

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA  
11649 N. Saginaw Street  
Mt. Morris, MI 48458  
February 28<sup>th</sup>, 2022  
7:15 P.M.**

**1. MEETING CALLED TO ORDER:** Mayor Pro-Tem Steven Sorensen

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from February 14<sup>th</sup>, 2022.

**6. COMMUNICATIONS:**

- a. None.

**7. APPROVAL OF WARRANT:** Approval of Warrant #22-04 in the amount of \$83,848.41

**8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**

**9. UNFINISHED BUSINESS:**

- a. None.

**10. NEW BUSINESS:**

- a. **RESOLUTION 22-13: Bids for 11826 Temperance Demolition**
- b. **RESOLUTION 22-14: Roof Replacement at City Hall / Police Department**
- c. **RESOLUTION 22-15: Revised Fee Schedule**
- d. **RESOLUTION 22-16: Genesee County Hazard Mitigation Plan Update / FEMA**
- e. **RESOLUTION 22-17: Letter for Red Maple Lots: Parcel 57-12-601-029; 57-12-601-030; 57-12-601-031**
- f. **Request from Kiwanis for Memorial Day Parade**

**12. PUBLIC COMMENT (Five Minute Time Limit).**

**13. COUNCIL MEMBER AND STAFF COMMENTS**

**14. ADJOURNMENT**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**

**CITY OF MT. MORRIS**  
**CITY COUNCIL – REGULAR MEETING**  
**February 14<sup>th</sup>, 2022**

At 7:15 p.m., Mayor Jeff Roth called the Regular Council Meeting to order.

**PRESENT:** Dubey, Templeton, Heidenfeldt, Black, Sorensen, Irwin, and Roth.

**ABSENT:** None.

**OTHERS:** City Manager/Treasurer Vicki Corlew, City Attorney Amanda Doyle, and City Clerk Spencer Lewis.

The Pledge of Allegiance.

**ROLL CALL:**

None.

**APPROVAL OF AGENDA:**

A motion was made by Council member Irwin and seconded by Council member Heidenfeldt to approve the agenda.

All ayes.

Motion carried.

**MINUTES:**

A motion was made by Council member Dubey and seconded by Council member Heidenfeldt to approve the regular meeting minutes from January 24<sup>th</sup>, 2022.

All ayes.

Motion carried.

**COMMUNICATIONS:**

**a. Stop the Bleed letter**

Council member Irwin stated that he had reached out to Maria Eberlein from Stop the Bleed, to be present at the meeting if there were any questions regarding the training.

Maria Eberlein explained what the Stop the Bleed program is all about, and answered questioned from council members about what it entails.

**APPROVAL OF WARRANT:**

A motion was made by Council member Heidenfeldt and seconded by Council member Irwin to approve **Warrant #22-03 in the amount of \$83,856.10**

Roll call:                   \_\_\_7\_\_\_ Ayes                   \_\_\_0\_\_\_ Nays                   \_\_\_0\_\_\_ Absent

Motion Carried.

**PUBLIC COMMENT:**

**Martin Cousineau, 9364 Genesee Rd.** – Martin stated that he wanted to introduce himself, as he is running for County Commissioner again for District 7. Martin gave some background information on himself and his tenure as a commissioner, and stated that with the recent redistricting, District 7 now includes most of Mt. Morris Township and the City of Mt. Morris.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

**PUBLIC COMMENT:**

None.

**COUNCIL MEMBER AND STAFF COMMENTS:**

Council member Heidenfeldt stated that the DPW did a great job with the snow storm last week.

Council member Dubey seconded what council member Heidenfeldt said about the DPW and the roads last week. She also thanked Maria Eberlein for coming tonight and offered help with getting in touch with the local schools to implement the program.

Council member Irwin thanked Maria Eberlein for showing up tonight for Stop the Bleed, congratulated Fire Chief Young on successfully guiding 2 individuals through baby deliveries recently via 9-1-1 dispatch, and thanked DPW for the snow storm cleanup.

Council member Templeton extended her gratitude towards Maria Eberlein and Martin Cousineau for coming tonight.

Mayor Jeffrey Roth thanked Maria Eberlein and Martin Cousineau for coming tonight. Mayor also congratulated Fire Chief Young on the deliveries, and stated that he will be absent for the next 3 meetings.

**ADJOURNMENT:**

With no further business, the Council Meeting was adjourned at **7:38 p.m.**

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Spencer Lewis, City Clerk

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS  
EXP CHECK RUN DATES 03/01/2022 - 03/01/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
WARRANT 22-04

