. NEW BUSINESS:**
 - a. Presentation of Wreath Decorating Contest Trophy to Hungry Howie's
 - b. Approval of 2024 meeting dates
 - c. Future/current Christmas decorations
- 11. PUBLIC COMMENT**
- 12. DDA MEMBER COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

NEW BUSINESS:

a. Kiwanis Club of Mt. Morris “Holiday Night”

Shirley Corcoran filled the DDA members in on what the Kiwanis Club had planned for the evening. She stated that there will be hot chocolate, hot dogs, cookie kits, popcorn, facepainting, pictures with Santa, and other activities.

Shirley questioned if Mt. Morris Road was going to be closed from Saginaw to Walter?

City Clerk Spencer Lewis stated that the request from the Kiwanis Club only stated from Saginaw to Church Street.

Police Chief Kevin Mihailoff came over and stated that he will help with getting Santa from Walter Street into downtown safely, and then Mt. Morris Road will be closed from Saginaw to Church Street.

b. Discussion on options to upgrade downtown light posts

DPW Superintendent Paul Zumbach stated that when he checked into new posts, they were about \$2300.00 per post, not including the base.

Mayor Sara Dubey questioned if we were able to use CDBG funds for this project?

City Clerk Spencer Lewis said he wasn't sure, but it wouldn't be a terrible idea to bring it up at the public hearing.

PUBLIC COMMENT

Wayne Walter, Band Boosters – Wayne stated that he did try and get the band to perform or be at the Holiday Night, but from the sounds of it, it's difficult to get high school kids to come in on weekends.

DDA MEMBER COMMENTS:

Joyce Bartos stated that this was a great meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:03 p.m.**

Spencer Lewis, City Clerk

THE HUNTINGTON NATIONAL BANK
 PO BOX 1558 EA1W37
 COLUMBUS OH 43216-1558



CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking **Account: -----2498**

Statement Activity From: 12/01/23 to 12/31/23 Days in Statement Period 31 Average Ledger Balance* 53,187.46 Average Collected Balance* 53,187.46 * The above balances correspond to the service charge cycle for this account.	Beginning Balance \$54,308.37 Credits (+) 225.02 Electronic Deposits 225.02 Debits (-) 1,623.69 Electronic Withdrawals 1,623.69 Ending Balance \$52,909.70
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Other Credits (+) **Account:-----2498**

Date	Amount	Description
12/06	176.79	BUS ONL TFR FRM CHECKING 120623 XXXXXXXX1399
12/19	48.23	BUS ONL TFR FRM CHECKING 121923 XXXXXXXX1399

Other Debits (-) **Account:-----2498**

Date	Amount	Description
12/04	980.12	BUS ONL TFR TO CHECKING 120423 XXXXXXXX6790
12/07	169.00	BUS ONL TFR TO CHECKING 120723 XXXXXXXX6787
12/07	162.28	BUS ONL TFR TO CHECKING 120723 XXXXXXXX1386
12/18	270.39	BUS ONL TFR TO CHECKING 121823 XXXXXXXX6790
12/21	41.90	BUS ONL TFR TO CHECKING 122123 XXXXXXXX6787

Balance Activity **Account:-----2498**

Date	Balance	Date	Balance	Date	Balance
11/30	54,308.37	12/07	53,173.76	12/21	52,909.70
12/04	53,328.25	12/18	52,903.37		
12/06	53,505.04	12/19	52,951.60		

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REVENUE AND EXPENDITURE REPORT FOR MT MORRIS
 PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000							
248-000-402.000	CURRENT PROPERTY TAXES	15,000.00		15,944.99	212.28	(944.99)	106.30
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00		21.69	12.74	78.31	21.69
248-000-672.000	OTHER REVENUE	0.00		993.43	0.00	(993.43)	100.00
248-000-675.100	FOOD TRUCK REVENUE	1,800.00		1,975.00	0.00	(175.00)	109.72
Total Dept 000		16,900.00		18,935.11	225.02	(2,035.11)	112.04
TOTAL REVENUES							
		16,900.00		18,935.11	225.02	(2,035.11)	112.04
Expenditures							
Dept 103 - AUTHORITY BOARD							
248-103-701.000	SALARY & WAGES	6,000.00		2,726.73	945.06	3,273.27	45.45
248-103-714.000	FRINGE BENEFITS	2,500.00		832.69	305.45	1,667.31	33.31
248-103-740.000	OPERATING EXPENSE	4,000.00		1,687.82	210.90	2,312.18	42.20
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00		700.00	0.00	800.00	46.67
248-103-940.000	RENTAL	1,200.00		378.21	162.28	821.79	31.52
248-103-970.000	CAPITAL OUTLAY	2,000.00		0.00	0.00	2,000.00	0.00
Total Dept 103 - AUTHORITY BOARD		17,200.00		6,325.45	1,623.69	10,874.55	36.78
TOTAL EXPENDITURES							
		17,200.00		6,325.45	1,623.69	10,874.55	36.78
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		16,900.00		18,935.11	225.02	(2,035.11)	112.04
TOTAL EXPENDITURES		17,200.00		6,325.45	1,623.69	10,874.55	36.78
NET OF REVENUES & EXPENDITURES		(300.00)		12,609.66	(1,398.67)	(12,909.66)	4,203.22

**CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY**

WHEREAS: Public Act No. 267 of 1976, Michigan’s Open Meeting Act, requires that within ten (10) days of the first meeting of a public body in each calendar year the body must publicly post a list stating the dates, times and places of all it’s regular meetings.

NOW THEREFORE BE IT RESOLVED:

That the Downtown Development Authority of the City of Mt. Morris will meet for regularly scheduled meetings on the third (3rd) Wednesday of each Month at 1:30 p.m. in the City Council Chambers, 11649 N. Saginaw Street, Mt. Morris, unless that Day conflicts with a holiday.

Specifically, the meeting dates 2024 shall be:

January	17
February	21
March	20
April	17
May	15
June	19
July	17
August	21
September	18
October	16
November	20*
December	18*

*Downtown Development Authority will meet only if needed.

Moved by DDA member _____, seconded by DDA member _____, and thereafter adopted by the Downtown Development Authority of the City of Mt. Morris at a regular meeting held Wednesday, January 17, 2024, at 1:30 p.m.

_____ Yea _____ Nay _____ Absent

Chairperson

Spencer Lewis, City Clerk