# CITY OF MT. MORRIS Downtown Development Authority Meeting January 15th, 2025 1:30 P.M.

- 1. MEETING CALLED TO ORDER: City Clerk, Spencer Lewis
- **2. SWEARING IN OF MEMBERS:** Lou Templeton, Mike Cummings, Chris Dixon, and Erika Ratkov, terms ending December 2027
- 3. ELECTION and SWEARING IN OF CHAIRMAN:
- 4. ELECTION and SWEARING IN OF VICE-CHAIRMAN:
- 5. ROLL CALL
- 6. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of November 20<sup>th</sup>, 2024.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. UNFINISHED BUSINESS:

None

- 10. NEW BUSINESS:
  - a. Approval of 2025 meeting dates
- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

## CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes November 20<sup>th</sup>, 2024

At 1:30 p.m.	Chairperson.	Lou Tem	pleton called	the meeting to order.
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PRESENT: Mayor Sara Dubey, Joyce Bartos, Shirley Corcoran, Bryan Lehr, Mallory Young, Rich Young,

Chris Dixon, and Lou Templeton.

**ABSENT:** Matt Gunn, and Mike Cummings.

OTHERS: City Manager/Clerk Spencer Lewis and DPW Superintendent Paul Zumbach.

### **ROLL CALL:**

A motion was made by Chris Dixon and seconded by Joyce Bartos to approve absent members listed above.

All Ayes.

Motion carried.

### **AGENDA:**

A motion was made by Shirley Corcoran, seconded by Joyce Bartos to approve the agenda.

All ayes.

Motion carried.

### **MINUTES:**

A motion was made by Mayor Sara Dubey, seconded by Shirley Corcoran to approve the regular meeting minutes from October 16<sup>th</sup>, 2024.

All Ayes.

Motion carried.

### **COMMUNICATIONS:**

None.

### APPROVAL OF TREASURER REPORT:

	e Treasurers report.
Roll call: 8_Ayes0_Nays2_Absent (Mike Cummings) (Matt Gunn)	Mike Cummings)

Motion Carried.

### **PUBLIC COMMENT**

None.

### **UNFINISHED BUSINESS:**

### a. Christmas Tree

Lou Templeton stated that she found someone willing to donate us a Christmas tree this year, and he will cut it down and bring it to us on Monday November 25<sup>th</sup>. She stated that we should pay this gentleman something for his troubles and effort, and made a recommendation of \$100.00.

DDA Minutes. November 20 <sup>th</sup> , 2024 Page Two.	<b>1</b> .				
A motion was made Coxon for the donati				Dixon to ap	pprove \$100.00, paid to Cameron
Roll call:	8	_Ayes	0_	Nays	Absent (Mike Cummings) (Matt Gunn)
Motion Carried.					·
b. Christmas V	Vreaths				
them up before Dece	ember 7th for	r the holiday part	ty. Lou state	ed that she ar	es and that the DPW crews will get and Mayor Dubey have taken around ontest, and all the details are on the
NEW BUSINESS:					
None.					
PUBLIC COMME	<u>NT</u>				
Erika Ratkov, Gaia Saturday, with a han			ther store is	going to be	participating in small business
DDA MEMBER CO	OMMENT	<u>S:</u>			
Joyce Bartos stated t	hat everyth	ing seems to be g	going great	here on the I	DDA.
Shirley Corcoran rer	ninded ever	yone of the holid	lay gatherin	g downtown	on December 7 <sup>th</sup> , 2024.
Rich Young stated the ADJOURNMENT:		hinking of doing	a downtow	n spring clea	anup next year.
There being no furth	er business	, the meeting was	s adjourned	at 1:58 p.m.	
Spencer Lewis, City	Clerk				