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INS.	1,213.53	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	UNUM LIFE INSURANCE CO.	INSURANCE	990.04	
101-000-256.000	DEPOSITS PAYABLE	BRITTANY GILLIAM	COMMUNITY ROOM REFUND	75.00	
		Total For Dept 000		2,278.57	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	65.30	
101-215-740.000	OPERATING EXPENSE	PITNEY BOWES, INC.	POSTAGE INK	161.48	
101-215-959.000	MEMBERSHIP & DUES	HUNTINGTON NATIONAL BANK	CREDIT CARD	160.00	
101-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	70.48	
		Total For Dept 215 ADMINISTRATION		457.26	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	67.16	
		Total For Dept 253 TREASURER		67.16	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	24.64	
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	74.65	
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	165.30	
101-265-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	343.36	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	507.16	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	650.05	
		Total For Dept 265 CITY HALL & GROUNDS		1,765.16	
Dept 269 OTHER CITY PROPERTY					
101-269-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	11800 SAGINAW	62.40	
		Total For Dept 269 OTHER CITY PROPERTY		62.40	
Dept 305 POLICE DEPARTMENT					
101-305-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	770.18	
101-305-759.000	UNIFORMS	PATIDEE'S SEW UNUSUAL	PATCHES	7.00	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LETAVIS ENTERPRISES, INC	CAR WASH	30.00	
101-305-930.000	REPAIR & MAINTENANCE - VEHICL	LOUIES TOWING & SERVICE	BATTERY	45.00	
101-305-990.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	124.62	
		Total For Dept 305 POLICE DEPARTMENT		976.80	
Dept 336 FIRE DEPARTMENT					
101-336-714.800	FRINGE BENEFIT-NON PAYROLL	LINCOLN NATIONAL LIFE IN	LIFE INSURANCE	61.18	
101-336-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	70.47	
101-336-740.000	OPERATING EXPENSE	WITMER PUBLIC SAFETY GRO	FIBERGLASS POLE	131.70	
101-336-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	7.28	
101-336-759.000	UNIFORMS	WITMER PUBLIC SAFETY GRO	HELMET	447.98	
101-336-825.000	MAINTENANCE AGREEMENTS	MUNICIPAL EMERGENCY SVCS	COMPRESSOR SERVICE CALL	1,242.00	
101-336-825.000	MAINTENANCE AGREEMENTS	MUNICIPAL EMERGENCY SVCS	SCHA SERVICE CALL	2,006.75	
101-336-930.000	REPAIR & MAINTENANCE - VEHICL	MICHIGAN TRUCKSPRING	TRUCK REPAIRS	3,569.15	
		Total For Dept 336 FIRE DEPARTMENT		7,536.51	
Dept 400 PLANNING COMMISSION					
101-400-801.000	PROFESSIONAL SERVICES	ROWE PROFESSIONAL SERVIC	PLANNING-JANUARY 2022	420.00	
		Total For Dept 400 PLANNING COMMISSION		420.00	
Dept 441 PUBLIC WORKS					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	GILL-ROY'S HARDWARE	COTTER PIN	2.99	
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	96.88	
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	SUPPLIES	10.49	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW GARAGE	1,067.76	
		Total For Dept 441 PUBLIC WORKS		1,178.12	
Dept 528 TRASH COLLECTION					
101-528-801.000	PROFESSIONAL SERVICES	REPUBLIC SERVICES #237	GARBAGE SERVICE	15,384.32	
		Total For Dept 528 TRASH COLLECTION		15,384.32	
Dept 738 LIBRARY					
101-738-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	774.17	
		Total For Dept 738 LIBRARY		774.17	
		Total For Fund 101 General		30,900.47	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-801.000	PROFESSIONAL SERVICES	ROWE PROFESSIONAL SERVIC	JANUARY 2022	1,363.75	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		1,363.75	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING EXPENSE	ACTION MUNICIPAL SUPPLY	PLOW BLADE/BOLTS	215.40	
		Total For Dept 478 WINTER MAINTENANCE		215.40	
		Total For Fund 202 Major Street		1,579.15	
Fund 591 Water Fund					
Dept 215 ADMINISTRATION					
591-215-959.000	MEMBERSHIP & DUES	MRWA	S3&S4 DISTRIBUTION	320.00	
591-215-959.000	MEMBERSHIP & DUES	MRWA	S3&S4 DISTIBUTION	320.00	
591-215-959.000	MEMBERSHIP & DUES	STATE OF MICHIGAN	DISTRIBUTION CERTIFICATION	70.00	
591-215-959.000	MEMBERSHIP & DUES	STATE OF MICHIGAN	DISTRIBUTION CERTIFICATION	70.00	
591-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	70.48	
		Total For Dept 215 ADMINISTRATION		850.48	
Dept 537 WATER DISTRIBUTION					
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	43.80	
591-537-714.800	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	43.80	
591-537-740.000	OPERATING EXPENSE	HUBBARD'S MILITARY SUPPL	RECHARGEABLE FLASHLIGHT	127.00	
591-537-740.000	OPERATING EXPENSE	STATE OF MICHIGAN	WATER SAMPLES	350.00	
591-537-745.000	GAS & FUEL	MICHIGAN PETROLEUM TECH	UNLEADED GAS	160.54	
591-537-801.000	PROFESSIONAL SERVICES	ROWE PROFESSIONAL SERVIC	WATER STUDY	2,125.00	
591-537-921.000	COST OF SEWER/WATER	GENESEE COUNTY DRAIN COM	JANUARY 2022	47,597.70	
		Total For Dept 537 WATER DISTRIBUTION		50,447.84	
		Total For Fund 591 Water Fund		51,298.32	
Fund 592 Sewer Fund					
Dept 215 ADMINISTRATION					
592-215-990.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	70.47	
		Total For Dept 215 ADMINISTRATION		70.47	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 Sewer Fund					

Total For Fund 592 Sewer Fund

70.47

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	30,900.47	
			Fund 202 Major Street	1,579.15	
			Fund 591 Water Fund	51,298.32	
			Fund 592 Sewer Fund	70.47	
			Total For All Funds:	83,848.41	

This Warrant is hereby approved and directed for payment

Steven Sorensen, Mayor Pro-Tem

Spencer Lewis, City Clerk

## DEMOLITION SPECIFICATIONS

Demolition specifications for the structure(s) located at 11826 Temperance St, parcel number 57-06-552-009. The structure consists of a single family dwelling and carport.

1. The demolition shall consist of complete removal and disposal of the structure and any remaining contents, and any debris located on the site. The contractor shall be responsible for the proper removal and abatement of any hazardous materials found within or as part of the construction of the building(s) in accordance with the State of Michigan standards. It shall include the removal of the footings/foundations and floors.
2. The contractor shall be responsible for the disconnection of all public utilities. Water service lines shall be disconnected at the curb stop. Sanitary sewer lines shall be disconnected at the property line and capped in accordance with the City of Mt. Morris Department of Public Works (DPW) Standards. The contractor must contract the City of Mt. Morris Department of Public Works for an inspection of the water and sewer line terminations. The contractor shall contact Consumers Energy for the disconnection of electrical and natural gas service lines. The contractor shall contact any other provider prior to demolition.
3. Any open excavations such as basements, crawl spaces, pools shall be filled with clean backfill material approved by the City of Mt. Morris DPW.
4. The contractor shall provide a finish grade top soil material suitable for the application of a hydro seed mixture or grass seed and straw.
5. The contractor shall provide a hydro seed application or grass seed and straw of suitable grasses over approved finish grade. The final turf establishment shall be approved by the public works superintendent.
6. The contractor shall provide a liability insurance policy of a minimum of \$1, 000, 000 coverage. The policy shall also name the City of Mt. Morris as an additional insured on the policy for the purpose of the demolition. The contractor shall also provide proof of workers compensation insurance.
7. The contractor shall provide all necessary traffic control devices and provide protection to eliminate the risk of damage to city streets, curb/gutters and sidewalks and nearby properties.
8. All work shall be done during normal daytime working hours and shall be completed within ten days after the beginning of demolition (Turf establishment maybe delayed pending weather). Work will begin within 30 days of notification of the winning bid.
9. The contractor shall secure a demolition permit from the City of Mt. Morris before starting the demolition.
10. All bids must be valid for a period not less than of ninety (90) days after the bid opening.

Sealed bid must be submitted to the City of Mt. Morris, located at 11649 N. Saginaw Street, Mt. Morris Michigan no later than 3:30 p.m. on Tuesday February 22, 2022

Bid opening will take place at City Hall at 4:00p.m on February 22, 2022 The City of Mt. Morris Reserves the right to accept or refuse any bid. Please contact Paul Zumbach at 810-686-8380 with any questions.

# PROPOSAL

## Willys Contracting, Inc.

6950 N. Michigan Road  
Saginaw, MI 48604

Willyscontracting@yahoo.com

DPW 810 577-0074

Phone: (989) 753-7777

Fax: (989) 753-4158

Page 1 of 1

Proposal Submitted To City of Mt Morris	Telephone 810 686 8380	Date 2-15-22
Street 11649 N Saginaw St	Job Name House demo	
City, State, Zip Mt Morris, MI 48458	Job Location 11626 Temperance st	
Date of Plans	Email dpw@cityofmtmorris.org	Job Phone
		Fax

We hereby submit specifications and estimates for:

- provide permit
- cap sewer + water
- demo house + carport, haul to landfill
- remove downed wood
- remove concrete footings + slabs
- Install fill + topsoil
- seed + straw

lump sum 7,358<sup>00</sup>

**We Propose** hereby to furnish material and labor- complete in accordance with the above specifications, for the sum of:

Seven Thousand Three Hundred Fifty Eight Dollars (\$ 7,358<sup>00</sup>).

Payment to be made as follows:

Net + 30 days from completion

**Note:** This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

Signature: 

### Acceptance of Proposal

The above prices, and specifications and the conditions contained on the reverse side of this form are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Date of Acceptance: \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_

### Terms and Conditions

1. Payments are due within 10 days of invoice. Past due accounts will be charged a finance charge of 1 ½ % per month.
2. In the event of nonpayment of an invoice, Customer agrees to pay all of the costs of collection, including without limitation attorneys fees, incurred by **Willys Contracting, Inc.** A \$50.00 charge shall be applied to all checks returned for nonpayment. Applicant agrees that all legal proceedings between **Willys Contracting, Inc.**, and yourself will occur in the Courts for Saginaw County, Michigan. Applicant consents to jurisdiction by the State Courts of Michigan.
3. Upon request of **Willys Contracting, Inc.** Applicant agrees to provide notices of commencement, notices of furnishing, name and addresses of the owner and/or general contractor, and/or the legal description of the project in which materials supplied by **Willys Contracting, Inc.** are used.
4. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimates. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurances. Our workers are fully covered by Workmen's Compensation Insurance.

# BURNASH WRECKING INC.

3842 Robert T. Longway Blvd  
Flint, MI 48506  
810-742-9500

RECEIVED

FEB 03 2022

CITY OF MT MORRIS



January 29, 2022

City of Mt Morris  
11649 N Saginaw  
Mt Morris MI. 48458  
dpw@cityofmtmorris.org

## PURCHASE ORDER

Our company will demolish, remove, backfill, seed & straw, the house and carport at 11826 Temperance St., Mt Morris, MI., according to city specifications; for the sum of \$7,475. This price includes water/sewer cut and cap and permit.

If this is an ordered demolition, by Mt Morris building department, the house and carport can be hauled away, as asbestos contained, for the sum of \$11,975.

Our company will provide proof of insurance and workers compensation coverage, upon award.

Sincerely,

  
Martin Burnash

APPROVAL: \_\_\_\_\_  
(SIGNATURE OF CUSTOMER)

DATE: \_\_\_\_\_  
(DATE OF SIGNATURE)

MB/kdr

**Masters Excavating and Septic LLC**

3358 E. Vienna Rd  
Clio, MI 48420  
(810) 348-9249  
Jmasters.0405@gmail.com



**ADDRESS**

City of Mt Morris  
11649 N. Saginaw St  
Mt Morris, MI 48458

**ESTIMATE # 1161**

**DATE 02/17/2022**

**EXPIRATION DATE 03/17/2022**

Temperance St 12,980.00  
Demo home and remove all debris from site

This will include the attached carport and all trash and debris from the property

All concrete including footings will be removed

Removal of vehicles NOT included.