01/08/2025 03:26 PM User: APRIL DB: Mt Morris

# REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

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PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOV Revenues Dept 000 248-000-402.000 248-000-445.000 248-000-675.100	DOWNTOWN DEVELOPMENT AUTHORITY000 CURRENT PROPERTY TAXES000 CURRENT PROPERTY TAX PENALTY100 FOOD TRUCK REVENUE	16,000.00 100.00 3,000.00	17,272.58 97.57 1,270.00	(17.00) (1.00) 0.00	(1,272.58) 2.43 1,730.00	107.95 97.57 42.33
Total Dept 000		19,100.00	18,640.15	(18.00)	459.85	97.59
TOTAL REVENUES		19,100.00	18,640.15	(18.00)	459.85	97.59
Expenditures Dept 103 - AUTHORITY BOARD 248-103-701.000 SALARY	ITY BOARD SALARY & WAGES	6,240.00	2,538.87	1,305.27	3,701.13	40.69
248-103-714.000 248-103-740.000	FRINGE BENEFITS OPERATING EXPENSE	2,500.00 4,000.00	816.27	324.84	1,683.73	32.65
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	0.00	00.0	1,500.00	0.00
248-103-940.000 248-103-971.000	CENTAL CAPITAL OUTLAY LAND ACOLISITION	2,000.00	25 OT 2	95.86 00.0	2,000.00	0.00
Total Dept 103 - AUTHORITY BOARD	AUTHORITY BOARD	27,440.00	7,533.42	1,728.47	19,906.58	27.45
TOTAL EXPENDITURES	ν	27,440.00	7,533.42	1,728.47	19,906.58	27.45
Fund 248 - DOWNTOW TOTAL REVENUES TOTAL EXPENDITURES	Fund 248 - DOMNTOWN DEVELOPMENT AUTHORITY: TOTAL REVENUES	19,100.00	18,640.15	(18.00) 1,728.47	459.85	97.59
NET OF REVENUES & EXPENDITURES	EXPENDITURES	(8,340,00)	11,106.73	(1,746.47)	(19,446./3)	133.17

### THE HUNTINGTON NATIONAL BANK PO BOX 1558 EA1W37 COLUMBUS OH 43216-1558



CITY OF MT MORRIS 11649 N SAGINAW ST MT MORRIS MI 48458-2020 Have a Question or Concern?

Stop by your nearest Huntington office or contact us at:

1-800-480-2001

www.huntington.com/ businessresources

### Huntington Public Funds Analyzed Checking

Beginning Balance \$69,370.21 Debits (-) 1,728.47

Account: ----2498

1,728.47

\$67,641.74

Days in Statement Period 31

Average Ledger Balance\*
Average Collected Balance\*

Statement Activity From:

12/01/24 to 12/31/24

68,059.03 68,059.03

Other Debits (-)

Account:----2498

Account:----2498

Date	Amount	Description
12/02	98.36	BUS ONL TFR TO CHECKING 120224 XXXXXXX1386
12/02	829.57	BUS ONL TFR TO CHECKING 120224 XXXXXXX6790
12/16	800.54	BUS ONL TFR TO CHECKING 121624 XXXXXXX6790

Electronic Withdrawals

**Ending Balance** 

### **Balance** Activity

Date	Balance	Date	Balance	Date	Balance
11/30	69,370.21	12/02	68,442.28	12/16	67,641.74

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- 1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
- 2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- 3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

**Verification of Electronic Deposits** If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site https://www.huntington.com/pdf/balancing.pdf and also available on Huntington Business Online.

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. Huntington @ and 24-Hour Grace @ are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace @ system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. @ 2024 Huntington Bancshares Incorporated.

<sup>\*</sup> The above balances correspond to the service charge cycle for this account.

### CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS:

Public Act No. 267 of 1976, Michigan's Open Meeting Act, requires that within ten (10) days of the first meeting of a public body in each calendar year the body must publicly post a list stating the dates, times and places of all it's regular meetings.

NOW THERFORE BE IT	RESOLVED:		
for regularly 1:30 p.m. in	scheduled meeting	s on the third (3 <sup>rd</sup> ) We hambers, 11649 N. Sa <sub>t</sub>	ty of Mt. Morris will meet dnesday of each Month at ginaw Street, Mt. Morris,
Specifically, the meeting dat	es 2025 shall be:		
January February March April May June July August September October November December	15 19 19 16 21 18 16 20 17 15 19* 17*		
		ant autouifunadad	
*Downtown Development	·	-	
Moved by DDA memberadopted by the Downtown D held Wednesday, January 15	Development Author	ity of the City of Mt. I	, and thereafter Morris at a regular meeting
Yea		Nay	Absent
Chairperson, Lou Templeton	1	Spencer Lewis, City	Clerk