Sewer and water lines will be cut and capped as required  
Included in price

Not to include removal of driveway

Area will be backfilled to match existing grade and all disturbed areas will be raked, seeded and covered with straw, Weather permitting will determine timeline.

SUBTOTAL	12,980.00
TAX	0.00
<b>TOTAL</b>	<b>\$12,980.00</b>

Accepted By

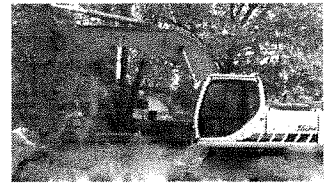
Accepted Date

There will be a 10% late fee if payment is not made upon project completion, an additional late fee of 10% on any remaining balance after 30 days and every 30 days thereafter. Any cost, including legal fees associated with the collection of the balance due will be at the expense of the customer. There is an increase of 4% if a card is used for payment. Please add 4% if a card is used.

# Efficient Demolition, Inc.

6319 E. Potter Rd. Davison, MI 48423  
810-742-3040

## Bid



Attention:	Paul Zubach	Project Title:	11826 Temperance St. Mt. Morris
E-mail		Project Description:	Demo house
Company Name:	City of Mt. Morris	P.O. Number:	NA
Phone number	810-686-8380		
Address:	11649 N. Saginaw St.	Invoice Number:	NA
City, State Zip Code:	Mt. Morris, MI	Term:	
Date:	Wednesday, February 9, 2022		

Description	Quantity	Unit Price	Cost
Move equipment on and off site.	2	\$200.00	\$400.00
Asbestos charge.	1	\$7,000.00	\$7,000.00
Pay for demolition permit.	1	\$200.00	\$200.00
Water and sewer cut/cap inside property lines.	2	\$400.00	\$800.00
Demolish and remove house with garage.	1	\$5,000.00	\$5,000.00
Remove all flat concrete and foundations.	1	\$2,000.00	\$2,000.00
Backfill foundations.	1	\$2,000.00	\$2,000.00
Grade work area and cover with grass seed and straw.	1	\$500.00	\$500.00
		Subtotal	\$17,900.00
Total			\$17,900.00

Tony Burnash

President

**CITY OF MT. MORRIS  
RESOLUTION 22-13**

**WHEREAS:** The City Council did vote on June 28, 2021 to demolish the structure located at 11826 Temperance; and,

**WHEREAS:** Pursuant thereto, quotes were received as follows:

<b>COMPANY:</b>	<b>AMOUNT:</b>
Willy's Contracting, Inc.	\$7,358
Burnash Wrecking Inc.	\$11,975
Masters Excavating and Septic LLC	\$12,980
Efficient Demolition, Inc.	\$17,900

**WHEREAS:** The said quotes have been reviewed by the Superintendent of Public Works and the manager and all have been found to be from responsible contractors and that the proposed work is pursuant to specifications; and,

**WHEREAS:** The cost of the services to be performed from the low bidder is \$7,358. Total cost will be appropriated from the General fund; and,

**WHEREAS:** Based upon the above, staff recommends that the low quote, to wit: Willy's Contracting, Inc., be awarded the job;

**NOW THEREFORE, BE IT RESOLVED,**

That this Council does hereby accept the quote of Willy's Contracting, Inc. after inspection of all of the quotes submitted; does determine that the said quote is in accordance with specifications; and does hereby award the job to Willy's Contracting, Inc., and does direct the manager and staff to prepare an appropriate memorandum incorporating this award and adjust the budget accordingly.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a meeting held Monday, February 28th, 2022 at 7:15 p.m.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Steven Sorensen, Mayor Pro-Tem

\_\_\_\_\_  
Spencer Lewis, City Clerk

# DURAGUARD COMMERCIAL ROOFING

## *"When It Pours, We Reign"*

5417 OLD FRANKLIN RD.

GRAND BLANC, MI, 48439

8101691-9243

## SCOPE OF WORK

**2/11/2022**

***Mt. Morris Police Dept.***

***Mt. Morris***

***REROOF***

**Contact: Paul Zambach**

**810-577-0074**

- 1) Remove all ballast from existing roof
- 2) Perform infrared thermal imaging test and tear out saturated portions of existing roof.
- 3) Fill in torn off portions to roof level using new insulation.
- 4) Furnish and layover .5" fiberboard insulation to entire existing roof.
- 5) Furnish and fully adhere .060 mil TPO to entire roof area and parapet walls.
- 6) Flash all rooftop penetrations, terminate entire perimeter
- 7) Clean up on a daily basis and haul away all roof related debris.

\*any rotted wood deck replacent is included in price

**PRICE GOOD FOR 30 DAYS**

**20 YEAR MATERIAL AND LABOR WARRANTY.**

**\$29,750.00**

ALL WORK DONE ACCORDING TO MANUFACTURERS SPECIFICATIONS

[illegible]

**IMPORTANT! DUE TO A NATIONAL MATERIAL SHORTAGE, PLEASE ALLOW APPROX 4-8 WEEKS AFTER SIGNING CONTRACT FOR MATERIAL DELIVERY.**

WWW.DURAGUARDROOFING.COM

**Duraguard Roofing is an authorized MULEHIDE, GAF AND VERSICO MASTER contractor.**

1/2 down/balance due after completion of field work

DURAGUARD  
Scott Usapo 810-691-9243

SIGNED

**CITY OF MT. MORRIS  
RESOLUTION 22-14**

**WHEREAS:** The City of Mt. Morris has determined that the roof on City Hall and the Police Department is in need of replacement; and

**WHEREAS:** Staff has determined this is something that should be completed as soon as possible due to multiple leaks in the buildings and the rising cost of materials; and

**WHEREAS:** Duraguard Commercial Roofing has provided a quote of \$29,750; and,

**WHEREAS:** Duraguard did replace the roof on the Fire Department last year and did a great job and the company has excellent customer service; and;

**WHEREAS:** Based on the above, staff recommends that Duraguard Commercial Roofing be awarded the work;

**NOW THEREFORE, BE IT RESOLVED,**

That this Council does hereby accept the quote of Duraguard Commercial Roofing; does determine that the said quote is in accordance with specifications; has determined that the said Duraguard Commercial Roofing is a responsible company and does hereby award the contract to Duraguard Commercial Roofing and does direct the manager and staff to prepare an appropriate memorandum incorporating this award and amend the budget accordingly.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, February 28, 2022 at 7:15 p.m.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Steven Sorensen, Mayor Pro-Tem

\_\_\_\_\_  
Spencer Lewis, City Clerk

**APPENDIX C - SCHEDULE OF FEES**  
**SCHEDULE OF FEES**  
**Updated 2/28/2022**

The following is a schedule of current fees the city is collecting for services. Changes may be made by resolution of the city council from time to time and will be on file in city hall.

**CEMETERY:**

*Grave openings:*

Regular working day .....	\$770.00
Saturday .....	\$800.00
Sunday .....	\$800.00
Ashes.....	\$220.00

*Cemetery lots:*

Residents, 1-2 lots (each).....	\$550.00
Residents, 3 or more lots (for each lot in excess of 2).....	\$500.00
Nonresidents, 1-2 lots (each) .....	\$660.00
Nonresidents, 3 or more lots (for each lot in excess of 2) .....	\$635.00

*Cemetery foundations:*

24 x 12 .....	\$110.00
36 x 12 .....	\$130.00
42 x 12 .....	\$140.00
52 x 14 .....	\$180.00
62 x 16 .....	\$200.00

**PEDDLERS, ICE CREAM VENDORS AND TRANSIENT MERCHANT LICENSE FEES:**

*Peddlers Permit:*

One week license .....	\$75.00
Six-month license .....	\$300.00

*Ice Cream Vendors:*

Six-month license, per vehicle.....	\$300.00
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**SERVICE FEES:**

PBT test.....	\$20.00
Impounded vehicle.....	\$200.00
Fire report .....	\$15.00
Police report.....	\$15.00
Copy fees .....	\$0.30
Notary fee .....	\$5.00
Insufficient returned checks.....	\$30.00
Copy of City Charter .....	\$10.00
Copy of Code of Ordinances .....	\$150.00
Copy of Zoning Ordinances.....	\$25.00

Copy of Master Plan.....	\$50.00
Marriage ceremony performed by the Mayor.....	\$25.00
Burning Permit.....	\$10.00
CD Recording of Meeting.....	\$5.00
Rummage Sale Permit.....	\$10.00

#### **WATER TAP IN FEES:**

Water Connection to property line (includes City tap in fee, meter, and curb stop)

<b>SIZE</b>	<b>MAIN SIDE</b>	<b>ROAD CUT (if needed)</b>	<b>GENESEE COUNTY FEE</b>	<b>SADDLE COST</b>
¾"	\$2,430.00	\$1,100.00	\$1,000.00	Market Cost
1"	\$2,610.00	\$1,100.00	\$1,000.00	Market Cost
1 ½"	\$5,590.00	\$1,100.00	\$1,000.00	Market Cost
2"	\$6,950.00	\$1,100.00	\$1,000.00	Market Cost

<b>SIZE</b>	<b>LONG SIDE (up to 100')</b>	<b>ROAD CUT (if needed)</b>	<b>GENESEE COUNTY FEE</b>	<b>SADDLE</b>
¾"	\$3,030.00	\$1,100.00	\$1,000.00	Market Cost
1"	\$3,605.00	\$1,100.00	\$1,000.00	Market Cost
1 ½"	\$5,736.00	\$1,100.00	\$1,000.00	Market Cost
2"	\$8,775.00	\$1,100.00	\$1,000.00	Market Cost

Any service line and meter over 2" will be based on cost of installation plus tap fees. Contact DPW for more information.

The above cost does not include the water service line from the curb stop to the building. All cost shall be paid for by the user prior to installation and all meters and materials shall become City property upon installation. Any additional meters and meter reading equipment, regardless of size shall be paid for by the user prior to the installation and all meters and equipment shall become City property upon installation.

#### **SEWER TAP IN FEES:**

Sewer Tap Fee is \$1,200.00 for the first two (2) units, and \$600.00 for each additional unit.

Genesee County Capital Improvement Fees are determined by Genesee County Water and Waste Services and are an additional cost.

Sewer Tap Fee does not include the installation of the sewer line. The sewer line installation must be performed by a licensed and bonded contractor with the City of Mt. Morris. Sewer inspection fees are not included.

#### **WATER AND SEWER FEES:**

*Water:*

Turn on of service.....	\$35.00
Turn on of service (Friday-Sunday).....	\$150.00
Turn on of service (inspections).....	\$75.00
Turn off of service .....	\$35.00
Non-payment/shutoff.....	\$40.00

Base residential/commercial .....	\$17.54
Water consumption per 100 cubic feet (plus base).....	\$8.90

*Water Out of City:*

Base.....	\$26.31
Out of city per 100 cubic feet (plus base).....	\$13.35

*Sewer:*

Base residential/commercial .....	\$9.91
Sewer consumption for 100 cubic feet of water (plus base).....	\$3.57
Sewer only customers (plus base).....	\$20.62

*Sewer Out of City:*

Base.....	\$14.87
Out of city per 100 cubic feet of water (plus base).....	\$5.36
Sewer only customers (plus base).....	\$30.93

**WATER METER CHECK:**

Deposit for meter .....	\$150.00
If meter is found to be faulty, the deposit is returned to owner and the meter is repaired. If the meter is found to be correct, the deposit is retained by the city.	

**GRASS AND WEED CONTROL:**

Flat rate .....	\$126.00
Plus, admin fee.....	\$30.00

**SNOW REMOVAL ON SIDEWALKS:**

Flat rate.....	\$25.00
Plus City Employees' wages, fringes, and equipment rental charged in ½ hour increments.	

**SOLID WASTE COLLECTION FEES (To be billed on the monthly utility bill):**

Trash, recycling, & yard waste.....	\$14.12
*see contract*	

**COMMUNITY ROOM:**

Groups (damage deposit per calendar year – no rental fee).....	\$100.00
City Residents (rental fee).....	\$125.00
Non-City Residents (rental fee).....	\$175.00
City Taxpayers (rental fee).....	\$125.00
City Employee (rental fee).....	\$100.00
Damage Deposit.....	\$75.00
Late key fee.....	\$25.00



## **ZONING AND PLANNING:**

Site plan review .....	\$50.00
Variance request .....	\$300.00
Conditional use permit.....	\$300.00
Rezoning .....	\$300.00
Temporary Sign permit.....	\$30.00
Driveway permit .....	\$30.00
Right of Way & Disruption Permit fee.....	Each \$150.00
Plan Review Fee – Installation of Utility Cabinets.....	\$200.00
Fence permit.....	\$30.00
Zoning permit (residential).....	\$30.00
Zoning permit (commercial).....	\$50.00

## **RENTAL FEES:**

Application fee (one-time fee).....	\$100.00
Single family inspection.....	\$60.00
Duplex inspection.....	\$115.00
Multi-family inspection:	
Number of building (x) \$100.00	
Number of units (x) \$15.00	
Multi-unit discount: Number of buildings (x) \$30.00	

## **BUILDING PERMIT FEES (Based on Value of Construction):**

Amount:

\$0.00 - \$10,000.00.....	\$100.00
\$10,001.00 - \$50,000.00.....	\$200.00 + \$5.00 per \$1000.00
\$50,001.00 - \$100,000.00.....	\$300.00 + \$4.00 per \$1,000.00
\$100,001.00 - \$500,000.00.....	\$500.00 + \$3.00 per \$1,000.00
\$500,001.00 - \$1,000,000.00.....	\$1,750.00 + \$2.00 per \$1,000.00
\$1,000,001.00 - up.....	\$3,000.00 + \$1.00 per \$1,000.00
*****Plus, Inspection	

**Fees\*\*\*\*\***

## **ELECTRICAL FEES:**

Residential Homes – Includes 3 inspections.....	\$300.00
Application fee.....	\$75.00
Service thru 200 amp.....	\$10.00
200 amp thru 600 amp.....	\$15.00
600 amp thru 800 amp.....	\$20.00
800 amp thru 1200 amp.....	\$25.00
Over 1200 amp (gfi only) .....	\$50.00
Circuits – each.....	\$5.00
Light fixtures – per 25.....	\$6.00
Furnace – unit heater.....	\$5.00
Dishwasher, disposal, etc.....	\$5.00
Electrical heating units.....	\$4.00
Power Outlets (ranges, etc.) .....	\$7.00

Signs (unit, neon, letter) .....	\$40.00
Feeders – bus ducts per 50.....	\$6.00
Mobile home park site.....	\$100.00
KVA & HP up to 20.....	\$6.00
Units up to 21 to 50.....	\$10.00
Units 51 and over.....	\$12.00
Fire Alarm Systems up to 10.....	\$50.00
Fire Alarm Systems 11 – 20.....	\$100.00
Fire Alarm Systems 21 & up.....	\$5.00 ea.
Energy Retrofit – temp control.....	\$45.00
Conduit only or grounding.....	\$45.00
Air conditioning.....	\$10.00
Special inspection.....	\$50.00
Each inspection.....	\$75.00

#### **MECHANICAL FEES:**

Residential Homes – Includes 3 inspections.....	\$300.00
Application fee.....	\$75.00
New furnace under 400,000.....	\$30.00
New furnace over 400,000.....	\$45.00
Residential boiler .....	\$30.00
Water heater .....	\$25.00
Solid fuel equipment.....	\$25.00
Chimney, factory built .....	\$25.00
Solar, set of 3 panels .....	\$20.00
Gas piping, each opening.....	\$5.00
Ductwork (min 25.00) .....	\$25.00
Air conditioning.....	\$30.00
Heat pumps .....	\$30.00
Bath & kitchen exhaust.....	\$10.00
Dryer vents .....	\$10.00
Under & above ground tanks.....	\$20.00
Humidifiers .....	\$10.00
Piping systems – min 25.00 .....	\$.05/ft
Gas Burning Fireplace .....	\$25.00
Flue/Vent Damper.....	\$7.00
Air handlers under 10,000 cfm .....	\$15.00
Air handlers over 10,000 cfm.....	\$30.00
Commercial Hoods.....	\$10.00
VAV boxes .....	\$10.00
Heat recovery units .....	\$10.00
Unit ventilators .....	\$10.00
Unit heaters .....	\$25.00
Fire suppression 20.00 plus.....	1.00/head
Fire suppression Plan Review.....	\$65.00
Evaporator coils.....	\$30.00
Refrigeration, split system.....	\$30.00
Chiller.....	\$30.00
Cooling towers.....	\$30.00

Compressor.....	\$40.00
LPG/fuel oil hook up.....	\$35.00
Mobile home park site.....	\$100.00
Each inspection.....	\$75.00
Exhaust Fan.....	\$20.00
Commercial Roof-top.....	\$60.00

#### **PLUMBING FEES:**

Residential Homes – Includes 3 inspections.....	\$300.00
Application fee.....	\$75.00
Mobile home park site.....	\$100.00
Fixtures/drains.....	\$5.00 ea.
Stacks.....	\$3.00 ea.
Sewage ejectors, sumps.....	\$5.00 ea.
Sub-soil drains.....	\$15.00 ea.
Water service less than 2" .....	\$5.00
2" to 6" .....	\$25.00
Over 6" .....	\$50.00
Bldg connection.....	\$5.00
Sewers less than 6" .....	\$5.00
Sewers more than 6" .....	\$25.00
Sump pump inspections .....	\$50.00
Manholes, catch basins.....	\$5.00
Water dist pipe ¾" .....	\$5.00
1" .....	\$10.00
1 ¾" .....	\$15.00
1 ½" .....	\$20.00
2" .....	\$25.00
Over 2" .....	\$30.00
Reduced pressure zone back – flow provender .....	\$5.00
Each inspection.....	\$75.00
Sewer Discharge .....	\$50.00
Sale w/o Sewer Discharge applied to Sewer Account .....	\$100.00

#### **DEMOLITION PERMIT FEE:**

Residential.....	\$120.00
Commercial Structure.....	\$200.00
Other Structures.....	\$90.00

**CITY OF MT. MORRIS  
RESOLUTION 22-15**

**WHEREAS:** Staff has reviewed the current fee schedule and has added snow removal fees;

**NOW THEREFORE, BE IT RESOLVED:**

That this council does hereby approve the attached fee schedule.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, February 28, 2022 at 7:15 p.m.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Steven Sorensen, Mayor Pro-Tem

\_\_\_\_\_  
Spencer Lewis, City Clerk



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Genesee County Local Units of Government

**FROM:** Derek Bradshaw, Director  
Genesee County Metropolitan Planning Commission

Jeff Wilson, Emergency Manager  
Office of Genesee County Sheriff  
Emergency Management and Homeland Security Division

**DATE:** February 18, 2022

**SUBJECT: Adoption of Genesee County Hazard Mitigation Plan Update**

Genesee County Metropolitan Planning Commission (GCMPC) staff, in coordination with the Genesee County Sheriff's Emergency Management and Homeland Security Division, has completed an update to the Genesee County Hazard Mitigation Plan. The Plan Update has now met the Federal Emergency Management Agency's (FEMA) required criteria for a multi-jurisdictional Hazard Mitigation Plan and has been conditionally approved by FEMA. Formal approval by FEMA is now contingent upon the adoption of the Plan Update by the County and local units of government. Once FEMA receives documentation of adoption from the County and local units of government, FEMA will send a letter of formal approval for the Plan Update. Local units who adopt the Plan Update will be eligible to apply for hazard mitigation funding and implement hazard mitigation projects within their community in the future. Those who do not adopt the Plan Update will not be eligible.

The Genesee County Board of Commissioners adopted the Genesee County Hazard Mitigation Plan Update at their February 16, 2022, meeting; the signed Board of Commissioners resolution is attached for reference. The next step is for all Genesee County local units of government to adopt the Plan Update so they will be eligible to apply for hazard mitigation funds. Please find the attached sample resolution that you can use for the adoption of the Plan Update. Staff is requesting that you adopt the Plan Update before April 15, 2022. Once you have adopted the Plan Update, please send a copy of the resolution by email to [croblyer@geneseecountymi.gov](mailto:croblyer@geneseecountymi.gov) or by mail to 1101 Beach Street, Room 111, Flint, MI 48502.

A copy of the Plan Update can be accessed by clicking on the following web link: [Genesee County Hazard Mitigation Plan.](#)

If you need additional information, or have any questions or comments, please feel free to contact Cody Roblyer, Lead Planner, at (810) 766-6570. Thank you for your prompt attention to this important matter.

Derek Bradshaw, Director

Christine Durgan, Assistant Director

1101 Beach Street – Room 111, Flint, Michigan 48502-1470 • (810) 257-3010 • [www.gcmnpc.org](http://www.gcmnpc.org)

**CITY OF MT. MORRIS  
RESOLUTION 22-16**

**WHEREAS:** The City of Mt. Morris, Michigan is vulnerable to a wide range of natural, technological, and human-related hazards, and has experienced repetitive disasters that have caused loss of life, damaged commercial, residential and public properties, displaced citizens and businesses, closed streets and presented general public health and safety concerns; and

**WHEREAS:** Genesee County has prepared a *Genesee County Hazard Mitigation Plan Update* that provides an understanding of those threats, identifies the hazards affecting the area, discusses the County's vulnerability to the identified hazards, and outlines the community's options and strategies to reduce overall damage and impact from natural and technological hazards; and

**WHEREAS:** The *Genesee County Hazard Mitigation Plan Update* represents the interests and needs of the City of Mt. Morris;

**NOW THEREFORE, BE IT RESOLVED,**

That the *Genesee County Hazard Mitigation Plan Update* is hereby adopted as an official plan of the City of Mt. Morris;

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, February 28, 2022 at 7:15 p.m.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Steven Sorensen, Mayor Pro-Tem

\_\_\_\_\_  
Spencer Lewis, City Clerk

# **Offer To Purchase Vacant Lot Located on Red Maple Dr. Mt. Morris, MI 48458**

**Vacant Lot located at  
7382, 7388, & 7394 Red Maple Dr., Mt. Morris,  
Michigan**

Alternative Identification: Parcel Number-57-12-601-029, 57-12-601-030, & 57-15-612-031

**PREPARED FOR:**

City of Mt. Morris  
City Manager  
City Council  
11649 N. Saginaw  
Mt. Morris, MI 48458  
(810) 686-2160

**PREPARED BY:**

Mr. Mac Irwin  
7370 Red Maple Dr.  
Mt. Morris, MI 48458  
(989) 550-1947

**Subject: Offer to Purchase Vacant Lots**

**Vacant Property located at 7382, 7388, & 7394 Red Maple Dr., Mt. Morris, MI 48458**

**Parcel ID Numbers: 57-12-601-029, 57-12-601-030, & 57-12-601-031**

Dear City Manager & City Council Members,

I, Mr. Mac Irwin would like to offer the sum of \$2500.00 in attempt to confirm purchase of the vacant lots located on Red Maple Dr., Mt. Morris, MI. The vacant lots can be identified on Genesee County GIS as physical address of 7382, 7388, & 7394 Red Maple Dr., Mt. Morris, MI and/or Parcel ID Numbers 57-12-601-029, 57-12-601-030, & 57-12-301-031.

On This Date of February 16, 2022

Signature: Mac Irwin

**CITY OF MT. MORRIS  
RESOLUTION 22-17**

**WHEREAS:** The City did send out notices to property owners located on Red Maple Drive to purchase adjoining vacant lots for \$2000.00 or best offer within a 60 day offer period, and subject to combination with adjoining parcel currently owned by purchaser,

**WHEREAS:** Mr. Mac Irwin submitted an offer of \$2500.00 to purchase vacant lot, parcel # 57-12-601-029, parcel # 57-12-601-030, and parcel # 57-12-601-031

**WHEREAS:** This council does hereby accept the purchase of foresaid vacant lot, and does require purchaser to complete the request of combining tax parcels application within 60 days, Council does hereby authorize the Mayor and City Manager to execute the Quit Claim Deed to the subject purchaser together with a Memorandum of Sale stating, specifically, that the property is sold strictly as is, subject to any defects, latent or patent, and will provide no title evidence, and;

**BE IT FURTHER RESOLVED:**

That the staff is hereby directed to take any and all other appropriate action to implement the above.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, February 28<sup>th</sup>, 2022 at 7:15 p.m.

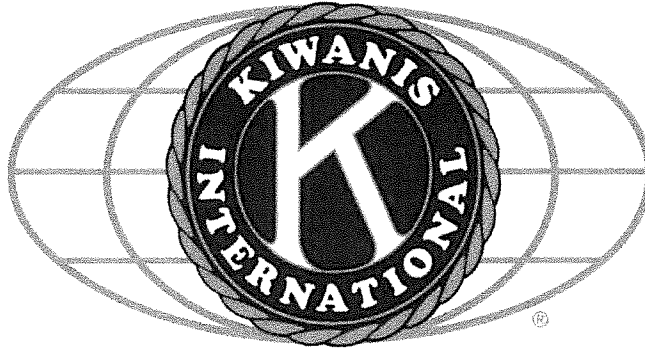
\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Steven Sorensen, Mayor Pro-Tem

\_\_\_\_\_  
Spencer Lewis, City Clerk



February 8, 2022

City of Mt. Morris  
Attn: City Clerk  
11649 N. Saginaw Rd.  
Mt. Morris, Michigan 48458

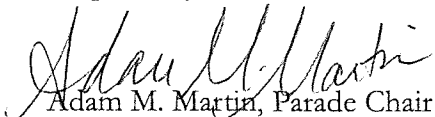
On Monday, May 30, 2022, the Kiwanis Club of Mt. Morris would once again like the privilege of organizing the annual **Mt. Morris Memorial Day Parade.**

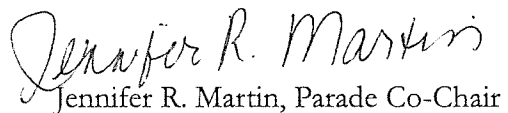
I am asking to be placed on an upcoming City Council agenda for immediate approval so that we can begin promoting this great event for our city.

I respectfully submit, to the City Council, a request to once again hold the Mt. Morris Memorial Day Parade this year, on Monday, May 30, 2022 beginning at 10:00 am. And, as we have had in years past, the support from the City of Mt. Morris' Police Department in closing Saginaw St. during the parade and the Fire Department in helping organize and line up the parade participants.

If there is any further information needed from me, please do not hesitate to call,  
888-686-2210.

Respectfully Submitted,

  
Adam M. Martin, Parade Chair

  
Jennifer R. Martin, Parade Co-Chair

[www.mtmorriskiwani.org](http://www.mtmorriskiwani.org) Kiwanis Club of Mt. Morris [info@mtmorriskiwani.org](mailto:info@mtmorriskiwani.org)  
PO Box 536  
Mt. Morris, Michigan 48458